

2015-2016 Annual Action Plan

Waukesha County, Wisconsin
And the HOME Consortium including
Jefferson, Ozaukee, Washington and Waukesha Counties

April 7, 2015

**Prepared for
Waukesha County, Wisconsin**

By



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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

The 5-year Consolidated Plan for 2015 – 2019 must identify the federal, state, local, and private resources expected to be available to Waukesha County to address priority needs and specific objectives identified in the Strategic Plan. The County is a direct entitlement community for the following HUD-funded programs: the Community Development Block Grant (CDBG) Program and the HOME Investment Partnership (HOME) Program. Below is a breakdown of these anticipated funding resources.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-federal	Admin & Planning, Public Facilities, Public Services, Housing Rehab, Historic Preservation, Fair Housing Services	\$1,330,160	\$460,000	\$0.00	\$1,790,160	\$8,950,800	In 2015, the County's CDBG allocation was decreased by less than 1%. With the complexity of the political and economic environment at the federal level, it is difficult to project the exact amount of CDBG funds that will be received for the next Action Plan period.
HOME	Public-federal	Admin & Planning, Homebuyer assistance, Homeowner rehab, Housing development	\$990,793	\$157,000	\$0.00	\$1,147,793	\$5,738,965	In 2015, the County's HOME allocation was decreased by 10.3%, with which the County will continue to provide affordable housing options throughout the Consortium.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Due to the strategic decision-making reflected in the allocations for 2015, the County anticipates leveraging other public and private investments for a higher return on investment. Program income funds generated during this Action Plan period will be leveraged to increase services to low and moderate residents within the jurisdiction.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Waukesha County does not intend to address the needs identified in this plan with publically owned land or property located within the jurisdiction.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeless	2015	2016	Homeless	County-wide	Homeless Outreach Emergency Shelter and Transitional Housing Homeless Prevention	CDBG: \$269,930	Overnight/ Emergency Shelter/ Transitional Housing Beds added
2	Housing Rehabilitation/ Zero Interest Loans	2015	2016	Affordable Housing	4-County Area	Rehabilitation of Existing Units	CDBG: \$319,925 HOME: \$400,000	Homeowner Housing Rehabilitated
3	Public Improvement	2015	2016	Non-Housing Community Development	County-wide	Public Improvements and Infrastructure	CDBG: \$56,549	Street Improvements
4	Public Services	2015	2016	Public Service	County-wide	Public Service	CDBG: \$198,903	Number of LMI Persons Served
5	Non-Homeless Special Needs	2015	2016	Non-Homeless Special Needs	County-wide	ADA Services	CDBG: \$24,000	Number of LMI Persons Served
6	Public Facilities and Improvements	2015	2016	Non-Housing Community Development	County-wide	Public Facilities	CDBG: \$71,000	Facility Renovations
7	Planning and Administration	2015	2016	Planning and Administration	County-wide	Administration	HOME: \$99,079 CDBG: \$268,000	Planning & Administration
8	Fair Housing Services	2015	2016	Fair Housing Services	County-wide	Fair Housing	CDBG: \$15,000	Fair Housing Education & Outreach
9	Special Economic Development	2015	2016	Non-Housing Community Development	County-wide	Jobs/Small Business/Revolving Loan	CDBG: \$465,000	Jobs created/retained

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Homeless
	Goal Description	Homeless Prevention, Rapid Re-housing, Shelter, Homeless Housing, Transitional Housing
2	Goal Name	Housing Rehabilitation/Zero Interest Loans
	Goal Description	Homeowner Housing Rehabilitated
3	Goal Name	Non-Homeless Special Needs
	Goal Description	Also includes various CDBG programs for elderly and disabled people.
4	Goal Name	Public Services
	Goal Description	Public Service providing a low/moderate-income housing benefit or serving other needs.
5	Goal Name	Public Improvement
	Goal Description	Public Improvements and Infrastructure for landmarks, historic properties, & playgrounds
6	Goal Name	Public Facilities and Improvements
	Goal Description	Public Facility or Infrastructure Activities other than low/moderate-income housing benefit.
7	Goal Name	Planning and Administration
	Goal Description	Planning and Administration
8	Goal Name	Fair Housing Services
	Goal Description	Fair Housing Education and Outreach
9	Special Economic Development	Small Business Development, Commercial Façade Repair, Public Improvements

Table 3 – Goals Summary

Projects

AP-35 Projects – 91.220(d)

Introduction

The County will undertake activities that will address priority needs and objectives established as adopted by the Waukesha County Community Development Block Grant (CDBG) and HOME Boards. Section AP-38 provides a summary of proposed activities including local objectives and priority needs, proposed accomplishments, and a target date for completion.

Projects

#	Full Agency Title	Project
CDBG Program		
1	180° Juvenile Diversion	Creating Lasting Families
2	Carroll University	Haertel Field
3	City of Waukesha	Homeowner Loan Program
4	City of Waukesha	Landmark Paint/Repair
5	City of Waukesha	Historic Springs Restoration
6	City of Waukesha	Adaptive Recreational Programs
7	City of Waukesha	Sentinel Park Summer Program
8	City of Waukesha	Haertel Park Summer Playground
9	City of Waukesha	Senior Activity Coordinator
10	City of Waukesha	HRAP - Citywide Housing Rehab
11	City of Waukesha	City of Waukesha Façade Grant
12	City of Waukesha	ADA/Street Reconstruction
13	Community Outpatient Health Services	Medication Assistance Program
14	Family Promise of Western Waukesha Co.	Family Promise
15	Family Service Agency	C.A.R.E Center
16	Food Pantry of Waukesha County Inc.	Food Allocation Improvement Project
17	Hebron House	Emergency Shelter
18	Hebron House	Jeremy House
19	Hebron House	Capital Project
20	Hebron House	Case Management Outside In Program
21	Hope Center	Outreach Meal Program
22	Hope Center	Day Center
23	Housing Resources Inc	Homebuyer Education & Counseling
24	Interfaith Senior Programs	Transportation Collaborative
25	Interfaith Senior Programs	Housing Support for Seniors & Disabled Adults
26	La Casa de Esperanza, Inc.	Early Childhood Education and Summer Food

#	Full Agency Title	Project
27	Lake Area Free Clinic	Medication Assistance
28	Lake Country Cares Cab, Inc	Ambulatory Senior and Disabled
29	Literacy Council of Greater Waukesha	Outreach & Recruitment
30	Metropolitan Milwaukee Fair Housing	Fair Housing Services
31	Oconomowoc Silver Streak	Taxi Replacement
32	Parent's Place	Community Education Program
33	Richard's Place, Inc.	HIV/AIDS Support
34	Safe Babies Healthy Families, Inc.	Case Mgmt. Program
35	Salvation Army	Emergency Lodge
36	Salvation Army	Community Meal Program
37	Seniors on the Go! Taxi Service Inc	Taxi Replacement
38	St. Joseph's Medical Clinic	Prescription Payment Assist.
39	The Caring Place, Inc.	Meals-On-Wheels
40	The Women's Center	Family Support
41	The Women's Center	Emergency Shelter
42	The Women's Center	Sexual Abuse Counseling
43	Unallocated	TBD
44	Waukesha County Community Art Project	Free Art & Leadership After School Programs
45	Wauk. Co. Community Dental Clinic	Healthy Smiles for Tots & Teens
46	Wauk. Co. Community Dental Clinic	Adult Dental Clinic
47	TBD	Revolving Loan Fund Re-Cap.
48	WI Partnership	Housing Rehabilitation
49	Wisconsin Women's Business Initiative	Downtown Waukesha Business Attraction
HOME Program		
1	HOME Program	Administration
2	CHDO Reserve	TBD
3	CORE Programs	Downpayment Assistance Program Housing Rehabilitation Program Purchase Rehabilitation Program
4	Development Projects	TBD
5	Estimated Program Income	TBD

Table 4 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

For the Con Plan, the results of citizen input strongly supported homeownership and housing stock rehabilitation as well as social and supportive services for low to moderate income individuals and families. The County has maintained a broad priority of encouraging new homeownership, preserving existing homeownership, increasing economic development, enhancing public services, and public facility improvements.

AP-38 Project Summary

180° Juvenile Diversion: Creating Lasting Families

Description: 180° Juvenile Diversion provides a valuable program opportunity for positive change in the lives of young adults who have had contact with law enforcement and the legal system.

Funding Requested: \$4,500

Annual Goals: Potentially all services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: Access for all at-risk youth

Carroll University: Haertel Field

Description: Carroll University acquired Haertel Field and will maintain and improve the land so the community youth can continue to use the field. The existing field will be replaced with synthetic turf during phase I of the improvements. Phase II includes the installation of a score board, fencing, netting, a building, bleachers, a walkway, additional lighting, and a pavilion.

Funding Requested: \$30,000

Annual Goals: Potentially all services

Target Areas: Waukesha County

Priority Needs Addressed: Public Facility

Goal Outcome Indicator: Public Facilities/Improvements

City of Waukesha: Homeowner Loan Program

Description: The City of Waukesha Redevelopment Authority will continue to fund its White Rock/Main Street program to provide rehab loans to homeowners for façade and code improvements in a targeted neighborhood.

Funding Requested: \$82,149

Annual Goals: Rehabilitation of existing units

Target Areas: City of Waukesha

Priority Needs Addressed: Increase Access to Affordable Housing

Goal Outcome Indicator: 8 income eligible households

City of Waukesha: Landmark Paint/Repair

Description: Financial and administration/design assistance to owners of qualified historic properties for the care and maintenance of their properties.

Funding Requested: \$8,000

Annual Goals: Public Improvement

Target Areas: City of Waukesha

Priority Needs Addressed: Public Improvements and Infrastructure

Goal Outcome Indicator: 5 facilities improved

City of Waukesha: Historic Springs Restoration

Description: Repairs to and eventual restoration of at least one spring house or spring remnant, depending on the extent of the deterioration.

Funding Requested: \$10,000

Annual Goals: Public Improvement

Target Areas: City of Waukesha

Priority Needs Addressed: Public Improvements and Infrastructure

Goal Outcome Indicator: 1 facility improved

City of Waukesha: Adaptive Recreational Programs

Description: This program provides recreation opportunities and community outings for youth and young adults with physical and cognitive disabilities.

Funding Requested: \$8,000

Annual Goals: Public Improvement

Target Areas: City of Waukesha

Priority Needs Addressed: Public Improvements and Infrastructure

Goal Outcome Indicator: 50 low income persons to benefit

City of Waukesha: Sentinel Park Summer Program

Description: A comprehensive recreation summer playground program at Sentinel Park. It is an eight week, high quality program that is free of charge to neighborhood children.

Funding Requested: \$7,000

Annual Goals: Public Services

Target Areas: City of Waukesha

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 150 low income persons to benefit

City of Waukesha: Haertel Park Summer Playground

Description: A comprehensive recreation summer playground program at Saratoga School and Park (formerly Haertel Field). It is an eight week, high quality program that is free of charge to neighborhood children.

Funding Requested: \$7,000

Annual Goals: Public Improvement

Target Areas: City of Waukesha

Priority Needs Addressed: Public Improvements and Infrastructure

Goal Outcome Indicator: 150 low income persons to benefit

City of Waukesha: Senior Activity Coordinator

Description: A comprehensive senior program primarily based at the Schuetze Recreation Center with an emphasis on senior activities.

Funding Requested: \$12,000

Annual Goals: Public Services

Target Areas: City of Waukesha

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 50 seniors to benefit

City of Waukesha: HRAP - Citywide Housing Rehab

Description: The program provides city-wide funding and project management for repair and rehabilitation of eligible owner-occupied housing.

Funding Requested: \$85,541

Annual Goals: Rehabilitation of existing units

Target Areas: City of Waukesha

Priority Needs Addressed: Increase Access to Affordable Housing

Goal Outcome Indicator: 8 income eligible households

City of Waukesha: City of Waukesha Façade Grant

Description: The project serves downtown and nearby property owners by providing matching funds for upgrading building facades, awning, and storefront signage.

Funding Requested: \$15,000

Annual Goals: Public Improvement

Target Areas: City of Waukesha

Priority Needs Addressed: Public Improvements and Infrastructure
Goal Outcome Indicator: 15 facilities improved

City of Waukesha: ADA/Street Reconstruction

Description: Three projects including installation of a wheelchair lift at the Les Paul Bandshell in Cutler Park, new equipment and surface for the Schuetze Building playground, and continuation of the signage upgrade project.

Funding Requested: \$56,549

Annual Goals: Public Improvement

Target Areas: City of Waukesha

Priority Needs Addressed: Public Improvements and Infrastructure

Goal Outcome Indicator: 200 persons to benefit from public improvement

Community Outpatient Health Services: Medication Assistance Program

Description: Maintaining health and managing chronic disease by enrolling patients in pharmaceutical companies' benefit programs, and providing medications and supplies directly to patients from the Clinic's own inventory.

Funding Requested: \$5,500

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 239 low income persons to benefit

Family Promise of Western Waukesha Co.: Family Promise

Description: The project is an interfaith hospitality network that provides homeless families, who have children, with three meals a day, a safe place to sleep at night, and comprehensive assistance and case management during the day.

Funding Requested: \$8,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 15 low income persons to benefit

Family Service Agency: C.A.R.E Center

Description: The purpose is to coordinate the response of medical, legal, law enforcement and social service providers to ensure that victims of child abuse in Waukesha County are not re-traumatized by the very systems in place to protect and empower them.

Funding Requested: \$8,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 40 low income persons to benefit

Food Pantry of Waukesha County Inc.: Food Allocation Improvement Project

Description: This project is designed to improve the nutritional content of the food available to all Food Pantry of Waukesha County clients and to equalize the volume of food available, per person, to each registered client.

Funding Requested: \$7,500

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 1,000 low income persons to benefit

Hebron House: Emergency Shelter

Description: The purpose of this project is to temporarily house people experiencing homelessness by providing emergency shelter, food, and the support services needed to enter into and maintain permanent housing.

Funding Requested: \$74,000

Annual Goals: Homeless

Target Areas: Waukesha County

Priority Needs Addressed: Homeless

Goal Outcome Indicator: 275 homeless persons to benefit

Hebron House: Jeremy House

Description: The purpose of this project is to provide transitional living space for a person experiencing homelessness and mental health issues. The housing, meals, and other services are provided while focusing on the person's mental health treatment and recovery.

Funding Requested: \$7,500

Annual Goals: Homeless

Target Areas: Waukesha County

Priority Needs Addressed: Homeless

Goal Outcome Indicator: 6 homeless persons to benefit

Hebron House: Capital Project

Description: To provide improvements and repairs to the emergency shelters and Jeremy House that include windows, doors, flooring, painting, roofs and gutters, etc.

Funding Requested: \$77,930

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 225 low income persons to benefit

Hebron House: Case Management Outside In Program

Description: The purpose of this project is to provide temporary shelter, assessments, case management and referrals to the chronically homeless population in Waukesha County. The goal is to move clients through the temporary shelter quickly, and in to permanent housing, with continuing case management.

Funding Requested: \$20,500

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 20 chronically homeless persons to benefit

Hope Center: Outreach Meal Program

Description: Meals provided to the homeless, those living in rooming houses or shelters, families trying to stretch their budget, and elderly persons on a fixed income.

Funding Requested: \$34,000

Annual Goals: Homeless

Target Areas: Waukesha County

Priority Needs Addressed: Homeless

Goal Outcome Indicator: 350 homeless persons to benefit

Hope Center: Day Center

Description: A non-exclusive center open to anyone. There are no requirements or qualifications necessary to partake in the activities of the shelter. Job search and medical attention are made available to one and all, as is any assistance they can provide in housing and transportation.

Funding Requested: \$12,500

Annual Goals: Homeless

Target Areas: Waukesha County

Priority Needs Addressed: Homeless

Goal Outcome Indicator: 450 homeless persons to benefit

Housing Resources Inc: Homebuyer Education & Counseling

Description: Housing Resources is seeking funding to support our Homebuyer Education and Counseling Program for first-time homebuyers in Waukesha County. The primary target populations assisted is low and moderate income and other underserved populations.

Funding Requested: \$15,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 275 low income persons to benefit

Interfaith Senior Programs: Transportation Collaborative

Description: The Transportation Collaborative is a partnership of nonprofit agencies, transportation providers, and funders that respond to immediate transportation needs for a variety of client populations throughout Waukesha County.

Funding Requested: \$4,500

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 160 low income persons to benefit

Interfaith Senior Programs: Housing Support for Seniors & Disabled Adults

Description: The purpose of this project is to provide support services for senior citizens and adults with disabilities to help them live independently, avoiding premature nursing home placement and homelessness, emergency room visits, falls in the home, and malnutrition.

Funding Requested: \$6,500

Annual Goals: Non-homeless Special Needs

Target Areas: Waukesha County

Priority Needs Addressed: ADA Services

Goal Outcome Indicator: 190 persons to benefit

La Casa de Esperanza, Inc.: Early Childhood Education and Summer Food

Description: La Casa de Esperanza serves very low-income and low-income children, ages 6 weeks to 12 years, through its children's education programs. They also provide nutritious meals to children and youth from the community, ages 1 year through 18 years, through its summer food service program.

Funding Requested: \$20,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 400 low income persons to benefit

Lake Area Free Clinic: Medication Assistance

Description: Providing free medications to low-income patients in need.

Funding Requested: \$5,500

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 190 low income persons to benefit

Lake Country Cares Cab, Inc: Ambulatory Senior and Disabled

Description: This grant will help with the purchase of a replacement cab to provide rides for their aged/disabled clients.

Funding Requested: \$7,000

Annual Goals: Non-homeless Special Needs

Target Areas: Waukesha County

Priority Needs Addressed: Senior/ADA Services

Goal Outcome Indicator: 140 persons to benefit

Literacy Council of Greater Waukesha: Outreach & Recruitment

Description: The purpose of this project is to meet the needs of people who are low-to-moderate income and need to improve their basic skills including reading, writing, math and speaking.

Funding Requested: \$6,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 9 low income persons to benefit

Metropolitan Milwaukee Fair Housing: Fair Housing Services

Description: The purpose of the proposed activities is for all people to have equal access to housing in Waukesha County through the provision of comprehensive fair housing enforcement and education services.

Funding Requested: \$15,000

Annual Goals: Fair Housing Services

Target Areas: Waukesha County

Priority Needs Addressed: Fair Housing Services

Goal Outcome Indicator: 144 persons to benefit

Oconomowoc Silver Streak: Taxi Replacement

Description: This grant will help with the purchase of a replacement cab to provide rides for their aged/disabled clients.

Funding Requested: \$7,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 150 low income persons to benefit

Parent's Place: Community Education Program

Description: The primary focus of the Community Education program is to prevent child maltreatment; to that end, it offers accessible, comprehensive and coordinated services that meet the specific needs of each participating family.

Funding Requested: \$5,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 60 low income persons to benefit

Richard's Place, Inc.: HIV/AIDS Support

Description: Richard's Place Transitional Housing program for homeless individuals with HIV/AIDS is designed to help the individuals who reside at the home to accept their HIV status and the lifestyle changes necessary to maintain good health and live a ling, productive life.

Funding Requested: \$5,000

Annual Goals: Non-homeless Special Needs

Target Areas: Waukesha County

Priority Needs Addressed: Non-homeless Special Needs

Goal Outcome Indicator: 58 persons to benefit

Safe Babies Healthy Families, Inc.: Case Mgmt. Program

Description: Providing a Continuum of Care where each family has one Case Manager who bonds and works with them to improve circumstances from prenatal phase up to age 5 of the child.

Funding Requested: \$19,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 28 low income persons to benefit

Salvation Army: Emergency Lodge

Description: The Salvation Army Emergency Lodge is the only year-round emergency shelter for men in Waukesha County. Shelter is provided to men with barriers such as unemployment, mental health issues, and alcohol or drug usage resulting in homelessness.

Funding Requested: \$7,500

Annual Goals: Homeless

Target Areas: Waukesha County

Priority Needs Addressed: Homeless

Goal Outcome Indicator: 67 homeless persons to benefit

Salvation Army: Community Meal Program

Description: The Community Meal Program provides nutritionally balanced evening meals three days a week for low income individuals and families in Waukesha County.

Funding Requested: \$18,000

Annual Goals: Homeless

Target Areas: Waukesha County

Priority Needs Addressed: Homeless

Goal Outcome Indicator: 320 homeless persons to benefit

Seniors on the Go! Taxi Service Inc: Taxi Replacement

Description: This grant will help with the purchase of a replacement cab to provide rides for their aged/disabled clients.

Funding Requested: \$7,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 1,200 low income persons to benefit

St. Joseph's Medical Clinic: Prescription Payment Assistance

Description: The Prescription Payment Assistance Project includes: outreach, screening and triage, intake/assessment, processing, referral, and payment.

Funding Requested: \$10,500

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 80 low income persons to benefit

The Caring Place, Inc.: Meals-On-Wheels

Description: Meals-On-Wheels provides specialized meals that can be provided by the Dietary Department at Waukesha Memorial Hospital to senior citizens, disabled adults, an people in need.

Funding Requested: \$6,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services
Goal Outcome Indicator: 168 low income persons to benefit

The Women's Center: Family Support

Description: The Family Support Project is the agency's child abuse prevention program with a goal to reduce the likelihood of family violence, child abuse and neglect by providing a comprehensive set of support services for families.

Funding Requested: \$5,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Services

Goal Outcome Indicator: 75 low income persons to benefit

The Women's Center: Emergency Shelter

Description: The Emergency Shelter is Waukesha County's only shelter for women who are victims of domestic violence and have a safety issue or concern. In addition to safe housing, the shelter provides for the basic needs of residents and their children.

Funding Requested: \$29,000

Annual Goals: Homeless

Target Areas: Waukesha County

Priority Needs Addressed: Homeless

Goal Outcome Indicator: 90 homeless persons to benefit

The Women's Center: Sexual Abuse Counseling

Description: This project provides assistance to child victims of sexual assault and abuse and their parents in coping with the painful experiences.

Funding Requested: \$10,403

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Service

Goal Outcome Indicator: 70 persons to benefit

Waukesha County Community Art Project: Free Art & Leadership After School Programs

Description: This project provides free art and leadership after school programming for middle school students.

Funding Requested: \$3,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Service

Goal Outcome Indicator: 200 low income persons to benefit

Waukesha County Community Dental Clinic: Healthy Smiles for Tots & Teens

Description: This project provides access to comprehensive dental care that includes screening, emergency treatment, exams, preventative care, restorative care, and periodontal care to low-income children in Waukesha County.

Funding Requested: \$15,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Service

Goal Outcome Indicator: 100 low income persons to benefit

Waukesha County Community Dental Clinic: Adult Dental Clinic

Description: This project provides access to comprehensive dental care that includes emergency treatment, exams, preventative care, and restorative care to low-income, uninsured adults in Waukesha County.

Funding Requested: \$15,000

Annual Goals: Public Services

Target Areas: Waukesha County

Priority Needs Addressed: Public Service

Goal Outcome Indicator: 33 low income persons to benefit

TBD: Revolving Loan Fund Re-Cap

Description: Subrecipient TBD will administer the Waukesha County revolving loan fund to make loans to businesses creating low and moderate income jobs.

Funding Requested: \$410,000

Annual Goals: Special Economic Development

Target Areas: Waukesha County

Priority Needs Addressed: Special Economic Development

Goal Outcome Indicator: 11 jobs created/retained

WI Partnership: Housing Rehabilitation

Description: This program provides no interest loans to LMI owners of single family housing in Waukesha County, and small grants to households where home modifications designed to improve accessibility will allow individuals to remain in their home.

Funding Requested: \$152,235

Annual Goals: Rehabilitation of existing units

Target Areas: Waukesha County

Priority Needs Addressed: Increase Access to Affordable Housing

Goal Outcome Indicator: 10 income eligible households

Wisconsin Women's Business Initiative: Downtown Waukesha Business Attraction

Description: This project will recharge economic development activities for Downtown Waukesha by combining public, private and non-profit business resources to attract and support small business success.

Funding Requested: \$55,000

Annual Goals: Special Economic Development

Target Areas: Waukesha County

Priority Needs Addressed: Special Economic Development

Goal Outcome Indicator: 20 jobs created/retained

Unallocated: TBD

Description: Unallocated

Funding Requested: \$81,339

Annual Goals: TBD

Target Areas: Waukesha County

Priority Needs Addressed: TBD

Goal Outcome Indicator: TBD

HOME Program: Administration

Description: Program administration.
Funding Requested: \$99,079
Annual Goals: Planning and Administration
Target Areas: Waukesha County
Priority Needs Addressed: Planning and Administration
Goal Outcome Indicator: Not Applicable

CHDO Reserve: TBD

Description: CHDO reserve
Funding Requested: \$148,619
Annual Goals: Increase Access to Affordable Housing
Target Areas: Waukesha County HOME Consortium
Priority Needs Addressed: Increase Access to Affordable Housing
Goal Outcome Indicator: 4 low income housing units created

CORE Programs: Downpayment Assistance Program

Description: Downpayment assistance program.
Funding Requested: \$300,000
Annual Goals: Increase Access to Affordable Housing
Target Areas: Waukesha County HOME Consortium
Priority Needs Addressed: Increase Access to Affordable Housing
Goal Outcome Indicator: 60 income eligible households

Housing Rehabilitation Program

Description: Housing rehabilitation.
Funding Requested: \$225,000
Annual Goals: Rehabilitation of existing units
Target Areas: Waukesha County HOME Consortium
Priority Needs Addressed: Increase Access to Affordable Housing
Goal Outcome Indicator: 20 income eligible households

Purchase Rehabilitation Program

Description: Purchase rehabilitation program.

Funding Requested: \$175,000

Annual Goals: Rehabilitation of existing units

Target Areas: Waukesha County HOME Consortium

Priority Needs Addressed: Increase Access to Affordable Housing

Goal Outcome Indicator: 10 income eligible households

Development Projects: TBD

Description: Unallocated HOME funds

Funding Requested: \$43,095

Annual Goals: Increase Access to Affordable Housing

Target Areas: Waukesha County Consortia

Priority Needs Addressed: Increase Access to Affordable Housing

Goal Outcome Indicator: Not Applicable

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic Distribution

Target Area	Percentage of Funds
City of Waukesha	16.3%

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Affordable housing and community development needs are present in areas throughout Waukesha County and the HOME Consortium. CDBG funds for direct benefit categories are allocated based on the percentage of LMI persons within the LMA neighborhoods. Regarding the Public Services category of the CDBG funds, the proposed projects will focus on the basic needs of the residents such as healthcare, transit services, essential and supportive services, as well as housing services. Special populations such as seniors, homeless, and youth will continue to receive funding for healthcare, child care, nutrition, education, shelter support and recreational needs. Funding will continue for targeted efforts in the Neighborhood Revitalization Strategy Areas. The County will also provide a portion of its allocation to the City of Waukesha, as shown in the table above.

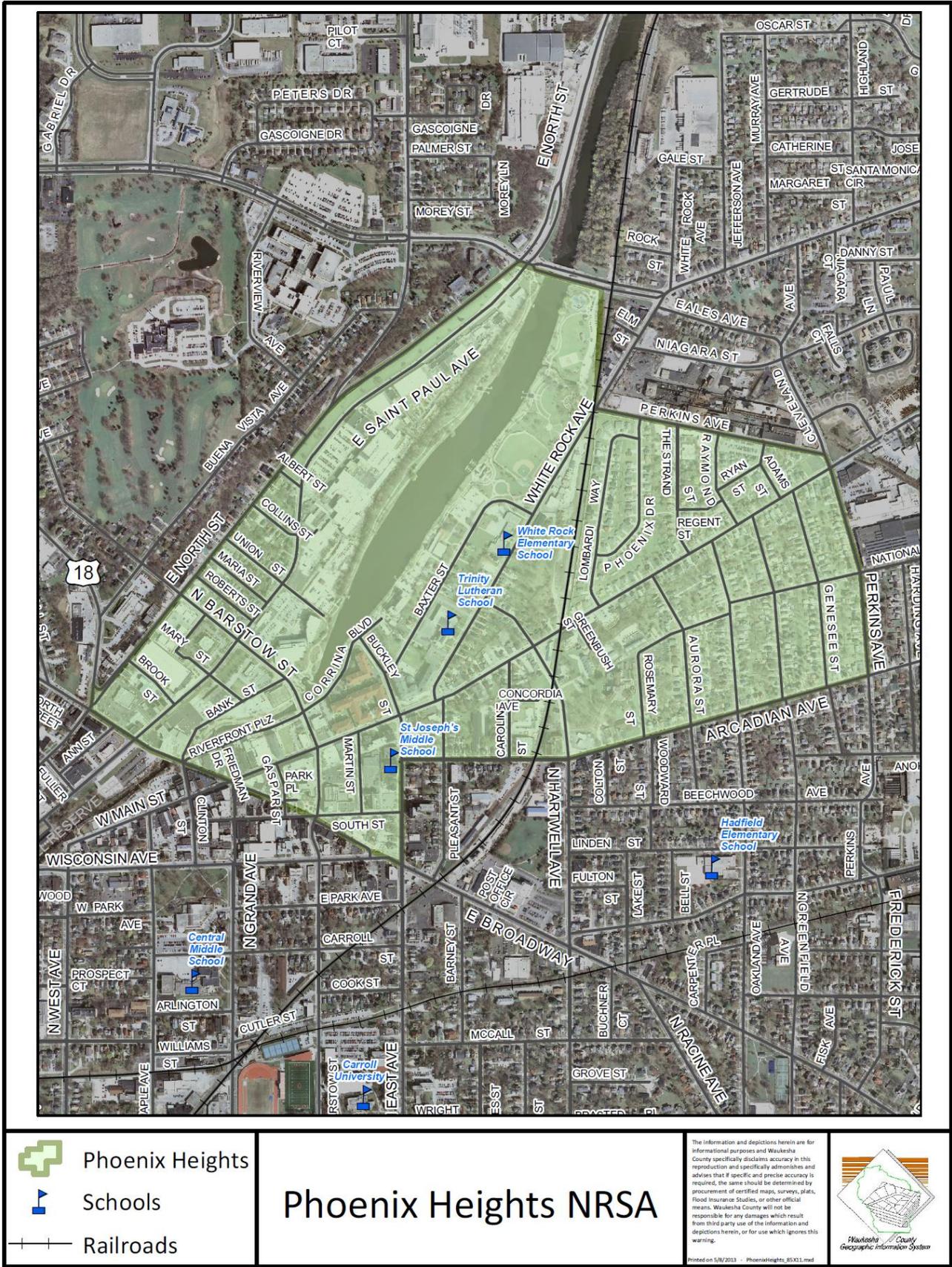
HOME funds will be distributed based on the income eligibility of clients throughout the four-county HOME Consortium.

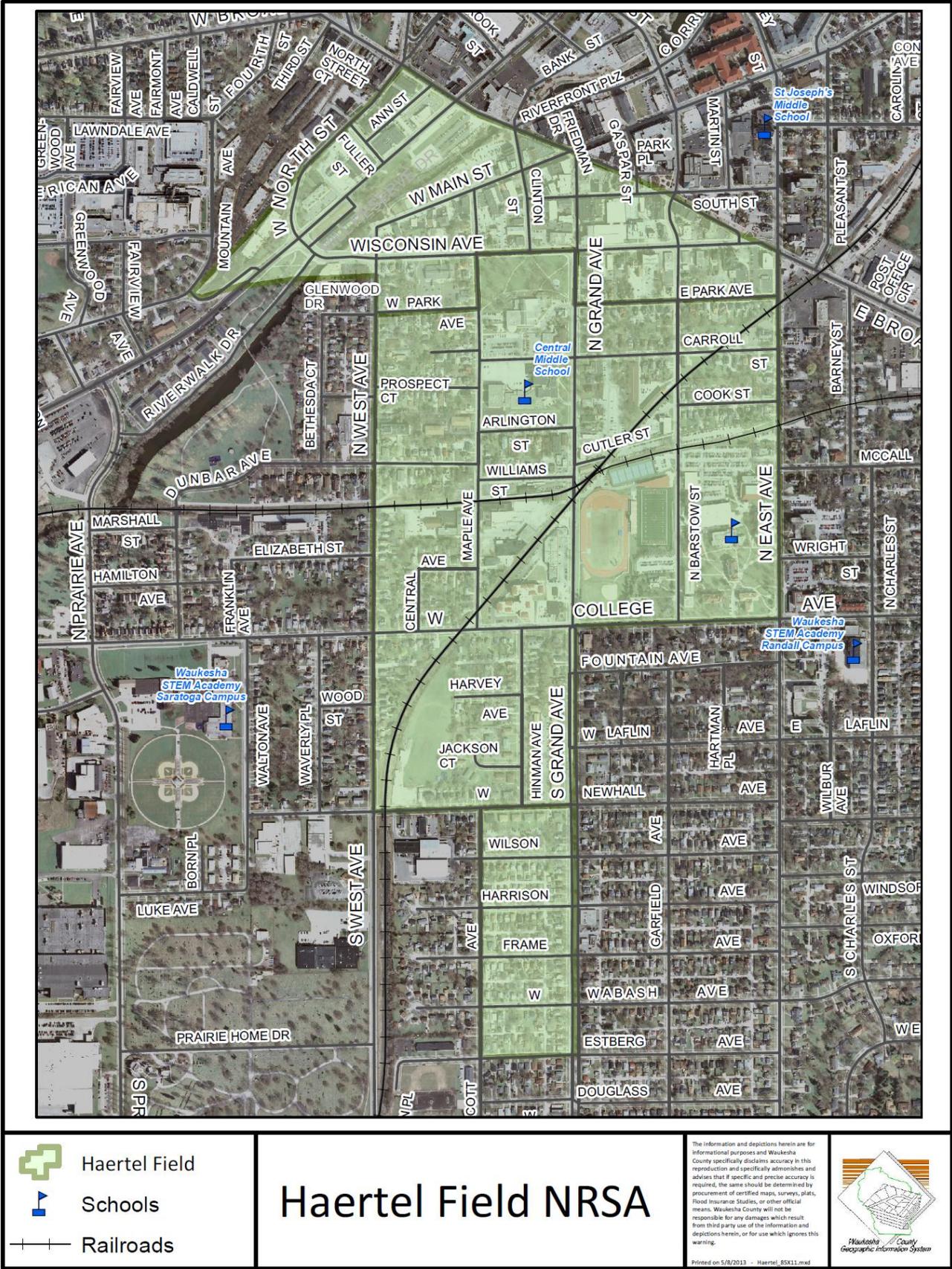
Neighborhood Revitalization Strategy Areas (NRSAs)

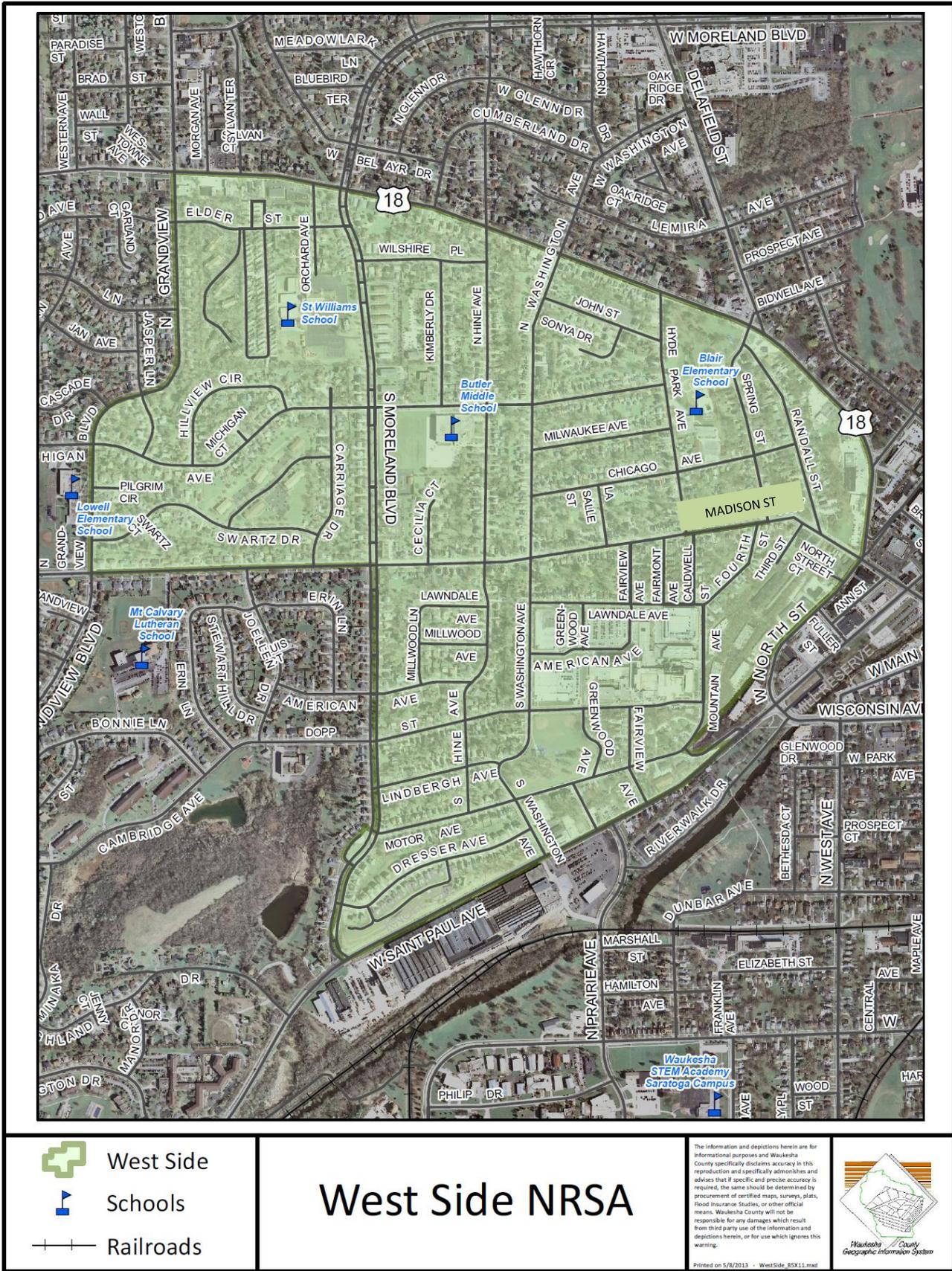
Waukesha County identified three NRSAs in the City of Waukesha in 1999 – Phoenix Heights, Haertel Field, and West Side, as shown in the maps on the following pages. The County will continue to prioritize the three NRSAs for funding and community development efforts during 2015. Up to 10% of the total CDBG allocation is targeted toward Community Based Development Organizations (CBDOs) who concentrate their services in one of these three areas. Economic development is the highest priority for funding in the NRSAs, including services that assist low and moderate income families in finding and maintaining jobs.

Strategies for all of the NRSAs include the following economic development and neighborhood revitalization initiatives:

- Connecting residents to job training and education resources;
- Linking families to neighborhood resources that support sustained employment;
- Housing revitalization and homeownership;
- Crime prevention; and
- Resident empowerment.







Affordable Housing

AP-55 Affordable Housing – 91.220(g)

One Year Goals for the Number of Households to be Supported	
Homeless	348
Non-Homeless	120
Special-Needs	338
Total	806

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported	
Rental Assistance	0
The Production of New Units	4
Rehab of Existing Units	56
Acquisition of Existing Units	60
Total	120

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

Waukesha County and the HOME Consortium anticipate supporting 806 households with affordable housing over the next year. Homeless facilities including the Salvation Army Emergency Lodge, Jeremy House, and the Heron House Emergency Shelter are projected to assist 348 homeless individuals or families in Waukesha County. Special needs housing providers are projected to support 338 individuals or families in Waukesha County, including victims of domestic violence, persons with HIV/AIDS, and seniors or disabled adults in need of housing support services. Note that emergency shelters for domestic violence victims are included in the special needs category and not the homeless category to prevent double counting households supported by these facilities.

Affordable housing for non-homeless households is projected to assist 120 households in the HOME Consortium area. Approximately 56 of these households will be supported via rehab of existing units through the HOME purchase and housing rehabilitation programs (estimated to assist a combined total of 30 households), WI Partnership housing rehab program (10 households), and the City of Waukesha housing rehab and homeowner loan programs (combined total of 16 households). Through the HOME program, an estimated 4 new units will be produced by a CHDO and 60 households will be assisted in acquiring homes using the downpayment assistance program.

AP-60 Public Housing – 91.220(h)

Actions planned during the next year to address the needs to public housing

The public housing authorities in the Waukesha County Consortia will continue to provide affordable housing options for residents during this Action Plan period to the greatest extent possible. However it must be noted the authorities have extensive waiting lists and will continue to monitor expenditure of funds to maximize the number of families currently being served.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The housing authorities for Waukesha, Jefferson and Washington each have resident counsels to ensure resident involvement in the housing authority's decision-making process. The Waukesha County Housing Authority also has a Family Self Sufficiency program that assists families to become economically and socially independent. The program provides the following services: job training, educational, child care, medical or mental health services, transportation, life skills, legal information, emergency services, and housing services. Families are also provided information to assist in their quest to transition from subsidized housing to eventual homeownership. The FSS program provides financial incentives through an escrow saving account for continual participation and investment in the program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.

In 2014, the Waukesha County Housing Authority entered into an Intergovernmental Agreement with the Waukesha Housing Authority to eliminate duplication and create efficiency in the administration of the Section 8 Housing Choice Voucher Program. Through the Agreement, the Waukesha Housing Authority is authorized and designated to carry out the powers of the Waukesha County Housing Authority. Specifically, the Waukesha Housing Authority is granted jurisdictional authority to operate the Section 8 Housing Choice Voucher Program within the geographic area of Waukesha County.

These efforts will assist the Waukesha Housing Authority in raising its current status of substandard to a high performing agency. The Housing Authority has also implemented various changes related to timely reporting, streamlining expenditures, and decreasing vacancies.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Waukesha County is a participant in the Wisconsin Balance of State Continuum of Care Committee on Homelessness. The WIBOSCOC conducts the point-in-time count twice per year in January and July. This count is intended to include persons that are homeless and are living in emergency shelters, transitional housing, safe havens for the homeless, domestic violence shelters, or who are unsheltered living on the streets or any other place not meant for human habitation.

Data provided by the WIBOSCOC shows that a total of 41 homeless persons were counted as chronically homeless in the Counties of Jefferson, Ozaukee, Waukesha and Washington during the 2013 point-in-time counts. Those counted in January 2013 constituted, 11.0% of total sheltered and unsheltered persons in Waukesha County and 8.0% of the total in Washington County. As of the July 2013 PIT, two chronically homeless persons made up 8.0% of the total sheltered/unsheltered population in Jefferson; 22 chronically homeless persons comprised 16.5% of the sheltered/unsheltered population in Waukesha County. No chronically homeless persons were counted in Ozaukee in any of the three point-in-time counts.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

The Wisconsin Balance of State Continuum of Care (WBOSCoC) reached out to homeless persons (especially unsheltered persons) through soup kitchens, day programs, drop-in centers, and hospitals. In addition, information is collected annually using the point-in-time survey form and is then summarized. The point-in-time surveys are one-on-one interviews are also held with the consumers. Additionally, outreach teams regularly go under bridges, visit camps, and go to other known homeless areas to tend to the needs of the homeless.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Waukesha County will continue to provide financial assistance to nonprofit agencies to develop and implement a coordinated assessment system throughout the jurisdiction.

Addressing the emergency shelter and transitional housing needs of homeless persons.

Waukesha County will continue to support homeless service providers, funders, and stakeholders who recognize the need to shift focus and resources from short-term, emergency shelter to long-term, permanent housing, in order to end homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Waukesha County will continue to support the Wisconsin Balance of State Continuum of Care Regional Plan

to End Homelessness by:

- Supporting non-profit organizations that provide affordable housing opportunities for low- and moderate-income individuals and families.
- Providing CDBG funds for programs that help maintain the County's housing stock, and enable low-income individuals to stay in their homes through the Home-Owner Rehabilitation program.
- Advocating to secure funding for homeless programs and participates in policy development through the Wisconsin Balance of State Continuum of Care.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The CoC has outlined its discharge policy for assisting persons aging out of foster care, and being released from health care facilities, mental health facilities, and correction facilities.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Barriers to affordable housing can present in a variety of aspects and multiple entities including, but not limited to government and political agencies, banking and finance institutions, insurance industry regulations, zoning regulations, social and economic variables, neighborhood conditions, public policy legislation, and fair housing enforcement. Sections MA 40 and SP 55 describe barriers to affordable housing within Waukesha County and the Consortium in greater detail. This section will describe specific strategies Waukesha County will employ to address barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Discussion:

As indicated in section SP-55, Waukesha County participated in and adopted the Regional Housing Plan recommendations. Waukesha County will continue to work with government, public, private, and nonprofit community agencies to remove or ameliorate the negative effects of public policies that serve as current barriers to affordable housing. Action steps as recommended and accepted by the County are summarized below:

Waukesha County will work to implement the various recommendations from the Regional Housing Plan adopted into the Waukesha County Comprehensive Development Plan. Specifically, the County will work with local municipalities which provide municipal services to encourage that comprehensive neighborhood plans and zoning ordinances/regulations encourage a variety of housing types including single and multi-family homes, apartments, townhomes, duplexes, and live-work units. This year and for the remainder of the Consolidated Plan period, the County will seek strategies, as appropriate, to evaluate standards and processes to determine if amendments could be made to reduce of housing to residents without reducing safety, functionality, or aesthetic quality.

The CDBG Office will evaluate the extent to which County programs and services meet the needs of populations with limited English proficiency by conducting the four-factor analysis.

Waukesha County will evaluate the extent to which housing counseling is available to provide credit repair advice to members of the protected classes and to low- and moderate-income residents, in order to ensure that to the maximum extent possible, residents have access to means of improving their ability to obtain and maintain decent, affordable housing. In the case that counseling is unavailable, inadequate or not well advertised, Waukesha County should work with its community partners to increase its availability and use.

Waukesha County will support education and outreach efforts by community partners regarding needs assessments for affordable housing and subsidized housing.

Waukesha County will encourage neighborhood development plans, zoning ordinances, and regulations that encourage a variety of housing types, lot sizes, and housing values in order to encourage housing affordability.

AP-85 Other Actions – 91.220(k)

Actions planned to address obstacles to meeting underserved needs

To help remove obstacles to meeting underserved needs and improve service delivery, Waukesha County will support the development of a social service collaborative to coordinate the work of social service organizations, disseminate news and information, eliminate duplication of effort, and spearhead community-wide solutions to local needs. Waukesha County will also continue to use CDBG funds for taxi services in order to ensure that residents without private transportation are able to access social service providers.

Actions planned to foster and maintain affordable housing

Waukesha County and the HOME Consortium will continue to offer their core programs, including purchase rehab, homeowner rehab, and downpayment assistance, in order to maintain housing affordability. The County will also set aside 15% of HOME funds to support development of affordable housing by a local CHDO. The City of Waukesha will also offer a home rehab program to assist homeowners with maintenance as their housing units age.

In addition to specific programs designed to foster and maintain affordable housing, the County will also encourage participating jurisdictions to review their zoning ordinances for prospective barriers to affordable housing development, and to make amendments as needed. Waukesha County has adopted less restrictive zoning regulations based on SEWRPC's *Regional Housing Analysis* and has adopted the housing recommendations of that document into the Housing Element of the Comprehensive Plan. Some other cities such as Oconomowoc have also taken actions to reduce barriers to affordable housing in their zoning and land use regulations.

Actions planned to reduce lead-based paint hazards

Waukesha County will continue to promote lead based paint inspections and, if a hazard is found, remediation. This action will both reduce lead exposure risks and help to maintain the County's older, lower- and moderately-priced housing. Any housing rehabilitation activities conducted using HOME or CDBG funds will continue to be monitored closely for any potential lead exposure. Waukesha County will also continue to work with the health departments of other Consortium counties to identify possible units with lead based paint hazards.

Actions planned to reduce the number of poverty-level families

Waukesha County will continued to address poverty through its economic development efforts that provide assistance to companies that create low and moderate income jobs and offer small business development programs. Homeless service providers will continue to offer job search and resume assistance. A focus on improving the jobs/housing balance in existing and emerging job centers will aim to help poverty-level families access more employment opportunities, while potentially lowering transportation and housing costs.

Actions planned to develop institutional structure

Waukesha County has been receiving HUD grant funds for a number of years and has developed a robust administrative structure to manage its CDBG and HOME funds. The County's Community Development

Division also offers seminars for potential subrecipients, CHDOs, and contractors to learn more about the CDBG and HOME programs. In addition to working with organizations, the County's Citizen Participation process is designed to make engaged and informed citizens another vital part of the institutional structure.

Actions planned to enhance coordination between public and private housing and social service agencies

Waukesha County is an active participant in the local Continuum of Care, known as the Housing Action Coalition, which has in the last six months taken a more proactive approach to fostering collaboration between public and private housing and social service agencies. Waukesha County is also a founding member of the Thriving Waukesha County Alliance, whose goals include the development of a more sustainable and comprehensive plan for addressing homelessness. Recommendations emerging from the Thriving Waukesha effort which will help enhance coordination include a community outreach and education campaign to provide information about resources available through homeless prevention programs; development of a lead agency to work with homelessness prevention and intervention agencies to produce information for provider networks; and establish a backbone agency that can plan, oversee, and coordinate homeless assistance across the community.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	

Other CDBG Requirements

1. The amount of urgent need activities	0
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HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
Waukesha County does not use forms of investment not described in §92.205(b).
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254 follows. These guidelines will also be used to ensure the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4).

The HOME Consortium’s Policy and Procedure Manual requires that, for homebuyer activities, the participating jurisdiction (PJ) must impose long-term affordability through resale or recapture provisions:

- Resale ensures that units assisted with HOME funds remain affordable throughout the affordability period. If a unit is sold during the affordability, it must be sold to another low-income homebuyer at an affordable sales price, while also providing a “fair return” for the original homebuyer. The period of affordability is based on the total HOME assistance in the project including direct assistance and development assistance to an owner, developer or sponsor.
- Recapture allows the PJ to recapture all or a portion of the HOME subsidy in a property that is sold or transferred during the affordability period, and subsequently reinvested in other HOME eligible

activities. The amount subject to recapture and the affordability period is based on the amount of direct assistance to the homebuyer. The HOME Consortium usually uses the Recapture provision.

The HOME Consortium's Down Payment Assistance (DPA) program outlines the following resale/recapture provisions in its Homebuyer Grant Agreement:

- Grantee shall be entitled to retain such funds provided the Grantee remains in both ownership and occupancy of the mortgaged premises for a period of five (5) years. In the event the Grantee terminates either ownership or occupancy of the premises within five (5) years, Grantee shall be required to reimburse the HOME Consortium an amount equal to the grant amount less a deduction equal to twenty percent (20%) thereof for each full year Grantee has owned and resided in the mortgaged premises, commencing on the date of the grant.
 - In the event of a voluntary or involuntary transfer of the property during the applicable period of affordability, the Grantor will recapture all or a portion of the direct subsidy provided to the homebuyer. This direct subsidy is provided as downpayment assistance in the form of a deferred 0% interest loan. The loan will be forgiven prorata over the period of affordability (5 years), as long as the home remains the principal residence of the home buyer. If the net proceeds from a voluntary or involuntary sale are insufficient to repay the prorated amount of the HOME subsidy, the Grantor shall recapture the balance due on the loan or 100% of net proceeds from the sale, whichever is less. If there are no net proceeds from the sale, no repayment is required. Net proceeds is defined as the sales price minus superior loan repayment and any closing costs incurred by the homebuyer.
 - If Grantee refinances and the Property remains subject to the encumbrance created by this Agreement, then Grantee shall not be required to repay any portion of the Grant.
3. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Waukesha County does not intend to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

**Emergency Solutions Grant (ESG)
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.
3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.
5. Describe performance standards for evaluating ESG.

Waukesha County does not administer any ESG funds.