

ENROLLED RESOLUTION 176-8

RESOLUTION TO ADOPT THE WAUKESHA COUNTY 2022-2026 LIBRARY SERVICES PLAN,  
APPROVE NEW COUNTY LIBRARY STANDARDS, AND INCLUDE ELECTRONIC MATERIALS FOR  
CIRCULATION PURPOSES IN THE TRUE NON-RESIDENT LIBRARY TAX LEVY FORMULAS

WHEREAS, the Waukesha County Library Planning Committee ("Committee"), appointed by the Waukesha County Board, met from July 2021 to February 2022 and revised the County Library Services Plan; and

WHEREAS, the Committee recommends changes to certain Waukesha County member library standards, adoption of new quality assurance standards, and a change in what library materials are considered in circulation; and

WHEREAS, the Committee endorses the existing formula for collecting taxes from residents that live in non-library (True Non-Resident TNR) communities for borrowing privileges at any of the sixteen (16) public libraries in the County; and

WHEREAS, this collection formula taxes TNR communities for their share of the library operating expenses proportionate to their overall use of library materials in the County; and

WHEREAS, the Committee recommends no change to the collection formula itself besides the inclusion of electronic materials in library circulation alongside the previously included physical materials when determining TNR community library utilization; and

WHEREAS, the Committee recommends no change in the distribution formula itself, except the inclusion of electronic materials in library circulation alongside physical materials; and

WHEREAS, these changes better represent the usage of Bridges System member libraries by TNR communities, which has seen an increase in usage of electronic materials in recent years, but have not been incorporated into the collection and distribution formulas' circulation factors, and;

WHEREAS, the new standards for Waukesha County member libraries include revisions to the requirements for library material expenditures per capita, collection size, and number of public internet computers, as well as the adoption of new quality assurance standards; and

WHEREAS, the Committee recommends approval of new standards for Waukesha County libraries that would replace current standards that have been previously approved by libraries pursuant to the requirements set forth in Section 43.11 (3) (d), Wisconsin Statutes.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA RESOLVES that the Waukesha County Library Services Plan for 2022-2026 is adopted and placed on file with the County Clerk of Waukesha County.

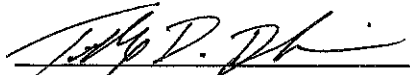
BE IT FURTHER RESOLVED that the County Board approves of the new Waukesha County library standards set forth in the Waukesha County Library Services Plan for 2022-2026 and the approved standards shall replace all previous County library standards.

BE IT FURTHER RESOLVED that the County Board approves the inclusion of electronic materials in library circulation alongside the previously included physical materials when determining True Non-Resident (TNR) community library utilization for the TNR tax collection and distribution formulas, as set forth in the Waukesha County Library Services Plan for 2022-2026.

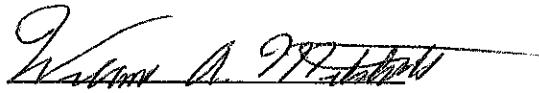
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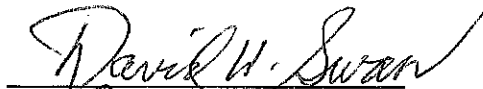
Presented by:  
Executive Committee

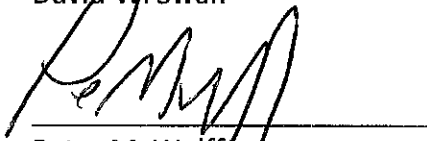
  
Paul L. Decker, Chair

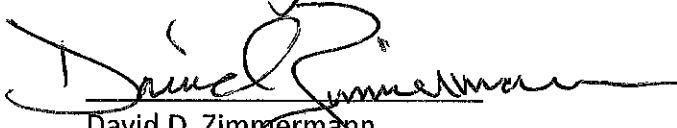
  
Timothy Dondlinger

  
James A. Heinrich

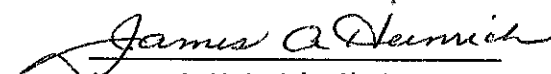
  
William A. Mitchell

  
David W. Swan

  
Peter M. Wolff

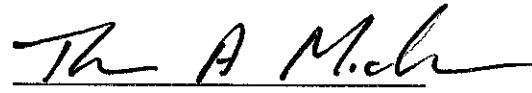
  
David D. Zimmermann

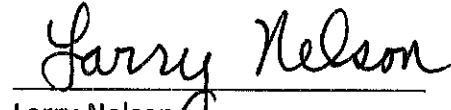
Approved by:  
Finance Committee

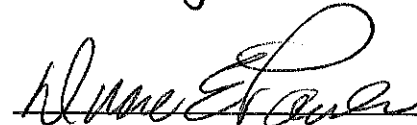
  
James A. Heinrich, Chair

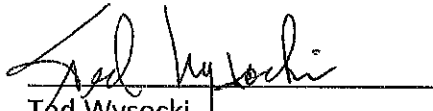
  
Tyler J. Foti

  
Joel R. Gaughan


  
Thomas A. Michalski

  
Larry Nelson

  
Duane E. Paulson

  
Ted Wysocki

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, was presented to the County Executive on:

Date: April 19 2022,   
Margaret Wartman, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, is hereby:

Approved: X  
Vetoed: \_\_\_\_\_

Date: 4/19/2022,   
Paul Farrow, County Executive

## RESOLUTION ADMINISTRATIVE FACT SHEET

Title of O/R:	RESOLUTION TO ADOPT THE WAUKESHA COUNTY 2022-2026 LIBRARY SERVICES PLAN, APPROVE NEW COUNTY LIBRARY STANDARDS, AND INCLUDE ELECTRONIC MATERIALS FOR CIRCULATION PURPOSES IN THE TRUE NON-RESIDENT LIBRARY TAX LEVY FORMULAS	
Submitting Department:	BRIDGES LIBRARY SYSTEM	
Department Contact(s): <small>(Include dept. manager or staff who has worked on this ordinance in addition to the dept. head)</small>	Karol Kennedy	
Who will appear at committee meetings?	Karol Kennedy	
Date of Co. Board Meeting at which you plan O/R to be considered:	04/12/2022	Fiscal Note by DOA? Yes
Routing Number:	Routing # 130-01-22	3/23

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**Does this O/R create or abolish any positions or involve other Human Resources issues in your department?**

\_\_\_\_\_ Yes\*                        X   No

\* If yes, the ordinance should be reviewed by HR prior to submission to Corp. Counsel.

**Does this O/R appropriate or transfer expenditure authority, additional resources or change the Budget intent?**

\_\_\_\_\_ Yes\*                        X   No

\*If department staff developed a fiscal impact statement, please send to your assigned budget analyst concurrent with forwarding of O/R to Corp. Counsel.

**Does this O/R authorize the execution of any new or extended contracts/leases/MOUs or other agreements that obligate the County?**

\_\_\_\_\_ Yes\*                        X   No

\*If yes, the proposed documents must be forwarded to risk management and Corp. Counsel for approval. The O/R will not be forwarded to the Co. Board until related agreements receive approval. Departments are responsible for putting approved documents on file with the Co. Clerk.

**Are there documents (other than contracts, leases or MOUs) that should be included with this O/R before it goes to the County Board office?**

\_\_\_\_\_ Yes\*                        X   No

If yes, all documents must be received by Corp. Counsel before the ordinance can be forwarded to DOA for review. Contracts or leases that are affected by or are the subject of an O/R must be provided to Corp. Counsel.

Sec. 59.14(1m), Wis. Stats. Summary (for publication purposes): This resolution will adopt the Waukesha County 2022-2026 Library Services Plan, approves new county library standards for the Bridges Library System and approves the inclusion of electronic materials for circulation purposes in the true non-resident library tax levy formulas.

176-R-008

Referred on:	File Number:	Referred to:
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FISCAL NOTE

RESOLUTION TO ADOPT THE WAUKESHA COUNTY 2022-2026 LIBRARY SERVICES PLAN,  
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This resolution adopts the 2022-2026 Library Services Plan, which was put forth by the Waukesha County Library Planning Committee. This plan does not recommend modifying the library tax collection or distribution formulas calculation methods but does begin counting electronic materials (e.g., E-books) as circulation along with physical materials (e.g., books) that had previously been included.

Below is a table outlining what the impact on the True Non-Resident (TNR) communities' library tax levy would have been if this change had been in effect for the 2022 budget. (This change in formula would be effective beginning in the 2023 budget.) This table compares the Bridges System library tax collection formula for the 2022 Adopted Budget and the theoretical levy amount if electronic circulation had been included. As outlined below, the inclusion of electronic materials increases the tax collection amount from TNR communities, but this increase is driven by higher utilization of electronic materials by TNR residents who use a Bridges System member library.

<b>2022 LIBRARY TAX LEVY ADOPTED BUDGET WITH AND WITHOUT TNR ELECTRONIC CIRCULATION</b>					
Category		2022 Adopted Budget	2022 Levy with Electronic Circulation	\$ Change	% Change
Calculated allowable expenditures		\$19,750,188	\$19,750,188	\$0	0.0%
Countywide TNR percent 2 years prior	x	18.629%	19.182%	N/A	N/A
<b>County levy (TNR % times allowable expenditures)*</b>		<b>\$3,679,191</b>	<b>\$3,788,417</b>	<b>\$109,226</b>	<b>3.0%</b>

\*Excludes \$27,515 intercounty payment which is unaffected by the proposed changes.

This resolution also adopts revised Bridges member library standards for Waukesha County member libraries. The revised standards include library material expenditures per capita, number of public internet computers, and collection size. Additionally, this plan also recommends the creation of new, qualitative quality assurance standards for Waukesha County member libraries. These new standards apply to member libraries operated by local municipalities within Waukesha County. The implementation of these standard changes result in no cost impact to Waukesha County.



William Duckwitz  
Budget Manager  
3/23/2022  
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