

## OPEN MEETING MINUTES

### Waukesha County Health and Human Services Department ADRC Advisory Board August 4, 2022

**Present Board Members:** Carla Friedrich  
Joel Gaughan  
Sandra Heberling, Secretary  
Marj Kozlowski  
Susan Schweda  
Judith Tharman

**Absent Board Members:** Betty Koepsel  
Phyllis Wesolowski, Chair  
Sandy Wolff, Vice Chair

**HHS Board Liaison:** Mary Baer (Present)

**HHS Staff Liaisons:** Mary Smith (Present)  
Lisa Bittman (Absent)  
Sally DuPont (Present)

**Guest:** Ben Jones, Public Health Manager

#### **Call to Order**

The meeting was called to order at 9:30 a.m. by Secretary Heberling.

#### **Review and Approval of Minutes from June 2, 2022 Meeting**

Secretary Heberling called for approval of the minutes from June 2, 2022. Joel Gaughan moved to approve the minutes; Marj Kozlowski seconded the motion. All in attendance approved. Motion carried.

#### **Recognize Outgoing Members**

Mary Smith recognized outgoing ADRC board members Carla Friedrich and Sandra Heberling by presenting them with certificates for their service to the ADRC board.

### **Public Health 3.0 Overview – Ben Jones, Public Health Manager**

Ben Jones gave a presentation to the board with an overview of Public Health and the journey to Public Health 3.0:

- Public Health Provides the Following Foundational Services:
  - Communicable Disease Control
    - Tuberculosis Control
    - Immunization Program
    - STD and HIV Clinics
  - Chronic Disease and Injury Prevention
    - Community Health Screenings
    - Public Health Education and Health Promotion Services
    - Adult Health Home Visiting
    - Adult Protective Services Referrals and Support on High-Risk Cases
  - Environmental Public Health
    - Emergency Preparedness
      - Sheltering
      - Mass Clinics
      - Reunification Centers
      - Family assistance Centers
      - Volunteer Reception
      - Public Information and Education
  - Maternal, Child, and Family Health
    - Women, Infant and Children (WIC)
      - Child Health
      - Lead Poisoning Prevention Program
      - Healthy Pregnancy
  - Access to and Linkage with Clinical Care
- Strategy (Public Health 3.0)
  - Public Health stepping into the role of Chief Health Strategist.
  - Attempt to look further upstream to look at root causes.
- New Public Health Positions Added via the 2022 Budget:
  - Health Strategist Supervisor
  - Public Communications
  - Epidemiologist
  - Health Educator

### **ADRC Program Updates – Mary Smith, ADRC Manager**

Mary Smith gave a presentation on January – June 2022 data from the ADRC Resource Center programs:

- There was a total of 14,833 consumer contacts as of June 2022.
- The most prevalent caller type in 2022 has been from people calling about themselves.
- The most prevalent topic consumers have been calling about are Public Benefits.
- The largest age group that staff have contact with is the 60 years and older population. This age group also comprises the largest disability group the ADRC has contact with.
- Aging Services received 695 referrals as of June 2022.
- Adult Protective Services conducted 525 call intakes as of June 2022.

## **Elections**

- Secretary Heberling called for nominations for the position of Chair. Judith Tharman was nominated to be Chair. Judith Tharman moved to approve; Carla Friedrich seconded the motion. All in attendance approved. Motion carried.
- Secretary Heberling called for nominations for the position of Vice Chair. The board nominated Susan Schweda to be Vice Chair. Marj Kozlowski moved to approve; Carla Friedrich seconded the motion. All in attendance approved. Motion carried.
- Secretary Heberling called for nominations for the position of Secretary. Marj Kozlowski was nominated to be Secretary. Marj Kozlowski moved to approve; Judith Tharman seconded the motion. All in attendance approved. Motion carried.

## **Membership Appointment**

Mary Smith welcomed Susan Schweda to the ADRC Advisory Board and Susan Schweda spoke about her background.

## **Membership Reappointments**

Mary Smith announced the following reappointments to the ADRC Advisory Board:

- Marj Kozlowski
- Sandy Wolff

## **ADRC Manager Report – Mary Smith**

- The ADRC management team developed an operational plan for 2022-23 that will guide what they will be focusing on over the next year. The plan covers division work and program work focus.
- The final report from the transportation consultant is in.
- The HHS budget is completed and will be presented to the County Executive.
- In March 2023 the contract with Medicare vans is up and the ADRC is working on a new proposal.

## **ADRC Coordinator Report – Mary Smith**

- Social isolation and loneliness are initiatives the state is focusing on and the ADRC will be participating in these initiatives.
- Staffing updates:
  - There are 2 Resource Center staff openings.
  - There is 1 APS Social Worker position open.
  - There are 2 Dining Site Manager positions open.

## **Health and Human Services Board Report – Mary Baer**

The Health and Human Services Board met on June 23, 2022 and the following business was conducted:

- The board approved privileging of 3 doctors from the Clinical Division, including the Clinical Director for the Mental Health Center.
- Ron Pupp, Manager of Adolescent & Family, gave a presentation on the division.
- Liz Aldred, Health and Human Services Director, provided an overview of the Board Supervisor Orientation Handbook.

A Joint Conference Committee and Health and Human Services Board meeting was held on July 1, 2022 and the following business was conducted:

- The Joint Conference Committee recommended to the Health and Human Services Board the removal of the Institute of Mental Disease status and to decertify the Mental Health Center from a 28 bed facility to a 16 bed facility.

The Health and Human Services Board met on July 28, 2022 and the following business was conducted:

- Ben Jones, Public Health Manager, gave a Public Health 3.0 presentation.
- Liz Aldred, Health and Human Services Director, and Lisa Roberts, Health and Human Services Deputy Director, provided updates on the June and July ARPA Ordinances that have been approved.

### County Board Report – Joel Gaughan

At the County Board meeting on July 26, 2022, the following Health and Human Services ordinances were approved:

- The **Embedded Clinicians with Law Enforcement Project** will embed 3 Clinical Therapists into law enforcement. One Clinical Therapist will work 1<sup>st</sup> shift, one will fill the 3<sup>rd</sup> shift hours, and the third therapist will be involved in Waukesha County dispatch.
- The **Expansion of Youth Comprehensive Community Services Programming Project** is an additional unit, which will double the number of youths being served, and provides intensive community-based treatment for youth experiencing mental health or substance use issues.
- The **Building Child Welfare Infrastructure Project** will provide community awards to increase Family First prevention and early intervention evidence-based programs. It will expand local out of home care resources for youth with complex needs and will develop a continuous quality improvement process through implementation of a national systems review model.

### Agency Announcements and Updates

There were no agency announcements or updates.

### Public Comment

There were no public comments.

### Adjourn

Secretary Heberling called for a motion to adjourn the meeting at 11:25 a.m. Marj Kozlowski moved to adjourn; Joel Gaughan seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont

Approved:  Date: 10-6-2022