

# Long-Term Care Health & Human Services Fund Purpose/ Fund Summary

## Fund Purpose

This fund provides for county administration of human services programs funded by County, State, and Federal funds. Sources of revenue include: County Tax Levy, Basic County Allocation (BCA), and Alzheimers Family Caregiver Support Program funds. This fund provides services to vulnerable adults who are not eligible for the State's Family Care Benefit.

Financial Summary	2007	2008	2008	2009	Change From 2008	
	Actual	Adopted Budget (a)	Estimate (a)	Budget (a) (b)	Adopted Budget \$	%
<b>Revenues</b>						
General Government	\$32,180,807	\$26,683,175	\$25,199,696	\$3,745,515	(\$22,937,660)	-86.0%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$312,779	\$360,250	\$383,400	\$30,800	(\$329,450)	-91.5%
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue	\$2,275,817	\$1,607,815	\$1,564,599	\$25,354	(\$1,582,461)	-98.4%
Appr. Fund Balance (b)	\$200,000	\$0	\$0	\$519,215	\$519,215	N/A
<b>County Tax Levy</b>	<b>\$1,715,412</b>	<b>\$1,128,762</b>	<b>\$1,128,762</b>	<b>\$1,404,312</b>	<b>\$275,550</b>	<b>24.4%</b>
<b>Total Revenue Sources</b>	<b>\$36,684,815</b>	<b>\$29,780,002</b>	<b>\$28,276,457</b>	<b>\$5,725,196</b>	<b>(\$24,054,806)</b>	<b>-80.8%</b>
<b>Expenditures</b>						
Personnel Costs	\$2,523,812	\$1,667,337	\$1,644,154	\$784,143	(\$883,194)	-53.0%
Operating Expenses	\$34,389,381	\$27,905,883	\$25,231,292	\$4,855,424	(\$23,050,459)	-82.6%
Interdept. Charges	\$269,745	\$206,782	\$197,255	\$85,629	(\$121,153)	-58.6%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
<b>Total Expenditures</b>	<b>\$37,182,938</b>	<b>\$29,780,002</b>	<b>\$27,072,701</b>	<b>\$5,725,196</b>	<b>(\$24,054,806)</b>	<b>-80.8%</b>
Rev. Over (Under) Exp. (c)	(\$498,123)	-	\$1,203,756	-	-	N/A

## Position Summary (FTE)

Regular Positions	31.50	20.52	21.52	10.00	(10.52)
Extra Help	0.00	0.00	0.00	0.00	0.00
Overtime	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>31.50</b>	<b>20.52</b>	<b>21.52</b>	<b>10.00</b>	<b>(10.52)</b>

- (a) While most of the previous Long Term Care Division programs and services will have transitioned to Family Care by the end of 2008, services and staff responsible for Adult Protective Services remain a County responsibility.
- (b) Fund Balance increase of \$519,215 includes a shift of \$230,000 from General Fund Balance to assist with the increased costs beginning January 1, 2009 for the 25 Waukesha County residents in the Clearview Intensive Care Facility for the Mentally Retarded (ICFMR) in Dodge County and \$289,215 from the 2008 Basic County Allocation (BCA) (Long Term Care Fund Balance) which is being used to fund the Community Aids BCA payback to the State in 2009. Also, \$200,000 of Long Term Care Fund Balance was shifted to the main Human Services Fund in the 2008 Adopted Budget. In addition, \$200,000 of Long Term Care Fund Balance was used in 2007 to cover costs associated with the Developmentally Disabled/Mental Health Institute placement costs.
- (c) In 2007 actuals, a deficit resulted from significantly lower state/federal General Government reimbursements and client charges for service fee revenues than budgeted.

**Major Departmental Strategic Outcomes and Objectives for 2009**

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 1:** Provide thorough, comprehensive and timely assessments and dispositional services. (Adult Protective Services/Community Care)

Key Outcome Indicator: Percentage of court ordered comprehensive evaluations completed within 96 hours prior to final court hearing. Department standard is 100%.

Performance Measure:	2007 Actual	2008 Target	2008 Estimate	2009 Target
Percentage of completed comprehensive evaluations within 96 hours prior to court hearing	100%	100%	100%	100%

**Objective 2:** The Adult Protective Services (APS) unit supervisor will provide training to Aging and Disability Resource Center (ADRC) staff. The training will focus on collecting necessary information related to reports of abuse and neglect of vulnerable adults and elders in accordance with the newly revised protective services law and guardianship law.

Key Outcome Indicator: The number of trainings offered to ADRC staff by the APS supervisor.

Work Load Activity Measure:	2007 Actual	2008 Target	2008 Estimate	2009 Target
Number of trainings	0	0	2	2

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**

**Objective 3:** The Departments of Health and Human Service, Aging and Disability Resource Center, and Veteran Services will explore organizational and service efficiencies, enhancements, and alignments that might be achieved as a result of their co-location in the Human Services Center. The departments will report their recommendations and findings to the County Executive in the second quarter of 2009, for consideration in developing the 2010 Budget.

Adult Protective Services/Community Care

County-Wide Key Strategic Outcome: A county that assists at-risk citizens

Program Description

Provides cost effective service intervention for vulnerable adults to ensure their safety and well being, protects them from exploitation and harm, and preserves their maximum level of personal independence. Also administers the Federal/State Alzheimer's Families Caregiver Support grant program.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>10.00</b>	<b>2.00</b>
General Government	\$358,544	\$361,622	\$475,466	\$589,315	\$227,693
Charges for Services	\$30,884	\$7,650	\$30,800	\$30,800	\$23,150
Other Revenue	\$10,974	\$18,000	\$24,784	\$25,354	\$7,354
Appr. Fund Balance	\$200,000	\$0	\$0	\$230,000	\$230,000
<b>County Tax Levy (a)</b>	<b>\$977,439</b>	<b>\$1,185,232</b>	<b>\$1,185,232</b>	<b>\$1,404,312</b>	<b>\$219,080</b>
<b>Total Revenues</b>	<b>\$1,577,841</b>	<b>\$1,572,504</b>	<b>\$1,716,282</b>	<b>\$2,279,781</b>	<b>\$707,277</b>
Personnel Costs	\$608,842	\$647,268	\$608,994	\$784,143	\$136,875
Operating Expenses (a)	\$821,684	\$847,822	\$830,939	\$1,410,009	\$562,187
Interdept. Charges (a)	\$84,072	\$77,414	\$67,886	\$85,629	\$8,215
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$1,514,598</b>	<b>\$1,572,504</b>	<b>\$1,507,819</b>	<b>\$2,279,781</b>	<b>\$707,277</b>

Rev. Over (Under) Exp.	\$63,243	-	\$208,463	-	-
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(a) The 2007 Actuals and 2008 Budget have been restated to reflect the 2009 shifts of the contract services for clients at state treatment facilities & ICFMR clients (not eligible for the Managed Care Organizations) and administrative interdepartmental charges from the Developmental Disabilities (DD) program to the Adult Protective Services program.



Program Highlights

General Government revenues increase \$227,693 due to an Adult Protective Services specifically earmarked State allocation to help fund services to additional vulnerable adults that are not eligible for the State Family Care Benefit. General Government revenues also include \$259,013 of Supportive Home Care - BCA funding and \$102,609 of Alzheimer Caregivers Support grant funding which are unchanged from 2008 Budget. Charges for Services increase of \$23,150 is mainly due to increased targeted case management service billing and client fees associated with the cost of emergency detentions at Waukesha Memorial Hospital. Other Revenue increase of \$7,354 is due to clients Supplemental Security Income/Social Security Income for whom the County is the protective payee. Fund Balance consists of \$230,000 from General Fund Balance to temporarily help and partially offset operating expenses for increased costs needed to pay for 25 Intermediate Care Facility-Mental Retardation (ICFMR) clients located at the out of county ICFMR facility in Dodge County. Tax levy increases \$219,080 due to costs to continue the Adult Protection program and reflects increases for the expenditures transferred from the Developmental Disability program that are remaining with the County and the additional staff needed to address higher workloads as explained below.

Personnel costs increase due to general wage and benefit increases for the cost to continue eight staff plus two additional staff (Social Worker and Clinical Therapist) transferred into this program area to address a higher estimated caseload from 180 per year to 480 cases per year anticipated for vulnerable adult clients that are not eligible for Family Care program participation and to more efficiently coordinate intake services directly in Adult Protective Services. A Developmental Disability (DD) Counselor position transferred in from the Human Services Fund Child and Family Program is proposed to be abolished to create an additional 1.00 FTE social worker position. Also, a 1.00 FTE clinical therapist position is transferred in from the Human Services Intake & Shared Services program to address higher expected caseloads.

Operating expenses increase reflects \$560,275 for Intermediate Care Facility – Mental Retardation placement costs for County residents at Dodge County's Clearview Intermediate Care Facility for the Mentally Retarded (ICFMR) and are not expected to be eligible for the State's Family care program with the Managed Care Organization (MCO). Currently the County has 25 clients in placement at the Clearview facility estimated to cost \$456,000 or approximately \$50 per day which represents the estimated cost per day not reimbursed by Medical Assistance. In addition, there is one high cost client with costs of approximately \$285 per day for a yearly estimated cost of \$104,275. Also, expenditure appropriations of \$196,694 is for anticipated service needs for additional vulnerable adults who may not be eligible for the family care benefit offset by a reduction of \$201,826 to \$111,855 for clients to be served at state treatment centers for the Developmental Disabled.

Interdepartmental charges include increases for sheriff conveyance service charges of \$1,434 and increased telephone charges of \$4,331 which had been budgeted in the Developmental Disabilities program area in previous budget years and shifts to this program.

Activity	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Number of Watts Court Ordered Assessment Reviews	317 (a)	165	320 (a)	325 (a)	160
Alzheimer's Families Caregiver Support Clients Served	37	30	30	30	0

(a) Includes adults with developmental disabilities. 179



Family Care Payments to the State

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

This program reflects the required (mandated) Community Aids 2009 Basic County Allocation (BCA) payment back to the state as part of the new local maintenance of effort base for State Family Care initiative which started in 2008 for Waukesha County.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
General Government	\$0	\$0	\$0	\$3,156,200	\$3,156,200
Charges for Services	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$289,215	\$289,215
<b>County Tax Levy</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,445,415</b>	<b>\$3,445,415</b>
Personnel Costs	\$0	\$0	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0	\$3,445,415	\$3,445,415
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,445,415</b>	<b>\$3,445,415</b>
Rev. Over (Under) Exp.	\$0	-	\$0	-	-



Program Highlights

General Government revenues reflect \$3,156,200 of partial State Community Aids - Basic County Allocation (BCA) received from the State Department of Health and Family Services. Also, Long Term Care Fund Balance of \$289,215 is being used to temporarily help offset the required payment back to the state which is from the planned under budgeting of a portion of BCA revenue in 2008.

Operating expenses include \$3,445,415 required to be paid back to the state Department of Health and Family Services to meet the County's maintenance of effort base level contribution requirement (being paid in and phased down over the next five years until the County reaches the legislated 22% contribution level in 2013) to help pay for the for the expansion of the State's Family Care Program.

Developmental Disabilities Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Provides, arranges, coordinates, and manages specialized cost effective services to adults who have a disability attributable to mental retardation, cerebral palsy, epilepsy, autism, prader-willi syndrome and traumatic brain injury. Services are directed toward the prevention and alleviation of a developmental disability or toward the social, personal, physical or economic habilitation or rehabilitation of an individual with such a disability.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>12.50</b>	<b>6.46</b>	<b>6.46</b>	<b>0.00</b>	<b>(6.46)</b>
General Government	\$9,734,011	\$9,327,945	\$8,137,318	\$0	(\$9,327,945)
Charges for Services	\$80,153	\$61,200	\$61,200	\$0	(\$61,200)
Other Revenue	\$2,264,843	\$1,589,815	\$1,539,815	\$0	(\$1,589,815)
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy (a)</b>	<b>\$941,837</b>	<b>\$1,247,267</b>	<b>\$1,247,267</b>	<b>\$0</b>	<b>(\$1,247,267)</b>
<b>Total Revenues</b>	<b>\$13,020,844</b>	<b>\$12,226,227</b>	<b>\$10,985,600</b>	<b>\$0</b>	<b>(\$12,226,227)</b>
Personnel Costs	\$1,099,591	\$562,983	\$564,995	\$0	(\$562,983)
Operating Expenses (a)	\$12,503,987	\$11,623,251	\$8,965,543	\$0	(\$11,623,251)
Interdept. Charges (a)	\$49,420	\$39,993	\$39,993	\$0	(\$39,993)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$13,652,998</b>	<b>\$12,226,227</b>	<b>\$9,570,531</b>	<b>\$0</b>	<b>(\$12,226,227)</b>
Rev. Over (Under) Exp.	(\$632,154)	-	\$1,415,069	-	-

(a) The 2007 Actuals and 2008 Budget have been restated to reflect the 2009 shifts of the contract services for clients at state treatment facilities & ICFMR clients (not eligible for the Managed Care Organizations) and administrative interdepartmental charges from the Developmental Disabilities program to the Adult Protective Services program.



Program Highlights

Most clients in this program area that are determined to be eligible will transition to the new State Family Care program by the end of 2008. Other remaining clients (approximately 25) are being transitioned to the Adult Protective Services program in 2009. As a result no revenues or expenditures are budgeted in this program for 2009. Personnel and their related costs in this program area will be fully transitioned to the Department of Aging and Disability Resource Center throughout 2008.

The estimated 2008 revenues over expenditures of \$1.4 million is planned to be used over the next several years to offset required payments back to the state for the Family Care program.

Developmental Disabilities Services (cont.)



**Activity**

**Waiver Services – Brain Injury**

**Overview:**

A Medical Assistance waiver for a limited number of people with brain injuries who need significant supports in the community. Persons eligible for the brain injury waiver must be eligible for Medicaid and meet the definition of brain injury in HSS 51.01 (2g) of the Wisconsin State statutes. In addition, the persons must be receiving or be eligible to receive post acute rehabilitation services in a nursing home or hospital designated as a special unit for brain injury rehabilitation by the Wisconsin Medical Assistance Program (WMAP). The person must also have, as a result of the injury, significant physical, cognitive, emotional and/or behavioral impairments.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget (a)	Budget Change (a)
Waiver Services - Brain Injury-Days of Care	7,934	6,882	6,882	0	(6,882)
Waiver Services - Brain Injury-Avg Cost/Day	\$163.29	\$143.33	\$143.33	0	(\$143.33)

**Waiver Services – CIP 1B Local Match**

**Overview:**

Funded by Medical Assistance (Federal share), community aids and Tax Levy (local match) to provide community services to persons with developmental disabilities who are relocated or diverted from nursing homes and Intermediate Care Facilities – Mental Retardation (ICF’s-MR) other than the State Centers for the Developmentally Disabled.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget (a)	Budget Change (a)
Waiver Services – CIP 1B Local Match-Days of Care	149,155	120,213	120,213	0	(120,213)
Waiver Services – CIP 1B Local Match- Avg Cost/Day	\$60.97	\$57.57	\$57.57	\$0	(\$57.57)

(a) Change reflects the transfer of services and funding to Family Care.

Community Integration/Options Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Arranges, coordinates, and manages cost effective service to eligible persons with infirmities of aging, persons with physical disabilities, developmental disabilities, and serious mental illness to divert or relocate these individuals from Medical Assistance funded institutional care. Expenditures in this program area was funded through a combination of Medical Assistance and Community Options Program funding.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>11.00</b>	<b>6.06</b>	<b>6.06</b>	<b>0.00</b>	<b>(6.06)</b>
General Government	\$22,088,252	\$16,993,608	\$16,586,912	\$0	(\$16,993,608)
Charges for Services	\$201,742	\$291,400	\$291,400	\$0	(\$291,400)
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy\Credit</b>	<b>(\$203,864)</b>	<b>(\$1,303,737)</b>	<b>(\$1,303,737)</b>	<b>\$0</b>	<b>\$1,303,737</b>
<b>Total Revenues</b>	<b>\$22,086,130</b>	<b>\$15,981,271</b>	<b>\$15,574,575</b>	<b>\$0</b>	<b>(\$15,981,271)</b>
Personnel Costs	\$815,379	\$457,086	\$470,165	\$0	(\$457,086)
Operating Expenses	\$21,063,710	\$15,434,810	\$15,434,810	\$0	(\$15,434,810)
Interdept. Charges	\$136,253	\$89,375	\$89,376	\$0	(\$89,375)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$22,015,342</b>	<b>\$15,981,271</b>	<b>\$15,994,351</b>	<b>\$0</b>	<b>(\$15,981,271)</b>
Rev. Over (Under) Exp.	\$70,788	-	(\$419,776)	-	-



Program Highlights

All eligible clients in this program area will be transitioned to the State Family Care benefit by the end of 2008. As a result no revenues or expenditures are budgeted for 2009. 1.00 FTE administrative assistant is transferred to the Human Services Administrative program in 2009. All of the other personnel for this program area and their related costs will be transitioned to the Department of Aging and Disability Resource Center throughout in 2008.



Activity

Community Options Program (COP)

Overview:

The Community Options Program or “regular community options” uses State funds to deliver community-based services to Wisconsin citizens who need long term assistance in performing activities of daily living.

**Community Integration/Options Services (cont.)**

These State funds may also be used to fund the match, if necessary, for waiver programs such as CIP 1A, CIP 1B and COP-Waiver.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget (a)	Budget Change
COP – Days of Care	28,092	18,304	18,304	0	(18,304)
COP – Avg Cost per Day of Care	\$32.71	\$43.90	\$43.90	0	(\$43.90)

**Community Integration Program II (CIP II)**

**Overview:**

Funded by Medical Assistance to provide community services to elderly and physically disabled persons after a nursing home bed is closed due to relocation activities.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget (a)	Budget Change
CIP II – Days of Care	38,528	29,416	29,416	0	(29,416)
CIP II – Avg Cost per Day of Care	\$71.87	\$68.26	\$68.26	0	(\$68.26)

**Community Options Program Waiver (COP-W)**

**Overview:**

Funded by Medical Assistance (Federal share) and COP (local match) to provide home and community-based care to elderly and physically disabled citizens who have long-term care needs and who would otherwise be eligible for Medical Assistance reimbursement in a nursing home.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget (a)	Budget Change
COP W – Days of Care	132,711	96,826	96,826	0	(96,826)
COP W – Avg Cost per Day of Care	\$60.64	\$61.10	\$61.10	0	(\$61.10)

(a) Change reflects the transfer of services & funding to Family Care.

Community Integration/Options Services (cont.)

**Community Integration Program 1B – Fully Funded**

**Overview:**

Funded by Medical Assistance (Federal share) and Community Aids, COP and/or Tax Levy (local match) to provide community service to persons with developmental disabilities who are relocated or diverted from nursing homes and Intermediate Care Facilities – Mental Retardation.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget (a)	Budget Change (a)
CIP 1B – Days of Care	31,693	22,101	22,101	0	(22,101)
CIP 1B - Avg Cost per Day of Care	\$124.52	\$137.74	\$137.74	0	(\$137.74)

**Community Integration Program 1B – COP as Match**

**Overview:**

Funded by Medical Assistance (Federal share) and COP (local match) to provide community service to persons with developmental disabilities who are relocated or diverted from nursing homes and Intermediate Care Facilities – Mental Retardation.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget (a)	Budget Change (a)
CIP 1B – Days of Care	17,137	13,186	13,186	0	(13,186)
CIP 1B - Avg Cost per Day of Care	\$161.86	\$171.16	\$171.16	0	(\$171.16)

**Community Integration Program 1A – Fully Funded**

**Overview:**

Funded by Medical Assistance (Federal share) and Community Aids, COP and/or Tax Levy (local match) to provide community service to persons with developmental disabilities who are relocated from the State Centers for the Developmentally Disabled.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget (a)	Budget Change (a)
CIP 1A – Days of Care	21,914	14,848	14,848	0	(14,848)
CIP 1A - Avg Cost per Day of Care	\$190.19	\$201.76	\$201.76	0	(\$201.76)

(a) Change reflects the transfer of services & funding to Family Care.