

## **Waukesha County Board of Supervisors**

### **Minutes of the Public Works Committee**

**Thursday, May 16, 2024**

Chair Hammitt called the meeting to order at 8:30 a.m.

**Present:** Supervisors Keith Hammitt, Jim Batzko, Robert Kolb, Chris Mommaerts, Steve Styza, Terry Thieme. **Absent:** Tom Schellinger

**Also Present:** Legislative Policy Advisor Sarah Fraley, Chief of Staff Sarah Spaeth, Administrative Specialist Barbara Hollander, Public Works Director Allison Bussler, Departmental Executive Assistant Ashley Fischer, Airport Manager Kurt Stanich, Facilities Manager Shane Waeghe, Construction Projects Supervisor Jeff Lisiecki, Architectural Services Technician Ty Hietpas, Engineering Services Manager Brett Wallace, Senior Civil Engineer Kevin Yanny, Senior Civil Engineer Matthew Cowap, Senior Landscape Architect Steve Siodlarz, Business Manager Rhiannon Cupkie, Waukesha Metro Transit Manager Brian Engelking, SEWRPC Principal Transportation Planner Jennifer Sarnecki, Senior Financial Analyst Willem Weigel, Budget Manager Bill Duckwitz, Supervisor Darlene Johnson

#### **Committee Welcome and Opening Remarks of the Chair**

Hammitt welcomed members to the committee, and gave an overview of committee procedures.

#### **Nomination and Election of Vice-Chair and Secretary**

**MOTION:** Thieme moved, second by Mommaerts to elect Batzko as Vice Chair of the Public Works Committee. Motion carried 6-0

**MOTION:** Batzko moved, second by Thieme to elect Mommaerts as Secretary of the Public Works Committee. Motion carried 6-0

#### **Discuss Committee Duties and Responsibilities as Written in the County Code**

Fraley discussed the duties and responsibilities of the Public Works Committee and what departments are in their purview as written in the County Code of Ordinances.

#### **Public Works Committee Overview**

Bussler and Fischer gave a PowerPoint presentation of the Waukesha County Public Works Department. The presentation included operating budget summary, number of projects in the 2024-2028 five-year Capital Plan, number of transit system users, Administration/Highway Operations/Engineering Services/Fleet Maintenance/Facilities/Airport staff and functions, yearly amount of salt usage, number of County/State lane miles, number of road signs, vehicle/fuel numbers/repairs, square footage of buildings that are maintained and number of airport operations.

#### **Discuss and Consider Ordinance 179-O-004 Modify The 2024 Department Of Public Works, Airport Operations Fund Budget For T-Hangar Roof Replacement And Repairs**

Waeghe, Lisiecki and Stanich presented that this ordinance modifies the 2024 Department of Public Works - Airport Operations Fund budget to increase fixed assets by \$100,000 to repair a roof on one T-Hangar building after sustaining windstorm damage last year. Total project costs

are estimated at \$100,000, which includes \$94,762 from the winning bid proposal, plus potential contingency (e.g., unforeseen change orders while the project is under way). Risk Management anticipates that the Airport will receive \$89,762 in insurance reimbursement revenues, helping offset the project costs. The remaining \$10,238 in project costs will be covered by Airport Fund balance.

MOTION: Mommaerts moved, second by Batzko to approve Ordinance 179-O-004. Motion carried 6-0

**Discuss and Consider Bid For Airport T-Hanger 2 Roof Repairs Project #25-WI-4555**

Waeghe and Lisiecki said four bids were received and the recommendation is to award this project to the Pioneer Roofing. They are the second lowest bidder; the lowest bidder submitted an incomplete bid and could not be accepted. The base bid is \$94,762.

MOTION: Batzko moved, second by Mommaerts to award Project #25-WI-4555 to Pioneer Roofing. Motion carried 6-0

**Discuss and Consider Ordinance 179-O-003 Laying Out, Relocation And Improvement Of County Trunk Highway O, CTH ES To CTH D Project I.D. 2722-08-71 Revision #1**

Wallace presented that this ordinance will authorize the first revision to the laying out, relocation and improvement of CTH O, CTH ES to CTH D in the City of New Berlin.

MOTION: Kolb moved, second by Thieme to approve Ordinance 179-O-003. Motion carried 6-0

**Discuss and Consider Ordinance 179-O-007 Modify 2024-2028 Capital Plan And 2024 Capital Projects Budget For Project #201302 CTH YY, Underwood Creek Structure For Revised Scope And Construction Schedule**

Wallace and Yanny presented that this ordinance modifies the 2024-2028 Capital Plan and 2024 Capital Projects Budget for capital project #201302 CTH YY, Underwood Creek Structure for a change in scope, delayed construction schedule, reduced project costs of \$1,145,000, reduced project revenues of \$1,392,000, and increased use of Capital Project Fund balance of \$247,000.

Project #201302 was initially approved in the 2013-2017 Capital Plan and was updated multiple times in subsequent years, including in the 2021-2025 plan to include an allocation of \$630,000 of Local Road Improvement Plan – Supplemental (LRIP-S) funding. Later in the 2023-2027 capital plan, to better align revenue sources with cost increases in the Capital Plan, this \$630,000 allocation was transferred to project #202012 – CTH X, West High Drive Intersection, and a different \$1,922,000 allocation of LRIP-S was instead budgeted for #201302.

Since then, the Wisconsin Department of Transportation has indicated that the initial \$630,000 cannot be re-assigned and has to remain with project #201302. This net LRIP-S funding reduction of \$1.3 million for the project, plus an anticipated \$0.9 million increase in estimated project costs, resulted in a net increase in the County's share of costs of about \$2.2 million. This ordinance would approve a reduction in project scope, which instead lowers costs by \$1,145,000 to help offset that impact. (Revenues decrease another \$100,000 due to eliminating the need for a municipal contribution toward the project because fewer modifications to a city

park are included in the revised scope.) The net impact of these changes to the project are an increase in the County's share of costs by \$247,000.

MOTION: Mommaerts moved, second by Batzko to approve Ordinance 179-O-007. Motion carried 6-0

**Discuss and Consider Ordinance 179-O-005 Modify Speed Zones On County Trunk Highway VV From Huntington Street East To 3200 Feet East Of Lake Five Road**

Wallace and Cowap presented that this ordinance modifies the existing speed limit to 35 mph along both directions of County Trunk Highway VV from the centerline of Huntington Street and the centerline of Lake Five Road, and to 45 mph from the centerline of Lake Five Road to a point 3200 feet from the centerline of Lake Five Road.

MOTION: Batzko moved, second by Kolb to approve Ordinance 179-O-005. Motion carried 6-0

**Discuss and Consider Ordinance 179-O-006 Modify Speed Zone On County Trunk Highway E From 500 Feet South Of Hickory Drive To 380 Feet South Of Wisconsin State Highway 59**

Wallace and Cowap presented that this ordinance will modify the existing speed limit to 35 mph along both directions of County Trunk Highway E from a point 500 feet south of the centerline of Hickory Drive to a point 380 feet south of the centerline of Wisconsin State Highway 59 in the Village of North Prairie and Town of Mukwonago.

MOTION: Mommaerts moved, second by Thieme to approve Ordinance 179-O-006. Motion carried 6-0

Kolb left at 9:52 a.m.

**Discuss and Consider Bid For PLU #24-03 Naga-Waukee Ice Arena Roof Replacement**

Siodlarz said that four bids were received, and the recommendation is to award this project to the lowest bidding contractor, MM Schranz Roofing, with a base bid (\$509,800), and Alternate #1 (\$4,000) for a total of \$513,800.

MOTION: Thieme moved, second by Styza to award Project PLU #24-03 to MM Schranz Roofing. Motion carried 5-0

**2023 Transit Report**

Cupkie and Engelking discussed the 2023 year-end transit report as outlined including total rides, revenue hours and miles, operating revenues, and operating investments and expenses for Route 1 Extension, Gold Line Extension, Route 901/904/905, and Route 901 Paratransit.

**Presentation from SEWRPC regarding Update on Bus Rapid Transit**

Sarnecki and Cupkie gave a PowerPoint presentation of Bus Rapid Transit, which included information on Existing Route 1 dedicated bus lanes, Bluemound Road enhanced transit route alignment, recommended station locations, recommended pedestrian improvements, study done on viability of a pedestrian bridge at The Corners of Brookfield, summary of the cost of recommendations and public outreach.

**Next Meeting Date**

- June 13

**Announcements**

- Reminder to complete IT security training (KnowBe4)
- Review bios prepared by Fraley and get back to her with any changes
- County Board photo will be taken at 6:40 p.m. before the County Board meeting on May 28

**Legislative Update**

Fraley reported that the senate came in this week to override some of the governor's vetoes, but there is no indication that the assembly will come in. Last week, Health and Human Services showed their Fentanyl Awareness videos at the Marcus Theaters in Brookfield and several legislators were in attendance. This was a great opportunity to bring attention to the issue, especially as it relates to funds from the Opioid Settlement coming to the state and counties.

Fraley said she attended a legislative panel at the Waukesha County Police Chiefs Association meeting that had all of our elected representatives on it and this was an excellent opportunity to highlight some of the issues with funding needs in the public safety realm and Chapter 51 challenges.

Next week, Fraley and Clerk of Courts Monica Paz will be hosting some of our legislators who are interested in seeing our courts. They will highlight the challenges for courts and the need for more district attorneys.

We are waiting to hear if a representative from HHS will be put on the legislative committee – Emergency Detention and Civil Commitment of Minors.

Fraley met with Senator Bradley's chief of staff and Gary Bell. He is chairing the study committee on Regulation of Artificial Intelligence.

MOTION: Batzko moved, second by Thieme to adjourn at 10:45 a.m. Motion carried 5-0

Respectfully submitted,



Chris Mommaerts  
Secretary - Public Works Committee