

**Waukesha County Board of Supervisors**

**Minutes of the Public Works Committee  
Thursday, February 15, 2024**

Secretary Howard called the meeting to order at 8:30 a.m.

**Present:** Supervisors Christine Howard, James Batzko, Darryl Enriquez, Joel Gaughan

**Absent:** Supervisors Keith Hammitt, Darlene Johnson, Richard Morris

**Also Present:** Legislative Policy Advisor Sarah Fraley, Chief of Staff Sarah Spaeth, Administrative Specialist Barbara Hollander, Construction Projects Supervisor Jeff Lisiecki, Director of Public Works Allison Bussler, Business Manager Rhiannon Cupkie, Engineering Services Manager Brett Wallace, Airport Manager Kurt Stanich, Programs & Projects Analyst Aimee Scrima, Senior Financial Analyst Willem Weigel, Budget Manager Bill Duckwitz

**Approve Minutes of January 11**

MOTION: Gaughan moved, second by Batzko to approve the minutes of January 11. Motion carried 4-0

**Next Meeting Date**

March 14

**Executive Committee Report of January 22**

Fraley reported that the committee made a decision on a Prohibited Dangerous Animal Declaration, approved two ordinances and one appointment, and heard an update on the county's internal audits.

**Waukesha County Administration Center Ground Floor and Lower Level DDC Conversion Project #220136.03**

Lisiecki said the recommendation is to award the contract to Southport in the lump sum amount of \$116,550. Two bids were received, and Southport was the highest-rated proposer. They have stated that they can complete the work within the County's schedule, completed the non-collusion affidavit, and demonstrated sufficient qualifications and responsibility for this project.

MOTION: Batzko moved, second by Enriquez to award Waukesha County Administration Center Ground Floor and Lower Level DDC Conversion Project #220136.03 to Southport. Motion carried 4-0

**Discuss and Consider Ordinance 178-O-090 Modify The 2024 Capital Project Budget To Increase Expenditures For Capital Project #201005 – CTH I, CTH ES To CTH O Rehabilitation**

Bussler, Cupkie and Wallace presented that this ordinance modifies the 2024 Capital Projects budget to increase expenditures by \$236,981 for project #201005 CTH I, CTH ES to CTH O Rehabilitation. The county maintains a Highway Capital Project Reserve Fund (separate from the Capital Project Fund and funded by remaining project balances) to cover invoices received after projects have closed. The post-closure invoice for this project exceeds the \$93,766 balance currently in the reserve fund. This ordinance would approve the use of \$236,981 of Capital Project Fund balance to cover this invoice.

MOTION: Enriquez moved, second by Batzko to approve Ordinance 178-O-090. Motion carried 4-0

**Discuss and Consider Ordinance 178-O-091 Modify The 2024 Capital Project Budget To Increase Expenditures For Capital Project #200810, CTH CW At Ashippun River Bridge**

Bussler, Cupkie and Wallace presented that this ordinance modifies the 2024 Capital Projects budget to increase expenditures by \$89,872 for project #200810 CTH CW at Ashippun River Bridge. The county maintains a Highway Capital Project Reserve Fund (separate from the Capital Project Fund and funded by remaining project balances) to cover invoices received after projects have closed. The post-closure invoice for this project exceeds the \$93,766 balance currently in the reserve fund. This ordinance would approve the use of \$89,872 of Capital Project Fund balance to cover this invoice.

MOTION: Gaughan moved, second by Enriquez to approve Ordinance 178-O-091. Motion carried 4-0

**Discuss and Consider Ordinance 178-O-089 Laying Out, Relocation and Improvement of Silvernail Road (CTH TJ) Capital Project #200310**

Wallace and Stanich presented that this project was previously approved by the County Board to bring Runway 10-28 into compliance with the design standards established by the Federal Aviation Administration (FAA). The realignment of Silvernail Road was determined to be the only practicable and feasible alternative for providing the separation distances necessary for correcting the runway safety areas on both ends of the runway while also maintaining existing runway length. This ordinance will authorize the laying out, relocation and improvement of Silvernail Road (CTH TJ).

MOTION: Enriquez moved, second by Batzko to approve Ordinance 178-O-089. Motion carried 4-0

**Informational Update on Airport Snow Removal**

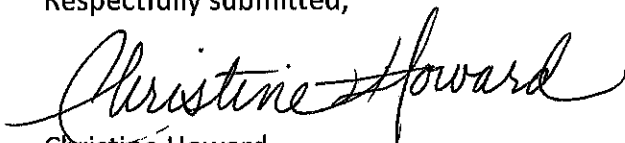
Stanich reported that overall, this was a good operational move to go to in-house snow removal at the airport. During the recent heavy snowfall, they received good feedback from air traffic controllers, pilots and local businesses. The airport was able to stay open when others were closing. There have been challenges with equipment breakages, but he is pleased with the response of the County's fleet maintenance because there is full time staff to address equipment issues, rather than having to negotiate with a contractor. Another broom truck will be coming in next month and that will be in addition to the one they already have. This is important because if one broom breaks down, they have a backup. Stanich said the motivation of the new snowplow crew remains high and they are engaged and continue to attend weekly training sessions. Stanich added that financially, they don't have enough data to say if this is fiscally advantageous compared to contractor services, but things seem to be trending in a positive direction. They should have those numbers by summer and can come back to report again.

**Legislative Update**

Fraley reported that she just returned from the NACo conference in Washington D.C., and had the opportunity to talk to staff from Congressman Fitzgerald's office and Senator Baldwin's office about pursuit of congressional directed spending to help with the deficit in the Moorland Road project.

MOTION: Gaughan moved, second by Enriquez to adjourn at 9:08 a.m. Motion carried 4-0

Respectfully submitted,



Christine Howard  
Secretary - Public Works Committee