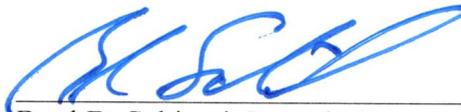


Dated this 17 day of September, 2020.

BY THE COURT:

**FILED**  
**SEP 18 2020**  
**CIRCUIT COURT**  
**WAUKESHA COUNTY, WI**



Brad D. Schimel, Branch 6  
Waukesha County Circuit Court Judge  
Presiding Judge for the Criminal Traffic Division

STATE OF WISCONSIN

CIRCUIT COURT  
CRIMINAL/TRAFFIC DIVISION

WAUKESHA COUNTY

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**NOTICE AND ORDER FOR TRAFFIC (TR)  
AND CIVIL ORDINANCE/FORFEITURE CASES (FO)**

**20-SO-32 (67)**

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**WHEREAS**, the World Health Organization declared a global pandemic of Coronavirus Disease 2019 (“COVID-19”) due to widespread human infection worldwide, and Wisconsin Governor Tony Evers and Waukesha County Executive Paul Farrow have declared public health emergencies, respectively, for the State and County of Waukesha;

**WHEREAS**, the COVID-19 Operating Plan for Criminal/Traffic Proceedings was approved on June 19, 2020;

**WHEREAS**, since social distancing practices are unable to be followed due to the size of courtroom and the traffic calendars, an alternate process has been implemented;

**NOW THEREFORE, IT IS ORDERED** that defendants or their counsel in each case pending in the Criminal/Traffic Division shall be required to complete and file a Plea Enclosure form within 21 days from receipt of the form. (A copy of the form is attached hereto).

**IT IS FURTHER ORDERED** that the completed forms can be eFiled, mailed to Criminal Traffic, P.O. Box 1627, Waukesha, WI 53187 or in person at 515 W. Moreland Boulevard, Room C-226, Waukesha, Wisconsin.

**IT IS FURTHER ORDERED THAT A FAILURE TO RETURN THE PLEA ENCLOSURE FORM SHALL RESULT IN ENTRY OF A DEFAULT JUDGMENT AGAINST YOU IN THE AMOUNT LISTED ON THE CITATION WITH THE LISTED DEMERIT POINTS ASSESSED AGAINST YOUR LICENSE.**