

**Bridges Library System Board Meeting Minutes**  
**February 15, 2023 - FINAL**

**PRESENT:** In person: Linda Ager, Art Biermeier, Betsy Forrest, Jim Heinrich, Diane Knutson, Robert Kraus, Larry Nelson, Amy Reichert, Nancy Wilhelm Via ZOOM: Anthony Gulig, Jean Yeomans

**OTHERS:** Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Laurie Freund, Coordinator of Library Development; Bruce Gay, Waukesha Public Library Executive Director and Resource Library Representative; Kaushalya Iyengar, Town Hall Library Director and APL representative; Alex Klosterman, Waukesha County Senior Financial Analyst; Gerard Saylor, L.D. Fargo Public Library Director

Call to order: Linda Ager, Board President, called the meeting to order at 4:00 p.m.

Introductions: Introductions were completed after the call to order.

Comments from the Public: None.

Correspondence: None.

Meeting Minutes: A Biermeier/Knutson motion to approve the minutes of the January 18, 2023, meeting as presented passed unanimously.

**ACTION ON THE BILLS REPORT**

*Bills Reports:*

A Heinrich/Forrest motion to approve the 2022 year-end invoices for funds 210 and 215 and January 2023 monthly invoices for funds 205, 210, and 215, as submitted passed unanimously.

*Financial Reports:*

A Heinrich/Reichert motion to approve the unaudited 2022 year-end financial report for funds 210 and 215, as submitted passed unanimously.

A Heinrich/Wilhelm motion to approve the financial report for funds 210 and 215 ending January 31, 2023, as submitted passed unanimously.

**REPORTS**

*Bridges Director's Report:* Karol Kennedy reported on the hiring status of the open executive assistant position. An offer is expected to be extended by the end of the week. She also thanked those who attend Library Legislative Day. She noted that she will be taking some vacation time in the coming weeks. The exact dates are uncertain as she will be taking time to help out following the birth of her granddaughter.

*Staff Report:* Mellanie shared information about the Wiscnet updates to our listserv services. The result is a new server and the ability to update our list domain, list names, and add new lists. This will make Mellanie's listserv work much easier and more efficient.

*APL:* APL Representative Kaushalya Iyengar reported the directors discussed Library Legislative Day highlights, circulation policies for minors, and Library of Things collection best practices.

*Resource Library:* Bruce Gay reported that the library is updating internal procedures and policies and has begun work on a new strategic plan. He also noted that the remaining roof repair work needed came in significantly over budget.

## **DISCUSSION/ACTION ITEMS**

*Summer library program performers' agreements for 2023:* A Reichert/Knutson motion was made to approve the 2023 Summer Library Program performers' agreements and passed unanimously.

*United for Libraries Demo:* The Wisconsin state library agency has purchased a subscription to a suite of learning opportunities and publications from United for Libraries, a division of the American Library Association for Library Trustees, Advocates, Friends and Foundations. This package includes short videos, online courses, live learning sessions, tip sheets, digital publications, toolkits, and on-demand webinars on a variety of topics that are of interest to public library board and Friends members. Laurie Freund shared information about these resources.

*Udemy Demo:* On-demand, online learning through Gale presents Udemy was added in late 2022 to the learning tools offered to patrons through our member libraries. Mellanie Mercier shared information about this new service.

*Next meeting:* March 15, 2023, at 4:00 p.m. as a hybrid meeting at the Bridges Library System Office.

At 4:49 p.m., a Biermeier/Reichert motion to adjourn passed unanimously.

Minutes prepared by:  
Karol Kennedy  
Director

Respectfully Submitted:  
Jean Yeomans  
Board Secretary