

Fund Purpose

An internal service fund set up to account for the maintenance and repair of all county-owned motorized equipment. The operation includes a county-wide fuel dispensing system; a stockroom to furnish parts and supplies for vehicle repair and maintenance; the operation of a service truck for maintaining equipment in the field; the maintenance of a database of vehicle repair costs, receiving, setup and issuing of all new vehicles and equipment to County departments; and disposal of surplus vehicles and equipment for County departments. Other activities include assisting the Department of Administration – Purchasing Division in the development of equipment specifications and in the evaluation of bids, assisting user departments in making vehicle maintenance, repair, and replacement decisions and exploring the use of new technologies (electronic diagnostics, alternative fuels, etc.) for improving the County's fleet capability.

Financial Summary	2007 Actual	2008 Adopted Budget	2008 Estimate	2009 Budget	Change From 2008 Adopted Budget	
					\$	%
Revenues						
General Government	\$0	\$0	\$0	\$0	\$0	N/A
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$53,040	\$123,500	\$99,794	\$114,619	(\$8,881)	-7.2%
Interdepartmental (a)	\$3,124,054	\$3,042,753	\$3,255,894	\$3,283,648	\$240,895	7.9%
Appr. Fund Balance (b)	\$101,083	\$101,083	\$101,083	\$113,083	\$12,000	11.9%
Other Revenue	\$20,409	\$15,300	\$15,300	\$19,000	\$3,700	24.2%
County Tax Levy	\$0	\$0	\$0	\$0	\$0	N/A
Total Revenue Sources	\$3,298,586	\$3,282,636	\$3,472,071	\$3,530,350	\$247,714	7.5%
Expenditures						
Personnel Costs	\$1,122,766	\$1,252,758	\$1,243,138	\$1,291,717	\$38,959	3.1%
Operating Expenses	\$2,002,325	\$1,966,756	\$2,166,556	\$2,173,055	\$206,299	10.5%
Interdept. Charges	\$60,309	\$63,096	\$62,896	\$61,960	(\$1,136)	-1.8%
Fixed Assets (c)	\$0	\$0	\$0	\$0	\$0	N/A
Total Expenditures	\$3,185,400	\$3,282,610	\$3,472,590	\$3,526,732	\$244,122	7.4%
Operating Inc./(Loss)	\$113,186	\$26	(\$519)	\$3,618	\$3,592	13815%

Position Summary (FTE)

Regular Positions	18.00	17.00	17.00	17.00	0.00
Extra Help	0.00	0.00	0.00	0.00	0.00
Overtime	0.03	0.07	0.07	0.07	0.00
Total	18.03	17.07	17.07	17.07	0.00

- a) Revenues generated from interdepartmental charges are provided by various revenue sources including tax levy funding.
- b) Includes Central Fleet Fund Balance appropriation of \$101,083 in 2007, 2008 and 2009 for the facility depreciation; and \$12,000 in 2009 for the purchase of InfoCenter software.
- c) Total expenditures and net operating income exclude fixed asset purchases to conform with financial accounting standards. Fixed Asset purchases will be made out of operating revenues and cash balances and are included in the department's fixed assets expenditure request.

 Repair & Maintenance

County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services

Program Description

Provides for the maintenance and repair for all county-owned motorized equipment. This includes a stockroom, a service truck for on-site customer repairs, and the maintenance of a database of vehicle repair costs, receiving, setup, and new vehicle issuance. This division also provides repair and maintenance services to external customers.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	17.68	16.79	16.79	16.72	(0.07)
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$53,040	\$123,500	\$99,794	\$114,619	(\$8,881)
Interdepartmental (b)	\$1,928,387	\$1,879,953	\$1,893,094	\$1,965,200	\$85,247
Other Revenue	\$20,409	\$15,300	\$15,300	\$19,000	\$3,700
Appr. Fund Balance	\$101,083	\$101,083	\$101,083	\$113,083	\$12,000
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$2,102,919	\$2,119,836	\$2,109,271	\$2,211,902	\$92,066
Personnel Costs	\$1,106,221	\$1,228,847	\$1,219,296	\$1,264,424	\$35,577
Operating Expenses	\$837,762	\$850,563	\$850,363	\$899,627	\$49,064
Interdept. Charges	\$58,969	\$61,711	\$61,511	\$60,540	(\$1,171)
Fixed Assets (Memo)(a)	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$2,002,952	\$2,141,121	\$2,131,170	\$2,224,591	\$83,470
Operating Income/(Loss)	\$99,967	(\$21,285)	(\$21,899)	(\$12,689)	\$8,596

(a) Total expenditures and net operating income exclude Fixed Asset purchases to conform with financial accounting standards. Fixed Asset purchases will be made out of operating revenues and cash balances and are included in the department's fixed assets expenditure request.

(b) Revenues generated from interdepartmental charges are provided by various revenue sources including tax levy funding.



Program Highlights

Central Fleet continues to provide repair and maintenance service to both internal departments and external customers. The Division continues to charge a separate rate to external customer, while maintaining services to internal customers. Revenue projections are based on a three-year average of services provided to customers. No significant change in customer needs is anticipated in 2009. Other revenues include salvage revenues, oil recycling revenues and miscellaneous reimbursements.

Personnel costs are remaining stable from the 2008 Budget; however one employee will change from a single insurance coverage plan to a family plan, increasing the benefits by over \$10,000.

Repair & Maintenance (cont.)

Program Highlights

The increase in Operating expenses is partly due to an anticipated increase for parts purchased for repairs and maintenance. These cost projections, in addition to the projected cost of commercial repairs, are based on a three-year history of vehicle repairs and maintenance. Other increases include the an upgrade to the EFleet software program; the addition of InfoCenter, a web based management tool for EFleet; and consulting fees to help produce needed reports in the new system.

Interdepartmental charges are consistent with 2008 budgeted levels. Expenses in this appropriation unit include workers compensation, general vehicle liability insurance, property insurance, telephone charges, radio charges, computer replacement charges and indirect cost charges.

2009 Central Fleet Rates are as follows:

Heavy labor rate:	\$80.25, 2.4% increase from 2008
Light labor rate:	\$67.75, 2.5% increase from 2008
Service rate:	\$73.75, 2.4% increase from 2008
Outside Heavy labor rate:	\$86.50, 2.4% increase from 2008
Outside Light labor rate:	\$72.25, 2.5% increase from 2008
Outside Service rate:	\$78.75, 2.3% increase from 2008
Parts markup:	16%, 0% increase from 2008
Commercial markup:	16%, 0% increase from 2008



Performance Measures

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Total Preventive Maintenance vs. Repairs	25.4%	25%	25%	25%	0%
Marked Squad Basic A-PM Costs	\$30.25	\$33.00	\$31.83	\$33.42	\$0.42

	Benchmark	06 Actual	07 Actual
Customer Satisfaction	85%	93%	98%
Vehicle Comebacks	2%	1%	<1%
Marked Squad A PM	0.30 hours	0.25 hours	0.25 hours
Outfront Mower PM	2.00 hours	1.86 hours	1.43 hours
Patrol Truck Availability	93%	94%	91%



Activity	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Total Work Orders	6,315	6,500	6,475	6,400	(100)
Internal Customer Work Orders	6,068	6,125	6,175	6,025	(100)
External Customer Work Orders	247	375	300	375	0
Total Internal. Cust. Rep./Maint. Revenues	\$1,888,387	\$1,839,953	\$1,853,094	\$1,925,201	\$85,248
Total External Cust. Rep./Maint. Revenues	\$79,210	\$93,000	\$99,094	\$114,618	\$21,618
Total External Customers	5	4	5	5	1

Central Fueling

County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services

Program Description

This program provides a county-wide fuel dispensing system for all county vehicles and equipment.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	0.35	0.35	0.35	0.35	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental (a)	\$1,195,667	\$1,162,800	\$1,362,800	\$1,318,448	\$155,648
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$1,195,667	\$1,162,800	\$1,362,800	\$1,318,448	\$155,648
Personnel Costs	\$16,545	\$23,911	\$23,842	\$27,293	\$3,382
Operating Expenses	\$1,164,563	\$1,116,193	\$1,316,193	\$1,273,428	\$157,235
Interdept. Charges	\$1,340	\$1,385	\$1,385	\$1,420	\$35
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,182,448	\$1,141,489	\$1,341,420	\$1,302,141	\$160,652
Operating Income/(Loss)	\$13,219	\$21,311	\$21,380	\$16,307	(\$5,004)

(a) Revenues generated from interdepartmental charges are provided by various revenue sources including tax levy funding.



Program Highlights

It is anticipated that the average wholesale price of fuel will increase to \$3.00 per gallon in 2009. Fuel usage is based on a three-year average of actual usage and is budgeted slightly above the 2008 Budget. The only programmatic change anticipated in the fuel program will be the integrity testing of all the underground tanks in 2009 for a cost of about \$2,000.

2009 Central Fleet rates are as follows:

Fuel markup: \$0.20 per gallon, \$0.00 increase from 2008



Activity

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Fuel Sites maintained	18	18	18	18	0
Gallons sold	452,395	408,000	510,760	412,015	4,015
CNG gallons sold	136	0	0	0	0
External CNG customers	2	3	0	0	(3)