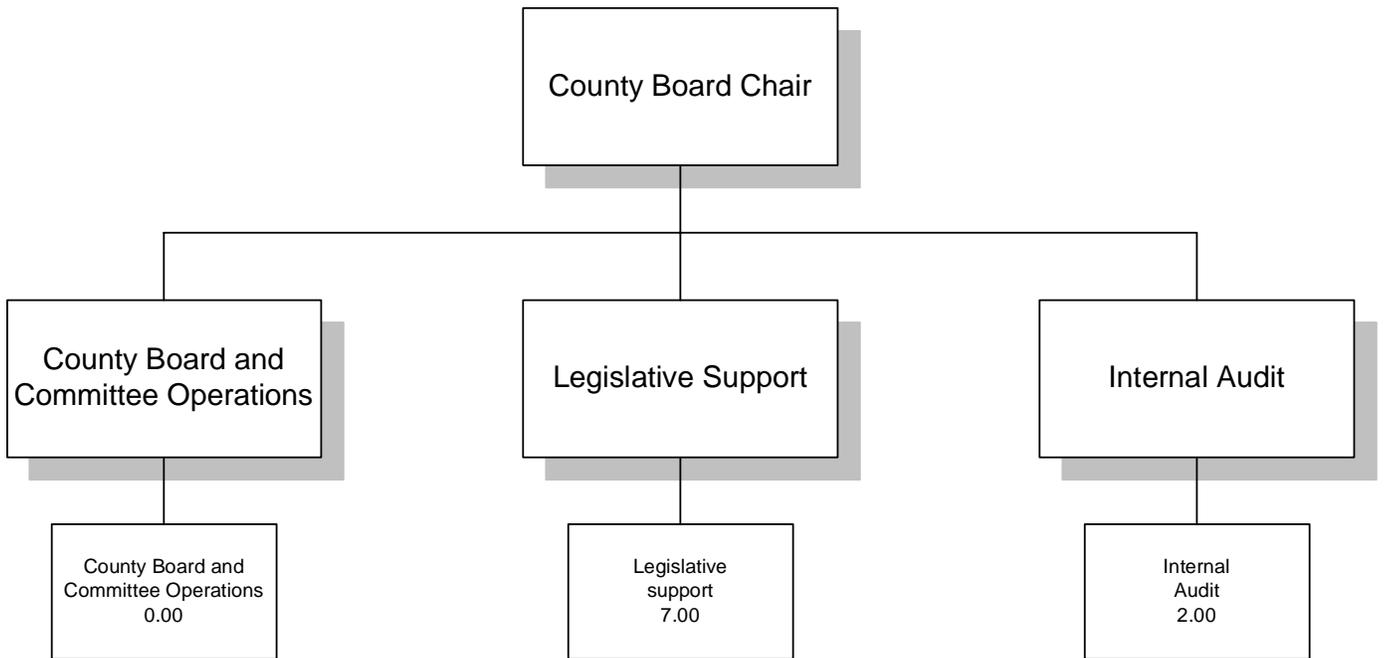


COUNTY BOARD CHAIR'S OFFICE

FUNCTION / PROGRAM CHART



9.00 TOTAL FTE'S

1. Position counts stated in terms of budgeted full time equivalent positions (FTE) includes extra help and overtime.
2. See Stats/Trends Section for position detail.

General Fund

**County Board Statement of Purpose/
Summary**

Statement of Purpose

The mission of the Waukesha County Board of Supervisors is to enact legislation to establish policy to promote the health, safety, welfare and quality of the life of the people of Waukesha County in a fiscally responsible manner.

The legislative body of the County is the Board of Supervisors, which consists of 35 members (25 members beginning April of 2008) who are elected by districts to two-year terms in even numbered years. From its members, the Board elects a Chairperson, First Vice-Chairperson, and Second Vice-Chairperson as officers of the County Board. There are seven standing committees of the County Board organized on functional lines. The Executive, Finance, and Personnel Committees deal with administrative policy matters, whereas the remaining four standing committees, Judiciary and Law Enforcement; Health and Human Services; Land Use, Parks and Environment; and Public Works, are concerned with policy matters affecting public services.

Through the Internal Audit function, the County Board provides financial and program evaluations to assure cost-effective and efficient use of available resources.

Financial Summary	2006	2007	2007	2008	Change From 2007	
	Actual (a)	Adopted Budget (b)	Estimate (b)	Budget	Adopted Budget \$	%
Revenues						
General Government	\$0	\$0	\$0	\$0	\$0	N/A
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$0	\$0	\$0	\$0	\$0	N/A
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue	\$0	\$0	\$0	\$0	\$0	N/A
Appr. Fund Balance (a)	\$9,358	\$0	\$0	\$0	\$0	N/A
County Tax Levy (b)	\$1,363,357	\$1,372,957	\$1,372,957	\$1,340,437	(\$32,520)	-2.4%
Total Revenue Sources	\$1,372,715	\$1,372,957	\$1,372,957	\$1,340,437	(\$32,520)	-2.4%
Expenditures						
Personnel Costs	\$1,160,130	\$1,209,152	\$1,208,282	\$1,173,741	(\$35,411)	-2.9%
Operating Expenses (a)	\$89,659	\$132,135	\$122,368	\$135,278	\$3,143	2.4%
Interdept. Charges (b)	\$35,743	\$31,670	\$28,583	\$31,418	(\$252)	-0.8%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
Total Expenditures	\$1,285,532	\$1,372,957	\$1,359,233	\$1,340,437	(\$32,520)	-2.4%
Rev. Over (Under) Exp.	\$87,183	-	\$13,724	-	-	N/A

Position Summary (FTE)

Regular Positions	9.00	9.00	9.00	9.00	0.00
Extra Help	0.00	0.00	0.00	0.00	0.00
Overtime	0.00	0.01	0.00	0.00	(0.01)
Total	9.00	9.01	9.00	9.00	(0.01)

(a) Appropriated Fund Balance for 2006 is due to the purchase order (encumbrance) of \$9,358 carried over from 2005 for the library consolidation study paid out in 2006.

(b) The Interdepartmental expenditures and Tax Levy for 2007 are restated to adjust for the new End User Technology Fund (EUTF) cost allocation method as recommended by Internal Audit to be comparable to 2008.

Major Departmental Strategic Outcomes and Objectives for 2008

County-Wide Key Strategic Outcome: An economically vibrant county

Objective 1: Maintain exemplary financial management policy and practices to help lower borrowing costs and tax rate.

Key Outcome Indicator: The bond rating status is reflective of the county's diverse and growing tax base, personal income levels, solid financial position and flexibility, and low debt burden.

Performance Measure:	2006 Actual	2007 Actual	2008 Target
County's Bond Rating	AAA/Aaa	AAA/Aaa	AAA/Aaa

Objective 2: Create an environment that promotes County-wide economic development.

Key Outcome Indicator: Continued growth in the County's equalized value.

Performance Measure:	2006 Budget	2007 Budget	2008 Budget
Equalized values* (including Tax Incremental Districts (TID))	\$45.5 billion	\$49.5 billion	\$51.99 billion

* Amounts shown are prior year values for the subsequent year budget.

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Objective 3: Conduct research, provide analysis and make recommendations that result in cost effective services for taxpayers. (Legislative Support)

Key Outcome Indicator: Reduction in tax rate is one factor to demonstrate cost effectiveness of services reliant on tax levy.

Performance Measure:	2006 Actual	2007 Target	2007 Estimate	2008 Target
Tax rate changes (Brackets mean reductions.)	(6.95%)	<0%	(6.77%)	<0%

Objective 4: Complete operational, performance and financial audits to promote efficiency, economy and adequate internal controls. (Internal Audit)

Complete audit of the Department of Health and Human Services Intake and Shared Services Division, Information Technology Network Services, Vehicle/Equipment Replacement Fund and Community Development Block Grant.

Key Outcome Indicator: Bond rating measures efficacy, efficiency, best practices and cost effectiveness of services. (See county bond rating above.)

Legislative Support

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Provides for the directing of the day-to-day activities of the County Board's professional, audit, and secretarial staff; support to the seven standing committees; legislative and lobbying effort for the County; and research, analysis, evaluation, and recommendations to the County Board and its committees.

	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Staffing (FTE)	7.00	7.01	7.00	7.00	(0.01)
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$637,150	\$646,402	\$646,402	\$678,144	\$31,742
Total Revenues	\$637,150	\$646,402	\$646,402	\$678,144	\$31,742
Personnel Costs	\$575,436	\$598,176	\$604,520	\$627,732	\$29,556
Operating Expenses	\$16,356	\$26,490	\$25,248	\$29,233	\$2,743
Interdept. Charges	\$25,739	\$21,736	\$20,896	\$21,179	(\$557)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$617,531	\$646,402	\$650,664	\$678,144	\$31,742
Rev. Over (Under) Exp.	\$19,619	-	(\$4,262)	-	-



Program Highlights

- Personnel costs increase primarily due to across-the-board increases and benefit cost increases for existing staff.
- Determine viability for capital plan bus tour for 2008.
- Staff works to seamlessly transition new twenty-five member board in April 2008.
- Recommendations are incorporated into state statutes and budgets in order to enhance the state and local partnership.
- Staff enhances knowledge and visibility of policy issues regarding planning, transportation, services and infrastructure.



Activity- Workload Data	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Committee agenda/minutes prepared	289	300	300	300	0
Advisement to committees by staff	386	250	250	230	(20)
Staff participation in community events/mtgs/confs.	117	110	110	110	0
Meetings w/ Legislators/Advisory groups	245	250	250	225	(25)

County Board and Committees Operations

County-Wide Key Strategic Outcome: An economically vibrant county

Program Description

Provide funds for the personnel and direct costs associated with the thirty-four (twenty-five as of April 2008) County Board supervisors, its Committees, and the professional associations to which it belongs.

	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Staffing (FTE)	0.00	0.00	0.00	0.00	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$9,358	\$0	\$0	\$0	\$0
County Tax Levy	\$483,859	\$479,507	\$479,507	\$412,697	(\$66,810)
Total Revenues	\$493,217	\$479,507	\$479,507	\$412,697	(\$66,810)
Personnel Costs	\$361,558	\$379,140	\$376,470	\$312,280	(\$66,860)
Operating Expenses	\$67,123	\$95,820	\$91,970	\$95,870	\$50
Interdept. Charges	\$1,890	\$4,547	\$2,300	\$4,547	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$430,571	\$479,507	\$470,740	\$412,697	(\$66,810)

Rev. Over (Under) Exp.	\$62,646	-	\$8,767	-	-
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Program Highlights

Savings of \$66,860 in personnel costs attributable to board size change from thirty-five to twenty-five supervisors beginning April 2008.

Operating expense inflationary increases are offset by the decreased number of County Board Supervisors. There have been no fee increases in 2008 for membership in the National Association of Counties or Wisconsin Counties Association.

County Board approves a capital plan and budget on a timely basis which promotes economic growth throughout the County.



Activity Data	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Ordinances/Resolutions considered	236	150	150	150	0
County Board meetings attended	510	650	650	550	(100)
Standing Committee meetings attended	1,020	1,000	950	950	(50)

Internal Audit

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Internal Audit is an independent function of the legislative branch of the County, and is responsible for conducting operational, performance and financial audits of County operations for the purpose of promoting efficiency, economy, and adequate internal controls.

	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Staffing (FTE)	2.00	2.00	2.00	2.00	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$242,348	\$247,048	\$247,048	\$249,596	\$2,548
Total Revenues	\$242,348	\$247,048	\$247,048	\$249,596	\$2,548
Personnel Costs	\$223,136	\$231,836	\$227,292	\$233,729	\$1,893
Operating Expenses	\$6,180	\$9,825	\$5,150	\$10,175	\$350
Interdept. Charges	\$8,114	\$5,387	\$5,387	\$5,692	\$305
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$237,430	\$247,048	\$237,829	\$249,596	\$2,548
Rev. Over (Under) Exp.	\$4,918	-	\$9,219	-	-

Program Highlights

- Personnel costs increase primarily due to across-the-board increases and benefit cost increases for existing staff.
- Audits in 2008 help ensure safeguarding of county assets, management integrity and reliability.
- Internal audit identifies cost-effective controls throughout County operations.
- Recommendations assist administration, taxpayers and legislators improving operations of Waukesha County.
- Internal Audit completes audits of Department of Health and Human Services Intake/Shared Services Division, Information Technology Network Services, Vehicle/Equipment Replacement Fund and Community Development Block Grant.

Activity- Workload Data

	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	Budget Change
Financial/internal control/compliance reviews	2	4	3	3	(1)
Program evaluations/operational reviews	3	3	3	4	1
Follow-up of Internal Audit and external auditor's recommendations	1	1	1	1	0
Assist in completion of single audit work performed by external auditors	1	1	1	1	0