

**Bridges Library System Board Meeting Minutes**  
**March 20, 2024**  
**Bridges Library System Office**

**PRESENT:** In person: Linda Ager, Art Biermeier, Betsy Forrest, Jim Heinrich, Diane Knutson, Robert Kraus, Larry Nelson, Nancy Wilhelm, Jean Yeomans  
Via Zoom: Amy Reichert

**Excused:** Anthony Gulig

**OTHERS:** In person: Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Nicole Purifoy, Bridges Library System Executive Assistant; Joshua Selje, Waukesha County Financial Analyst; Jodi Kessel Szpizar, Johnson Creek Public Library Director and APL Representative

**Call to order:** Linda Ager, Board President, called the meeting to order at 4:00 PM.

Introductions were completed after the call to order.

**Comments from the Public:** None

**Correspondence:** None

**Meeting Minutes:** A Biermeier/Wilhelm motion to approve the minutes of the February 21, 2024, meeting as presented passed unanimously.

**ACTION ON THE BILLS REPORT**

*Bills Reports:* A Heinrich/Yeomans motion to approve the March 2024 monthly invoices as presented passed unanimously.

*Financial Reports:* A Forrest/Kraus motion to approve the February 2024 financial reports for funds 210 and 215, with amendment to the 2024 Budgeted Fund Balance to reflect the appropriate 2024 projects of each fund, passed unanimously.

**REPORTS**

*Director:* Karol reported on the upcoming Director vacancy at the Dwight Foster Public Library in Fort Atkinson. Karol also made note of the decision made by each library to decrease the number of Hoopla checkouts for patrons. Karol also introduced the new Waukesha County Financial Analyst, Josh Selje.

*Staff:* Mellanie reported that the RFP for the discovery layer will be released by Waukesha County on March 21, 2024 and responses are due by April 11, 2024. Recommendations for purchase will be made at the June 2024 board meeting.

*APL:* Jodi further reported on the decision made to decrease the number of Hoopla checkouts from 4 to 2 per patron per month. She also noted Hoopla checkouts will no longer be allowed using temporary cards created online due to some concerns about potentially fraudulent accounts. Library Express will no longer be funded by DPI and offered through BadgerLink. Libraries are interested in exploring similar products as a replacement. Other discussions at the last APL meeting included library card renewals and the new Library Memory Project video.

*Resource Library:* Betsy (reporting for Bruce Gay) stated that Waukesha Public Library was recognized by Literacy Services of Wisconsin as an outstanding community partner. Betsy also reported that Bruce presented to the Waukesha Common Council and City of Waukesha employees on 2023 library achievements. The application deadline for the Community Engagement Manager position at Waukesha Public Library has closed and interviews are scheduled.

Larry made note of the new Friends of the Waukesha Public Library brochure, which includes the new logo.

**Bridges Library System 2023 State Annual Report:** A Nelson/Wilhem motion to approve the Bridges Library System 2023 State Annual Report as presented passed unanimously.

**SEWI Regional Youth Services Workshop Agreement:** A Biermeier/Yeomans motion to approve the SEWI Regional Youth Services Workshop Agreement as presented passed unanimously.

**System Director 2024 Goals Status Report:** Karol provided an update as to her 2024 Director goals.

**Library Memory Project Promotional Video:** Karol presented the Library Memory Project video completed by Angela Meyers and 3Barn, a media production company, to promote the Library Memory Project and Memory Cafes.

*Next Meeting:* April 17, 2024 at 4:00 p.m. at Irvin L. Young Memorial Library in Whitewater

At 5:15 PM a Wilhelm/Biermeier motion to adjourn passed unanimously.

*Minutes prepared by:*  
*Nicole Purifoy*  
*Executive Assistant*