

MEETING MINUTES

AIRPORT OPERATIONS COMMISSION MEETING

Wednesday, June 12, 2019 – 8:00 a.m.
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance

Commissioners: Mike Crowley, Abby Lorenz, Shawn McCauley, Kurt Weis
Excused: Abby Lorenz
Staff: Kurt Stanich, Aimee Scrima, Matt Grenoble
Others: Nick Read, Chris Stein, Mike Stein

Approve/Modify Meeting minutes of May 8, 2019.

Motion to approve the meeting minutes by Commission Weis. Second by Commissioner Betzler. Motion Carried.

Public comment/correspondence

Gathering of Warbirds 2019 went smoothly with a great turnout.

Chairman's Report

Introduction of Airport staff intern, Ruben Prinseloo.
Annual Report presentation to the County Board went well. The Airport Operations Commissioners were recognized for their efforts.

Discussion and action on Leasehold Consent Agreement between Waukesha County and Stein's Aircraft Services, LLC for 2641 Aviation Drive.

Due to last minute negotiations, Airport staff requests this item to be tabled until the next Commission meeting.

Motion to table the land lease agreement by Commission Crowley. Second by Commissioner Betzler. Motion Carried.

Operations Report.

Fuel Farm Flowage: Jet A fuel is up about 13% compared to this month last year, and up 29% overall. A year-to-date analysis shows an increase of 34% of 100LL and an increase for Jet A deliveries, up 18% overall.

Tower Operations: May shows an increase of about 4% in operations overall, likely due to the weather. General Aviation is up approximately 3% and reflects a decrease in air taxi of 23% compared to May 2018. Tower operations, year-to-date, shows a decrease of 2% overall. A May 2019 comparison with similar airports shows Waukesha's operations behind Kenosha and Waukegan.

There is a runway closure of 10/28 tomorrow to repair ruts leftover from the snow season.

There has been influx of crane use around the airport in conjunction with area construction projects. Usually a dispatcher usually alerts Airport Staff to the crane use in Waukesha airspace; sometimes

airport staff is not alerted. Airport staff is working bettering the communication with these crane companies with direct outreach and coordination with the Waukesha County Zoning Division.

Manager's Report.

The Request for Proposal (RFP) for snow removal services has begun with four total respondents so far. Information has been directed to airport staff for review. Hopefully, by the next Commission meeting airport staff will be able to announce the next snow removal company.

Runway Safety Area project is still refining the timelines for the start of construction, anticipated to begin in 2021 for Silvernail relocation. Runway work will be completed in 2022. Airport staff is diligently working on getting this longstanding project completed.

Airport staff is working with the on the relocation of their service road off of 10/28 to TXWY A; waiting on designs to be provided.

With the increasing requests for a grass runway from airport tenants, a new location has been identified, prior to the start of the Runway Safety Area project. The proposed strip would run parallel to Pewaukee Road, approximately 1200' in length. Continued plans long term plans include a longer grass runway with the Runway Safety Area.

Mr. Stanich has joined with a group of other General Aviation Airports for Customs and Border protection for additional information on acquiring a Customs located at Waukesha County Airport.

The FAA has established that the Badger VOR, near Waukesha, will have continued use.

EAA Airventure is at the end of July. Waukesha Airport is looking to host an event "Pit Stop to Oshkosh" for those frequenting our airport.

Waukesha County Airport/Crites Field was featured in two National publications: Cessna Flyer & Piper Flyer. This 8-page article featured much of Waukesha Airport's rich history.

Waukesha County Fair is coordinating a drone event with their annual Fair at the Waukesha Expo. Airport staff is working with them on the airspace use and will be collaborating with them on sponsorship and a space for a pilot meet-n-greet.

Food Truck Friday is each Friday from 11am-1:30pm. The traffic has increased from last year.

The Gathering of Warbirds event was well-coordinated. Thank you to the event planners for hosting such a nice event at Waukesha County Airport.

Mr. Stanich is a member of the induction committee for the Wisconsin Aviation Hall of Fame. This year features quite a few notables including Jeff Skiles, the co-pilot known for the Miracle on the Hudson. Mark your calendars for November 16, 2019 in the Eagle Hangar in Oshkosh for the ceremony. Additionally, the Hall of Fame is always accepting applications for nominees. In Waukesha news, native Alfred Gorham, will be inducted into the Hall of Fame this year. Airport Staff is working on an event in his honor.

Future Commission Items

None.

Adjourn Meeting

Motion to adjourn by Commissioner Betzler. Second by Commissioner McCauley. Motion carried unanimously. Meeting adjourned at 8:32 a.m.

Respectfully Submitted,



Kurt J Weis

Secretary

Waukesha County Airport Operations Commission