

ENROLLED ORDINANCE 178-66

AMEND THE TEXT OF THE WAUKESHA COUNTY CODE OF ORDINANCES TO CREATE THE REQUIREMENT TO USE PARCEL IDENTIFICATION NUMBERS IN LAND RECORDS RECORDING AND AMEND THE CODE TO REORGANIZE SECTIONS REGARDING THE REGISTER OF DEEDS FROM CHAPTER THREE TO CHAPTER SIX

WHEREAS, Wisconsin Statutes Section 59.43(7)(b) authorizes a county to enact an ordinance to require the inclusion of a Parcel Identification Number on all conveyance documents for administrative purposes only; and

WHEREAS, a Parcel Identification Number, also referred to as "PIN", "parcel identifier number", "parcel ID number, or "parcel number", is also commonly known as a Tax Key Number; and

WHEREAS, Parcel Identification Numbers can be obtained from the Waukesha County Tax Listing Office or from the local assessor of a municipality; and

WHEREAS, Parcel Identification Numbers are used by various Waukesha County departments and the general public to locate land and related information; and

WHEREAS, the Waukesha County Register of Deeds is in the process of implementing a recording notification service for the land records system which will allow property owners in Waukesha County to enroll to receive a notification when a document affecting their property is recorded; and

WHEREAS, the recording notification service will rely on legal descriptions and Parcel Identification Numbers for property identification; and

WHEREAS, requiring the use of Parcel Identification Numbers on conveyance documents is mandatory for the functioning of the recording notification service; and

WHEREAS, Sections 3-21 and 3-23 of Chapter 3 of the Waukesha County Code are duplications of Sections 6-22 and 6-24 of Chapter 6 of the Waukesha County Code; and

WHEREAS, it is desirable to remove the duplicative language in Sections 3-21 and 3-23 and to move the remaining Section 3-22 to Article IV of Chapter 6 to be consistent and uniform.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that the Waukesha County Code is hereby amended by adding a new section that reads as follows:

Sec. 6-28 Land Records Recordings: Required Use of Parcel Identification Numbers

- (a) A Parcel Identification Number (PIN) shall be required for the recording of any conveyance, as defined in Section 706.01(4), Wisconsin Statutes, of any interest in real estate located in Waukesha County. Any conveyance shall contain reference to the Parcel Identification Number affected.

- (b) A Parcel Identification Number, also commonly referred to as a Tax Key Number, may be obtained from the local assessor of a municipality or the Waukesha County Tax Listing Office.
- (c) A person recording a conveyance for a newly created parcel for which a Parcel Identification Number has not yet been assigned may provide the Parcel Identification Number for the parcel from which the newly created parcel was formed.

BE IT FURTHER ORDAINED that Section 3-21 and Section 3-23 of Chapter 3 of the Waukesha County Code be repealed as duplicative.

BE IT FURTHER ORDAINED that Section 3-22 of Chapter 3 of the Waukesha County Code be moved to Chapter 6, Article IV and the editor may appropriately renumber this section to conform to the numbering system contained therein.

BE IT FURTHER ORDAINED that Sections 3-21 through 3-23 of the Waukesha County Code be reserved for future use.

BE IT FURTHER ORDAINED that the effective date of this ordinance shall be January 1, 2024.

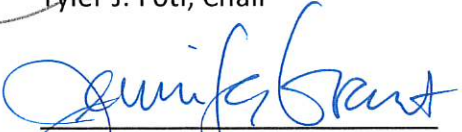
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Presented by:

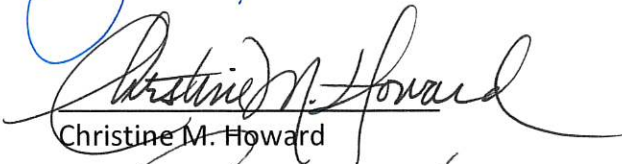
Land Use, Parks, and Environment Committee



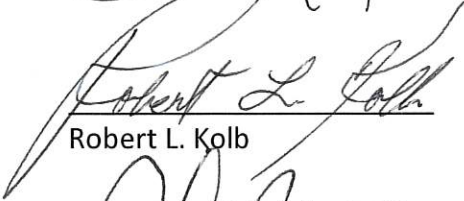
Tyler J. Foti, Chair



Jennifer Grant



Christine M. Howard



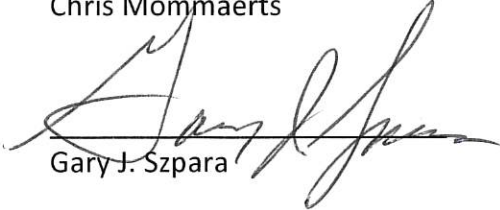
Robert L. Kolb



Brian Meier

Absent

Chris Mommaerts



Gary J. Szpara

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, was presented to the County Executive on:

Date: 12/1/23, 
Margaret Wartman, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, is hereby:

Approved: X

Vetoed: _____

Date: 12/4/23, 
Paul Farrow, County Executive

VOTE RESULTS >

24 YES

0 NO

0 ABSTAIN

1

ABSENT

Ordinance 178-O-066

Ordinance 178-O-066: Amend the Text of the Waukesha County Code of Ordinances to Create the Requirement for Recording and Amend the Code to Reorganize Sections Regarding the Register of Deeds from Chapter Three to Chapter Six

 **Passed By Majority Vote**

D1 - Foti	AYE	D10 - Thieme	AYE	D19 - Enriquez	AYE
D2 - Weil	AYE	D11 - Howard	AYE	D20 - Schellinger	AYE
D3 - Morris	AYE	D12 - Wolff	AYE	D21 - Gaughan	AYE
D4 - Batzko	AYE	D13 - Decker	AYE	D22 - Szpara	AYE
D5 - Grant	AYE	D14 - Mommaerts	AYE	D23 - Hammitt	AYE
D6 - Walz	AYE	D15 - Kolb	ABSENT	D24 - Bangs	AYE
D7 - LaFontain	AYE	D16 - Crowley	AYE	D25 - Johnson	AYE
D8 - Koremenos	AYE	D17 - Meier	AYE		
D9 - Heinrich	AYE	D18 - Nelson	AYE		

9th Meeting, 178th Year of the County Board of Supervisors - November 28 2023 07:17:06 PM

November 28, 2023

