

## **Minutes of the Land Use, Parks and Environment (LUPE) Committee**

**Tuesday, February 19, 2019**

Chair Zimmermann called the meeting to order at 8:30 a.m.

**Present:** Supervisors Dave Zimmermann, Steve Whittow, Kathleen Cummings, Bill Mitchell, Tom Schellinger, and Chuck Wood. **Absent:** Keith Hammitt.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Planning and Zoning Manager Jason Fruth, Environmental Health Manager Sarah Ward, Workforce Development Board Director Laura Catherman, Attorney Connor Leedem, Citizen Michael Stanich, and Senior Financial Analyst Steve Trimborn.

### **Approve Minutes – January 15, 2019**

MOTION: Mitchell moved, second by Wood to approve the minutes of January 15. Motion carried 6-0.

### **Executive Committee Report – February 18, 2019**

Zimmermann said the Executive Committee heard an information technology update including video at the jail, enterprise content management, the property tax system, golf registration system, and court/county board room; approved an ordinance to authorize the Department of Public Works to accept a monetary donation for CTH DR shoulder paving; reviewed the Internal Audit report on 1099 vendor compliance; and heard an update on the Wisconsin Counties Association Legislative Exchange.

### **Future Agenda Items**

- Golf Point of Sale System (Zimmermann)
- Park and Open Space Plan (Wood)
- Re-entry Workforce Development Services (Cummings)

### **Future Meeting Dates**

- March 19, 2019
- April 16, 2019

### **Discuss and Consider Ordinance 173-O-087 Amend The District Zoning Map Of The Waukesha County Shoreland And Floodland Protection Ordinance And The Waukesha County Zoning Code For The Town Of Oconomowoc By Conditionally Rezoning Certain Lands Located In Part Of The NW ¼ And The NE ¼ Of Section 13, T8N, R17E, Town Of Oconomowoc, Waukesha County, Wisconsin, From The Farmland Preservation (FLP) And Farmland Conservancy (FLC) Districts To The R-1 Residential And High Ground Water (HG) Districts With EC Environmental Corridor And C-1 Conservancy District Overlays (RZ13)**

Fruth discussed this ordinance to rezone property located at W340 N7661 Townline Road in the Town of Oconomowoc from the Farmland Preservation (FLP) and Farmland Conservancy (FLC)

Districts to the R-1 Residential and High Ground Water (HG) Districts to allow four single-family residential lots to be divided from the farm.

To answer Schellinger's question, Fruth said the fire department was contacted because the property is accessed on a private road and the County wants to ensure the safety and well-being of residents.

MOTION: Cummings moved, second by Mitchell to approve Ordinance 173-O-087. Motion carried 6-0.

**Discuss and Consider Ordinance 173-O-088 Amend The Waukesha County Shoreland And Floodland Protection Ordinance District Zoning Map Of The Town Of Vernon By Conditionally Rezoning Certain Lands Located In Part Of The W ½ Of The SW ¼ Of Section 1, T5N, R19E, Town Of Vernon, Waukesha County, Wisconsin, From The RRD-5 Rural Residential Density District 5 To The B-3 General Business District (RZ16)**

Fruth discussed this ordinance to rezone property located at S68 W22850 National Avenue in the Town of Vernon from the RRD-5 District to the B-3 District to allow a firewood processing and landscaping business to locate on the site.

MOTION: Schellinger moved, second by Mitchell to approve Ordinance 173-O-088. Motion carried 6-0.

**Discuss and Consider Ordinance 173-O-089 Amend The Town Of Oconomowoc District Zoning Map Of The Waukesha County Zoning Code For The Town Of Oconomowoc By Conditionally Rezoning Certain Lands Located In Section 10, T8N, R17E, Town Of Oconomowoc, From The FLP Farmland Preservation District To The R-1 Residential District (RZ20)**

Fruth discussed this ordinance to rezone a three-acre portion of property that is subject to the Waukesha County Zoning Code in the Town of Oconomowoc from the FLP Farmland Preservation District to the R-1 Residential District to allow for the creation of a three-acre lot.

MOTION: Schellinger moved, second by Wood to approve Ordinance 173-O-089. Motion carried 6-0.

**Discuss and Consider Ordinance 173-O-090 Amend The Town Of Ottawa Zoning Map Of The Waukesha County Zoning Code For The Town Of Ottawa By Rezoning Certain Lands Located In Part Of The W ½ Of Section 33, T6N, R17E, Town Of Ottawa, From The A-T Agricultural Transition District To The AD-10 Agricultural Density-10 District (RZ22)**

Fruth discussed this ordinance to rezone property located in the W ½ of Section 33, Town of Ottawa, from the A-T Agricultural Transition District to the AD-10 Agricultural Density-10 District in order to allow the petitioner to transfer 4.7 acres of land to an adjacent landowner.

MOTION: Schellinger moved, second by Cummings to approve Ordinance 173-O-090. Motion carried 6-0.

**Discuss and Consider Ordinance 173-O-091 Amend The District Zoning Map Of The Town Of Lisbon Zoning Code By Rezoning Certain Lands Located In Part Of The S ½ Of Section 30, T8N, R19E, Town Of Lisbon, Waukesha County, Wisconsin, From The A-10 Agricultural District To The A-5 Mini Farm District (RZ26)**

Fruth discussed this ordinance to rezone property located at N56 W27476 Lisbon Road in the Town of Lisbon from the A-10 Agricultural District to the A-5 Mini Farm District to allow a 5-acre parcel to be divided from the 115-acre parent parcel.

To answer Zimmermann's question, Fruth and Leedem said the owner's intent is to have animals on the property which is why they requested Mini Farm Zoning.

MOTION: Schellinger moved, second by Wood to approve Ordinance 173-O-091. Motion carried 6-0.

**Discuss and Consider Ordinance 173-O-092 Amend The District Zoning Map Of The Town Of Delafield Zoning Code By Rezoning Certain Lands Located In Part Of The SE ¼ Of Section 34 And Part Of The SW ¼ Of Section 35, T7N, R18E, Town Of Delafield, Waukesha County, Wisconsin, From The A-1 Agricultural District (Town) To The A-2 Rural Home District (Town) (RZ27)**

Fruth discussed this ordinance to rezone land that is subject to the Town of Delafield Zoning Code located at W300 S1350 Brandy Brook Road in Delafield from the A-1 Agricultural District to the A-2 Rural Home District which will allow the petitioner to construct an addition to the current residence.

MOTION: Wood moved, second by Cummings to approve Ordinance 173-O-092. Motion carried 6-0.

**Discuss and Consider Ordinance 173-O-093 Repeal And Recreate The Text Of Chapter 14, Article X Of The Code Of Ordinances, Health-Related Regulations And Licenses, To Update Administrative Code References And To Modernize Various Code Provisions**

Ward discussed this ordinance which amends the text to update Administrative Code references post-merger of Department of Health Services (DHS) Food Safety and Recreational Licensing into the Department of Agriculture, Trade, and Consumer Protection (DATCP) and modernizes various code provisions of the Health-Related Regulations and Licenses ordinance, which is found in Chapter 14, Article X of the Waukesha County Code of Ordinances.

MOTION: Cummings moved, second by Mitchell to approve Ordinance 173-O-093. Motion carried 6-0.

**Discuss and Consider Ordinance 173-O-094 Authorize Acceptance Of Wisconsin Department Of Corrections Windows To Work Grant For Re-Entry Workforce Development Services In Waukesha, Ozaukee, And Washington Counties And Amend The 2019 Budget Of The Department Of Parks And Land Use**

Cathermann discussed this ordinance which authorizes the Department of Parks and Land Use – Workforce Innovation and Opportunity Act (WIOA) fund to accept a Wisconsin Department of Corrections – Windows to Work grant award of \$39,500 for re-entry workforce development services in Waukesha, Ozaukee, and Washington Counties. The ordinance appropriates approximately \$35,600 of project funds for a contracted staff person to assist eligible individuals in the corrections system to assist them with obtaining employment after their release. Remaining funds of \$3,900 are budgeted for administrative costs. This ordinance has no direct impact on county tax levy.

To answer Schellinger's question, Catherman said recidivism varies each year but our county has been exceeding state standards and the program often leads to employment.

MOTION: Mitchell moved, second by Cummings to approve Ordinance 173-O-094. Motion carried 6-0.

**Legislative Update**

Spaeth updated the committee on the state budget process. The committee asked to stay informed on the Governor's marijuana budget proposal.

MOTION: Mitchell moved, second by Wood to adjourn at 9:53 a.m. Motion carried 6-0.

Respectfully submitted,

*Steve Whittow*

Steve Whittow  
Secretary