

Waukesha County Board of Supervisors

**Minutes of the Land Use, Parks & Environment Committee
Tuesday, March 21, 2023**

Chair Foti called the meeting to order at 8:30 a.m.

Present: Supervisors Tyler Foti, Jennifer Grant, Christine Howard, Robert Kolb, Brian Meier, and Gary Szpara. **Absent:** Supervisor Chris Mommaerts

Also Present: Legislative Policy Advisor Sarah Fraley, Administrative Specialist Barbara Hollander, Chairman Paul Decker, Park System Manager Rebecca Mattano, Planning and Zoning Manager Jason Fruth, Business Manager Steve Trimborn

Approve Minutes of February 21

MOTION: Szpara moved, second by Meier to approve the minutes of February 21. Motion carried 6-0

Next Meeting Date

April 18

Executive Committee Reports of March 20

Foti reported that the Executive Committee affirmed the decision of the Parks and Planning Commission and determined that the Chapter 18 Administrative Review process does not apply to conditional use permits, approved one ordinance and four appointments.

Legislative Update

Fraley presented that the legislature is in between presentation of the Executive Budget and Joint Finance Committee budget process. She is taking this opportunity to educate legislators on the successes, efficiencies and innovations of Waukesha County and highlighting the costs we face. She met with Meg Wartman and Representative Maxey, who is on the committee that any election bills will go through to provide an overview of our election process. Fraley and Rebecca Mattano attended Wisconsin Parks and Recreation Association's Lobbying Day in Madison last week. She is now working with Health & Human Services to prepare for the Wisconsin Counties Association Lobbying Day in Madison that will be held in early April.

Discuss and Consider Ordinance 177-O-103 Amend The Waukesha County Shoreland And Floodland Protection Ordinance District Zoning Map Of The Town Of Ottawa By Rezoning Certain Lands Located In Part Of The SE ¼ Of Section 17, T6N, R17E, Town Of Ottawa, Waukesha County, Wisconsin, From The A-5 Mini Farm District To The P-I Public And Institutional District RZ111

Fruth presented that this ordinance would rezone lands located in Section 17 of the Town of Ottawa from the A-5 Mini Farm District to the P-I Public and Institutional District to allow the continued uses and construction of an accessory building on the property related to the School Section Lake Management District activities.

MOTION: Meier moved, second by Kolb to approve Ordinance 177-O-103. Motion carried 6-0

Discuss and Consider Ordinance 177-O-104 Authorize Participation In Wisconsin Outdoor Motorized Recreational Trails Aid For Waukesha County Snowmobile Trails

Mattano presented that this ordinance authorizes Waukesha County to participate in Wisconsin Outdoor Motorized Recreational Trails Aid for the purpose of maintaining, acquiring or developing lands for public snowmobile use. An ordinance indicating a desire to participate in the program is required annually to apply for and receive the aid.

MOTION: Szpara moved, second by Kolb to approve Ordinance 177-O-104. Motion carried 6-0

Discuss and Consider Ordinance 177-O-105 Modify The 2023 Community Development Fund To Accept Additional Home Program Income, And Carryover Budget Authority From 2022 To 2023

Trimborn presented that this ordinance authorizes the Community Development Fund budget to accept additional funding for the HOME program and modifies the budget accordingly. The ordinance also authorizes the carryover of expenditure authority for the CDBG, HOME, Coronavirus (CV), HOME-ARPA, and Emergency Rental Assistance (ERA#2) grants from 2022 to 2023 (\$6,623,930.)

MOTION: Howard moved, second by Szpara to approve Ordinance 177-O-105. Motion carried 6-0

Discuss and Consider Ordinance 177-O-106 Modify The 2023 Community Development Fund Budget To Accept Actual Home Investment Partnership (HOME) Program Funds, And Actual Community Development Block Grant (CDBG) Program Funds

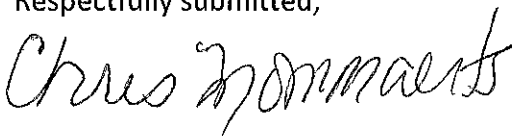
Trimborn presented that this ordinance modifies the 2023 Community Development Block Grant (CDBG) and Community Development HOME Investment Partnership Program (HOME) operating expenditures appropriations to match the HUD-approved CDBG and HOME programs grant amounts. The 2023 HUD awarded amounts for the County's CDBG program is at \$1,424,017, which is \$37,549 less than the 2023 adopted budget appropriation of \$1,461,566. In addition, the 2023 HUD awarded amounts for the County's HOME program is \$1,632,417, which is \$2,038 less than the 2023 adopted budget appropriation of \$1,634,455.

This ordinance also authorizes the subgrantee agreements necessary to cover allocations to be made by the County Executive, Community Development Block Grant Board, and the HOME Consortium Board for changes in funding.

MOTION: Howard moved, second by Meier to approve Ordinance 177-O-106. Motion carried 6-0

MOTION: Kolb moved, second by Meier to adjourn at 9:16 a.m. Motion carried 6-0

Respectfully submitted,



Chris Mommaerts
Secretary – Land Use, Parks and Environment Committee