

**OPEN MEETING - MINUTES**  
**Waukesha County Health and Human Services**  
**Children and Family Services Advisory Committee (CAFSAC)**  
**May 18, 2023**

**Present CAFSAC Members:** Catholic Charities (Sarah Matson), Elevate, Inc. (Mary Adele Revoy (Chair)), Family Service (Laura Cherone), Darlene Johnson, Public Defender's Office (Maura McMahon), School District of Waukesha (Marc Lehnerer), The Women's Center (Jessica Trauth (Vice Chair)), Variety – the Children's Charity of Wisconsin (Dua Vang-Ramirez), Wisconsin Community Services, Inc. (Mary Sweeney)

**Absent CAFSAC Members:** Addiction Resource Council (Jessica Brost), Easterseals Safe Babies Healthy Families (Karen Villarreal), Michelle Huebschen, Parent's Place, Inc. (Ann-Marie St John), Prohealth Care, Inc. (Colleen Allen)

**HHS Board Liaison:**

**HHS Staff Liaison:** Ron Pupp

**Guests:** Eve Altizer, Jamie Bauer, Chloe Bingenheimer, Teresa Cocker, Jessica Hannaman, Jennifer Hollingsworth, Adam Hurst, Mark Mertens

**1. Call to Order**

Chair Revoy called the meeting to order at 8:32 a.m. Introductions were exchanged among the committee members and guests.

Matson and Cherone arrived at 8:33 a.m.

**2. Review and Approval of Minutes**

Motion: Johnson moved, second by Vang-Ramirez, to approve CAFSAC minutes of April 20, 2023. Motion passed without a negative vote.

**3. Committee Business**

**a. Critical Needs Update**

The Critical Needs presentation on April 27 went well and positive feedback was received from HHS Board Members.

McMahon arrived at 8:43 a.m.

**b. Membership Update**

There were no Membership updates.

**c. Speakers Update**

- June – Housing Action Coalition
- July – Elections
- July – American Recovery Plan Act (ARPA) Award Updates
- Asset Limited, Income Constrained, Employed (ALICE) Presentation (Pupp to reach out to United Way for a presenter)

**d. Coordinated Services Team (CST) Update**

The purpose of CST is to support youth with complex behavioral health needs. Waukesha County does this through communication and collaboration across the systems, community, and internal departments. The next CST meeting is being held on Wednesday May 24 and the presenter will be from Healing Hearts. It is a public meeting, and all are welcome to join.

Caregiver Community, a support group bringing together caregivers of children and adolescents with social, emotional, behavioral and/or mental health challenges, is held virtually on the last Thursday of the month from 6:00 to 7:00 p.m. Some of the monthly topics include parental resilience, social connections, knowledge of parenting and child development, and social-emotional competence of children. If interested in attending, RSVP to Kirsten Jones at [kejones@waukeshacounty.gov](mailto:kejones@waukeshacounty.gov).

CST is also exploring options to facilitate a sibling support group. Stay tuned for more updates.

**4. Youth Homelessness Demonstration Program Presentation – Jennifer Hollingsworth, Youth Systems Navigator, Hebron Housing Services and Adam Hurst, Youth Housing Program Manager, Hebron Housing Services**

Hollingsworth and Hurst displayed and presented a PowerPoint titled “Youth Homelessness Demonstration Program: Youth Housing Program + Youth Systems Navigator”.

If you know of a person 18-24 years old experiencing homelessness in Waukesha, contact Housing Action Coalition at 262-326-5322 or Hebron Housing Services at 262-522-1413 or 262-888-5090.

For questions or more information regarding the Joint Transitional Housing/Rapid Re-Housing program or Youth Systems Navigator, contact:

- Jennifer (Jenn) Hollingsworth, Youth Systems Navigator, at 262-888-5090 or [jhollingsworth@hebronhouse.org](mailto:jhollingsworth@hebronhouse.org)
- Adam Hurst, Youth Housing Program Manager, at 262-522-1413 or [ahurst@hebronhouse.org](mailto:ahurst@hebronhouse.org)

**5. Committee and Organization Updates**

**a. HHS Board Liaison**

There were no HHS Board Liaison updates.

**b. HHS Staff Liaison**

HHS received 22 applications for ARPA grants, with four being chosen to receive funds. The four agencies that were awarded funding are Orion Family Services, Professional Services Group, Wisconsin Family Ties, and Family Service. More information will be shared during the presentation at the July meeting.

May is Foster Care month. Waukesha County is recruiting for additional foster care homes with availability specifically for infants, adolescent girls, and teenagers.

HHS has begun the budgeting process. This process begins in May and ends with the final approval in November. Updates will be provided as they become available.

Eve Altizer received the Distinguished Professional of the Year Award from Wisconsin County Human Service Association for her work with the expansion of the youth Comprehensive Community Services (CCS) program.

**c. Aging & Disability Resource Advisory Committee**

There were no Aging & Disability Resource Advisory Committee updates.

**d. Mental Health Advisory Committee (MHAC)**

There were no MHAC updates.

**e. Public Health Advisory Committee**

There were no Public Health Advisory Committee updates.

**f. Substance Use Advisory Committee (SUAC)**

There were no SUAC updates.

**g. Children's Community Options Program (CCOP)**

There were no CCOP updates.

**h. Comprehensive Community Services (CCS)**

CCS is continuing to expand and support the vendor network. The goal for 2023 is to serve 150 youth. A contract with a new vendor, Carlson Consultants We Adapt (CC We Adapt), was recently signed. CC We Adapt is an agency that supports youth through peer support.

**6. Agency Updates/Announcements**

The Women's Center has expanded their elder abuse services for individuals aged 60 and older. A friends and family support group started May 17. For more information on current support groups, go to: <https://twcwaukesha.org/get-help/support-groups/>. There are a couple of transitional living vacancies, reach out to Trauth for more details. The Women's Center is currently looking to hire two individuals to work with youth survivors of sexual abuse or assault. There is no special credentialing or counseling licensure required.

Elevate has been asked to oversee the mobile crisis response in Sheboygan County and will be expanding their services to include crisis stabilization, a responder model, and adding a Mental Health Advocate embedded within dispatch. A crisis stabilization home is now open in Beaver Dam.

Family Service will be hosting an open house for their new facility on Thursday, June 1. For more information, go to: <https://www.fswaukesha.org/openhouse>.

**7. Discuss Agenda Items for Next Meeting**

- June - Housing Action Coalition presentation
- July – ARPA Awards Updates
- July – Elections
- August – no meeting

**8. Public Comment**

There was no public comment.

**9. Adjourn**

Motion: McMahon moved, second by Trauth, to adjourn the meeting at 9:22 a.m. Motion carried unanimously.

*Respectfully submitted by Jessica Hannaman.*

Minutes Were Approved:

*Margaret A. Roway* Date: *6/15/23*