

**Waukesha County Board of Supervisors**

**Minutes of the Land Use, Parks & Environment Committee**

**Tuesday, November 21, 2023**

Supervisor Foti called the meeting to order at 8:30 a.m.

**Present:** Supervisors Tyler Foti, Jennifer Grant, Christine Howard, Robert Kolb, Brian Meier and Gary Szpara. **Absent:** Supervisor Chris Mommaerts

**Also Present:** Legislative Policy Advisor Sarah Fraley, Chief of Staff Sarah Spaeth, Chairman Paul Decker, Administrative Specialist Barbara Hollander, Planning and Zoning Manager Jason Fruth, Parks System Manager Steve Brunner, Senior Landscape Architect Lynda Fink, Senior Planner Rebekah Leto, Register of Deeds James Behrend, Deputy Register of Deeds Beth Zimmerman, Senior Financial Analyst Robert Dunn and Parks System Manager Steve Brunner

**Discuss and Consider Ordinance 178-O-061 Amend The Town Of Oconomowoc District Zoning Map Of The Waukesha County Zoning Code For The Town Of Oconomowoc By Conditionally Rezoning Certain Lands Located In Part Of The E ½ Of The SE ¼ Of Section 5, T8N, R17E, Town Of Oconomowoc, From The FLP Farmland Preservation District To The R-1 Residential District (RZ127)**

Fruth presented that this ordinance will rezone property located at W380 N8856 Mill Street in the Town of Oconomowoc from the FLP Farmland Preservation District to the R-1 Residential District to allow the division of a 5-acre farm consolidation parcel from the parent parcel.

**MOTION:** Kolb moved, second by Szpara to approve Ordinance 178-O-061. Motion carried 6-0

**Discuss and Consider Ordinance 178-O-062 Amendments To The Zoning Maps Of The Waukesha County Shoreland Protection Ordinance, The Waukesha County Floodland Protection Ordinance And The Waukesha County Zoning Code (RZ132)**

Fruth presented that this ordinance amends the zoning maps for the Waukesha County Shoreland Protection Ordinance, the Waukesha County Floodland Protection Ordinance and the Waukesha County Zoning Code to incorporate recently amended floodplain boundaries and to update other natural resource boundaries.

**MOTION:** Howard moved, second by Meier to approve Ordinance 178-O-062. Motion carried 6-0

**Discuss and Consider Ordinance 178-O-063 Adopt Text Amendments To The Waukesha County Shoreland And Floodland Subdivision Control Ordinance (RZ128)**

Fruth presented that this ordinance amends the Waukesha County Shoreland and Floodland Subdivision Control Ordinance to remove references to the Waukesha County Shoreland & Floodland Protection Ordinance and to insert references to the recently adopted Waukesha County Shoreland Protection Ordinance and Waukesha County Floodland Protection Ordinance.

**MOTION:** Szpara moved, second by Meier to approve Ordinance 178-O-063. Motion carried 6-0

**Discuss and Consider Ordinance 178-O-064 Year 2023 Amendment To The Comprehensive Development Plan For Waukesha County (4 – Waukesha County Park And Planning Commission/Park And Open Space Plan, Waukesha County)**

Fink and Fruth presented that this ordinance amends and comprehensively updates the Waukesha County Park and Open Space Plan, which is Appendix "A" of the Comprehensive Development Plan for Waukesha County.

MOTION: Howard moved, second by Meier to approve Ordinance 178-O-064. Motion carried 6-0

**Discuss and Consider Ordinance 178-O-065 Year 2023 Amendment To The Comprehensive Development Plan For Waukesha County (5 – Waukesha County Park And Planning Commission/Farmland Preservation Plan, Waukesha County)**

Leto and Fruth presented that this ordinance amends and updates the Waukesha County Farmland Preservation Plan which is Appendix "D" of the Comprehensive Development Plan for Waukesha County.

MOTION: Howard moved, second by Meier to approve Ordinance 178-O-065. Motion carried 6-0

**Discuss and Consider Ordinance 178-O-066 Amend The Text Of The Waukesha County Code Of Ordinances To Create The Requirement To Use Parcel Identification Numbers In Land Records Recording And Amend The Code To Reorganize Sections Regarding The Register Of Deeds From Chapter Three To Chapter Six**

Behrend, Zimmerman and Dunn presented that this ordinance requires the use of parcel identification numbers for the recording of any conveyance of any interest in real estate located in Waukesha County and reorganizes sections of the Waukesha County Code regarding the Register of Deeds from Chapter Three to Chapter Six.

MOTION: Howard moved, second by Gaughan to approve Ordinance 178-O-066. Motion carried 6-0

**Discuss and Consider Ordinance 178-O-067 Modify The 2023 Budget Of The Department Of Parks And Land Use To Appropriate Additional Expenditure Authority For The Golf Course Fund**

Brunner presented that this ordinance appropriates \$85,000 in additional expenditure authority and increases charges for services revenues by a corresponding amount for additional costs associated with operating the County's two golf courses in 2023.

MOTION: Meier moved, second by Foti to approve Ordinance 178-O-067. Motion carried 6-0

**Approve Minutes of October 10**

MOTION: Kolb moved, second by Howard to approve the minutes of October 10. Motion carried 6-0

**Next Meeting Date**

December 12

**Executive Committee Report of November 20**

Foti said the committee heard the Baker Tilly Treasurer's Department audit and approved one appointment.

**Legislative Update**

Fraley reported there are a few lingering election and HHS-related bills leftover in the legislature.

MOTION: Kolb moved, second by Meier to adjourn at 9:22 a.m. Motion carried 6-0

Respectfully submitted,

A handwritten signature in black ink that reads "Chris Mommaerts". The signature is written in a cursive, flowing style.

Chris Mommaerts  
Secretary – Land Use, Parks and Environment Committee