

OPEN MEETING MINUTES
Waukesha County Human Services Center
Virtual Microsoft Teams Meeting
Coordinated Services Team (CST)
February 22, 2023

Present CST Committee: Health & Human Services-Child Welfare and Protection Services (Fred Garcia), Health and Human Services-Mental Health and Alcohol and Drug Abuse Services (Amanda Huber), Health & Human Services-Responsible for Economic Support Programs (Bob Alioto), Health and Human Services-Mental Health and Alcohol and Drug Abuse Services (Eve Altizer (Chair)), Parent Representative (Lon Plestina), Public Defender's Office (Maura McMahan)

Absent CST Committee: Health & Human Services-Children who are Mentally Disabled (Lithda Fischer (Vice Chair)), Horning Middle School (Angie Krueger), Parent Representative (Hugh Davis), Public Health (Pat Pearcy)

Guests: Maryam Faterioun, Jessica Hannaman, Ron Pupp, Vickie Smith

1. Call to Order

Chair Altizer called the meeting to order at 12:03 p.m. Introductions were exchanged among the committee members and guests.

2. Approval of Minutes

Motion: Garcia moved, second by Alioto, to approve the Coordinated Services Team (CST) minutes of January 25, 2023. Motion passed without a negative vote.

3. Committee Business

a. Youth Services Guide Review – Amanda Huber, Human Services Supervisor

Huber displayed and reviewed the handout titled "Youth Services Guide."

For the electronic version of the Youth Services Guide, go to:

https://www.waukeshacounty.gov/globalassets/health--human-services/clinical-services/mental-health-services/youth-services-guide_2022_waukesha-county.pdf

b. Review Goals of the Committee

Attendees reviewed the goals of the committee. Some of the ideas and suggestions included:

- Providing parent support groups
- Educational series for caregivers and youth
- CST sponsored presentation in partnership with Addiction Resource Council (ARC) and the Counseling and Wellness Unit (CWU)
- Create a survey to capture what some of the unmet needs are and what resources are needed
- Additional resources for adoptive parents who have children with significant mental or behavioral health needs
- Mental health needs of the youth (lack of services available in the community)
- Exploring ways of how to get the word out to the community for the services or support groups available through the County

- Find ways to make people more aware of 211
- Biggest need is around identifying the resources and having a central location for the resources and/or creating a tool to share the information, followed by starting a training or educational series
- Pupp and Huber to coordinate with ARC for an educational series with CWU

c. Membership Updates

Altizer discussed membership updates which included:

- Adding an additional caregiver member
- Adding an additional community member
- Adding a member from Waukesha Police Department (Maryam Faterioun to reach out)

Garcia to reach out to additional parent representatives to find out if they would like to become official members of the committee.

Utilize the welcome packet and letter as a marketing tool to invite community members to the committee. Altizer to update the contact information in the packet and letter.

d. Discussion of Future Agenda Items

- March - Crisis Intervention presentation
- April – Faith based community presentation (Plestina to reach out for a presenter)
- Altizer to reach out to Jaclyn Skalnik, from Adoption Wellness, for a future presentation
- Lighthouse Project

4. Committee and Organizational Updates

a. HHS Staff Liaison

Smith announced that there is a total of \$350,000 available in American Recovery Plan Act (ARPA) grant funds for community agencies. Agencies can apply for a maximum of \$100,000. A virtual information session will be held on March 6. For more information, go to: <https://www.waukeshacounty.gov/HealthAndHumanServices/child-and-family-services/> or contact Jamie Bauer, jbauer@waukeshacounty.gov.

The waitlist for the Children’s Long-Term Support (CLTS) waiver program will be eliminated as of March 2023. CLTS is rolling out case transfer staffing to include all community partners at the beginning of the process to ensure that all aspects of the services are covered.

b. Comprehensive Community Services (CCS)

Altizer reported that the 2022 CCS performance report was completed and the goal to serve 60 youth was surpassed with a total of 73 youth served. The satisfaction survey was also completed. The goal was to have at least a 75% response rate. Only 35% of the surveys were returned, but of those responses, 94% said they were satisfied or very satisfied with the services received.

Youth Triage is a weekly meeting to staff complex cases with urgent needs. In 2022, 47 cases were staffed. Based on these meetings, additional data is being collected to help prioritize admissions for the most critical cases.

CCS continues to onboard and recruit new vendors. In 2022, approximately 5 vendors were added to the service array. Orion Family Services was recently added as a new vendor and there are currently pending contracts with Hope for a Better Tomorrow, Professional Services Group, Riverstone Agency, and C.C. We Adapt.

The Caregiver Community Support Group is meeting tomorrow, February 23, and the topic is summer planning and a discussion on available resources for caregivers.

- c. **Coordinated Services Team (CST)**
There were no additional CST updates.
 - d. **Children and Family Services Advisory Committee (CAFSAC) Updates**
There were no CAFSAC updates.
 - e. **Mental Health Advisory Committee (MHAC) Updates**
There were no MHAC updates.
5. **Agency Updates/Announcements**
No additional updates or announcements.
6. **Discussion Items for Next Agenda**
- March – Crisis Intervention presentation
7. **Public Comment**
There was no public comment.
8. **Adjourn**
Motion: McMahon moved, second by Garcia, to adjourn the CST meeting at 12:59 p.m. Motion carried unanimously.
9. **Next Meeting**
The next meeting is scheduled for March 22, 2023, at 12:00 p.m. in Room 114 of the Waukesha County Health & Human Services Center.

Respectfully submitted by Jessica Hannaman.

Minutes Were Approved: _____



Date: _____

3/22/23