

Minutes of the Executive Committee

Monday, September 30, 2019

Chair Decker called the meeting to order at 8:30 a.m.

Present: Supervisors Paul Decker, Jim Heinrich, Dave Swan, Peter Wolff, Larry Nelson, and Dave Zimmermann. Christine Howard arrived at 9:35 a.m.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, UW-Extension Director Jerry Braatz, Bridges Library Director Connie Meyer, Director of Administration Andy Thelke, Budget Management Specialist Bill Duckwitz, Public Works Director Allison Bussler, Internal Audit Manager Lori Schubert, Budget Manager Linda Witkowski, Senior Financial Analysts Stephanie Kirby and Steve Trimborn, Register of Deeds Jim Behrend, County Clerk Meg Wartman, and Treasurer Pam Reeves.

Future Agenda Items

- Discuss the Retiring of Debt at Miller Park with District Executive Director Mike Duckett before 12-31-19 (Wolff)

Correspondence

For informational purposes, a copy of a fund transfer request totaling \$83,265 from the Contingency Fund to Non-Departmental to cover legal fees was distributed.

Approve Minutes of September 16, 2019

MOTION: Heinrich moved, second by Zimmermann to approve the minutes of September 16. Motion carried 6-0.

Future Meeting Date

- October 14, 2019

Standing Committee Reports by Committee Chairs

Standing committee chairs gave reports on their respective committee meetings.

Discuss and Consider the 2020 UW-Extension Budget

Braatz discussed the proposed 2020 operating budget for UW-Extension as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$456,039 – an increase of \$378 or 0.1% from the adopted 2019 budget. The County tax levy totals \$348,763 – an increase of \$2,000 or 0.6%. The number of full-time equivalent (FTE) positions increased 0.15 for a total of 2.85. No major concerns were raised.

MOTION: Swan moved, second by Nelson to approve the 2020 UW-Extension Budget. Motion carried 6-0.

Discuss and Consider the 2020 Bridges Library System

Meyer discussed the proposed 2020 operating budget for UW-Extension as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Total all funds, revenues total \$2,503,655 – an increase of \$157,334 or 6.7% from the adopted 2019 budget. The County tax levy totals \$3,538,749 – an increase of \$15,225 or 0.4%. Expenditures total \$6,026,104 – an increase of \$170,829 or 2.9%. The number of FTE positions increased 1.07 for a total of 7.70. No major concerns were raised.

Howard arrived at 9:35 a.m.

MOTION: Nelson moved, second by Heinrich to approve the 2020 Bridges Library System Budget. Motion carried 7-0.

Discuss and Consider the 2020 Non-Departmental Budget

Thelke discussed the proposed 2020 Non-Departmental budget as outlined in the budget book including the program/activity financial summary and 2020 specific activities and purpose. Total Non-Departmental (General, Health & Dental Insurance, Contingency), revenues total \$29,439,500 – an increase of \$1,313,400 or 4.7% from the adopted 2019 budget. The County tax levy totals \$92,100 – an increase of \$32,000 or 53.2%. Expenditures total \$29,531,600 – an increase of \$1,345,400 or 4.8%. No major concerns were voiced.

Heinrich questioned at what point the County contribution to Waukesha Economic Development could be reduced.

Thelke covered the reduction in revenues associated with the Wanaki Golf Course on page 443.

MOTION: Howard moved, second by Nelson to approve the 2020 Non-Departmental Budget. Motion carried 7-0.

Discuss and Consider Resolution 174-R-001: Adopt Five-Year Capital Projects Plan

Behrend and Wartman appeared for public comment in support of the Administration Center first floor reconfiguration project (Project #4). Swan and Heinrich asked to remove Project #4 and Heinrich discussed the unanimous “no” vote at Finance Committee and Swan discussed the “no” vote at Public Works Committee. Bussler commented on the reasons for the study.

MOTION: Wolff moved, second by Nelson to approve Project #4. Motion carried 4-3. Heinrich, Swan, and Zimmermann voted no.

MOTION: Wolff moved, second by Zimmermann to approve the balance of the projects in the plan for Resolution 174-R-001. Motion carried 7-0.

Discuss and Consider Scope of Children’s Long Term Support (CLTS) Audit

Mader explained this audit has been put on hold based on an issue that came up on Friday.

Report on Wisconsin Counties Association Annual (WCA) Conference

Heinrich highlighted the speakers who appeared at the WCA Conference and said there were many sessions offered including juvenile programs, transit, finance, continuous process improvements and

others. Nelson discussed additional analytics presented at the conference and Decker covered transit and resolutions.

State Legislative Update

Decker referred to the updated legislative chart that was distributed by Legislative Policy Advisor Sarah Spaeth on Friday.

MOTION: Wolff moved, second by Howard to adjourn at 12:40 p.m. Motion carried 7-0.

Respectfully submitted,

Peter M. Wolff

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Secretary