

Minutes of the Executive Committee

Monday, September 14, 2020

Chair Decker called the meeting to order at 8:30 a.m.

Present: Supervisors Paul Decker, Jim Heinrich, Peter Wolff, Tim Dondlinger, Jennifer Grant, and Dave Zimmermann. **Absent:** Dave Swan.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Park System Manager Steve Brunner, Parks and Land Use Director Dale Shaver, Business Manager Steve Trimborn, IT Manager Lance Spranger, Accounting Services Manager Danielle Igielski, Business Services Administrator Donn Hoffmann, Public Works Director Allison Bussler, Business Manager Rhiannon Cupkie, Departmental Secretary Tony Di Frances, Airport Manager Kurt Stanich, Facilities Manager Shane Waeghe, Engineering Services Manager Karen Braun, County Board Supervisor Darlene Johnson, Budget Manager Bill Duckwitz, Budget Management Specialist Michelle Beasley, Fiscal Assistant Julian Thomas, and Citizen Gary Foxe.

Public Comments

Foxe spoke in opposition to Capital Project #202105, CTH F/Lyndsay Road intersection. Foxe emailed the committee details of his concerns.

Approve Minutes of August 17, 2020

MOTION: Zimmermann moved, second by Heinrich to approve the minutes of August 17. Motion carried 6-0.

Future Meeting Dates

- September 28, 2020
- October 5, 2020 (Budget)
- October 19, 2020

Standing Committee Reports by Committee Chairs

Committee chairs gave reports on their respective committee meetings.

Discuss and Consider Ordinance 175-O-040 Modify Budget For Capital Project 202003, Retzer Adventure Trail Renovation

Brunner discussed this ordinance which authorizes the Department of Parks and Land Use to apply for and accept up to \$6,000 of County Conservation Aid Grant revenues from the State of Wisconsin Department of Natural Resources for the purposes of stocking muskies into Okauchee Lake and the Oconomowoc and Fox River system watersheds. The department indicates that the grant funds are incorporated into the department's 2021 budget request. The total estimated cost to complete this project is approximately \$12,000, with half coming from the State grant, and remaining project costs of up to \$6,000 coming from matching contributions from two area muskellunge clubs. The Department will reimburse the muskellunge clubs for project costs, based on awarded grant funds provided, upon project completion. This ordinance results in no direct tax levy impact.

MOTION: Heinrich moved, second by Wolff to approve Ordinance 175-O-040. Motion carried 6-0.

Discuss and Consider Ordinance 175-O-041 Modify Project Scope And Budget For Capital Project 202002, Menomonee Park Dog Exercise Area

Brunner discussed this ordinance which modifies the 2020 Capital Project budget to increase expenditure authority by \$79,000 to cover above-budget pavement costs for the Retzer Adventure Trail Renovation project (#202003). The ordinance also authorizes an increase in the revenue budget of \$79,000 for additional Community Development Block Grant (CDBG) funds to cover the increased expenditures. The low bid received for the project is \$139,950 which is approximately \$72,500 over the estimated budget of \$67,400 for this portion of the project. The \$79,000 grant funding will be added to the existing project total budget of \$209,000; the new total budget will be \$288,000. This project is funded mostly through revenue from the Waukesha Rotary Club (\$45,000), the Friends of Retzer Nature Center group (\$45,000), the Wisconsin Department of Natural Resources Stewardship Grant (\$24,000), and CDBG (\$150,000). The County's portion of the project is \$24,000. The use of CDBG grant funding for the additional expenditures results in no impact to the tax levy.

MOTION: Wolff moved, second by Heinrich to approve Ordinance 175-O-041. Motion carried 6-0.

Discuss and Consider Resolution 175-R-004 Adopt Five-Year Capital Projects Plan

Parks and Land Use (Items 33-39) – #201807 (Pewaukee to Brookfield Trail); #202005 (Minooka Park Mountain Bike Infrastructure); #202006 (Expo Arena Furnace/ Mechanical Systems); #202103 (UW-Waukesha Site Infrastructure Improvements Phase II); #202104 (Pewaukee Lake Boat Launch Reconstruction); #201406 (Pavement Management Plan 2018-2022); and #201908 (Pavement Management Plan 2023-2027)

Shaver and staff were present to discuss these capital projects as outlined in the 2021-2025 Capital Projects plan. No major concerns were voiced.

IT/Countywide (Item 41) – #201617 (HRIS/Payroll System Implementation)

Spranger and Igielski were present to discuss this capital project as outlined in the 2021-2025 Capital Projects plan. No major concerns were voiced.

IT/Health and Human Services (Item 40) – #202014 (HHS Electronic Medical Record Module Improvements)

Hoffmann was present to discuss this capital project as outlined in the 2021-2025 Capital Projects plan. No major concerns were voiced.

Public Works/Airport (Item 1) – #202101 (Airport Terminal and Tower Roof Replacement)

Bussler was present to discuss this capital project as outlined in the 2021-2025 Capital Projects plan. No major concerns were voiced.

Public Works/Central Fleet (Item 2) – #201415 (Fuel Tank Replacement and Infrastructure)

Bussler and staff were present to discuss this capital project as outlined in the 2021-2025 Capital Projects plan. No major concerns were voiced.

Public Works/Facilities (Item 3-4) – #201418 (Courthouse Project – Secure Courtroom Construction); and #201705 (Courthouse Project Step 2 – Renovate 1959 Courthouse)

Bussler and staff were present to discuss these capital projects as outlined in the 2021-2025 Capital Projects plan. Bussler stated the budget for Step 2 is likely to be adjusted next year once the county

begins refining its design plans. Decker suggested the project include remodeling the Administration Building space as well. To answer Heinrich's question Bussler said the county is not planning to contract for another study and the needs for this project are already known. No major concerns were voiced.

Wolff left the meeting at 9:27 a.m.

Public Works/Highway (Item 5-32) – #201601 (CTH I, Fox River Bridge); #201706 (CTH D, Calhoun Rd. to 124th St. Rehab.); #201802 (CTH VV, W.B. Bridge over Menomonee River); #202001 (CTH SS, Meadowbrook Creek Structure); #202009 (CTH B, Morgan Rd. Intersection); #202010 (CTH D, CTH E Intersection); #202011 (CTH M, Rehab., CTH F to CTH SR); #202012 (CTH X, West High Drive Intersection); #201008 (CTH M, Calhoun Rd. to East County Line); #201302 (CTH YY, Underwood Creek Structure); #201402 (CTH XX, Pebble Brook Creek Bridge); #201611 (CTH C, Hasslinger Dr. Intersection); #201613 (CTH D, Moraine Hills Drive Intersection); #201801 (CTH F, N.B. Bridge at Green Rd.); #201804 (CTH DE, Wild Rose Ln. to Oak Ct.); #201805 (CTH T, Northview Rd. to I-94 Rehab.); #201502 (CTH O, I-94 to USH 18); #201610 (CTH O, CTH I to CTH ES); #201803 (CTH O, CTH ES to CTH D Rehab.) #202013 (CTH O, CTH D to CTH 59 Rehab.); #202102 (CTH O, CTH HH to Grange); #202105 (CTH F at Lyndsay Rd.) #201701 (Bridge Aid Program 2018-2022); #201904 (Bridge Aid Program 2023-2027); #201618 (Culver Replacement Program 2018-2022); #201901 (Culvert Replacement Program 2023-2027); #201416 (Repaving Program 2018-2022); and #201906 (Repaving Program 2023-2027)

Bussler and staff were present to discuss these capital projects as outlined in the 2021-2025 Capital Projects plan. The committee discussed Capital Project #202105, CTH F/Lyndsay Road intersection in detail, but no major concerns were voiced.

Wolff returned to the meeting at 9:52 a.m.

Discuss and Consider Appointments 175-A-030 Bill Mitchell to the Park & Planning Commission, and 175-A-031 Robert Hamilton to the Park & Planning Commission

MOTION: Zimmermann moved, second by Wolff to approve Appointment 175-A-030 and 173-A-031. Motion carried 6-0

State Legislative Update

Ignatowski updated the committee on the State's Task Force that will focus on racial disparities, educational opportunities, public safety, and police policies and standards.

MOTION: Wolff moved, second by Dondlinger to adjourn at 11:23 a.m. Motion carried 6-0.

Respectfully submitted,

Peter M. Wolff

Peter M. Wolff
Secretary