

Waukesha County Board of Supervisors

Minutes of the Joint Meeting of Finance Committee and Human Resources Committee Tuesday, October 17, 2023

Chair Heinrich called the joint meeting of the Finance Committee and Human Resources Committee meeting to order at 1:00 p.m.

Present from Finance Committee: Supervisors Jim Heinrich, Larry Bangs, James Batzko, Darryl Enriquez, Joel Gaughan, Richard Morris and Gary Szpara

Present from Human Resources Committee: Supervisors Larry Nelson, Mike Crowley, Darlene Johnson, Brian Meier, Chris Mommaerts, Terry Thieme and Jeremy Walz

Also Present: Chief of Staff Sarah Spaeth, Chairman Paul Decker, Administrative Specialist Barbara Hollander, County Clerk Meg Wartman, Chief of Staff Shawn Lundie, Corporation Counsel Erik Weidig, Principal Assistant Corporation Counsel Kim Haines, Financial Analyst Brad Blicharz, Principle Assistant Corporation Counsel Deb Price, Human Resources Manager Renee Gage, Senior Human Resources Analyst Natalie Durr, Budget Manager Bill Duckwitz, Financial Analyst Willem Weigel, Senior Financial Analyst Clara Daniels, Financial Analyst Tyler Livesey, Director of Health & Human Services Liz Aldred, and Principal Human Resources Analyst Whitney Ruiz

Announcements

Reminder about the County Board/County Clerk Soup Cookoff and Bake Sale fundraiser on November 14.

Next Meeting Dates

- November 21 (HR)
- October 19 (FI)

MOTION of Human Resources Committee to Approve Minutes September 12

MOTION: Johnson moved, second by Walz to approve the minutes of September 12. Motion carried 7-0

Discuss and Consider 2024 Operating Budgets for the Following Departments

County Clerk

Wartman discussed the proposed 2024 budget for the County Clerk's office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activity data. The County tax levy totals \$390,462 – an increase of \$37,349 or 10.6% from the adopted 2023 budget. The total number of full-time equivalent (FTE) positions remains at 5.51. No major concerns were voiced.

Johnson voiced her concern over the ballots being printed in Dane County.

MOTION of Finance Committee: Morris moved, second by Enriquez to tentatively approve the 2024 operating budget for the County Clerk's office. Motion carried 7-0

MOTION of Human Resources Committee: Meier moved, second by Thieme to approve the 2024 operating budget for the County Clerk's office. Motion carried 7-0

County Executive

Lundie discussed the proposed 2024 budget for the County Executive's office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. The County tax levy totals \$730,440 – an increase of \$47,802 or 7.0% from the adopted 2023 budget. The total number of FTE positions remains unchanged at 4.65. No major concerns were voiced.

MOTION of Finance Committee: Batzko moved, second by Szpara to tentatively approve the 2024 operating budget for the County Executive's office. Motion carried 7-0

MOTION of Human Resources Committee: Johnson moved, second by Crowley to approve the 2024 operating budget for the County Executive's office. Motion carried 7-0

County Board

Spaeth discussed the proposed 2024 budget for the County Board office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activity data. The County tax levy totals \$1,009,958 – an increase of \$2,051 or 0.2%. The total number of FTE positions remains at 3.89. No major concerns were voiced.

MOTION of Finance Committee: Bangs moved, second by Enriquez to tentatively approve the 2024 operating budget for the County Board office. Motion carried 7-0

MOTION of Human Resources Committee: Walz moved, second by Johnson to approve the 2024 operating budget for the County Board office. Motion carried 7-0

Corporation Counsel

Weidig, Haines and Blicharz discussed the proposed 2024 budget for the Corporation Counsel's office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. Total all funds, revenues total \$3,418,535 – an increase of \$246,923 or 7.8% from the adopted 2023 budget. The County tax levy totals \$1,412,033 – an increase of \$76,726 or 5.7%. Expenditures total \$4,830,568 – an increase of \$323,649 or 7.2%. The total number of FTE positions is 43.87 – a 2.14 increase from 2023. No major concerns were voiced.

MOTION of Finance Committee: Gaughan moved, second by Morris to tentatively approve the 2024 operating budget for the Corporation Counsel office. Motion carried 7-0

MOTION of Human Resources Committee: Thieme moved, second by Meier to approve the 2024 operating budget for the Corporation Counsel office. Motion carried 7-0

Discuss and Consider Ordinance 178-O-057 Approve 2024 Position Changes Through Creation, Abolishment, Reclassification, And Title Change

Gage and Durr were present to discuss this item. Staff discussed the proposed 18 FTE new positions and 15 FTE abolished positions for a net increase of 3 FTE positions. Multiple reclassifications and title changes are also being proposed. The total estimated net tax levy impact of this ordinance is \$202,800.

MOTION of Finance Committee: Morris moved, second by Batzko to approve Ordinance 178-O-057. Motion carried 7-0

MOTION of Human Resources Committee: Crowley moved, second by Thieme to approve Ordinance 178-O-057. Motion carried 7-0

MOTION of Finance Committee: Gaughan moved, second by Bangs to adjourn at 2:52 p.m. Motion carried 7-0

Discuss and Consider Revised Classification Specifications

Gage and Durr reviewed proposed changes for multiple class specs as outlined in their handout. No major concerns were voiced.

MOTION of Human Resources Committee: Meier moved, second by Thieme to approve the revised classification specifications as presented. Motion carried 7-0

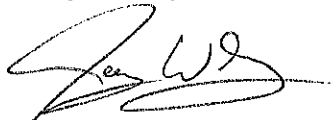
Closed Session

MOTION: Walz moved, second by Johnson to go into closed session 3:05 p.m. in accordance with Section 19.85 (1)(e) Wis. Stats. for the purpose of discussing collective bargaining issues for those employees covered under the Waukesha Deputy Sheriff Labor Union and approve the closed session minutes of 9-12-23. Motion carried 7-0

The committee returned to open session at 3:43 p.m.

MOTION of Human Resources Committee: Meier moved, second by Johnson to adjourn at 3:44 p.m. Motion carried 7-0

Respectfully submitted,



Jeremy Walz
Secretary - Human Resources Committee