

OPEN MEETING MINUTES
Waukesha County Human Services Center
Virtual Microsoft Teams Meeting
Coordinated Services Team (CST)
September 22, 2021

Present CST Committee: Bob Alioto, Hugh Davis, Fred Garcia, Amanda Huber (Chair), Angie Krueger, Brianne Ortega, Vickie Smith (Vice Chair)

Absent CST Committee: Danielle Birdeau, Maura McMahon

Guests: Eve Altizer, Pam Brees, Jeannine Eng, Zoey Gollinger, Jessica Hannaman, Mardy Juhl, Tammy Kokan, Sara Rydzik, Ted Wuerslin, Erin Zellmer

1. Call to Order

Chair Huber called the meeting to order at 1:03 p.m.

2. Approval of Minutes

Motion: Garcia moved, second by Alioto, to approve the Coordinated Services Team (CST) minutes of July 28, 2021. Motion passed without a negative vote.

3. Committee Business

- **CST Philosophy Presentation – Amanda Huber, HHS Supervisor**
Huber displayed and reviewed a PowerPoint presentation titled “Waukesha County Department of Health and Human Services Coordinated Services Team (CST).”

Davis arrived at 1:10 p.m.

Parent representatives must have youth in multiple systems of care.

4. Committee and Organizational Updates

- **HHS Staff Liaison**
Beginning September 27, Eve Altizer will be taking over as CCS Coordinator.
- **Comprehensive Community Services (CCS)**
There are a lot of changes currently taking place in CCS. Four Service Facilitators were hired to help separate out mental health from other services that are available.

The CCS program is contracting with Wisconsin Community Services (WCS) to hire a Youth Advocate to provide support to the youth and families. The advocate would work on individual skill development, emotional regulation, and work with the parents on developing skills to help their youth.

- **Coordinated Services Team (CST)**
CST is continuing to expand the services offered and getting the information out to the community by partnering with external agencies.
- **Children and Family Services Advisory Committee (CAFSAC) Updates**
There were no CAFSAC Updates.
- **Mental Health Advisory Committee (MHAC) Updates**
There were no MHAC Updates.

5. Agency Updates / Announcements

Elmbrook School District is partnering with Family Service to have a therapist in the schools two days per week. Elmbrook School District has a partnership with Saint A's to offer clinical services and consultations for classroom teachers and parents. This program allows for observations of the classrooms in order to provide behavioral support to the teachers. School attendance has been poor so far this year due to mental health issues. If the youth is not in school due to COVID, they are marked as COVID suspect, which is considered an excused absence.

The School District of Waukesha (SDW) is partnering with Family Service to have a therapist at each school, including eAchieve. The truancy referral process has changed so no referrals have been submitted for this school year yet. There are currently no virtual options for the students besides eAchieve. SDW middle schools utilize the Youth Enhanced Support (YES) program through WCS. This program allows for case managers to do a needs assessment with the students and provide services for the needs.

Ortega left at 1:29 p.m.

The Wisconsin Family Ties final educational presentation will be held on Wednesday September 29 and the topic is "The Principles of Wraparound". For more information or to register, go to: <https://www.wifamilyties.org/training/>.

6. Discussion Items for Next Agenda

- Vote for Chair and Vice Chair
- Discussion on CST meeting needs and gaps
 - Need to figure out how to get the word out and build awareness in the community
 - Bring in more speakers to present on different topics, specifically kinship care and guardianship
 - Partner with Aging and Disability Resource Center (ADRC) for presentation on transitional services
 - Individualized Education Program (IEP) education for parents
 - If youth have needs that are not able to be addressed by current programs, CST should explore and help develop something that would meet those needs
- Overview of satisfaction surveys
- Discuss how to recruit more parents for the committee – create outreach plan and strategize how to reach more parents

7. Public Comment

There was no public comment.

8. Adjourn

Motion: Smith moved, second by Garcia, to adjourn the CST meeting at 1:48 p.m. Motion carried unanimously.

9. Next Meeting

The next meeting is scheduled for October 27, 2021, at 12:00 p.m. in Room 114 of the Waukesha County Health & Human Services Center.

Respectfully submitted by Jessica Hanniman.

Minutes Were Approved



Date:

10/27/2021