



Memo

To: All Waukesha County Employees
From: Virginia Ramos, Department of Administration
Subject: 2010 Holidays
Date: July 31, 2009

The year 2010 holiday scheduled days off are as follows:

NEW YEARS EVE and NEW YEARS DAY (2009-10) will be observed Thursday, December 31, 2009 and Friday, January 1, 2010.

MEMORIAL DAY will be observed Monday, May 31, 2010.

INDEPENDENCE DAY will be observed Monday, July 5, 2010 (July 4th falls on a Sunday).

LABOR DAY will be observed Monday, September 6, 2010.

THANKSGIVING DAY and THE DAY AFTER THANKSGIVING will be observed Thursday, November 25, 2010 and Friday, November 26, 2010.

CHRISTMAS EVE and CHRISTMAS DAY will be observed Friday, December 24, 2010 and Monday, December 27, 2010 (Christmas Day falls on a Saturday).

NEW YEARS EVE and NEW YEARS DAY (2010-11) will be observed Friday, December 31, 2010 and Monday, January 3, 2011 (New Year's Day falls on a Saturday).

For scheduling of holidays for employees in continuous operation departments, please refer to the Waukesha County Administrative Policy and Procedures Manual, Volume II, Chapter 1 – Human Resources, Section 1200 – Holidays.

Please feel free to post and share this information with your co-workers.