

**AGENDA – OPEN MEETING
WAUKESHA COUNTY
JOINT CONFERENCE COMMITTEE
HEALTH AND HUMAN SERVICES BOARD
MONDAY, SEPTEMBER 14, 2020
VIRTUAL MICROSOFT TEAMS MEETING
1:30 PM – 3:00 PM**

MISSION STATEMENT: In partnership with our community, we provide, purchase, and coordinate a wide range of high-quality prevention, intervention and protective services. We are committed to making the best use of resources available to promote health, self-sufficiency and an improved quality of life. We honor the dignity of individuals and families in all of our work.

AGENDA:

1. Call to Order
2. Introduction of New Board Member
3. Review and Approval of Minutes
 - a. July 13, 2020
4. Business Topics
 - a. Policies and Procedures
 1. For Approval
 - Accident-Incident Reports
 - Communicating Urgent Information
 - Food Ordering
 - Food Service Equipment
 2. Retired/Obsolete
 - Accident or Incident Reports – Employee
 - Accident or Incident Reports – Patient and Visitor
 - Admission and Discharge Log
 - Census, Monthly Statistics
 - Chart Preparation
 - Completion of Inpatient Medical Record
 - Court Papers
 - Dietary Services Weekly Order Guide
 - Dish Breakage
 - Drugs Used as a Restraint (Chemical Restraint)
 - Employee Health – Hepatitis B Vaccine
 - Employee Health – MMR Titre/TB Test
 - Employee Health – Pre-employment
 - Medical Restraints
 - Medication Used as Chemical Restraint
 - Ordering Food Supplies
 - Physician Certification and Recertification of an Inpatient Stay
 - Present on Admit (POA)
 - Scraping of Dishware
 - Storage of Dishware in Daily Use
 - Transcription of Medical Dictation
 - Water Pitchers for Medication Pass
 - b. Privileging
 1. John Christianson, MD
 2. Jeffery Follansbee, MD
 3. Cary Kohlenberg, MD
 4. Manfred Kreuzpaintner, MD
 5. Rada Malinovic, MD
 6. Malti Patel, MD

7. Herbert Roehrich, MD
8. William Seymour, PhD
5. Reports
 - a. Hospital Services
 1. Building Updates
 2. Operational Updates
 - COVID-19 Update
 3. Committee Reports
 - b. Hospital Statistics and Information
 - c. Fiscal Post-discharge Insurance Denials
 - d. Utilization Review
 - e. Quality Assurance/Performance Improvement
 - f. Medical and Psychological Staff
6. Announcements and Updates
7. Next Meeting Agenda Items
8. Public Comment
9. Adjourn

***Members may participate by phone or other remote means and will be considered present for quorum and voting purposes.**

INTERESTED MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THE MEETING VIA MICROSOFT TEAMS. TO JOIN THE MEETING, CLICK ON THE FOLLOWING LINK:

[Join Microsoft Teams Meeting](#)

To participate via telephone:

- **Dial: 1-414-435-2078**
- **Conference ID: 678 502 220#**

NEXT MEETING:

Date: Monday, December 7, 2020

Time: 1:30 PM – 3:00 PM

Meeting location: Mental Health Center
1501 Airport Road
Multipurpose Room