

Fund Purpose

An internal service fund set up to account for the maintenance and repair of all county-owned motorized equipment. The operation includes a county-wide fuel dispensing system; a stockroom to furnish parts and supplies for vehicle repair and maintenance; the operation of a service truck for maintaining equipment in the field; the maintenance of a database of vehicle repair costs, receiving, setup and issuing of all new vehicles and equipment to County departments; and disposal of surplus vehicles and equipment for County departments. Other activities include assisting the Department of Administration – Purchasing Division in the development of equipment specifications and in the evaluation of bids, assisting user departments in making vehicle maintenance, repair, and replacement decisions and exploring the use of new technologies (electronic diagnostics, alternative fuels, etc.) for improving the County's fleet capability.

Financial Summary	2006	2007	2007	2008	Change From 2008	
	Actual	Adopted Budget	Estimate	Budget	Adopted Budget \$	%
Revenues						
General Government	\$0	\$0	\$0	\$0	\$0	N/A
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$139,013	\$95,500	\$132,200	\$123,500	\$28,000	29.3%
Interdepartmental (a)	\$2,767,175	\$3,022,220	\$3,020,500	\$3,042,753	\$20,533	0.7%
Appr. Fund Balance (b)	\$101,558	\$101,083	\$101,083	\$101,083	\$0	0.0%
Other Revenue	\$15,310	\$15,300	\$16,500	\$15,300	\$0	0.0%
County Tax Levy	\$0	\$0	\$0	\$0	\$0	N/A
Total Revenue Sources	\$3,023,056	\$3,234,103	\$3,270,283	\$3,282,636	\$48,533	1.5%
Expenditures						
Personnel Costs	\$1,073,592	\$1,191,448	\$1,110,830	\$1,252,758	\$61,310	5.1%
Operating Expenses	\$1,791,975	\$1,977,013	\$2,041,001	\$1,966,756	(\$10,257)	-0.5%
Interdept. Charges	\$55,720	\$65,503	\$64,589	\$63,096	(\$2,407)	-3.7%
Fixed Assets (c)	\$0	\$0	\$0	\$0	\$0	N/A
Total Expenditures	\$2,921,287	\$3,233,964	\$3,216,420	\$3,282,610	\$48,646	1.5%
Operating Inc./Loss	\$101,769	\$139	\$53,863	\$26	(\$113)	-81%
Position Summary (FTE)						
Regular Positions	18.00	17.00	17.00	17.00	0.00	
Extra Help	0.00	0.00	0.00	0.00	0.00	
Overtime	0.03	0.14	0.14	0.07	(0.07)	
Total	18.03	17.14	17.14	17.07	(0.07)	

(a) Revenues generated from interdepartmental charges are provided by various revenue sources including tax levy funding.

(b) Includes Central Fleet Fund Balance appropriation of \$101,558 in 2006, and \$101,083 in 2007 and 2008 for the facility depreciation.

(c) Total expenditures and net operating income exclude fixed asset purchases to conform with financial accounting standards. Fixed Asset purchases will be made out of operating revenues and cash balances and are included in the department's fixed assets expenditure request.

 Repair & Maintenance

County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services

Program Description

Provides for the maintenance and repair for all county-owned motorized equipment. This includes a stockroom, a service truck for on-site customer repairs, and the maintenance of a database of vehicle repair costs, receiving, setup, and new vehicle issuance. This division also provides repair and maintenance services to external customers.

	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Staffing (FTE)	17.68	16.79	16.79	16.72	(0.07)
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$139,013	\$93,000	\$132,000	\$123,500	\$30,500
Interdepartmental (b)	\$1,769,405	\$1,865,105	\$1,990,000	\$1,879,953	\$14,848
Other Revenue	\$15,310	\$15,300	\$16,500	\$15,300	\$0
Appr. Fund Balance	\$101,558	\$101,083	\$101,083	\$101,083	\$0
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$2,025,286	\$2,074,488	\$2,239,583	\$2,119,836	\$45,348
Personnel Costs	\$1,059,583	\$1,168,462	\$1,088,064	\$1,228,847	\$60,385
Operating Expenses	\$843,762	\$862,606	\$882,408	\$850,563	(\$12,043)
Interdept. Charges	\$54,463	\$64,148	\$63,234	\$61,711	(\$2,437)
Fixed Assets (Memo)(a)	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,957,808	\$2,095,216	\$2,033,706	\$2,141,121	\$45,905
Operating Income/(Loss)	\$67,478	(\$20,728)	\$205,878	(\$21,285)	(\$557)

(a) Total expenditures and net operating income exclude fixed asset purchases to conform with financial accounting standards. Fixed Asset purchases will be made out of operating revenues and cash balances and are included in the department's fixed assets expenditure request.

(b) Revenues generated from interdepartmental charges are provided by various revenue sources including tax levy funding.



Program Highlights

Central Fleet continues to provide repair and maintenance service to both internal departments and external customers. The Division continues to charge a separate rate to external customer, while maintaining services to internal customers. Revenue projections are based on a three-year average of services provided to customers. No significant change in customer needs is anticipated in 2008, however the revenue for the external customers is increasing based on historical trends.

Personnel costs are remaining stable from the 2007 Budget; however it is anticipated less overtime will be used in 2008 due to the return of the Fleet Manager from military leave.

The decrease in Operating Expenses is primarily due to an anticipated decrease in the amount of repairs sent to commercial vendors. These cost projections, in addition to the projected cost of parts, are based on a three-year history of vehicle repairs and maintenance.

Interdepartmental charges are decreasing primarily due to a \$4,700 reduction in General Vehicle Liability insurance. These costs are based on a five-year loss average.

Repair & Maintenance (Continued)

2008 Central Fleet Rates are as follows:

Heavy labor rate:	\$78.40, 2.5% increase from 2007
Light labor rate:	\$66.10, 2.5% increase from 2007
Service rate:	\$72.05, 2.6% increase from 2007
Outside Heavy labor rate:	\$84.50, 2.4% increase from 2007
Outside Light labor rate:	\$70.50, 2.2% increase from 2007
Outside Service rate:	\$77.00, 2.0% increase from 2007
Parts markup:	16%, 0% increase from 2007
Commercial markup:	16%, 0% increase from 2007



Performance Measures	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Total Preventive Maintenance vs. Repairs	28%	25%	25%	25%	0%
Marked Squad Basic A-PM Costs	\$33.23	\$33.00	\$33.36	\$33.00	\$0.00

	<u>Benchmark</u>	<u>05 Actual</u>	<u>06 Actual</u>
Customer Satisfaction	85%	94%	93%
Vehicle Comebacks	2%	.18%	1%
Marked Squad A PM	0.30 hours	0.30 hours	0.25 hours
Outfront Mower PM	2.00 hours	1.80 hours	1.86 hours
Patrol Truck Availability	93%	95%	94%



Activity	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Total Work Orders	6,288	7,200	6,500	6,500	(700)
Internal Customer Work Orders	5,914	6,800	6,125	6,125	(675)
External Customer Work Orders	375	400	375	375	(25)
Total Internal. Cust. Rep./Maint. Revenues	\$1,729,405	\$1,841,105	\$1,950,000	\$1,839,953	(\$1,152)
Total External Cust. Rep./Maint. Revenues	\$139,013	\$93,000	\$132,000	\$123,500	\$30,500
Total External Customers	6	4	6	6	2

Central Fueling

County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services

Program Description

This program provides a county-wide fuel dispensing system for all county vehicles and equipment.

	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Staffing (FTE)	0.35	0.35	0.35	0.35	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$2,500	\$200	\$0	(\$2,500)
Interdepartmental (a)	\$997,770	\$1,157,115	\$1,030,500	\$1,162,800	\$5,685
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$997,770	\$1,159,615	\$1,030,700	\$1,162,800	\$3,185
Personnel Costs	\$14,009	\$22,986	\$22,767	\$23,911	\$925
Operating Expenses	\$948,213	\$1,114,407	\$1,158,593	\$1,116,193	\$1,786
Interdept. Charges	\$1,257	\$1,355	\$1,355	\$1,385	\$30
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$963,479	\$1,138,748	\$1,182,715	\$1,141,489	\$2,741
Operating Income/(Loss)	\$34,291	\$20,867	(\$152,015)	\$21,311	\$444

(a) Revenues generated from interdepartmental charges are provided by various revenue sources including tax levy funding.



Program Highlights

It is anticipated that fuel costs will remain stable into 2008, therefore, the 2008 Budget assumes an average wholesale price of \$2.65 per gallon for fuel, slightly above the 2007 budget of \$2.57. Fuel usage is based on a three-year average of actual usage and is budgeted slightly above the 2007 budget at 408,000 gallons. The only programmatic change anticipated in the fuel program was the removal of the compressed natural gas station in 2007. This results in a very minor impact decrease in expenditures and revenues in 2008.

2008 Central Fleet rates are as follows:

Fuel markup: \$0.20 per gallon, \$0.00 increase from 2007



Activity

	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Fuel Sites maintained	18	18	18	18	0
Gallons sold	387,776	406,005	430,000	408,000	1,995
CNG gallons sold	1,539	2,500	136	0	(2,500)
External CNG customers	2	3	0	0	(3)