



# Waukesha County Criminal Justice Collaborating Council (CJCC) Minutes Wednesday, September 27, 2023

## Team Members Present:

Hon. Paul Bugenhagen, Chief Judge & CJCC Chair  
County Board Chair Paul Decker (CJCC Vice Chair)  
Town of Brookfield Municipal Judge JoAnn Eiring  
HHS Director Elizabeth Aldred  
SPD Regional Attorney Manager Jeremy Perri  
DOC Community Corrections Field Supervisor Marla Bell

County Executive Paul Farrow  
Clerk of Circuit Court Monica Paz  
District Attorney Sue Opper  
Citizen Member Jody Huelsman  
City of Waukesha Mayor Shawn Reilly  
District Court Administrator Michael Neimon

## Team Members Absent:

Hon. Laura Lau, Juvenile Court Judge  
Sheriff Eric Severson  
City of Waukesha Police Chief Dan Thompson  
WCS Vice President Sara Carpenter

UW-Extension Director Jerry Braatz  
DOC Regional Chief Vicki Seibel-Garvey  
Victim Witness Coordinator Jen Dunn

## Others Present:

Justice Services Coordinator Rebecca Luczaj  
Senior Administrative Specialist Janelle McClain  
HHS Clinical Services Division Manager Kirk Yauchler  
Director of Administration Andrew Thelke  
Legislative Policy Advisory Sarah Fraley  
Financial Analyst Tyler Livesey

County Supervisor Joel Gaughan  
County Supervisor Larry Nelson  
Citizen Member Ralph Schultz  
WCS Program Director of Pretrial Services Matt Ruehle  
Citizen Member Kelly Goodman

## Welcome

Chair Bugenhagen called the meeting to order at 8:32 a.m.

## Northview Operations Workgroup Recommendations and Next Steps

Thelke distributed and reviewed a document titled, "Northview Huber Facility Workgroup – 2023 Budget Objective."

Reilly arrived at 8:33 a.m.

Decker stated that the County Board does not support investing in Northview building maintenance moving forward; a more accurate study needs to be done to determine feasible solutions for Huber.

## Approve Minutes from May 24, 2023 Meeting

Motion: Decker moved, second by Reilly, to approve the minutes from the May 24, 2023 Criminal Justice Collaborating Council meeting. Motion passed without a negative vote.

## CJCC Leadership/Courts Update

Bugenhagen announced that, as Chief Judge, he will now be taking over Chairperson of the CJCC.

## Discuss and Consider WI Department of Justice 2024 Treatment Alternatives and Diversion Grant Application

Luczaj distributed and reviewed a document titled, "2024 Treatment Alternatives and Diversion (TAD) Continuation Grant Application Summary."

Motion: Huelsman moved, second by Farrow, to approve Luczaj moving forward with the WI Department of Justice 2024 Treatment Alternatives and Diversion Grant application. Motion passed without a negative vote.

## **Update on National Network of Criminal Justice Coordinating Councils (NNCJCC) Annual Meeting on 6/15 – 6/16/23**

Luczaj distributed and reviewed a document titled, “NNCJCC Annual Meeting.”

### **Discuss Need for CJCC Strategic Planning**

Luczaj reported that strategic planning for the CJCC was last conducted in 2013, as Waukesha County then participated in the EBDM process from 2015-2017. She would like strategic planning to be a CJCC goal for 2024 to identify priorities and ensure that all of the subcommittees are being utilized to their fullest potential. Members were supportive of the idea of a half day retreat with a possible follow-up session if necessary. Reilly offered the Emergency Operations Center (EOC) room at the Waukesha City Hall building as a possible location for the retreat.

### **Mental Health Center (MHC) Redesign Project Update**

Yauchler announced that the construction phase for the 14-bed regional crisis stabilization facility is continuing on pace to complete by October 27. After the facility is completed, the 16-bed inpatient unit will have some remodeling occur, including creating rooms for two beds. The MHC canteen and staff lounge will also be remodeled to allow for the crisis and courts teams to move over from the Human Services Center (HSC). The lobby will be remodeled to allow for safety features similar to the HSC. The records room will be converted into two intake offices for crisis staff to utilize.

The crisis stabilization unit will be licensed as a Community-Based Residential Facility (CBRF). The application has been submitted to the State, and Waukesha County is in the final stages of completing the contract with the vendor who will operate it.

Yauchler added that reimbursement potential for the new facility looks favorable and should easily meet the 2024 budget projections and overall MHC budget.

### **Courthouse Construction Project Update**

Neimon reported that Phase 1, the north/south wing, has begun. Individuals heading to the courts tower for criminal cases have been rerouted. Administrative offices of the courts have been shifted to the east/west wing until approximately October 2024 when the courts are moved to that area.

### **CJCC Committee Updates**

#### ***Pretrial***

Paz stated that the committee met in mid-September and will be meeting next in November. Ruehle replaced Eiring on the committee due to Eiring’s retirement. The committee is also reviewing an app for victims, as well as looking at changing the format of the Pretrial Screening reports.

#### ***Case Processing***

Opper reported that the committee is meeting tomorrow. Some of the areas of focus for the committee include: pretrial conferences and forecasting for 2024, evidence storage for court exhibits (who is responsible for storing what/where/when/how), and the effects of the Hygiene Lab backlog.

Farrow left at 9:21 a.m.

#### ***Alternative Interventions***

Yauchler reported that the committee has been spending the last year focusing on increasing program enrollments.

#### ***Mental Health***

Aldred stated that the committee has been updating their work plan with six revised goals.

***Victims' Rights***

Bell announced that the committee is continuing to discuss restitution, as well as thinking about goals for 2024.

**Announcements**

Decker shared that Aldred was part of a panel for the Wisconsin Counties Association Annual Conference last week and shared about HHS' initiative to embed crisis clinical therapists within law enforcement and the Communications Center.

**Public Comment**

Supervisor Gaughan gave a public comment emphasizing the importance of all CJCC members attending meetings regularly or sending proxies in their place, referring to what is stated in the CJCC by-laws.

**Adjourn**

Motion: Reilly moved, second by Decker, to adjourn the meeting at 9:31 a.m.