

MEETING MINUTES
AIRPORT OPERATIONS COMMISSION MEETING

Monday, November 13 2023 – 8:00 a.m.
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance.

Commissioners: Mike Crowley, Abby Lorenz, Shawn McCauley, Kurt Weis
Excused: Stephen Betzler
Staff: Kurt Stanich, Rob Lewis, Aimee Scrima, Sarah McCalvy
Others: Jason Curran

Public comment/correspondence.

None.

Approve or Modify Meeting Minutes from October 11th, 2023.

Meeting Minutes approved by Commissioner McCauley and second offered by Commissioner Weis.
Motion approved unanimously.

Chairman's Report.

Commissioner Chair Crowley reports that the County Board unanimously approved Commissioner Lorenz for an additional 6-year term.

Commissioner Chair Crowley also reports that he attended the Perimeter Parade and Steins for Scouting Event and that both were a tremendous success.

Discussion and Action on Assignment and Assumption of Lease with Consent of Lessor for 2307 Northview Road between Paul Keppeler and KIAS LLC.

Motion to approve offered by Commissioner Chair Crowley and second offered by Commissioner McCauley.

Discussion and Action on Hangar Land Lease Agreement between Waukesha County and Eagles Roost/Paul McAllister for 634 Northview Road.

Motion to approve offered by Commissioner Weis and second offered by Commissioner McCauley.
Motion approved unanimously.

Youth In Aviation Task Force Report

Update provided by Commissioner Lorenz regarding taskforce. Next meeting will be held January 10th at 9:30am (after the Commission meeting). Minutes included in post meeting packet.

Operations Report.

October 2023 Fuel Farm Flowage: Jet A fuel sales decreased by -7% in October 2023 compared to October 2022. 100LL sales decreased -100% in October 2023 compared to October 2022. Overall total gallons are down -12%.

Tower Operations: Total Traffic decreased by -6% compared to October last year. General Aviation decreased by -7%, Air Taxi decreased by 1% and there were 15 military aircraft in October 2023 compared to 6 in October 2022.

Regional airports comparison for August 2023 shows Kenosha ahead of Waukesha, Janesville, Waukegan and Timmeman for general aviation operations.

Airport is getting ready for the snow season and has hired multiple individuals. Tuesdays are reserved for training days.

Manager's Report.

The main focus has been on hiring personnel for the snow season. Airport recently hired Rob Lewis, our new full-time Grounds Maintenance employee and a total of eight seasonal employees for plowing. Our other focus includes acquiring new equipment.

Airport Manager working with head of DPW and Corporate Council to better track leases. This includes documentation and expected timelines for turning around leases.

Coming forth in January, leases will have a hangar lease policy reference that is not yet written.

JanBoree will be held January 27th at the airport.

Future Commission Items.

Youth In Aviation Task Force Report.

Adjourn Meeting.

Motion to adjourn offered by Commissioner Weis and second offered by Commission McCauley.
Motion carried unanimously. Meeting adjourned at 8:30 a.m.

Respectfully Submitted,



Kurt J Weis

Secretary
Waukesha County Airport Operations Commission