

## MEETING MINUTES

### AIRPORT OPERATIONS COMMISSION MEETING NOVEMBER 13, 2017 - WEDNESDAY - 8:00 a.m. WAUKESHA COUNTY AIRPORT CONFERENCE ROOM

#### In attendance-

Commissioners: Mike Crowley, Stephen Betzler, Gary Glojek, Kurt Weis  
Staff: Kurt Stanich, Matt Grenoble, Aimee Scrima  
Others: Nick Read (Atlantic Aviation), Patricia Stark (Hangar Owner), Tim Tyre (Presenter), George Sargent (Presenter), John Palase (Presenter).

#### Approve/modify meeting minutes of October 11, 2017.

Motion to approve meeting minutes from October 11, 2017 by Commissioner Betzler.  
Second by Commissioner Glojek. Motion carried.

#### Public comment/correspondence.

Kurt Stanich updated the Commissioners on the noise complaint. The Flight Standards District Office evaluated the concern and found no reason for further action.

Patricia Stark is interested in volunteering to be an Airport Operations Commissioner.

#### Chairman's Report.

Crowley attended the grand opening for the new hangar for Atlantic Aviation and was impressed with the design and function.

#### Presentation on current laws and status of unmanned aerial vehicles.

Dr. Tim Tyre, George Sargent, PhD, Lt. Colonel John Palase gave a presentation on current laws and drone detection technology. The presenters are partners in a newly formed company, Terra Vigilis. A local group of concerned pilots who are FAA Part 107 Remote Pilot certified and who are subject matter experts with backgrounds in computer information systems, radio frequency engineering, law enforcement, military counter terror operations and professional aviation.

#### Operations Report.

Snow Patrol staff is trained for the 2017/18 snow season. This year, training included specific detail about where to pile snow with the newly poured Terminal West Ramp.

Fuel Farm Flowage: Jet A fuel is down about 21% compared to this month, last year; and there were no fuel deliveries of 100 LL. A year-to-date analysis reflects the shift in traffic from GA to Jet. This shows an increase of 20% in Jet A deliveries in the month of October and a decrease of 19% in 100LL compared to last year this time.

Tower Operations: October shows a decrease of about 22% in operations overall, with GA down approximately 25% and reflects an increase in military operations and approximately 16% in air taxi compared to October 2016. Tower operations, year-to-date, shows a decrease of 9% overall, reflecting a 44% drop in military operations, and 12% decrease for GA. A 2017 comparison with similar airports shows Waukesha's operations for June behind Kenosha, Waukegan, and Timmerman.

Airport Managers Report.

With the end of the year quickly approaching airport staff are preparing for the New Year with their annual end-of-the-year wrap up meeting to discuss the previous year and projects for the New Year. An example would include an updated Height Limitation Zoning Ordinance (HLZO), which will affect the airspace in the 3-mile loop around the airfield. This process should create an efficient way to protect the airspace and the development around the airport.

As for budget management, the airport is looking at expenses at approximately 90% of what was budgeted for, and 99% for revenue. Much of the drain on expenses was the charges for services from interdepartmental charges. Fortunately, small recoveries like badges, fence line advertising assisted to supplement expenses.

Future Commission Agenda Items.

None.

Adjourn Meeting.

Motion to adjourn by Commissioner Betzler.

Second by Commissioner Glojek. Motion carried.

Meeting adjourned at 9:28 a.m.

Next Meeting: December 13, 2017 at Waukesha County Airport – Conference Rooms

Respectfully Submitted,



Kurt J Weis  
Secretary

Waukesha County Airport Operations Commission – November 30, 2017