

Waukesha County Board of Supervisors

Minutes of the Executive Committee

Monday, May 20, 2024

Chair Heinrich called the meeting to order at 8:30 a.m.

Present: Supervisors Jim Heinrich, Keith Hammitt, Christine Howard, Jacob LaFontain, Larry Nelson, Peter Wolff. **Absent:** Gary Szpara

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Administrative Specialist Barbara Hollander, Administrative Services Manager Randy Setzer, Public Works Director Allison Bussler, Engineering Services Manager Brett Wallace, Senior Civil Engineer Kevin Yanny, Senior Financial Analyst Willem Weigel, Kate Murdock via Teams (Baker Tilly)

Announcements

- Reminder to complete IT security training (KnowBe4)
- County Board photo will be taken at 6:40 p.m. before the County Board meeting on May 28

Standing Committee Reports

Wolff, Hammitt and LaFontain gave updates on their respective committees.

Legislative Update

Last week, Health and Human Services showed their Fentanyl Awareness videos at the Marcus Theaters in Brookfield and several legislators were in attendance. This was a great opportunity to bring attention to the issue, especially as it relates to funds from the Opioid Settlement coming to the state and counties.

Fraley said she attended a legislative panel at the Waukesha County Police Chiefs Association meeting that had all of our elected representatives on it and this was an excellent opportunity to highlight some of the issues with funding needs in the public safety realm and Chapter 51 challenges.

This week, Fraley and Clerk of Courts Monica Paz will be hosting some of our legislators who are interested in seeing our courts. They will highlight the challenges for courts and the need for more district attorneys.

Fraley said we are waiting to hear if a representative from HHS will be put on the legislative committee – Emergency Detention and Civil Commitment of Minors.

Fraley met with Senator Bradley's chief of staff and Gary Bell. He is chairing the study committee on Regulation of Artificial Intelligence.

Nomination and Election of Secretary

MOTION: Wolff moved, second by LaFontain to elect Howard as Secretary of the Executive Committee. Motion carried 6-0

Discuss and Consider Waukesha County Medicaid Cost Reporting Audit

Murdock presented that this audit was to review the Waukesha County Health and Human Services Department Medicaid Reporting process and procedures specific to reimbursement reporting and associated risks and internal controls. The objectives and scope included the following:

1. Interview Health & Human Services Department team members to confirm existing processes and conduct process mapping.
2. Review eligible services and select a sample of reported costs to determine compliance with the criteria for allowable reimbursements.
3. Assess the systems and automated tools used to calculate the reimbursement amounts.

The results were reported in three categories: Finding and Recommendations, Internal Control Gap Communication and Process Improvements and Recommendations. Mudrock said management and staff were very responsible and provided quick turn arounds with requested items.

Setzer said that one of the good things that came out of this audit is the work flow Baker Tilly put together, and that this will be a great tool for training new employees. The audit also brought out some of the areas where they may have opportunities to gain additional reimbursement.

MOTION: Howard moved, second by Hammitt to accept the Waukesha County Medicaid Cost Reporting audit. Motion carried 6-0

Discuss and Consider Ordinance 179-O-007 Modify 2024-2028 Capital Plan And 2024 Capital Projects Budget For Project #201302 CTH YY, Underwood Creek Structure For Revised Scope And Construction Schedule

Wallace, Yanny and Bussler presented that this ordinance modifies the 2024-2028 Capital Plan and 2024 Capital Projects Budget for capital project #201302 CTH YY, Underwood Creek Structure for a change in scope, delayed construction schedule, reduced project costs of \$1,145,000, reduced project revenues of \$1,392,000, and increased use of Capital Project Fund balance of \$247,000.

Project #201302 was initially approved in the 2013-2017 Capital Plan and was updated multiple times in subsequent years, including in the 2021-2025 plan to include an allocation of \$630,000 of Local Road Improvement Plan – Supplemental (LRIP-S) funding. Later in the 2023-2027 capital plan, to better align revenue sources with cost increases in the Capital Plan, this \$630,000 allocation was transferred to project #202012 – CTH X, West High Drive Intersection, and a different \$1,922,000 allocation of LRIP-S was instead budgeted for #201302.

Since then, the Wisconsin Department of Transportation has indicated that the initial \$630,000 cannot be re-assigned and has to remain with project #201302. This net LRIP-S funding reduction of \$1.3 million for the project, plus an anticipated \$0.9 million increase in estimated project costs, resulted in a net increase in the County's share of costs of about \$2.2 million. This ordinance would approve a reduction in project scope, which instead lowers costs by \$1,145,000 to help offset that impact. (Revenues decrease another \$100,000 due to eliminating the need for a municipal contribution toward the project because fewer modifications to a city park are included in the revised scope.) The net impact of these changes to the project are an increase in the County's share of costs by \$247,000.

MOTION: Hammitt moved, second by Wolff to approve Ordinance 179-O-007. Motion carried 6-0

Committee Welcome and Opening Remarks by Chair

Heinrich thanked members for chairing the standing committees and serving on the County Board and this committee.

Discuss Committee Duties and Responsibilities as Written in the County Code

Heinrich said a copy of the code was included in the packet for review.

Discuss and Consider Ordinance 179-O-008 Amend Chapter 13 of the Waukesha County Code of Ordinances to Prohibit Loitering in County Buildings

Wolff presented that this ordinance will amend the Waukesha County Code to create a prohibition against loitering in County buildings.

MOTION: Wolff moved, second by LaFontain to approve Ordinance 179-O-008. Motion carried 6-0

Feedback on Organizational Meeting Process

- LaFontain said he solicited feedback from the Judiciary & Law Enforcement Committee and everyone liked the new process with the speeches and knowing who was running for positions ahead of time. The meeting went a lot faster and smoother than previous organizational meetings. One person suggested the speeches not be heard all at one time, but by position (chair, vice chair, second vice chair, etc.) being voted on. Spaeth explained that some members could be wanting each position, and then they would be speaking multiple times.
- Consensus was that time allotted for speeches was good
- Nelson suggested that it might not have been clear for people running for the top three positions that if they are unsuccessful, to check "at-large" positions on the form. He said the meeting went well, especially for the new people to be better prepared with who is running. He thinks it was a big improvement over previous organizational meetings.

Review of County Board's Policy on Absences

Spaeth referenced the Board's policy on absences, specifically the section that states, "the absences shall be reviewed by the executive committee of the county board of supervisors", and asked what the committee's intention was for following this policy.

Discussion ensued and it was agreed that the attendance record be put on the February Executive Committee agenda annually in case there is any action that needs to be taken before the board year ends. The committee will have an informal review in February and if necessary, have a formal closed meeting in March. The attendance information will be sent to all board members.

Discuss and Consider the Following Appointments:

179-A-001 Tom Farley Reappointment Of Waukesha County Representative To The Waukesha County Ethics Board

179-A-002 Larry Nelson Reappointment Of Waukesha County Board Supervisor To The Waukesha County Health And Human Services Board

179-A-003 Joan Francoeur Reappointment Of Waukesha County Representative to the Community Development Block Grant Board

179-A-004 Christina Italiano Reappointment Of Waukesha County Representative To The Community Development Block Grant Board

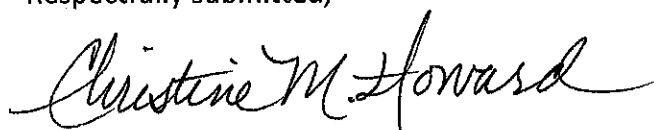
179-A-005 Doug Bartmann Reappointment Of Waukesha County Representative To The Community Development Block Grant Board

179-A-006 Karl Nilson Reappointment of Waukesha County Representative to the Wisconsin River Rail Transit Commission (WRRTC)

MOTION: Wolff moved, second by Howard to approve the above-listed appointments. Motion carried 6-0

MOTION: Wolff moved, second by LaFontain to adjourn at 9:58 a.m. Motion carried 6-0

Respectfully submitted,



Christine M. Howard
Secretary - Executive Committee