

Waukesha County Board of Supervisors

Minutes of the Land Use, Parks & Environment Committee Tuesday, July 19, 2022

Chair Michalski called the meeting to order at 8:30 a.m.

Present: Supervisors Tom Michalski, Jennifer Grant, Christine Howard, Robert Kolb, Brian Meier, Chris Mommaerts, and Ted Wysocki.

Also Present: Chief of Staff Sarah Spaeth, Administrative Specialist Mary Pedersen, Planning & Zoning Manager Jason Fruth, Senior Landscape Architect Nicki Jensen, Director of Parks and Land Use Dale Shaver, Park System Manager Rebecca Mattano, and Senior Financial Analyst Alex Klosterman.

Approve Minutes of June 21

MOTION: Meier moved, second by Mommaerts to approve the minutes of June 21. Motion carried 7-0.

Next Meeting Date

- August 16

Executive Committee Report of July 18

Michalski said the Executive Committee heard a presentation on IT cybersecurity, received an update on the County Board Office, and approved several appointments.

Discuss And Consider Ordinance 177-O-032 Amend The Text Of The Town Of Mukwonago Zoning Code By Amending The PDD-05 Clydesdale West Special Standards Within Appendix D Of The Town Of Mukwonago Zoning Code Relative To Accessory Structures Within The Clydesdale Farms West Subdivision (RZ102)

Fruth discussed this ordinance to amend the PDD-05 Clydesdale West special standards within Appendix D of the Town of Mukwonago Zoning Code relative to accessory structures within the Clydesdale Farms West subdivision.

MOTION: Grant moved, second by Kolb to approve Ordinance 177-O-032. Motion carried 7-0.

Discuss And Consider Ordinance 177-O-033 Amend The District Zoning Map Of The Town Of Brookfield Zoning Code By Rezoning Certain Lands Located In Part Of The SE ¼ Of Section 29, T7N, R20E, Town Of Brookfield, Waukesha County, Wisconsin, From The B-2 Limited General Business District To The Mu-1 Mixed Use District (RZ103)

Fruth discussed this ordinance to rezone property located at 18900 W. Bluemound Road in the Town of Brookfield from the B-2 Limited General Business District to the MU-1 Mixed Use District.

MOTION: Grant moved, second by Mommaerts to approve Ordinance 177-O-033. Motion carried 7-0.

Discuss And Consider Ordinance 177-O-034 Approve Easement To Wisconsin Electric Power Company To Construct, Install, Operate, Maintain, Repair, Replace And Extend Underground Utility Facilities On Waukesha County Property Known As The Bugline Recreation Trail

Mattano discussed this ordinance which permits Waukesha County to grant a distribution easement to Wisconsin Electric Power Company, d/b/a We Energies, to construct, install, operate, maintain, repair, replace and extend underground utility facilities within the Bugline Recreation Trail.

MOTION: Mommaerts moved, second by Howard approve Ordinance 177-O-034. Motion carried 7-0.

Park System Overview

Mattano gave an overview of the County's Park System including education programs, preservation, facility/program satisfaction survey results, the value of volunteers, park/facility locations and rentable spaces, seasonal activities, dog exercise areas, special events, and current projects.

Discuss And Consider Ordinance 177-O-035 Authorize Department Of Parks And Land Use To Apply For And Accept Funding From The State Of Wisconsin Recreational Boating Facilities Grant Program For The Nagawicka Lake Boat Launch And Parking Lot Pavement Reconstruction Projects

Jensen discussed this ordinance which authorizes the Parks and Land Use Department to apply for Wisconsin Department of Natural Resources (DNR) Recreational Boating Facilities Grant Program funding to help cover 50% of the costs to reconstruct the Nagawicka boat launch and the adjacent parking lot area. The boat launch reconstruction was included in the department's 2022 three-year maintenance plan at an estimated cost of \$81,000 and anticipated DNR revenues of \$40,500. The parking lot reconstruction was originally budgeted in the 2022 pavement management plan at an estimated cost of \$294,600, but without the DNR revenue. Staff indicated that reconstructing both the boat launch and parking lot at the same time would be too disruptive for park use and will instead reconstruct the parking lot in 2023. The department will include the \$147,300 in estimated DNR revenue in its 2023 capital project request to free up existing resources for other parks system pavement needs. There is no direct tax levy impact associated with this ordinance.

MOTION: Howard moved, second by Wysocki to approve Ordinance 177-O-035. Motion carried 7-0.

Discuss And Consider Ordinance 177-O-036 Abolish One Regular Part-Time Senior Administrative Specialist And Create One Regular Full-Time Programs And Projects Analyst In The Department Of Parks & Land Use

Shaver discussed this ordinance and said the Community Development Fund budget currently includes one regular part-time Senior Administrative Specialist position (0.6 FTE or 1,248 hours), Open Range 03 (\$20.09/hr. minimum, \$23.34/hr. mid-point, \$26.58/hr. maximum). This ordinance requests the abolishment of this part-time position and the creation of one regular, full-time Programs and Project Analyst (1.0 FTE), Open Range 10 (\$28.29/hr. minimum, \$32.85/hr. mid-point, \$37.40/hr. maximum).

The partial-year impact of this position change is estimated at about \$14,500. Due to current year position vacancies, the additional personnel costs can be absorbed in the 2022 budget without additional budget modification. The annualized impact of the position change is estimated at \$35,000 and will be built into the department's proposed 2023 budget. Staff indicated that additional funding provided through recent grant awards should be able to sustain the increased personnel costs

through mid-year 2030. Both the position being abolished and the proposed position being created are sunset positions, with continuation subject to availability of outside revenue sources.

MOTION: Howard moved, second by Wysocki to approve Ordinance 177-O-036. Motion carried 7-0.

MOTION: Wysocki moved, second by Meier to adjourn at 9:25 a.m. Motion carried 7-0.

Respectfully submitted,

Chris Mommaerts

Chris Mommaerts
Secretary