



Fund Purpose

The General Fund is the primary operating fund of the County. It accounts for resources traditionally associated with governments and includes all revenues not required to be processed through another fund. Most General Fund revenue comes from Taxes, but the Fund also receives charges for service user fees, intergovernmental revenues, interest earnings and other revenues.

Financial Summary	2009	2010	2010	2011	Change From 2010	
	Actual	Adopted Budget	Estimate	Budget	Adopted Budget	
					\$	%
General Government	\$489,174	\$522,272	\$522,272	\$635,563	\$113,291	21.7%
Fines/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Service	\$153,877	\$157,357	\$178,288	\$160,512	\$3,155	2.0%
Interdepartmental	\$650,140	\$637,162	\$637,162	\$593,521	(\$43,641)	-6.8%
Other Revenue	\$144,405	\$168,279	\$168,179	\$171,348	\$3,069	1.8%
Appr. Fund Balance (a)	\$21,108	\$0	\$10,088	\$1,500	\$1,500	N/A
County Tax Levy	\$4,300,100	\$4,351,451	\$4,351,451	\$4,432,586	\$81,135	1.9%
Total Revenue Sources	\$5,758,804	\$5,836,521	\$5,867,440	\$5,995,030	\$158,509	2.7%
Personnel Costs	\$4,740,791	\$4,840,416	\$4,738,453	\$4,948,580	\$108,164	2.2%
Operating Expenses (a)	\$524,443	\$686,730	\$637,970	\$697,184	\$10,454	1.5%
Interdept. Charges	\$270,829	\$309,375	\$297,629	\$349,266	\$39,891	12.9%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
Total Expenditures	\$5,536,063	\$5,836,521	\$5,674,052	\$5,995,030	\$158,509	2.7%
Rev. Over (Under) Exp.	\$222,741	-	\$193,388	-	-	N/A

Position Summary (FTE)

General Fund:

Regular Positions	50.75	51.60	51.14	51.60	0.00
Extra Help	1.40	1.36	1.36	1.36	0.00
Overtime	0.02	0.00	0.00	0.02	0.02
Total	52.17	52.96	52.50	52.98	0.02

End User Technology Fund (Memo):

Regular Positions	27.45	26.60	26.60	26.60	0.00
Extra Help	6.16	7.27	7.27	5.39	(1.88)
Overtime	0.06	0.06	0.06	0.06	0.00
Total	33.67	33.93	33.93	32.05	(1.88)

Grand Total	85.84	86.89	86.43	85.03	(1.86)
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(a) 2011 includes \$1,500 Fund Balance appropriation in revenues and expenditures from Wellness funds for Wellness Center exercise equipment.

Major Departmental Strategic Outcomes and Objectives for 2011

County-Wide Key Strategic Outcome: A well planned county

Objective 1: Identify employees eligible to retire in next 5-year period and estimate the fiscal impact of the sick leave payouts on the Non-Departmental Budget in order to estimate and plan for the fiscal impact of the sick leave payouts. (Budget)

Key Outcome Indicator: Actual sick leave retirement payout payments within +/- 12% of estimated payouts projection.

Performance Measures:	2009 Actual	2010 Target	2010 Estimate	2011 Target
% actual sick leave retirement payout payments deviate from estimate.	15%	12%	12%	12%

County-Wide Key Strategic Outcomes: A county that provides customers with quality programs and services

Objective 2: Working with Corporation Counsel, develop policies, procedures and a County-wide system for department users that provides for effective life-cycle storage management of electronic records, and also provides for the appropriate disposal of those records when they have reached their end-of-life requirement. The system will also provide for litigation holds and suspension of disposal if it is required. (Information Technology, Business Office, Employment Services, and Risk Management)

Key Outcome Indicator: Proof of concept, using a rules-based formula, is in place to manage these electronic records by late 4th quarter 2010.

County-Wide Key Strategic Outcomes: Cost effective services delivered with competence and skill

Objective 3: Achieve a \$300,000 increase in purchases from 2009 to qualify for increased rebates to the County for 2010. (Purchasing and Accounting)

Key Outcome Indicator: A \$300,000 increase in payments eligible to qualify for procurement card rebates for 2010 over the estimated 2009 levels. Reached the point of diminishing returns. One more year to sustain.

Performance Measures:	2009 Actual	2010 Target	2010 Estimate	2011 Target
Qualifying payments for rebate*	\$5,036,677	\$4,300,000	\$6,000,000	\$6,000,000
\$ Increase over previous year	\$1,408,561	\$300,000	\$963,323	\$0

*The qualifying payments and rebates are based on contract year effective March 1st.

** Continued growth not projected given diminishing returns on program expansion.

Objective 4: Review and plan for the potential new direction for the County's future (BAS) financial system. (Information Technology)

Key Outcome Indicator: Identification of future business process IT initiatives, time lines and costs.

General Fund

Administration

**Outcomes/
Objectives**

Objective 5: Improve cost containment associated with Information Technology. (Information Technology including End User Technology Fund)

Key Outcome Indicator: Actual cost reduction in operational expenses related to server room operations, shared services agreements between local governments and actual cost reduction in labor expenses and related to PC desktop support.

Performance Measures:	2009 Actual	2010 Target	2010 Estimate	2011 Target
Operating cost reductions	\$77,500	\$35,000	\$95,000	\$75,000
Number of shared service agreements	2	3	2	3
Labor cost reduction (net new)	\$0	\$50,000	\$0	\$0

Objective 6: Continue providing a program to offer access to training opportunities to other County governmental units which provides revenue opportunities. (Employment Services)

Key Outcome Indicator: Number of governmental units and the number of their employees participating. Intergovernmental revenue received.

Performance Measures:	2009 Actual	2010 Target	2010 Estimate	2011 Target
# of government units participating	15	15	14	15
# of non-County participants at training sessions	73	80	75	70
Avg. fee charged per person trained	\$21	\$31	\$20	\$25
Revenue received from participating units	\$1,520	\$2,500	\$1,500	\$1,750
Satisfaction of participants	Meets Expectations	Meets Expectations	Meets Expectations	Meets Expectations

Objective 7: Implement an integrated County-wide cashiering system in order to reduce the cost of delivering services and to reduce the cost and support necessary for maintaining duplicative systems at the County. (Business Office and Information Technology)

Key Outcome Indicator: Reduction of independent departmental stand-alone cashiering systems.

Performance Measures:	2009 Actual	2010 Target	2010 Estimate	2011 Target
Reduction of stand-alone cashier systems	3 (6 total)	4 (10 Total)	3 (9 total)	4 (13 total)
# of areas implemented on shared system	4 (9 total)	5-6	3 (12 total)	5 (17 total)

Objective 8: Implement a Workforce Management system that will incorporate scheduling, benefit accrual, leave management and improved time and attendance data collection. (Payroll)

Key Outcome Indicator: Reduction in managerial and staff resources committed to managing the County workforce by adding improved functionality and eliminating manual or redundant processes.

Performance Measures:	2009 Actual	2010 Target	2010 Estimate	2011 Target
Scheduling systems replaced	N/A	N/A	N/A	3
Related systems interfaced	N/A	N/A	N/A	1

Objective 9: Create a cross functional workgroup to evaluate the current Business Continuity software, explore the feasibility to upgrade functionality and investigate options for potential upgrades or replacement of the current system with a cost effective solution in time for the 2011 technology review process. (Information Technology, Purchasing, Risk Management and Emergency Preparedness)

Administrative Services

Program Description

The Administrative Services program is responsible for coordinating and providing efficient administrative/clerical support to divisions and proprietary operations of the Department of Administration and the Director of Administration. This program includes most of the administrative personnel costs associated with the DOA General Fund.

	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Staffing (FTE)	10.80	10.80	10.80	10.80	0.00
General Government	\$454	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$88	\$0	\$0
County Tax Levy	\$593,797	\$619,691	\$619,691	\$634,184	\$14,493
Total Revenues	\$594,251	\$619,691	\$619,779	\$634,184	\$14,493
Personnel Costs	\$583,045	\$554,549	\$553,781	\$567,007	\$12,458
Operating Expenses	\$15,139	\$34,960	\$34,447	\$35,233	\$273
Interdept. Charges	\$26,887	\$30,182	\$29,494	\$31,944	\$1,762
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$625,071	\$619,691	\$617,722	\$634,184	\$14,493

Rev. Over (Under) Exp.	(\$30,820)	-	\$2,057	-	-
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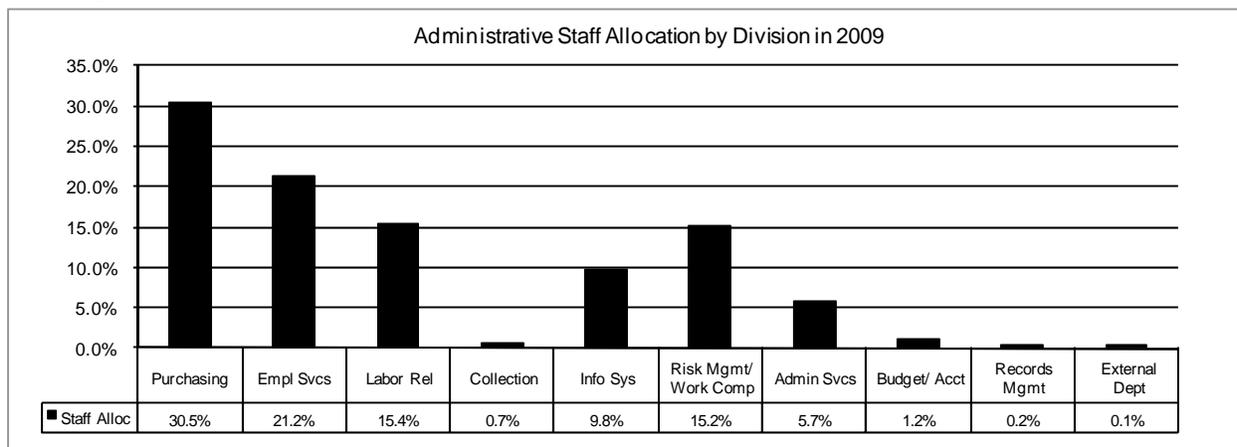
Program Highlights

County tax levy funding increases by approximately \$14,500 mainly due to increased expenditures budgeted as described below.

Personnel costs increase approximately \$12,500 mainly due to cost to continue existing staff, partially offset by \$1,200 resulting from replacing a vacant position at a lower wage. Interdepartmental charges increase \$1,800 mainly due to increased End User Technology Fund (EUTF) charges.



Activity



Business Office

Program Description

The Business Office program coordinates the development and monitoring of the Department of Administration Budget, assists divisions and other County departments in their business operations, financial functions and financial analyses. It also provides tax billing services and assistance to the Treasurer and Register of Deeds in providing tax collection and Notice of Assessment services.

	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Staffing (FTE)	5.50	6.50	6.50	6.50	0.00
General Government	\$487,127	\$522,272	\$522,272	\$635,563	\$113,291
Charges for Services	\$152,135	\$154,328	\$176,259	\$158,399	\$4,071
Interdepartmental	\$594,718	\$580,640	\$580,640	\$535,452	(\$45,188)
Other Revenue	\$44,384	\$106,679	\$106,679	\$109,848	\$3,169
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy/(Credit)	(\$674,672)	(\$690,347)	(\$690,347)	(\$738,279)	(\$47,932)
Total Revenues	\$603,692	\$673,572	\$695,503	\$700,983	\$27,411
Personnel Costs	\$570,928	\$642,909	\$641,401	\$666,536	\$23,627
Operating Expenses	\$23,371	\$22,548	\$22,517	\$24,730	\$2,182
Interdept. Charges	\$7,546	\$8,115	\$8,115	\$9,717	\$1,602
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$601,845	\$673,572	\$672,033	\$700,983	\$27,411
Rev. Over (Under) Exp.	\$1,847	-	\$23,470	-	-



Program Highlights

Revenues increase \$75,300 primarily due to an increase in indirect cost recovery revenues of \$68,100, reflecting an increase from new indirect revenue from Sheriff for the Pewaukee contract of \$30,000 and increased indirect revenue from Child Support by \$83,300, partially offset by a decrease of \$45,200 mainly due to a lower percentage of indirect cost charges budgeted in 2011. Additional indirect cost recovery revenues received above budgeted amounts in this program are accounted for in the Non-Departmental General Fund Budget. Charges for Services increase by \$4,100 mainly due to an increase in the Tax billing rate. Other revenue increases \$3,200 due to an increase from the Workforce Development Center.

County tax levy funding decreases by approximately \$47,900 mainly due to increased revenues budgeted as described above.

Personnel costs increase \$23,600 mainly due to cost to continue existing staff. Operating expenses increase \$2,200 mainly due to 10% of the new Tax system's software maintenance budgeted for in this program. Interdepartmental charges increase \$1,600 mainly due to increased End User Technology Fund (EUTF) charges.



Activity	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
# Tax Billing Customers	34	34	34	34	0
# Property Tax Bills (a)	104,087	105,500	104,200	104,500	(1,000)
# Notice of Assessment Customers (b)	9	9	9	8	(1)
# Notice of Assessments (b)	2,689	2,900	2,000	1,600	(1,300)
# Online Payments	3,807	4,000	4,400	4,600	600
\$ Online Payments	\$12,169,597	\$12,000,000	\$14,000,000	\$15,500,000	\$3,500,000
# Municipalities participating with County's online payment program	2	2	2	2	0

- (a) Fewer land divisions and exempt class codes now included on the same tax key number as non-exempt class codes, resulting in fewer overall tax key numbers.
- (b) Village of Pewaukee Assessor will take over Assessment Notice processing in 2011.

Payroll

Program Description

The Payroll program provides support to all County agencies in preparation and monitoring of payroll data. In addition, program personnel work in conjunction with the Employment Services Division in maintaining an effective human resources/payroll reporting system, audit County-wide payroll in accordance with established County policies and procedures and in compliance with State and Federal regulations, and file required payroll reports to various reporting agencies.

	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Staffing (FTE)	2.52	2.50	2.50	3.01	0.51
General Government	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$1,832	\$0	\$0	\$0	\$0
County Tax Levy	\$282,225	\$286,245	\$286,245	\$353,579	\$67,334
Total Revenues	\$284,057	\$286,245	\$286,245	\$353,579	\$67,334
Personnel Costs	\$181,942	\$185,833	\$185,702	\$242,547	\$56,714
Operating Expenses	\$91,199	\$94,177	\$94,308	\$103,589	\$9,412
Interdept. Charges	\$5,846	\$6,235	\$6,235	\$7,443	\$1,208
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$278,987	\$286,245	\$286,245	\$353,579	\$67,334
Rev. Over (Under) Exp.	\$5,070	-	-	-	-

Program Highlights



County tax levy funding increases by approximately \$67,300 mainly due to increased expenditures budgeted as described below.

Personnel costs increase \$56,700 mainly due to the transfer of 0.50 FTE Senior Financial Analyst from the Accounting division resulting from anticipated increased workload in the Payroll division in 2011 with the new workforce management system, estimated to increase costs in this program by approximately \$49,000 and cost to continue existing staff. Operating expenses increase \$9,400 mainly due to increased costs associated with the Ceridian system by \$8,500 including payroll processing and maintenance. Interdepartmental charges increase \$1,200 mainly due to increased End User Technology Fund (EUTF) charges.

Activity	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Paychecks Processed	43,600	44,000	44,000	44,000	0
Payroll Exception Checks	12	30	55	30	0
W2s Processed	1,993	2,100	2,000	2,000	(100)

Accounting Services/Accounts Payable

Program Description

The Accounting Services/Accounts Payable program provides support to all County agencies in establishing and maintaining an effective accounting and financial reporting system and County-wide system of internal control in accordance with generally accepted accounting principles and in the processing of vendor invoices to ensure payments are made in a timely manner. In addition, program personnel prepare annual financial statements, work in conjunction with the Budget Division in maintaining financial assets and monitoring expenditures against annual and capital budgets, prepare financial analyses, assist the Treasurer's Office in investment of cash and audit transactions so that requisitions and payments are accurate and for a legitimate purchase of goods and services in accordance with the Adopted Budget.

	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Staffing (FTE)	6.50	6.50	6.50	6.01	(0.49)
General Government	\$181	\$0	\$0	\$0	\$0
Charges for Services	\$402	\$354	\$354	\$188	(\$166)
Interdepartmental	\$55,422	\$56,522	\$56,522	\$58,069	\$1,547
Other Revenue	\$970	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$650,092	\$666,054	\$666,054	\$631,358	(\$34,696)
Total Revenues	\$707,067	\$722,930	\$722,930	\$689,615	(\$33,315)
Personnel Costs	\$578,565	\$587,882	\$586,805	\$555,534	(\$32,348)
Operating Expenses	\$114,394	\$121,481	\$120,836	\$118,614	(\$2,867)
Interdept. Charges	\$12,068	\$13,567	\$13,567	\$15,467	\$1,900
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$705,027	\$722,930	\$721,208	\$689,615	(\$33,315)
Rev. Over (Under) Exp.	\$2,040	-	\$1,722	-	-

**Program Highlights**

County tax levy funding decreases by approximately \$34,700 mainly due to decreased expenditures budgeted as described below.

Personnel costs decrease \$32,300 mainly due to the transfer of 0.50 FTE Senior Financial Analyst to the Payroll division, estimated to decrease costs in this program by approximately \$49,000, partially offset by cost to continue existing staff. Operating expenses decrease by \$2,900 mainly due to decreased audit costs in this program by \$3,900, partially offset by increased tuition & registration by \$1,500. Interdepartmental charges increase \$1,900 mainly due to increased End User Technology Fund (EUTF) charges.



Activity	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Budget Entries Prepared	1248	1,200	1200	1200	0
Journal Entries Audited	2,705	2,800	2,700	2,700	(100)
Requisition Lines Audited	1,469	1,600	1,400	1,400	(200)
Invoice Lines (Direct Buys) Audited	67,458	75,000	68,000	68,000	(7,000)
Procard Lines Entered/Audited	9,882	9,400	9,800	9,800	400

Budget Management

Program Description

The Budget Management program is responsible for providing technical assistance to County agencies in preparing annual operating, capital planning and capital project budget requests. The program also provides technical assistance to the County Executive, Finance and other County Board Standing Committees in performing budget reviews, monitoring fiscal analyses on budget requests, contract and grant reviews, and other issues having a fiscal impact.

	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Staffing (FTE)	5.60	5.56	5.56	5.56	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$9,158	\$0	\$0	\$0	\$0
County Tax Levy	\$570,940	\$589,138	\$589,138	\$608,172	\$19,034
Total Revenues	\$580,098	\$589,138	\$589,138	\$608,172	\$19,034
Personnel Costs	\$511,522	\$550,837	\$533,882	\$567,768	\$16,931
Operating Expenses	\$20,668	\$27,565	\$12,122	\$27,730	\$165
Interdept. Charges	\$10,112	\$10,736	\$10,736	\$12,674	\$1,938
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$542,302	\$589,138	\$556,740	\$608,172	\$19,034
Rev. Over (Under) Exp.	\$37,796	-	\$32,398	-	-



Program Highlights

County tax levy funding increases by approximately \$19,000 mainly due to increased expenditures budgeted as described below.

Personnel costs increase by approximately \$16,900 mainly due to cost to continue existing staff and an increase in health insurance for changes in plan selection. Interdepartmental charges increase approximately \$1,900 mainly due to increased End User Technology Fund (EUTF) charges by \$2,000.

Human Resources

Program Description

The Employment Services program is responsible for the implementation of federal and state employment and labor laws, personnel recruitment and selection, processing new applications and applicant tracking, and wage and salary administration. The Training program provides training and education assistance to County employees in order to improve the quality of County services, assist employees in the performance of their jobs and prepare employees for promotional opportunities. The Employee Benefits program provides the administration of the County's benefit plans. The Labor Relations program manages the County's collective bargaining, grievance arbitration, and employee relations and performance functions.

	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Staffing (FTE)	7.00	7.00	6.54	7.00	0.00
General Government	\$1,412	\$0	\$0	\$0	\$0
Charges for Services	\$1,208	\$2,550	\$1,550	\$1,800	(\$750)
Other Revenue	\$36,323	\$36,500	\$36,500	\$36,500	\$0
Appr. Fund Balance (a)	\$2,338	\$0	\$0	\$1,500	\$1,500
County Tax Levy	\$1,045,995	\$1,042,565	\$1,042,565	\$1,021,554	(\$21,011)
Total Revenues	\$1,087,276	\$1,081,615	\$1,080,615	\$1,061,354	(\$20,261)
Personnel Costs	\$833,183	\$831,242	\$746,875	\$803,619	(\$27,623)
Operating Expenses	\$180,465	\$205,071	\$186,782	\$211,068	\$5,997
Interdept. Charges	\$33,555	\$45,302	\$38,110	\$46,667	\$1,365
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,047,203	\$1,081,615	\$971,767	\$1,061,354	(\$20,261)
Rev. Over (Under) Exp.	\$40,073	-	\$108,848	-	-

(a) Represents Wellness fundraising activities.

Program Highlights

Fund Balance of \$1,500 is from prior year wellness fund raising revenues for exercise equipment.

County tax levy funding decreases by approximately \$21,000 mainly due to decreased expenditures budgeted as described below.

Personnel costs decrease by approximately \$27,600 mainly due to abolishing 1.0 FTE Employment Services Manager, partially offset by creating 1.0 FTE Human Resource Analyst, salary adjustments for 2.0 FTE Senior Human Resources Analysts and cost to continue for existing staff. Operating expenses increase \$6,000 mainly due to increased training by \$4,400, pre-employment costs by \$2,700 and wellness center equipment by \$1,500, partially offset by decreased printing costs by \$4,000 as a result of discontinuing printing the large enrollment guides. Interdepartmental charges increase by approximately \$1,400 mainly due to increased End User Technology Fund (EUTF) charges by \$5,200, partially offset by decreased postage expense by \$3,800 reflecting savings from discontinuing mailing the large enrollment guides and fewer applicant response letters to mail with the new on-line application system.

Activity	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
<i># of Seasonal, Temporary Employees Hired</i>	150	200	150	175	(25)
<i># of Regular Full-Time Employees Hired</i>	60	80	80	80	0
<i>Promotions/Demotions/Transfers (a)</i>	47	100	100	100	0
<i>Peak # of Employees on Payroll</i>	1,777	1,850	1,769	1,800	(50)
<i># of Employee/Family Medical Leaves</i>	169	200	200	200	0
<i># of non-County participants trained</i>	73	80	75	80	0

(a) Transfers are high in 2010 due to the transfer of ADRC to HHS.

Purchasing

Program Description

The Purchasing program is responsible for directing and coordinating the procurement of equipment, supplies and services required by the County. Program activities include: developing County purchasing policies and initiatives; drafting, negotiating and administering County contracts; and providing support and information (and/or making recommendations) to users on type, availability and costs of equipment, supplies and services (with consideration to benefits, effectiveness and efficiency). The division also manages the disposal or reallocation of the County Fixed Assets (excluding buildings).

	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Staffing (FTE)	3.25	3.25	3.25	3.25	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$132	\$125	\$125	\$125	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$62,728	\$25,100	\$25,000	\$25,000	(\$100)
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$348,337	\$351,393	\$351,393	\$360,408	\$9,015
Total Revenues	\$411,197	\$376,618	\$376,518	\$385,533	\$8,915
Personnel Costs	\$306,758	\$316,349	\$315,661	\$327,616	\$11,267
Operating Expenses	\$15,445	\$39,695	\$36,875	\$35,875	(\$3,820)
Interdept. Charges	\$15,358	\$20,574	\$20,621	\$22,042	\$1,468
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$337,561	\$376,618	\$373,157	\$385,533	\$8,915
Rev. Over (Under) Exp.	\$73,636	-	\$3,361	-	-



Program Highlights

County tax levy funding increases by approximately \$9,000 mainly due to increased expenditures budgeted as described below.

Personnel costs increase approximately \$11,300 mainly due to cost to continue existing staff. Operating expenses decrease \$3,800 mainly due to the elimination of third party temporary help by \$1,800, reductions in printing by \$1,000 and publications by \$1,000. Interdepartmental charges increase \$1,500 mainly due to increased End User Technology Fund (EUTF) charges by \$2,300, partially offset by decreased postage by \$1,000.



Activity	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Requisitions Processed	369	500	500	500	0
Purchase Orders Issued	449	700	600	575	(125)
Bids/Proposals Issued	137	150	140	140	(10)
Procard Transactions	\$5,036,677	\$4,300,000	\$6,000,000	\$6,000,000	\$1,700,000

Information Technology Solutions

Program Description

The Information Technology (IT) Solutions program supports large computer data applications used by county staff. This support can include either developing "custom" software or implementing Commercial Off The Shelf "COTS" or "package" software systems. The support also includes enhancing the systems, resolving problems with software use and supporting, developing and maintaining the County web environment.

	2009 Actual	2010 Budget	2010 Estimate	2011 Budget	Budget Change
Staffing (FTE)	11.00	10.85	10.85	10.85	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$298	\$0	\$10,000	\$0	\$0
County Tax Levy	\$1,483,386	\$1,486,712	\$1,486,712	\$1,561,610	\$74,898
Total Revenues	\$1,483,684	\$1,486,712	\$1,496,712	\$1,561,610	\$74,898
Personnel Costs	\$1,174,848	\$1,170,815	\$1,174,346	\$1,217,953	\$47,138
Operating Expenses	\$63,762	\$141,233	\$130,083	\$140,345	(\$888)
Interdept. Charges	\$159,457	\$174,664	\$170,751	\$203,312	\$28,648
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,398,067	\$1,486,712	\$1,475,180	\$1,561,610	\$74,898
Rev. Over (Under) Exp.	\$85,617	-	\$21,532	-	-



Program Highlights

County tax levy funding increases by approximately \$74,900 mainly due to increased expenditures budgeted as described below.

Personnel costs increase approximately \$47,100 mainly due to cost to continue existing staff and an increase in health and dental insurance by \$10,800 for changes in plan selection for current employees. Operating expenses decrease mainly due to decreases in data processing supplies, partially offset by an increase in tuition/registration. Interdepartmental charges increase \$28,600 mainly due to increased End User Technology Fund (EUTF) charges by \$28,800.