

**Waukesha County
Substantial Amendment to the Program Year 2018 Annual Action Plan
Community Development Block Grant (CDBG) Program**

1. Summary

The Waukesha County Community Development Division administers Community Development Block Grant (CDBG) funds received on an annual basis from the US Department of Housing and Urban Development (HUD). The funds are made available to carry out a variety of housing, community and economic development activities based on an Annual Action Plan approved by the CDBG Board. Waukesha County also has an Economic Development Revolving Loan Fund, which is funded by CDBG entitlement each year, and through revolving loans. The Revolving Loan Fund has built up an excess of unspent funds, and the CDBG Board is proposing to reprogram \$400,000 in available Revolving Loan Funds to the Housing Action Coalition, Inc., a nonprofit organization, for the purpose of developing a co-location center to support people experiencing homelessness in Waukesha County. This requires a Substantial Amendment to the 2018 Annual Action Plan. This document, consisting of a narrative as well as required attachments, constitutes the formal Substantial Amendment to HUD.

Questions regarding this Action Plan amendment should be directed to:

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The 2018 Action Plan amendment is available for public review during a 30-day public comment period from August 22, 2018 to September 20, 2018. A public hearing on the amendment will be held on Thursday, September 6 at 10 a.m. at the Waukesha County Administration Center, room 355/359.

2. Reallocated Funds

Reallocation of funds is being considered from the following project:

CDBG Economic Development Revolving Loan Fund	\$400,000
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3. Activity Changes

Waukesha County CDBG Board has identified an existing project to which it will commit these reallocated CDBG funds: IDIS #4958, Housing Action Coalition, Inc., Co-location Center. In order to commit the funding to this existing activity, the County must amend the 2018 Annual Action Plan. A description of the activity and proposed funding reallocation follows.

Public Facilities

#4598 Housing Action Coalition Co-Location Center

Housing Action Coalition, Inc.

Project consists of the acquisition and rehabilitation of a location TBD in the City of Waukesha, for use as a co-location center for homeless services. This project was funded in the 2017 Annual Action Plan at \$600,000. This amendment will add additional funds of \$400,000, for a total of \$1,000,000.

National Objective:	570.20(1)(c) Low-Moderate Income, Limited Clientele
Eligible Activity:	570.201(c) Public Facility Improvements
Priority Needs:	Public Facility and Infrastructure Improvements
Goals Addressed:	Homeless, Public Facilities and Improvements
Output:	One public facility project developed
Original Funding:	\$600,000
Added Funding:	<u>\$400,000</u>
New Total:	\$1,000,000

4. Citizen Participation Process

Substantial Amendments require a thirty (30) day public review and comment period with a formal notice published in a newspaper of general circulation. A public hearing is also scheduled.

In accordance with Waukesha County's Citizen Participation Plan, a public notice was published in the Waukesha County Freeman on Wednesday, August 22, 2018 announcing the availability of the Substantial Amendment document and the opportunity to submit written comments to the Community Development Division from August 22, 2018 to September 20, 2018. The public notice included notice of a public hearing on September 6, 2018 at 10 a.m. at the Waukesha County Administration Center. The public notice and Substantial Amendment documents were also published online for review at www.waukeshacounty.gov/communitydevelopment.

A copy of the Public Notice is included as Attachment A. Proof of Publication of the Public Notice will be included as Attachment B to this Substantial Amendment document in the final transmittal to HUD.

Comments received by the Community Development Division and any oral testimony received during the public hearing will be summarized, included as Attachment C and submitted with the County's transmittal of the Substantial Amendment document to HUD.