

Minutes of the Health and Human Services Board
Thursday, July 28, 2022
1:00pm

Chair Nelson called the meeting to order at 1:00pm

Board Members Present: Supervisor Larry Nelson, Supervisor Christine Howard (via Teams), Supervisor Joel Gaughan, Vicki Dallmann-Papke (via Teams), Mary Baer, Dr. Mike Goldstone (left at 2:59pm), Christine Beck (left at 2:16pm), Robert Menefee Jr., Mary Berg (arrived at 1:07pm)

Also Present: Health & Human Services (HHS) Director Elizabeth Aldred, Health & Human Services (HHS) Deputy Director Lisa Roberts, Public Health Division Manager and Public Health Officer Benjamin Jones, Public Health Coordinator Elizabeth Laatsch, Strategy Supervisor Frances Thomas

Public Comment

There was no public comment.

Approve Minutes of June 23, 2022

MOTION: Baer moved, second by Goldstone, to approve the HHS Board minutes of June 23, 2022. Motion carried 9-0.

Advisory and Standing Committee Reports

- ADRC Advisory Committee meeting did not meet in July.

- Dallmann-Papke could not provide an update for the Mental Health Advisory Committee (MUAC) as the committee has not approved hybrid meetings; therefore, she has not been able to attend. Aldred and Nelson agreed that Dallmann-Papke would be able to attend if MUAC is held virtually.

- Public Health Advisory Committee meeting did not meet in July.

- Dr. Goldstone was out of town, so he did not attend the Substance Use Advisory Committee (SUAC) Meeting. Beck has agreed to be the back-up for when Dr. Goldstone is unable to attend future SUAC meetings.

- Menefee attended the Child and Family Services Advisory Committee (CAFSAC) meeting stating that the committee has been discussing critical needs.

- Baer attended Teen Court and highly recommends fellow board members to attend. Gustavson to provide contact information for Adolescent and Family Division Manager Ron Pupp for those who want to attend Teen Court in the future.

Sharing of HHS Board Membership List with Wisconsin Association of Local Health Departments and Boards (WALHDAB)

WALHDAB, the public health association for the state, has requested to receive board members names and contact information. Attendees agreed to share the information.

June and July American Rescue Plan Act (ARPA) Ordinances

Roberts and Aldred provided updates on the June and July ARPA Ordinances that have been approved.

- The **Digitization of Paper Forms Project** will utilize a contracted vendor to move all programs in an electronic storage environment by building over 400 forms into our electronic system. The project will also purchase batch scanning equipment and develop a process to directly scan documents into one of several electronic systems used throughout HHS.
- The **Criminal Justice Collaborating Council (CJCC) Pre-Trial Supervision Project** addresses backlog of cases caused by the pandemic that led to more defendants being ordered to pretrial supervision for extended periods of time. This project will add 1 full time employee (FTE) contracted Case Manager to work through the backlog.
- The **Mental Health Center (MHC) Capital Project** is the MHC redesign, creation of the crisis stabilization wing at the hospital as well as new cubicles, carpet, and paint.
- The **Embedded Clinicians with Law Enforcement Project** will embed 3 Clinical Therapists into law enforcement. One Clinical Therapist will work first shift, one will fill the third shift hours and the third therapist will be involved in Waukesha County dispatch.
- The **Expansion of Youth Comprehensive Community Services Programming Project** is an additional unit, which will double the number of youths being served, and provides intensive community-based treatment for youth experiencing mental health or substance use issues.
- The **Building Child Welfare Infrastructure Project** will provide community awards to increase Family First prevention and early intervention evidence-based programs. It will expand local out of home care resources for youth with complex needs and will develop a continuous quality improvement process through implementation of a national systems review model.

Key HHS Project Issues Document

Aldred distributed a document titled, “Key HHS Project Issues.” Attendees agreed to review the document outside of the meeting and email Aldred with any questions to be addressed at the August 18 meeting.

Consideration of the Amended WCDHHS CAFSAC Bylaws

In June, CAFSAC voted to remove the Special Services Advisory Committee (SSAC) as a subcommittee under Article IX. The bylaws were amended and presented to the board for approval.

MOTION: Menefee moved, second by Gaughan, to approve the amended WCDHHS CAFSAC Bylaws. Motion carried 9-0.

Public Health Presentation

Jones distributed and reviewed a PowerPoint presentation titled, “Waukesha County Public Health Division.” Jones introduced Public Health Coordinator Elizabeth Laatsch and Strategy Supervisor Frances Thomas.

Next Meeting Date

HHS Public Hearing followed by the HHS Budget Review Board Meeting is on August 18. The HHS Public Hearing is from 8:30 to 10:00am in the lower-level cafeteria of HHS and is in-person only. The HHS Budget Review will be in the Board Room and will have a virtual option available.

Announcements

On Monday, August 1 at 9:00am in the lower-level cafeteria of HHS, there will be a news conference regarding the Fentanyl Crisis in the Community.

Review of Correspondence

There was no correspondence to review.

Future Agenda Items

Amended bylaws for Aging and Disability Resource Center Advisory Committee, Public Health Advisory Committee, Mental Health Advisory Committee, and Substance Use Advisory Committee.

MOTION: Baer moved, second by Menefee, to adjourn the meeting at 3:14pm. Motion carried 7-0.

Respectfully submitted,

Larry Nelson/slg

Larry Nelson
HHS Board Chair