



# Waukesha County Board of Supervisors

Public Works Committee Agenda  
Thursday, September 14, 2023 - 8:30 a.m.  
Administration Center, Rm. 130

Public Works Committee:

Keith Hammitt,  
Chair

Richard Morris,  
Vice-Chair

Christine M. Howard,  
Secretary

Jim Batzko

Darryl J. Enriquez

Joel R. Gaughan

Darlene M. Johnson

Pledge of Allegiance

Public Comments

Approve Minutes: August 10

Next Meeting: October 12

Executive Committee Report from August 22

Announcements

Meeting Approvals

Review Correspondence

Legislative Update

Future Agenda Items

## Items for Discussion and Consideration

1. Discuss and Consider Ordinance 178-O-048 Laying Out, Relocation and Improvement of County Trunk Highway YY (Pilgrim Road) 250 Feet South of Fieldstone Drive To Canadian Pacific Railroad. Project I.D. 18-2782(16)
2. Discuss and Consider Resolution 178-R-003 Adopt Five-Year Capital Projects Plan
  - a. Public Works – Central Fleet (Item 1)
  - b. Public Works – Facilities (Items 2-11)
  - c. Public Works – Highways (Items 12-35)

## Item

## Appearances by:

## Approx. Time

1	Senior Engineering Tech. Jason Mayer
1	Senior Civil Engineer Kevin Yanny
2	Public Works Director Allison Bussler

8:30 a.m.

8:30 a.m.

8:35 a.m.

## **Waukesha County Board of Supervisors**

### **Minutes of the Public Works Committee Thursday, August 10, 2023**

Chair Hammitt called the meeting to order at 8:30 a.m.

**Present:** Supervisors James Batzko, Darryl Enriquez, Joel Gaughan, Keith Hammitt, Christine Howard, Darlene Johnson and Richard Morris

**Also Present:** Legislative Policy Advisor Sarah Fraley, Chief of Staff Sarah Spaeth, Facilities Manager Shane Waeghe, Construction Projects Supervisor Jeff Lisiecki, Airport Manager Kurt Stanich, Director of Public Works Allison Bussler, Airport Programs and Projects Analyst Aimee Scrima, Principal Assistant Corporation Counsel Deb Price, MobilISE Executive Director Dave Steele, Financial Analyst Willem Weigel, Senior Human Resources Analyst Audrey Key, Waukesha Metro Transit Manager Brian Engelking, Tom Dieckelman (Wisconsin Coach Lines/Coach USA)

#### **Approve Minutes of July 13**

MOTION: Johnson moved, second by Morris to approve the minutes of July 13. Motion carried 7-0

#### **Next Meeting Date**

September 14

#### **Executive Committee Report from July 25**

Hammitt reported that the Committee approved four appointments.

#### **Announcements**

Johnson gave update on accidents from Waukesha County Traffic and Safety Commission Enriquez went to Mayor's quarterly breakfast 2 Waukesha police officers discussed having mental health crisis workers. Cut down on time officer has to work a case. Decreases amount of time mental health patient spend with police which agitates them. Regional railway commission updates.

#### **Future Agenda Items**

See if we could have the Public Works meeting at the Airport in November or December.

#### **Discuss and Consider Bid for Waukesha County Boiler Replacement Project #76530**

Waeghe and Lisiecki said this project is to replace hot water heating boilers located in the mechanical penthouse of the Waukesha County Health and Human Services building. Three bids were received, and it is recommended Southport be awarded the project in the lump sum amount of \$59,700, as they were the lowest bidding contractor.

MOTION: Howard moved, second by Johnson to award the bid for the Waukesha County Boiler Project #76530 to Southport. Motion carried 7-0

**Discuss and Consider Ordinance 178-O-040 Modify The 2023 Department Of Public Works, Airport Operations Fund Budget For Increased Contracted Snow Removal Expenses And In-House Snow Removal Operations, And Create Two FTE Park Maintenance Worker Positions**

Stanich, Cupkie and Bussler presented that this ordinance modifies the 2023 Department of Public Works – Airport Fund budget to increase expenses for the current snow removal contract and to cover costs associated with bringing snow removal operations in-house. Department management anticipates that bringing snow removal in-house will cost less than the current contract and that they will be able to accommodate these costs in 2024 with appropriations previously funding the contract. These expenses will be funded with Airport Fund Balance. This ordinance also creates 2.0 FTE regular, full-time Park Maintenance Worker positions.

MOTION: Gaughan moved, second by Morris to approve Ordinance 178-O-040. Motion carried 7-0

**CLOSED SESSION:**

Enriquez moved, second by Johnson to convene in closed session at 9:11 a.m. pursuant to Section 19.85(1)(g), Wisconsin Statutes, to confer with staff and Corporation Counsel who is rendering oral or written advice concerning strategy to be adopted with respect to pending litigation, authorization to enter into a settlement agreement in the condemnation lawsuits against Waukesha County brought by Gregory Backus, Valerie Zorek, Jamie Shirley and Nicholas Brock, and to approve the closed session minutes of 7-13-23. Motion carried 7-0.

The committee returned to open session at 9:23 a.m.

**Informational Presentation Regarding Flex Ride**

Steele and Cupkie presented an update on the growth and utilization of the FlexRide Program.

MOTION: Batzko moved, second by Johnson to adjourn at 10:23 a.m. Motion carried 7-0

Respectfully submitted,

Christine Howard  
Secretary - Public Works Committee