

MEETING MINUTES
AIRPORT OPERATIONS COMMISSION MEETING

Wednesday, January 10th 2024 – 8:00 a.m.
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance.

Commissioners: Mike Crowley, Stephen Betzler, Abby Lorenz, Shawn McCauley,
Excused: Kurt Weis
Staff: Kurt Stanich, Aimee Scrima, Sarah McCalvy
Others: County Executive Paul Farrow, Alison Bussler, Jason Curran, Sue Davies, Rob Fortur, Gene McDoniel, Don Shine, Brett Wallace

Presentation on Airport Snow Removal.

Snow removal presentation given by Kurt Stanich, Airport director, on bringing snow plowing in house. County Executive Paul Farrow and head of DPW, Alison Bussler present.

Public comment/correspondence.

Public comment given by corporate tenant Rob Fortur who maintains a Gulfstream 550 and had a 5am departure to Italy during a storm. He states they were unable to take off at scheduled time due to runways not being properly plowed. Owner of plane also wrote letter to Airport Director which was read during the commission meeting.

Approve or Modify Meeting Minutes from Dec 13th, 2023.

Meeting Minutes approved by Commissioner Lorenz and second offered by Commissioner McCauley. Motion approved unanimously.

Chairman's Report.

Chair Crowley thanked Waukesha County Executive Paul Farrow and head of DPW, Alison Bussler for attending today meeting.

Discussion and Action on Ordinance to Transfer Jurisdiction of Silvernail Road Segment to Waukesha County.

Motion to approve offered by Commissioner McCauley and second offered by Commissioner Lorenz. Motion approved unanimously.

Discussion and Action on Hangar Land Lease Agreement for 518 Northview Road.

Motion to approve offered by Commissioner Betzler and second offered by Chair Crowley. Motion approved unanimously.

Discussion and Action on Hangar Land Lease Agreement for 580 Northview Road.

Motion to approve offered by Commissioner Lorenz and second offered by Commissioner Betzler. Motion approved unanimously.

Discussion and Action on Assignment and Assumption of Lease for 2661 Aviation Drive.

Motion to approve offered by Commissioner McCauley and second offered by Chair Crowley. Motion approved unanimously.

Youth In Aviation Task Force Report

Update provided by Commissioner Lorenz regarding taskforce. The taskforce is partnering with New Beginnings Aviation Ministry (Chuck Allen) and plans to revive the program at Waukesha County Airport. Additionally, the taskforce will utilize the New Beginnings Aviation Ministry 501c3 status. Creation of a County Instagram account has been approved by Allison Bussler which will help promote this initiative to younger individuals.

Next meeting will be held February 14th at 11:30am (after the Commission meeting). Minutes included in post meeting packet.

Operations Report.

December 2023 Fuel Farm Flowage: Jet A fuel sales decreased by -13% in December 2023 compared to December 2022. 100LL sales decreased -100% in December 2023 compared to December 2022. Overall total gallons are down -18%.

Tower Operations: Total Traffic increased by 57% compared to December last year. General Aviation increased by 55%, Air Taxi increased by 60% and there were 46 military aircraft in December 2023 compared to 0 in December 2022.

Regional airports comparison for December 2023 shows Waukesha ahead of Kenosha, Janesville, Waukegan and Timmeman for general aviation operations.

A cost comparison of bringing snow removal in house verses using a contractor will be presented to Commission in coming months.

Manager's Report.

Year-end wrap up is going well and budget is favorable.

Airport Manager is continually identifying challenges and successes of bringing snow plowing in house.

Airport Manager continues to work on and track airport leases.

Master Plan is underway and initial kick-off meeting was held the end of 2023. Semiannual airport survey will be going out in Spring of 2024. Information will be shared with Mead & Hunt.

JanBoree will be held January 27th at the airport.


Future Commission Items.

Youth In Aviation Task Force Report.

Adjourn Meeting.

Motion to adjourn offered by Commission McCauley. and second offered by Chairman Crowley. Motion carried unanimously. Meeting adjourned at 9:25 a.m.

Respectfully Submitted,



Kurt Weis

Secretary
Waukesha County Airport Operations Commission