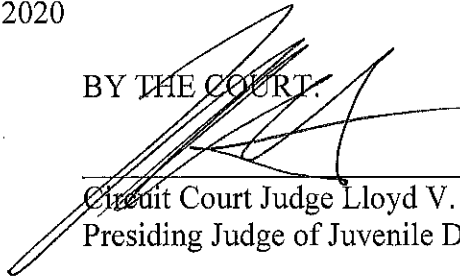


Dated this 19th day of June, 2020

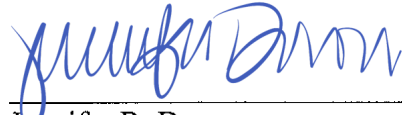
BY THE COURT:



Circuit Court Judge Lloyd V. Carter
Presiding Judge of Juvenile Division

Dated this 19th day of June, 2020

APPROVED BY THE CHIEF JUDGE



Jennifer R. Dorow
Chief Judge, Third Judicial District

STATE OF WISCONSIN

CIRCUIT COURT
JUVENILE DIVISION

WAUKESHA COUNTY
20-SO-25 (JV) (67)

**IN THE MATTER OF:
COVID-19 OPERATIONAL PLAN FOR
JUVENILE AND MENTAL HEALTH PROCEEDINGS**

WHEREAS, the World Health Organization declared a global pandemic of Coronavirus Disease 2019 (“COVID-19”) due to widespread human infection worldwide, and Wisconsin Governor Tony Evers and Waukesha County Executive Paul Farrow have declared public health emergencies, respectively, for the State and County of Waukesha and the Waukesha County Circuit Court System has issued Order on Emergency Temporary Services;

WHEREAS, in response to Wisconsin Supreme Court directives and requests from the Chief Judge of the Third Judicial Administrative District (Chief Judge), the Juvenile Judge and Juvenile Court Clerk have met with representatives of the county, the county Sheriff’s Department, the District Attorney’s Office, the local office of the State Public Defender, court staff, and representatives of the local bar to discuss the current situation and to outline a plan for the safe resumption of in-person proceedings and jury trials. In response to this information, as well as the information and guidelines provided by the Wisconsin Supreme Court and local guidelines, the Juvenile Division is adopting an operational plan for the scheduling of Juvenile Division cases;

WHEREAS, the Waukesha Judiciary recognize and are committed to open access to our courts and service to the public, and to protecting the health and safety of all litigants, judges, court staff and security, attorneys, jurors, and all other participants in court proceedings, and other individuals entering the buildings housing the courts.

THEREFORE IT IS ORDERED, that the Juvenile Division implement the following operational plan, effective immediately:

General

1. The Juvenile Division has discussed and considered the recommendations outlined in the Wisconsin COVID-19 Task Force Report.
2. The Juvenile Judge and the Juvenile Court Commissioners will use all reasonable efforts to continue to conduct proceedings remotely.
3. The Juvenile Division has been at full staffing consistently and has continued the process of examining which equipment and supplies are deemed necessary to establish practices for appropriate sanitation/hygiene of frequently touched surfaces and the hands of participants, and to provide notice/posting of the availability of hand sanitizing and disinfecting wipes/spray in court related areas of the courthouse, the entrance to each courtroom, jury room, and any court-related confined space.
4. Following approval of an operational plan for the resumption of in-person hearings, all persons who are present in courtrooms, jury rooms, and other court-related confined spaces shall wear face coverings, unless a judge specifically determines on the record that it is necessary for a witness not to wear a face covering during the witness's testimony in order for the judge or jury to weigh the witness's credibility. Notices regarding this requirement will be posted at the entrance of each courtroom, jury room, and court-related confined space stating that this requirement will be enforced by the Judge of the Juvenile Circuit Court.
5. This operating plan shall be adjusted as necessary with any changes in the public health conditions in the county.

Judge and Court Staff Health

1. All person who are present in the courtrooms, jury rooms, and other court-related confined spaces shall wear face coverings.
2. The Judge and court staff, including court reporters, who can effectively perform the essential functions of their job remotely will continue to do so, whenever possible.
3. The Judge and court staff will continue to practice social distancing and practice appropriate hand hygiene recommendations.

Scheduling

The following court schedule provisions are established to reduce occupancy in the court building, and all parties are reminded that, for the safety of the public and court personnel, remote proceedings are the preferred method until further Court order:

FOR ALL CASES:

1. The District Attorney's office, Corporation Counsel's office, and the Department of Health and Human Services shall continue to appear remotely via electronic means; with limited exceptions, if requested by their respective office, department, or the Court.
2. Counsel for children, juveniles, and parents are required to continue to appear remotely via electronic means.
3. No cases shall be stacked on the Juvenile Judge (excludes court commissioners) calendar; meaning that a single matter shall be set for each time slot and the clerks are to err on the side of caution in placing enough time for buffer zones between cases.
4. Matters shall be set starting with 8:30 a.m. through 11:30 a.m., and then 1:30 p.m. through 4:30 p.m.; when the Juvenile Court shall be closed in order to limit the number of public in the building.
5. The clerks are to continue to schedule emergent matters as a priority, according to statutory requirements.