

**Minutes of the Health and Human Services Board**  
**Thursday, October 21, 2021**  
**1:00 p.m.**

Chair Nelson called the meeting to order at 1:00 p.m.

**Board Members Present:** Supervisor Larry Nelson (in person), Supervisor Christine Howard (in person), Supervisor Duane Paulson (in person), Christine Beck (in person), Dr. Mike Goldstone (in person), Mary Berg (in person), Vicki Dallman-Papke (via Teams)

**Board Members Absent:** Robert Menefee Jr.

**Also Present:** HHS Board Citizen Member Mary Baer (via phone), Health & Human Services (HHS) Director Elizabeth Aldred (in person), HHS Mental Health Center Administrator Jeff Lewis (in person), Veterans Services Officer Dan Driscoll (in person), Programs and Project Analyst Ronda Baxter (in person), and Senior Administrative Specialist Janelle McClain (in person)

**Approve Minutes of September 16, 2021**

MOTION: Beck moved, second by Dallman-Papke, to approve the HHS Board minutes of September 16, 2021. Motion carried 7-0.

**Advisory Committee Reports**

Howard stated that she recommended to the Home Consortium to reach out to the HHS Department for funding and supporting services.

Baer called in at 1:10 p.m. Nelson approved Baer to participate in the meeting; however, stated that because she was unable to be on video, she could not vote.

Baer reported that the Aging and Disability Resource Center (ADRC) Advisory Committee met on October 7 and reviewed the 2022-2024 Aging Plan. The detailed plan covers a variety of topics including community engagement, support, opening dining sites, and reaching out to the Hispanic population. The committee officers were also elected at the meeting.

The Public Health Advisory Committee (PHAC) met on October 14 and had a presentation from the Hispanic Resource Center regarding the Flu FUNdamentals program that is made available by a state grant and collaboration with community members. This year, they are combining promotion efforts for the flu and COVID-19 vaccines. Baer also reported that last week, there was an average of 175 COVID cases per day, but the trajectory is downward overall.

Berg stated that the Child and Family Services Advisory Committee (CAFSAC) discussed future meeting topics, a lethality assessment that is a screening tool currently used in 10 municipalities to assist domestic violence victims, access to mental health in schools, and the need for youth assessments.

**Next Meeting Date**

The next meeting of the HHS Board is November 18, 2021 at 2:00 p.m.

**Announcements**

Shannon Hale, the new Departmental Executive Assistant replacing Julie Bartelt, will be starting on Monday.

#### **Future Agenda Items**

- Approval of ADRC governing board
- Public Health Division

#### **Clinical Division's Privileging of Medical Staff**

Lewis presented on four prescribers – Dr. Isha Salva, MD; Dr. Jessica Juneau, PsyD; Mercy Mahaga, APNP; and Dr. Chaz Johnson, MD.

Lewis stated that only the Psychiatrists need a board certification. Dr. Johnson has taken his board certification exams, but the results may not be in for a few weeks.

MOTION: Howard moved, second by Dr. Goldstone to approve privileging all four of the aforementioned Clinical Division's staff as presented. Motion carried 7-0.

#### **Appointment of Interim Clinical Director Chaz Johnson, MD**

Lewis commented that Dr. Johnson is a contract doctor, and that interviews are currently being held for the position of Clinical Director.

MOTION: Howard moved, second by Goldstone, to allow the HHS Director to appoint the Interim Clinical Director until such time the position is permanently filled. Motion carried 7-0.

Paulson requested a monthly update of the Clinical Director hiring progress.

Howard left at 1:45 p.m.

#### **Presentation of Veterans Services Division**

Driscoll presented a PowerPoint presentation titled "Veterans Services Division." The presentation was made available for attendees via internet and print.

Driscoll shared some of the benefits available to veterans and their families, included but not limited to:

- The Wisconsin GI Bill that allows for 120 college credit hours for any eligible dependent. This is above and beyond the Federal GI Bill.
- Those that are 100% disabled or pass away due to a service-connected condition, are eligible to have property taxes credited, up to \$10,000 per year.

Driscoll has also worked to implement 40 hours of formal training per year for all Veterans Services Office (VSO) employees.

Nearly 60,000 veterans are buried in Waukesha County. As part of a software transition in the VSO during 2022, Driscoll will be reviewing veteran burial records, how they are maintained, and ensure that the records are not lost in the transition.

Driscoll is attempting to outreach to all viable organizations, both within the Waukesha County government and beyond. He is also reaching out to local veteran agencies and groups. If there is

anyone that is a veteran, spouse or dependent of a veteran, or think they may be a veteran, they should reach out to the VSO.

Nelson commented that Driscoll could contact Alex Ignatowski in the County Board office if there was any information that could/should reach out to state legislators.

The VSO is located at the Waukesha County Human Services Center and can be reached at 262-548-7732.

**Consideration of HHS Board Bylaws Revisions**

Aldred shared the proposed HHS Board Bylaws revision that was distributed to the HHS Board members two weeks prior. The revision needs to be officially added to the bylaws to allow for non-emergent hybrid meetings.

MOTION: Dallmann-Papke moved, second by Beck, to approve the HHS Board Bylaws Revision. Motion carried 6-0.

**Adopt Remote Meeting Guidelines**

Aldred addressed the highlights of the Remote Meeting Guidelines, a document that was developed with Aldred, Nelson, and Waukesha County Corporation Counsel.

The guidelines may need to be revised as the 3-month hybrid meeting pilot moves forward.

MOTION: Dr. Goldstone moved, second by Beck, to adopt the Remote Meeting Guidelines as written. Motion carried 6-0.

MOTION: Dr. Goldstone moved, second by Beck, to adjourn the meeting at 2:42 p.m. Motion carried 6-0.

Respectfully submitted,

*Larry Nelson*

Larry Nelson  
HHS Board Chair