

Bridges Library System Board Meeting Minutes
February 21, 2024
Bridges Library System Office

PRESENT: In person: Linda Ager, Diane Knutson, Larry Nelson, Jean Yeomans, Jim Heinrich, Art Biermeier, Robert Kraus, Nancy Wilhelm

Excused: Betsy Forrest, Amy Reichert, Anthony Gulig

OTHERS: In person: Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Nicole Purifoy, Bridges Library System Executive Assistant; Bruce Gay, Waukesha Public Library Executive Director and Resource Library Representative
Via ZOOM: Kelli Mountford, Karl Junginger Memorial Library Director and APL Representative

Call to order: Linda Ager, Board President, called the meeting to order at 4:00 PM.

Introductions were completed after the call to order.

Comments from the Public: None

Correspondence: None

Meeting Minutes: A Biermeier/Wilhelm motion to approve the minutes of the January 17, 2024, meeting as presented passed unanimously.

ACTION ON THE BILLS REPORT

Bills Reports: A Heinrich/Wilhem motion to approve the 2023 year-end invoices as presented passed unanimously.

A Yeomans/Knutson motion to approve the February 2024 monthly invoices as presented passed unanimously.

Financial Reports: A Heinrich/Kraus motion to approve the January 2024 financial reports for funds 210 and 215 as presented passed unanimously.

A Heinrich/Biermeier motion to tentatively approve the December 2023 year-end financial reports pending audit results passed unanimously.

REPORTS

Director: Karol gave a recap of Library Legislative Day and thanked those who attended. Karol stated that annual reports have been going well and are due soon, also the Library Calendar

contract was finalized with the assistance of Corporation Counsel and has been signed. Karol also reported that a new Financial Analyst was hired by Waukesha County to work in liaison with Bridges, replacing the staff member who departed the position. Karol also made note of pending Kenosha County Board action related to access to library materials.

Staff: Mellanie stated that a Project Manager has been assigned for the Library Calendar project. She also noted that she met with Waukesha County's IT department in regard to the possibility of online card renewals and she talked further with both Waukesha and Jefferson counties' GIS departments.

APL: Kelli reported on discussion which occurred at the last APL meeting regarding Beanstack, Midwest Pano and the use of Google tours and business listings. Kelli also noted there was further discussion on Hoopla.

Resource Library: Bruce gave a short additional recap of Library Legislative Day, thanking those who attended and making note of the date for 2025. Bruce also reported on staff vacancies at Waukesha Public Library.

Summer Library Program Performers' Agreements: A Nelson/Yeomans motion to approve all three Summer Library Program Performers' Agreements as presented passed unanimously.

SEWI Inclusive Services Presenter Agreement: A Kraus/Wilhem motion to approve the SEWI Inclusive Services Presenter Agreement as presented passed unanimously.

Bridges Data Dashboard Demonstration: Mellanie gave a presentation of the Bridges Data Dashboard, a project completed in conjunction with Waukesha County IT.

Next Meeting: March 20, 2024 at 4:00 p.m. as a hybrid meeting at the Bridges Office.

At 5:18 PM a Yeomans/Kraus motion to adjourn passed unanimously.

Minutes prepared by:
Nicole Purifoy
Executive Assistant