

Waukesha County Board of Supervisors

**Minutes of the Public Works Committee
Thursday, December 7, 2023**

Chair Hammitt called the meeting to order at 8:30 a.m.

Present: Supervisors Keith Hammitt, James Batzko, Darryl Enriquez, Joel Gaughan, Christine Howard, Darlene Johnson and Richard Morris

Also Present: Legislative Policy Advisor Sarah Fraley, Administrative Specialist Barbara Hollander, Facilities Supervisor Javier Ramos, Senior Landscape Architect Stephen Siodlarz

Discuss and Consider Bid to Replace Building Automation Systems (BAS) for the Mental Health Complex, Highway Operations building, and the Employee Health & Wellness Center

Ramos said the Building Automation Systems (BAS) for the Mental Health Complex, Highway Operations building, and the Employee Health & Wellness Center are aging, parts are hard to come by and the software is no longer supported. The department bid out the work to replace the BAS. Only the supervisory controller is to be replaced, leaving the various field controllers intact. Three bids were received and the lowest responsible bidder was CBRE ESI with a bid of \$32,271.84. CBRE ESI stated they understand the scope of the project and are able to successfully complete it on time.

MOTION: Howard moved, second by Johnson to award the 2023 BAS Upgrades project to CBRE ESI. Motion carried 7-0

Discuss and Consider Bid for Mukwonago Park Shower Facility Restroom Addition – Project #PLU23-04

Siodlarz presented that three bids were received for this project and the recommendation is to award the contract to the lowest bidder, Gilbank Construction, Inc., in the amount of \$116,531.00. Gilbank Construction, Inc. has stated that they can complete the work within the County's schedule, has completed the non-collusion affidavit, and has demonstrated sufficient qualifications and responsibility for this project.

MOTION: Johnson moved, second by Enriquez to award Project #PLU23-04 to Gilbank Construction, Inc. Motion carried 7-0

Discuss and Consider Bid for the Naga-Waukee Golf Course Irrigation Renovation Project-Phase 2
This item was not discussed.

Approve Minutes of November 16

MOTION: Howard moved, second by Gaughan to approve the minutes of November 16. Motion carried 7-0

Next Meeting Date

January 11

Executive Committee Report of November 20

Hammitt reported that the committee heard the Baker Tilly Treasurer's office audit presentation and approved one appointment.

Review Correspondence

Public Works Department fund transfer request for \$32,000 for personnel expenses

Legislative Update

Fraley reported that both houses passed bills aligning the dates for absentee ballots, increasing the amount of real estate transfer fee that counties can keep, and Brewer's stadium package. Fraley gave an update on the lobbying efforts for earmarks for the Moorland Road project.

Announcements

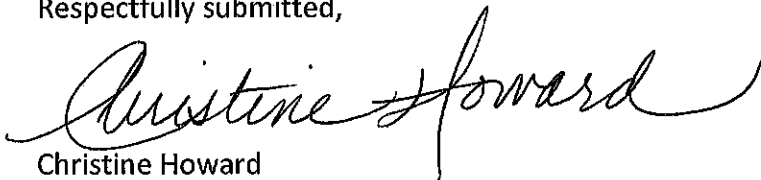
Executive Committee will not meet this month.

Future Agenda Items

Tour of UW-Extension in March

MOTION: Morris moved, second by Batzko to adjourn at 9:14 a.m. Motion carried 7-0

Respectfully submitted,

A handwritten signature in black ink that reads "Christine Howard". The signature is written in a cursive, flowing style.

Christine Howard

Secretary - Public Works Committee