

SAM UNIQUE ENTITY IDENTIFIER REQUIREMENT

The federal government requires organizations to provide a SAM Unique Entity Identifier (SAM UEI) (formally DUNS number) as part of their grant applications and proposals.

April 4, 2022, the Government will transition away from using the Dun & Bradstreet data universal numbering system (DUNS) to the new Government issued **SAM UEI** as a means of entity identification for federal awards. Entities must be registered in the System for Award Management at www.SAM.gov to qualify for federal awards, which are reported to the public through USASpending.GOV

What is a SAM Unique Entity Identifier (UEI) number?

The SAM UEI is a unique 12- character alphanumeric value issued by the federal government. Previously, the DUNS number was a 9-digit unique value issued by Dun & Bradstreet. All entities wishing to do business with the federal government must have a SAM UEI. The SAM UEI is managed, granted, and owned by the government.

Requesting or renewing a SAM Unique Entity ID (UEI and/or DUNS) go to: www.sam.gov

Why does my organization have to provide it?

The federal government's Office of Management & Budget has adopted the use of SAM UEI numbers as a way to keep track of how federal grant money is awarded and dispersed.

Do all grant applications have to have a SAM UEI number?

All organizational applicants are required to provide their SAM UEI number.

Individuals are exempt.

How do I find out if my organization already has a SAM UEI number?

Your executive director, business manager, board treasurer, or accountant is likely to know and be able to provide your organization's SAM UEI number, if you already have one. If you are not sure, need assistance or have questions regarding SAM Unique Entity ID, please go to the website www.sam.gov or call 866-606-8220, 8am-8pm.

Organizations applying to the Arts Endowment have been required to have a DUNS number since October 1, 2003. Universities and most colleges, state entities and large organizations also are likely to already have DUNS numbers. SAM UEI number are now required for all organizations.

For assistance go to: https://www.fsd.gov/gsafsd_sp

Is there a fee for registering for a DUNS number?

No. You will not be charged a fee.

What's the easiest way to get a SAM UEI number if my organization needs one?

<https://sam.gov/> Register Your Entity or Get a Unique Entity ID.

Watch instructional videos:

[Get a Unique Entity ID \(SAM\) - YouTube](#) 8.14 minute video

<https://www.youtube.com/watch?v=DLCuPo2cQ4U> 57.08 minute video

It is very important that you have a SAM Unique Entity ID Number that is NOT expired. If your DUNS number is expired, please renew it as soon as possible.