

Minutes of the Executive Committee

Monday, June 18, 2018

Chair Decker called the meeting to order at 8:30 a.m.

Present: Supervisors Paul Decker (Chair), Jim Heinrich, Larry Nelson, and Dave Zimmermann. Peter Wolff arrived at 8:35 a.m. and Christine Howard arrived at 8:48 a.m. **Absent:** Dave Swan.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, Inspector Jim Gumm, Captain Patrick Esser, Jail Administrator Mike Giese, Senior Correctional Facility Manager Angela Wollenhaupt, Chief of Staff Shawn Lundie, Facilities Manager Shane Waeghe, Business Manager Bob Snow, District Court Administrator Mike Neimon, Principal Computer Services Coordinator Zack Tremaine, Business Manager Lyndsay Johnson, Financial Analyst Josh Joost, Clerk of Courts Gina Colletti, Senior Financial Analyst Mark Yatchak, Budget Management Specialist Bill Duckwitz, Budget Manager Linda Witkowski, Senior Human Resources Analyst Teri Henning, Public Works Director Allison Bussler, Chief Judge Jennifer Dorow, Corporation Counsel Erik Weidig, and County Board Supervisors Tim Dondlinger, Chuck Wood, and Mike Crowley. Recorded by Mary Pedersen, County Board Office.

Approve Minutes of May 14, 2018

MOTION: Nelson moved, second by Zimmermann to approve the minutes of May 14. Motion carried 4-0.

Future Meeting Date

- July 16, 2018

Wolff arrived at 8:35 a.m.

Discussion on Sheriff's Department Projected Operational Funding Regarding Courthouse Capital Project Needs and Future Sheriff's Department Budgets

Gumm said there is a funding need for six correctional officers for the Sheriff's Department while the courthouse capital project is in the construction phase and to a lesser extent after the new and current design is completed. He noted they have been vocal about these concerns for over a year. Several staffing and data analyses have been completed by department staff to seek the most efficient way to staff and run the new facility in the safest and most conservative manner. It was determined that these six positions would be needed during construction and three after completion. Gumm discussed the reasons for the additional positions. He indicated the Sheriff, who could not be here today, worked with the Department of Administration (DOA) and the County Executive's Office to identify funding sources. Gumm said the source has largely been fund balance which is difficult to rely on and it is not the best option and they do not want to be in a position where the budget is reduced. They would not be able to fill funding gaps without reducing staff – either support staff or law enforcement officers. Over the years, less than cost to continue funding has resulted in reduced staff. Support staff has been reduced and has affected customer service and reducing law enforcement staff will result in ineffectively patrolled county roads.

Gumm said the Sheriff has had transparent conversations with the County Board and he will oppose this capital project if these positions are not funded. Decker said the committee cannot take any action today as the 2019 budget has not yet been released.

Howard arrived at 8:48 a.m.

Gumm noted, however, that the County Board will be able to make decisions and changes during the budget process. Giese said in 2000, as a result of the Kimme Study, they knew they would need more staff. Decker said a reference to additional staff was included in the last Capital Projects plan discussion and an additional \$2.1 million was added to the capital project due to increasing costs. Answering Wolff's question, Gumm said each position costs about \$76,000. Wolff asked about video court hearings and Gumm said the Sheriff is always looking at new and efficient ways to conduct business and an RFP is going out for enhanced video capabilities which the department supports. They are also exploring new revenue sources for federal inmate housing although DOA staff have expressed concerns with this type of funding. Gumm said we are in tough times. It is not business as usual and like other departments, they are continuing to do more with less. Human Resources and DOA staff, while resistant, have been helpful and supportive in hiring and retention and funding efforts. Wolff asked will there be more video conferences during the construction phase? Bussler said this is still in discussions although other places have done this. Whether or not this is best practice, she deferred to Sheriff's Department staff. Gumm said they are not opposed to video and while done at other facilities, they are not comparable to our facility and it needs to be done right. Gumm said even if some inmates are scheduled for video and one inmate remains in the cell, you still need a correctional officer for that one inmate.

Nelson asked about phasing out the Huber Facility and asked if this is being considered due to advanced technology including electronic monitoring. Gumm said most of those who can be on electronic monitoring already are. It is the decision of the judges and the prosecutors to impose electronic monitoring or Huber. The Sheriff does not want to release all Huber inmates due to the possibility of them committing crimes. Sheriff's Department staff does not support closing the Huber Facility.

Lundie said there is consensus that three permanent positions are needed during and after the construction phases. He said it is important to know when exactly the other three positions would need to be funded and in place. He discussed the budget process and how it is affected by the State-imposed 1.5% budget cap and said priority number one is protecting the County's triple A bond rating. The County Executive is not advocating for reducing Sheriff's Department staff and public safety is a number one priority. Lundie noted the department has three times the dollar levy increase than any other department and so obviously, it is a priority of the County Executive. Gumm for the most part agreed with Lundie, philosophically, and appreciates the partnership with the County Executive and County Board. However, they still have concerns and did not want to be accused again of not bringing this issue to the forefront in advance. Gumm indicated that any plan by the County Executive has yet to be presented to the Sheriff. Decker said this will be a difficult challenge primarily due to the State budget cap. Gumm reiterated it is the Sheriff's position that if this cannot be adequately funded he will oppose the capital project. Staff are optimistic but it will be tough and may require tough conversations.

Ordinance 173-O-021: Approve First Amendment To Spring City Aviation, Inc. Operating Agreement

Bussler discussed this ordinance which amends an existing agreement between the County and Spring City Aviation, Inc. (herein, "Spring City") signed in 2015. Under the current contract, the County agreed to allow Spring City to perform multiple aeronautical services at the County airport. Spring City agreed to build a new hangar by July 8, 2018 or the County would terminate its aeronautical service-providing rights and Spring City would be required to pay the County three years' worth of land lease payments for the hangar lot, estimated at about \$40,000.

It was noted that Spring City will not be able to meet this deadline for hangar construction but indicated that the company is making efforts to meet this obligation. This agreement would extend the deadline for Spring City to enter into a land lease agreement for the new hangar to August 31, 2018 with 90 subsequent days to commence construction and completion by July 31, 2019. The new land lease agreement is expected to generate an additional \$14,000 annually for the airport. If Spring City does not meet the above deadlines, its authority to provide aeronautical services would cease and it would be required to pay the three years' worth of land lease payments to the County as specified in the original contract. The existing agreement term is through July 7, 2020, with the option for two consecutive five-year extensions.

MOTION: Zimmermann moved, second by Howard to approve Ordinance 173-O-021. Motion carried 6-0.

Update on the Economic Development, Transportation, and Washington, D.C./Local County Government Trip

Decker gave an update on the last economic development meeting including transportation issues. Decker and Heinrich highlighted the recent Washington, D.C. trip that was held for county board supervisors from Wisconsin.

Closed Session

MOTION: Heinrich moved, second by Wolff to convene in closed session at 10:10 a.m. pursuant to Section 19.85(1)(g), Wisconsin Statutes, to confer with Corporation Counsel who is rendering oral advice concerning strategy to be adopted with respect to potential litigation relating to the opioid crisis. Motion carried 6-0.

Open Session

MOTION: Heinrich moved, second by Zimmermann to return to open session at 10:38 a.m. to complete remaining open session agenda items. Motion carried 6-0.

Standing Committee Reports by Committee Chairs

Committee chairs gave updates on items discussed at their respective committee meetings.

MOTION: Zimmermann moved, second by Wolff to adjourn at 10:54 a.m. Motion carried 6-0.

Respectfully submitted,

Peter M. Wolff

Peter M. Wolff
Secretary

