

## MEETING MINUTES

### AIRPORT OPERATIONS COMMISSION MEETING

Wednesday, October 9, 2019 – 8:00 a.m.

Waukesha County Airport

Terminal Building Conference Room

2525 Aviation Drive

#### **In Attendance**

Commissioners: Mike Crowley, Abby Lorenz, Shawn McCauley, Kurt Weis

Excused: Steve Betzler

Staff: Kurt Stanich, Matt Grenoble, Aimee Scrima

Others: Nick Read, Chris Stein

#### **Approve/Modify Meeting minutes of September 11, 2019.**

Motion to approve the meeting minutes by Commissioner Lorenz. Second by Commissioner McCauley.

Motion Carried.

#### **Public comment/correspondence**

None.

#### **Chairman's Report**

None.

#### **Discussion and action on Land Lease Agreement between Waukesha County and Anthony A. Buechler and Kristine K. Walker-Buechler Joint Revocable Trust for 530 Northview Road**

Motion to table the land lease agreement by Commissioner Crowley. Second by Commissioner Weis.

Motion Carried.

#### **Operations Report.**

Fuel Farm Flowage: Jet A fuel is up about 5.6% compared to this month last year, and up 4.7% overall. A year-to-date analysis shows a 0% of 100LL and an increase for Jet A deliveries, up 4% overall.

Tower Operations: September shows a decrease of about 7% in operations overall. General Aviation is down about 6% and reflects a decrease in air taxi of about 10% compared to September 2018. Tower operations, year-to-date, shows an increase of 1% overall. An August 2019 comparison with similar airports shows Waukesha behind Kenosha.

Two incidents in the past week, both were based tenants with no injuries.

October 18 will be Matt Grenoble's last day as he will take a management position at Sheboygan. He is grateful for the time at Waukesha.

#### **Manager's Report.**

Matt Grenoble has been instrumental in changing the position into a true operations position. He will be missed.

The Runway Safety Area project survey has started. The design phase is planned for this winter.

Incident responses went well.

**Future Commission Items**

None.

**Adjourn Meeting**

Motion to adjourn by Commissioner Crowley. Second by Commissioner McCauley. Motion carried unanimously. Meeting adjourned at 8:20 a.m.

Respectfully Submitted,



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Kurt J. Wells

Secretary  
Waukesha County Airport Operations Commission