

ENROLLED ORDINANCE 172-080

MODIFY 2018 COUNTY BUDGET BY A TRANSFER OF CARRYOVER FUNDS FROM
2017 UNEXPENDED APPROPRIATIONS TO 2018 BUDGETED APPROPRIATIONS

WHEREAS, funds were appropriated in the 2017 budget for certain items or services which, for various reasons, were deferred to 2018; and


WHEREAS, requests of the departments for carrying over unspent funds and related revenues from the 2017 budget are recommended for carry-over after review by the County Executive.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that a total of \$3,005,510 be carried forward from 2017 accounts into the 2018 budgets, to enable the purchase of goods and services, as indicated on the carry-over schedule on file with the County Clerk and made a part of this ordinance by reference.

BE IT FURTHER ORDAINED that the funding necessary to cover the carry-over expenditures be provided by appropriating the related revenues in the amount of \$2,602,411 and related 2017 fund balance in the amount of \$403,099, for a total of \$3,005,510.

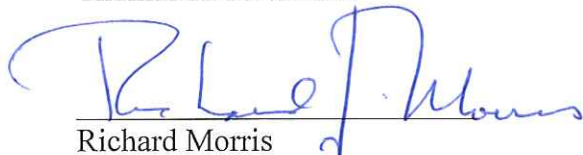
MODIFY 2018 COUNTY BUDGET BY A TRANSFER OF CARRYOVER FUNDS FROM 2017
UNEXPENDED APPROPRIATIONS TO 2018 BUDGETED APPROPRIATIONS

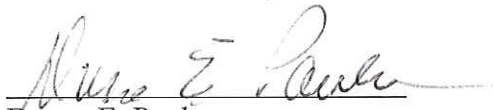
Approved by:
Finance Committee


James A. Heinrich, Chair

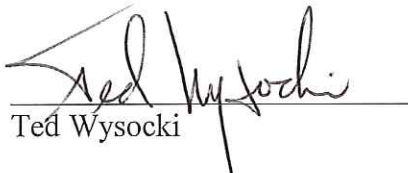

Timothy Dondlinger


Thomas A. Michalski


Richard Morris


Duane E. Paulson


Steve Whittow


Ted Wysocki

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, was presented to the County Executive on:

Date: 2/27/18, 
Kathleen Novack, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, is hereby:

Approved: X
Vetoed: _____

Date: 3/5/18, 
Paul Farrow, County Executive

FISCAL NOTE

REQUESTED CARRYOVERS
2017-2018

Parks and Land Use - \$36,200			
Account Number	Amount Approved	Project	Justification
100.100.1020.1023.0.6590	\$5,000	Nagawaukee Park Gully Repair Project	Project is a land conservation cost-share project to stabilize stormwater runoff and mitigate erosion risks. Project was delayed due to competing projects and cost-share signoff needed from the State. The project is expected to be completed in Spring, 2018. As part of the total \$10,000 total project budget, the State will cover \$5,000, and the department matching the other \$5,000 within its 2018 budget.
100.100.1060.1062.MAINTN.7110	\$8,300	Retzer Boardwalk Upgrades Project	This project is an ongoing repair/expansion of the Retzer boardwalk. This phase is expected to be completed in 2018. Delayed due to issues working around events, the special ordering of materials used for the boardwalk, and county staff prioritized to other projects.
100.100.1060.1062.MAINTN.7110	\$22,900	Nagawaukee Campground Hillside Erosion Project	This project was originally planned to be completed by Parks and Land Use staff. Due to safety concerns which necessitates the use of specialized equipment, the project has been delayed and will be completed by a contractor.

Register of Deeds - \$5,000			
Account Number	Amount Approved	Project	Justification
100.110.1100.1101.0.5760	\$5,000	Plat Envelope Replacement	Funds were set aside to repair books, purchase plat envelopes, and related equipment in 2017. This work was delayed when it was found several of the plat envelopes were faulty. Department plans to use the funds to purchase additional plat envelopes in 2018, as they have recently found the problem is more extensive than initially believed.

Sheriff - \$104,616			
Account Number	Amount Approved	Project	Justification
100.200.2012.2022.5191.HIDTA 100.200.2012.2022.5672.HIDTA 100.200.2012.2022.5675.HIDTA	\$1,885 \$1,201 \$13,631	High Intensity Drug Trafficking Area (HIDTA) Grant (\$16,717)	The Waukesha County Board approved ordinance 171-O-079, and the 2017 budget which appropriated a total of \$107,830 awarded to the Waukesha County Sheriff's Department from the Office of National Drug Control Policy for drug investigation and enforcement efforts. Per HIDTA policies, the Sheriff's Department has two years to spend funds allocated for investigation and enforcement efforts. The Sheriff's Department spent all but \$16,717 and is requesting to carry over this money from 2017 to 2018 so that it can be spent on HIDTA eligible expenses within the eligible timeframe.

Sheriff - \$104,616			
Account Number	Amount Approved	Project	Justification
100.200.2024.2000.0.6590	\$7,500	Prison Rape Elimination Act (PREA) Audit	These funds were budgeted for the PREA (Prison Rape Elimination Act) audit. This federal legislation requires the Department to have an audit done at the Department's expense in order to continue to hold federal and state inmates. The audit portion of this legislation is still being rolled out. Because the audit must be completed every three years once they begin and because the audit process is still very new, the Department is waiting to conduct the audit until notified to complete the audit. This audit is only completed every three years so it was not budgeted for 2018 as the Department budgeted the funds in 2016 and has carried these funds over previously. The Department anticipates needing to complete the audit in 2018.
100.200.2024.2000.0.6590	\$5,000	State Criminal Alien Assistance Program (SCAAP) Grant Application	Each year the department applies for the SCAAP grant funds for housing for illegal aliens. Grant application normally opens in April and the drawdown usually occurs in October. Due to the change in administrations and related court decisions, the grant application and drawdown was delayed.

Sheriff - \$104,616			
Account Number	Amount Approved	Project	Justification
100.200.2024.2095.0.5695 100.200.2030.2095.0.5695	\$52,300 \$4,700	Jail Equipment Replacement Plan – Security Equipment (\$57,000)	The Department budgeted funds for the replacement of different types of cameras at the jail and Huber. Cameras are currently replaced on an “as needed basis” because the cameras are specific to the area that they are monitoring (pan-tilt-zoom vs fixed or timed vs not timed) and because the Department does not want to have a significant number of analog cameras in stock as staff is working with consultants to transition the current analog system to digital as analog technology is being phased out of the security industry. The Department has a capital project to replace the security electronics system in 2019. As many of these cameras are continuing to age, the Department anticipates needing this money to continue to replacement equipment until the capital project is implemented.
100.200.2024.2095.0.5675	\$12,600	Jail Equipment Replacement Plan – Small Equipment	Funds were budgeted for replacement of miscellaneous equipment items. Staff believed they could get another year of use out of these items, and have delayed purchase of replacements until 2018.
100.200.2024.2095.0.5676	\$5,799	Jail Equipment Replacement Plan – Office Equipment	Funds were budgeted for replacement of office equipment for jail administrative staff. As there has been significant turnover in the administrative staff, equipment purchases were delayed until the new staff could have an opportunity to evaluate workspace needs.

Clerk of Courts - \$20,000			
Account Number	Amount Approved	Project	Justification
100.210.2160.2160.0.6590	\$20,000	Family Court Services System	The department budgeted to develop business specifications to move their current customer service application to a new application. As the Information Technology division was involved with other projects during 2017, this project was not completed. A kickoff meeting was scheduled in early 2018 to begin the project.

Emergency Preparedness - \$90,000

Account Number	Amount Approved	Project	Justification
100.240.2400.2411.0.7300	\$90,000	Zetron Fire Paging System Upgrade	This is the system used to send dispatch notifications out to Ambulance and Fire stations from the Communications Center. The upgrade requires significant programming time from the Radio Services staff. Due to extension of the P25 digital radio upgrade project, which lasted until the end of 2017, Radio Services staff were not available to do the Zetron work. Work is anticipated to begin in early 2018.

Corporation Counsel - Child Support - \$21,049			
Account Number	Amount Approved	Project	Justification
100.560.5600.5620.0.4021	\$4,017	State Child Support Funding (\$21,049)	Ordinances 172-O-018 and 172-O-045 were approved in 2017 which appropriated additional funds received from the State of Wisconsin. These funds are restricted to Federal Financial Participation eligible costs of the Child Support program and were to be used for certain projects, office improvements and equipment upgrades aimed at providing a long term benefit to the division. Per the ordinances, funds not expended during 2017 were to be reappropriated in 2018 through the carryover ordinance.
100.560.5600.5620.0.4124	\$307		
100.560.5600.5620.0.5676	\$5,558		
100.560.5600.5620.0.5965	\$2,667		
100.560.5600.5620.0.5966	\$2,000		
100.560.5600.5620.0.6453	\$3,000		
100.560.5600.5620.0.6760	\$3,500		

Health and Human Services - \$11,476			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
150.360.8500.8570.0.5675	\$5,000	Meal Site Dishwasher	Department was unable to complete the purchase in 2017 as they were waiting on the meal site to approve installation
150.360.8600.8610.STRO C.5143	\$6,476	State Targeted Response to Opioid Crisis Grant	Department is requesting authority to carry over remaining balance in State Targeted Response to Opioid Crisis Grant. Grant expenditure period ends 4/1/2018.

Health and Human Services - ADRC - \$7,484

Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
201.360.8500.8560.DCIG. 5965 201.360.8500.8560.DCIG. 6590	\$396 \$7,088	Dementia Crisis Grant (\$7,484)	Department is requesting authority to carry over remaining balance in Dementia Crisis Grant.

Federated Library - \$17,002			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
210.130.1320.1321.BLOC K.5723	\$17,002	2017 LSTA Technology Block Grant	Per Library staff, remaining state grant funds are to be to purchase customized charging stations and install new routers in the libraries. Grant expenditure period is 4/1/2017 through 3/31/2018.

Public Works – Transportation Fund - \$25,000			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
240.400.4600.4620.0.5442	\$9,000	Traffic Control – Sign Posts	In an effort to receive the best pricing for sign posts, the Purchasing division bids out the product in a larger quantity resulting in a delivery quantity for a two-year use. Working with the budget staff, it was determined that the best way to budget for this is to budget one-half the cost each year and request a carryover of unspent funds every other year. This carryover will be added to the 2018 budget of \$15,000 and provide enough funding for another order that will last two more years.

Community Development Fund - \$2,528,683			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
250.100.1800.1800.0.5999	\$26,571	CDBG Administration	Unexpended administrative funds from Federal CDBG Grant.*
250.100.1800.1800.0.6765	\$191,413	CDBG Entitlement Grants	Uncommitted and unencumbered funds available for the CDBG Board to allocate for out-of-cycle and emergency projects.*
250.100.1800.1800.0.6766	\$821,909	CDBG Revolving Loan Funds	Funds returned on economic development loans to be revolved for future loans approved by the CDBG Board.*
250.100.1800.1800.0.6767	\$95,688	CDBG Program Income	Funds returned on housing development projects to be revolved for future projects approved by the CDBG Board.*
250.100.1810.1810.0.5999	\$167,000	HOME Administration	Unexpended administrative and marketing funds from Federal CDBG HOME Grant.*
250.100.1810.1810.0.6765	\$1,016,019	HOME Entitlement Grants	Grant funds plan to be allocated by the HOME Board in 2018.*
250.100.1810.1810.0.6766	\$74,697	HOME Program Income	Funds returned on housing development projects to be revolved for future projects approved by the HOME Board.*

250.100.1840.1840.0.5999	\$8,541	Neighborhood Stabilization Program (NSP) Grant (\$135,386)	Unexpended and unencumbered balance of the NSP grant for the purchase of foreclosed properties.*
250.100.1840.1840.0.6765	\$126,845		

* NOTE: CDBG funding for the most part follows the Federal Fiscal Year (October through September). These carryover requests allow the CDBG fund to match the County's Budget Year

Administration – End User Technology Fund - \$155,000			
Account Number	Amount Approved	Project	Justification
100.500.5130.5130.0.6590	\$19,000	Cloud Services Transition Consulting (\$75,000)	DOA Information Technology is developing a cloud-computing strategy for digital storage, security, business continuity and County application specific business requirements. This strategic road map will aid decision makers on the appropriate use of cloud solutions as it relates to cost, security and functionality both near and long term. A Request for Proposal to select a consultant is developed. However, due to complexity of this project, the implementation timeline is delayed to 2018. Contracted consulting work is anticipated to begin in the first quarter of 2018.
490.500.5133.5133.0.6590	\$23,000		
490.500.5135.5135.0.6590	\$33,000		
490.500.5134.5134.0.5672	\$40,000	Wisconsin Incident Based Reporting System (WIBRS) (\$80,000)	This request is to carryover funds to implement Spillman Technologies' Wisconsin Incident Based Reporting System for the Sheriff and Municipalities. Due to the delayed release of the revised reporting system to meet new state reporting requirements, the implementation timeline has been delayed to 2018. These funds will be used for the training, implementation, testing, project management and first year maintenance. The funds will also be used for the Spillman UNIX to Linux Server Migration in 2018.
490.500.5134.5134.0.5673	\$40,000		

Grand Total	\$3,005,510
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D1 - Kolb	AYE	D14 - Wood	AYE
D2 - Zimmermann	AYE	D15 - Mitchell	AYE
D3 - Morris	AYE	D16 - Crowley	AYE
D4 - Batzko	AYE	D17 - Paulson	AYE
D5 - Dondlinger	AYE	D18 - Nelson	AYE
D6 - Walz	AYE	D19 - Cummings	AYE
D7 - Grant	AYE	D20 - Schellinger	AYE
D8 - Michalski	(2) AYE	D21 - Zaborowski	AYE
D9 - Heinrich	(M) AYE	D22 - Wysocki	AYE
D10 - Swan	AYE	D23 - Hammitt	AYE
D11 - Howard	AYE	D24 - Whittow	AYE
D12 - Wolff	AYE	D25 - Johnson	AYE
D13 - Decker	AYE		