

Bridges Library System Board Meeting Minutes
June 19, 2024
L.D. Fargo Public Library

PRESENT: In person: Art Biermeier, Betsy Forrest, Nancy Wilhelm, Jim Heinrich, Jean Yeomans, Diane Knutson, Amanda Golson
Via Zoom: Linda Ager, Robert Kraus, Larry Nelson, Amy Reichert

OTHERS: In person: Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Nicole Purifoy, Bridges Library System Executive Assistant; Joshua Selje, Waukesha County Financial Analyst, Kelli Mountford, Karl Junginger Memorial Library Director and APL Representative; Gerard Saylor, L.D. Fargo Public Library Director; Robin Untz, L.D. Fargo Public Library Board Member; Kristi Wendt, L.D. Fargo Public Library Board Member
Via ZOOM: Bruce Gay, Waukesha Public Library Executive Director and Resource Library Representative

Call to order: Betsy Forrest, Board Vice President, called the meeting to order at 4:00 PM.

Introductions were completed after the call to order.

Comments from the Public: None

Correspondence: None

Meeting Minutes: A Biermeier/Knutson motion to approve the minutes of the May 15, 2024, meeting as presented passed unanimously.

ACTION ON THE BILLS REPORT

Bills Reports: A Heinrich/Yeomans motion to approve the June 2024 monthly invoices as presented passed unanimously.

Financial Reports: A Heinrich/Biermeier motion to approve the June 2024 financial reports for funds 210 and 215 as presented passed unanimously.

REPORTS

Director: Karol reported on the 2024 Library Treasure Hunt adventure and the increase in activity many libraries have seen with the start of summer. Karol noted that the next board meeting will include a review of the 2025 Bridges Library System budget which is currently in progress. Karol also reported that she gave a presentation at the Town Hall Public Library's June board meeting and was asked to give a future presentation to the town board regarding issues discussed.

Staff: Mellanie gave a brief report on the progression of the RFP for the Discovery Layer. She also noted that the firewall would be replaced on June 26th, causing a temporary internet outage throughout certain libraries during the installation.

APL: Gerard reported that discussion at the last APL meeting was centered heavily on the 2025 budget and conversation regarding digital resources (Libby, Hoopla, etc.). Additional topics discussed included creating a Lucky Day collection in Overdrive to assist in alleviating issues with holds, increases in member library charges in 2025 related to increases in CAFÉ costs, and the increase in statewide delivery costs for 2025.

Resource Library: Bruce reported on the success of the Summer Reading Program, noting the program has already seen more than 2,500 signups. Bruce also noted the retirement of the President of the Waukesha Public Library Board and mentioned several staffing vacancies at the Waukesha Public Library.

Prairie Lakes/Bridges Library System Intersystem Agreements for 2025:

A Knutson/Yeomans motion to approve the Intersystem Agreement between Bridges Library System and Prairie Lakes Library System as presented passed unanimously.

A Yeomans/Kraus motion to approve the 2025 Cross-County Funding Memorandum between Bridges Library System and Prairie Lakes Library System as presented passed unanimously.

Bridges Library Mobile App Contract Amendment: A Wilhelm/Biermeier motion to approve the Bridges Library System Mobile App Contract Amendment as presented passed unanimously.

Discovery Layer for CAFÉ Catalog Award Recommendation: A Heinrich/Biermeier motion to approve the recommended award to Innovative Interfaces Incorporated passed unanimously.

Next Meeting: July 17, 2024 at 4:00 p.m. at Dwight Foster Public Library in Fort Atkinson.

At 4:54 PM a Wilhelm/Knutson motion to adjourn passed unanimously.

Minutes prepared by:
Nicole Purifoy
Executive Assistant