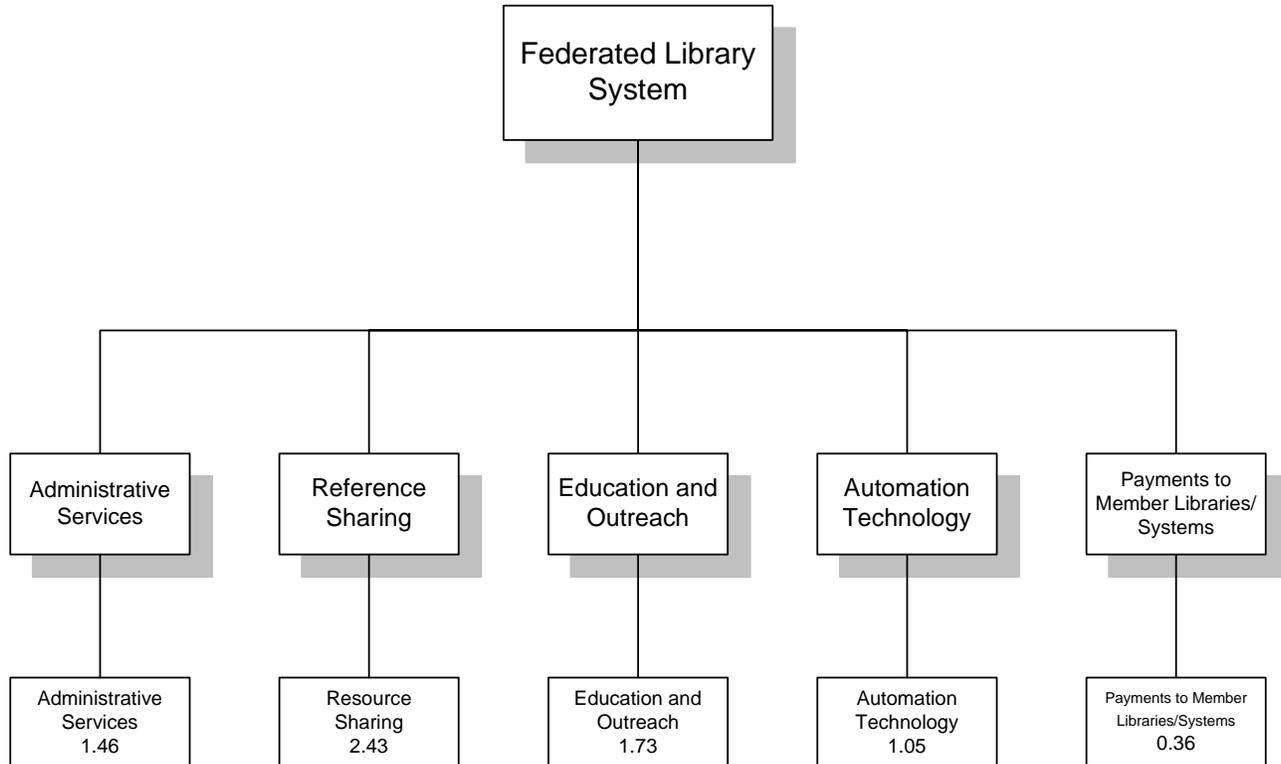


FEDERATED LIBRARY SYSTEM

FUNCTION / PROGRAM CHART



7.03 TOTAL FTE'S

1. Position counts stated in terms of budgeted full time equivalent positions (FTE) includes extra help and overtime.
2. See Stats/Trends Section for position detail.



Statement of Purpose

It is the mission of the Waukesha County Federated Library System (WCFLS) to ensure access to a high quality of customer service to all county residents by working in partnership with member public libraries to develop and coordinate effective cooperative library services.

Financial Summary	2008 Actual	2009 Adopted Budget	2009 Estimate	2010 Budget	Change From 2009 Adopted Budget	
					\$	%
County Library Fund						
Revenue	\$0	\$0	\$0	\$0	\$0	NA
County Tax Levy (TNR)	\$2,663,828	\$2,752,289	\$2,752,289	\$2,773,900	\$21,611	0.8%
Expenditures	\$2,663,828	\$2,752,289	\$2,752,289	\$2,773,900	\$21,611	0.8%
Rev. Over (Under) Exp.	-	-	-	-	-	NA
State Aids, Federal & Misc.						
Revenue (a)	\$1,341,289	\$1,411,736	\$1,425,422	\$1,445,295	\$33,559	2.4%
County Tax Levy	\$0	\$0	\$0	\$0	\$0	NA
Expenditures	\$1,309,686	\$1,411,736	\$1,360,264	\$1,445,295	\$33,559	2.4%
Rev. Over (Under) Exp.	\$31,603	-	\$65,158	-	-	NA
Total All Funds						
Revenue (a)	\$1,341,289	\$1,411,736	\$1,425,422	\$1,445,295	\$33,559	2.4%
County Tax Levy (TNR)	\$2,663,828	\$2,752,289	\$2,752,289	\$2,773,900	\$21,611	0.8%
Expenditures	\$3,973,514	\$4,164,025	\$4,112,553	\$4,219,195	\$55,170	1.3%
Rev. Over (Under) Exp.	\$31,603	-	\$65,158	-	-	NA
Position Summary (FTE)						
Regular Positions	7.00	7.00	7.00	7.00	0.00	
Extra Help	0.00	0.10	0.02	0.02	(0.08)	
Overtime	0.01	0.01	0.01	0.01	0.00	
Total	7.01	7.11	7.03	7.03	(0.08)	

- (a) Revenues include State Aids Fund Balance appropriation of \$30,389 in 2008 Actual; \$47,312 in the 2009 Budget; and \$96,652 in the 2010 Budget. Fund Balance appropriation in 2010 includes a potential one time local match dollars for a state Department of Public Instruction (DPI) led ARRA (federal stimulus funds) project to upgrade the Waukesha County Federated Library System's (WCFLS) Wide Area Network (\$80,000), a portion of the full text-database expenses (\$8,652), and a redesign of WCFLS's Web Site (\$8,000).



County Fund

Federated Library

Fund Purpose

This fund is for the special levy that charges residents that live in non-library (True Non-Resident – TNR) communities for access to borrowing privileges at any of the sixteen public libraries in the County. The County Library tax is levied only on those communities that do not have public libraries. These charges are included on the County Tax Levy. In 2008, the County began levying a tax to raise money for intercounty borrowing to pay surrounding counties for Waukesha County use by County-taxed residents per Wisconsin State Statute 43.12. The 2010 intercounty amount is \$5,466.

County Fund

Financial Summary	2008 Actual (a)	2009 Adopted Budget	2009 Estimate	2010 Budget	Change From 2009 Adopted Budget		
					\$	%	
Revenues							
General Government	\$0	\$0	\$0	\$0	\$0	N/A	
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A	
Charges for Services	\$0	\$0	\$0	\$0	\$0	N/A	
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A	
Other Revenue	\$0	\$0	\$0	\$0	\$0	N/A	
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0	N/A	
County Tax Levy (TNR)	\$2,663,828	\$2,752,289	\$2,752,289	\$2,773,900	\$21,611	0.8%	
Total Revenue Sources	\$2,663,828	\$2,752,289	\$2,752,289	\$2,773,900	\$21,611	0.8%	
Expenditures							
Personnel Costs	\$0	\$0	\$0	\$0	\$0	N/A	
Operating Expenses	\$2,663,828	\$2,752,289	\$2,752,289	\$2,773,900	\$21,611	0.8%	
Interdept. Charges	\$0	\$0	\$0	\$0	\$0	N/A	
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A	
Total Expenditures	\$2,663,828	\$2,752,289	\$2,752,289	\$2,773,900	\$21,611	0.8%	
Rev. Over (Under) Exp. (a)	-	-	-	-	-	N/A	

No positions are budgeted in this fund. The Federated Library Director carries out administration of this County Fund Budget and staff are budgeted within the State Aids fund.

By County Code 11-4, the usage of the 16 libraries by residents of the 18 communities without libraries determines the largest portion County library funding amount. For purposes of the 2010 Budget, those residents borrowed 17.39% of the materials at libraries, and the ordinance calls for them to be taxed for 17.39% of the library operating costs. For 2010, this portion of the Library Tax Levy increases by \$22,083 or 0.8%. Of this amount, higher library operating costs account 1.0% and lower relative TNR circulation accounts for -0.2%. Per Wisconsin State Statute 43.12, TNR communities are also taxed for their residents' use of libraries in adjacent counties (excluding Milwaukee County). This portion of the Library Tax decreases by \$472 to \$5,466 for total net increase in Library Tax Levy of \$21,611 to \$2,773,900.

How the County Special Library Tax Levy is Calculated:

The county ordinance (11-4) specifies that WCFLS should annually calculate an allowable expenditure factor based on member library operating expenditures. The allowable expenditure factor is multiplied by the percent of use (at 17.387% for 2010) by County taxed residents in true non-resident (TNR) communities as shown below.

Category	2009	2010	Change
Expenditures (2 years prior)	\$16,018,437	\$16,530,329	3.2%
Revenues (2 years prior)	- \$16,609,673	- \$17,107,858	3.0%
Overage or (lapse) - 2 years prior	(\$591,236)	(\$577,529)	-2.3%
Projected budget - year prior	+ \$16,356,250	+ \$16,499,979	0.9%
Calculated allowable expenditures	\$15,765,014	\$15,922,450	1.0%
Countywide TNR percent 2 years prior	x 17.421%	x 17.387%	-0.2%
County levy (TNR % times allowable expenditures)	\$2,746,351	\$2,768,434	0.8%
Intercounty Funding per State Statute 43.12	+ \$5,938	+ \$5,466	-7.9%
Total	\$2,752,289	\$2,773,900	0.8%

Payments to Member Libraries/Systems

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

There are 19 municipalities that own and operate 16 libraries in Waukesha County. The County taxes the other 18 communities without libraries. Waukesha County Federated Library System (WCFLS) distributes all County funds to libraries so that they can provide service to residents that would otherwise have no library services. With these arrangements in place, all residents of Waukesha County have library access to all libraries in the County. The State then provides funds for additional services. WCFLS works with representatives of adjacent library systems and counties to develop funded borrowing agreements on behalf of WCFLS member libraries that are close to Waukesha County's borders.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	0.36	0.36	0.36	0.36	0.00
General Government	\$227,613	\$268,144	\$268,144	\$273,723	\$5,579
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy (TNR)	\$2,663,828	\$2,752,289	\$2,752,289	\$2,773,900	\$21,611
Total Revenues	\$2,891,441	\$3,020,433	\$3,020,433	\$3,047,623	\$27,190
Personnel Costs	\$36,010	\$37,760	\$39,575	\$38,306	\$546
Operating Expenses	\$2,852,249	\$2,982,673	\$2,980,173	\$3,009,317	\$26,644
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$2,888,259	\$3,020,433	\$3,019,748	\$3,047,623	\$27,190
Rev. Over (Under) Exp.	\$3,182	-	\$685	-	-



Program Highlights

General Government revenues include payments from the Lakeshores Library System partnership with Racine and Walworth Counties to Waukesha Federated member libraries for their use of libraries in the County, which increases by \$8,263, or 6.1% to \$143,507. This increase is due to State law changes, and the resulting revised contract calls for additional funds. This increase is partially offset by a decrease in State Library System Aids allocated to this program by \$2,684 to \$130,216. Overall State Library System Aids are budgeted to decrease by \$39,467 or 3.7% to \$1,032,213, based on the reductions in the State's 2009-11 adopted biennial budget.

County Library Tax Levy increases by \$21,611 or 0.8% to \$2,773,900. The Library Tax Levy increase is associated with higher member library operating costs, partially offset by a lower proportion of circulation going to residents of non-library communities (see previous page for the Library Tax Levy calculation, and see activity data, below).

Personnel Costs increase by \$546 or 1.4% to \$38,306, mostly due to the cost-to-continue for 0.36 FTE allocated to this program. Operating expenditures increase by \$26,644 to \$3,009,317, mostly due to higher payments of County Library Tax Levy to member libraries in Waukesha County and in adjacent counties by \$21,611, as mentioned above.

By County Code 11-4 the usage of the 16 libraries by residents of the 18 communities without libraries determines the county library funding amount. For purposes of the 2010 budget, those residents borrowed 17.39% of the materials at libraries and the County ordinance requires them to be taxed for 17.39% (the circulation %) of the library operating costs.

Activity	2008 Budget	2009 Budget	2010 Budget	2009 - 2010 Change
Circulation to residents subject to library tax (2 yrs prior to budget year)	809,924	817,635	833,193	15,558
Percent Non Library Community Borrowing of Total County Borrowing	17.29%	17.42%	17.39%	Less than 1%
Budget Year	2008	2009	2010	2008-2010 Average
Total Local Allowable Library Cost, for budget purposes per County Code 11-4	\$15.4 Mil.	\$15.8 Mil.	\$15.9Mil.	\$15.7Mil.
Percent Increase Library Allowable Operating Costs	2.96%	2.56%	1.0%	2.17%

Payments to Member Libraries/Systems (cont.)

How the 2010 Special County Tax Distribution Formula is Distributed:

In August 2008, the County Board adopted a new Library Tax Levy Distribution formula to take effect beginning with the 2009 Budget year, based on the recommendations of a Special Library Funding Distribution Formula Review Committee (chaired by a County Board Supervisor). The Committee evaluated funding formula options with the major policy goals of **fairness, stability and clarity**.

Library Distribution Formula:

- A) Libraries first receive the minimum dollar amount required by Wisconsin State Statute 43.12 (which is 70% of the library's operating expenditures), known as the Act 150 minimum.
- B) After distributing the Act 150 minimums, remaining levy is distributed to libraries based on their effort in circulating materials to outside communities. Circulation effort is defined as the sum of member library's circulation to residents of non library (true non-resident (TNR)) communities, plus its net crossover circulation. Net crossover circulation for each library community is determined by subtracting the amount of materials their residents borrow from other library communities from the amount of library materials that residents of other county library communities borrow from them. Circulation effort from overall net lenders (i.e., libraries with positive circulation effort) is added together, and net lenders receive the remaining tax levy based on their proportion of total positive circulation effort.
- C) To provide stability in funding, this formula limits decreases for each library to 5% or \$5,000, whichever is less. However, this cap may not prevent libraries from receiving their state-required Act 150 minimum distribution, as mentioned above.
- D) After applying these limits (in C), any remaining Library Tax Levy will be distributed on the same basis as in (B). When this occurs, some libraries will receive an allocation increase greater than 5% or \$5,000 from the prior year, as is the case for some Libraries in 2010. (See 2009-2010 Library Tax Levy Distribution table, below.) However, if applying these caps uses more Library Tax Levy than available, proportionate reductions in libraries' increases will be made to remain within the available Library Tax Levy amount.

2009-2010 Library Tax Levy Distribution

Library	2009 Distribution	2010 Distribution	09 vs. 10 \$ Change	09 vs. 10 % Change
Big Bend	\$19,161	\$18,203	(\$958)	-5.0%
Brookfield	\$298,367	\$293,367	(\$5,000)	-1.7%
Butler	\$478	\$468	(\$10)	-2.1%
Delafield	\$226,946	\$242,193	\$15,247	6.7%
Eagle (Alice Baker)	\$12,374	\$15,825	\$3,451	27.9%
Elm Grove	\$36,584	\$34,755	(\$1,829)	-5.0%
Hartland	\$223,248	\$224,858	\$1,610	0.7%
Menomonee Falls	\$9,183	\$8,724	(\$459)	-5.0%
Mukwonago	\$323,776	\$325,676	\$1,900	0.6%
Muskego	\$34,631	\$35,289	\$658	1.9%
New Berlin	\$4,535	\$5,199	\$664	14.6%
North Lake	\$43,089	\$40,935	(\$2,154)	-5.0%
Oconomowoc	\$251,136	\$253,036	\$1,900	0.8%
Pewaukee	\$60,969	\$71,664	\$10,695	17.5%
Sussex-Lisbon (Pauline Haass)	\$71,936	\$73,303	\$1,367	1.9%
Waukesha	\$1,129,938	\$1,124,939	(\$4,999)	-0.4%
Subtotal Payments to Waukesha Co. Member Libraries	\$2,746,351	\$2,768,434	\$22,083	0.8%
InterCounty Payments	\$5,938	\$5,466	(\$472)	-7.9%
Total Library Tax Levy Distribution	\$2,752,289	\$2,773,900	\$21,611	0.8%



Fund Purpose

The State Aids, Federal and Other Miscellaneous special revenue fund is responsible for providing library services to all residents of the County through services offered by the federated library system to the 16 member libraries. State aid makes up the majority of revenues and is distributed to the library system through a State statutory formula. The Wisconsin Division for Libraries, Technology and Community Learning (DLTCL) must approve the budget based on whether DLTCL determines that the Library System has an effective service program in each of the required service areas specified in Wisconsin Statute 43.19. The Waukesha County Federated Library System Board develops the budget for these State aids based on the amount of funds that the DLTCL estimates. In addition to State aids, the Library System applies for Federal and other grant funds whenever possible to enhance its program of service for the member libraries and the citizens of Waukesha County. Grants are applied for on a project specific basis. Additionally, WCFLS negotiates with neighboring library systems for reimbursement dollars to cover the cost of library borrowing by their residents at member libraries in the Waukesha County Library System. Currently, the System has such a contract with the Lakeshores Library System (Racine and Walworth Counties).

State Aids, Federal & Misc. Fund	2008 Actual	2009 Adopted Budget (a)	2009 Estimate	2010 Budget (a)	Change From 2009 Adopted Budget	
					\$	%
Financial Summary						
Revenues						
General Government	\$1,248,992	\$1,287,424	\$1,311,110	\$1,267,643	(\$19,781)	-1.5%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$25,000	\$35,000	\$30,000	\$45,000	\$10,000	28.6%
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue	\$36,908	\$42,000	\$37,000	\$36,000	(\$6,000)	-14.3%
Appr. Fund Balance (a)	\$30,389	\$47,312	\$47,312	\$96,652	\$49,340	104.3%
County Tax Levy	\$0	\$0	\$0	\$0	\$0	N/A
Total Revenue Sources	\$1,341,289	\$1,411,736	\$1,425,422	\$1,445,295	\$33,559	2.4%
Expenditures						
Personnel Costs	\$556,427	\$628,588	\$593,873	\$599,838	(\$28,750)	-4.6%
Operating Expenses (a)	\$671,252	\$694,824	\$678,117	\$753,971	\$59,147	8.5%
Interdept. Charges	\$82,007	\$88,324	\$88,274	\$91,486	\$3,162	3.6%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
Total Expenditures	\$1,309,686	\$1,411,736	\$1,360,264	\$1,445,295	\$33,559	2.4%
Rev. Over (Under) Exp.	\$31,603	-	\$65,158	-	-	N/A
Position Summary (FTE)						
Regular Positions	7.00	7.00	7.00	7.00	0.00	
Extra Help	0.00	0.10	0.02	0.02	(0.08)	
Overtime	0.01	0.01	0.01	0.01	0.00	
Total	7.01	7.11	7.03	7.03	(0.08)	

(a) Fund Balance appropriations in 2009 included \$35,000 for potential retirement sick leave and vacation payout expenses that are not anticipated to be needed. Fund Balance appropriation in 2010 includes a potential one time local match dollars for a state Department of Public Instruction (DPI) led ARRA (federal stimulus funds) project to upgrade the Waukesha County Federated Library System's (WCFLS) Wide Area Network (\$80,000), a portion of the full-text database expenses (\$8,652) and a redesign of WCFLS's Web Site (\$8,000).

Major Departmental Strategic Outcomes and Objectives for 2010**County-Wide Key Strategic Outcomes: Cost effective services delivered with competence and skill**

Objective 1: Continue to improve operational efficiency so that the County's library tax remains below the State average. The State average benchmark is \$130 for a \$272,100 house, 28% higher than the Waukesha average. The average tax in library communities is \$114 and in a non-library community taxed by the county the rate is \$63. The combined average is \$102.

Key Outcome Indicator: County-wide Average Library Tax.

Performance Measure:	2008 Actual	2009 Budget	2009 Estimate	2010 Target
Value of an average home in Waukesha Co.	\$281,600	\$281,100	\$281,100	\$272,100
37 community average library tax	\$105	\$103	\$101	\$102

County-Wide Key Strategic Outcome: A well planned county

Objective 2: Implement Standards incorporated in County Ordinances 11-4 (County Funding Formula) and 11-5 (Alternative Qualification for Exemption), and described in the Library Services Plan. Standards include hours open, staffing levels, materials budgets, size of materials collections, and the Library service effort ratio. By State Law - ss. 43.11 (3)(d), Wis. Stat., the County Board must act on exemptions to County levy for any non-complying municipalities by September 1 of each year.

Key Outcome Indicator: Libraries meeting minimum County standards for hours open, collection size, staffing levels, and materials spending, or alternatively, by achieving library service effort ratio. If a library community fails to meet these standards, they will lose their exemption from the True Non-Resident (TNR) Tax Levy.

Performance Measure:	2008 Actual	2009 Budget	2009 Estimate	2010 Target
Libraries meeting standards as specified in County Code	16 of 16	16 of 16	16 of 16	16 of 16

County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services

Objective 3: Local Planning efforts. Make local planning efforts for member libraries a major priority, especially for those four member libraries that are presently below State (but not County) standards. Set up procedure to ensure that all libraries have plans whether or not they work with the system to develop them.

Key Outcome Indicator: Local library plans developed with assistance from Waukesha County Federated Library System (WCFLS) staff and total plans in place.

Performance Measure:	2008 Actual	2009 Budget	2009 Estimate	2010 Target
WCFLS Assisted plans	9	11	9	9
Plans meeting WCFLS criteria	5	5	5	7
Total plans in place	14	16	14	16

Two libraries, Delafield and New Berlin, do not have plans in place but are working on them. Five libraries need to update their plans to be current.

Administrative Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Administrative Services is responsible for coordinating and providing efficient administrative and clerical support.

	2008 Actual	2009 Budget (a)	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	1.44	1.54	1.46	1.46	(0.08)
General Government	\$422,813	\$219,942	\$219,942	\$130,457	(\$89,485)
Other Revenue	\$36,908	\$40,000	\$34,000	\$34,000	(\$6,000)
Appr. Fund Balance	\$522	\$35,000	\$35,000	\$96,652	\$61,652
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$460,243	\$294,942	\$288,942	\$261,109	(\$33,833)
Personnel Costs	\$101,930	\$145,809	\$110,607	\$109,208	(\$36,601)
Operating Expenses	\$75,924	\$65,960	\$64,415	\$66,006	\$46
Interdept. Charges	\$78,082	\$83,173	\$83,123	\$85,895	\$2,722
Total Expenditures	\$255,936	\$294,942	\$258,145	\$261,109	(\$33,833)
Rev. Over (Under) Exp.	\$204,307	-	\$30,797	-	-



Program Highlights

General Government revenues decrease by \$89,485 to \$130,457, due to a reduction in State Library Aids allocated to this program. Other Revenues, consisting of investment income, decreases by \$6,000 due to projected lower rates of interest earnings. Appropriated State Aids Fund Balance increases by \$61,652 to \$96,652, and includes \$80,000 for a potential one-time local match for a state Department of Public Instruction (DPI) led ARRA (federal stimulus funds) project to upgrade the Waukesha County Federate Library System's (WCFLS) Wide Area Network; \$8,652 for a portion of the full-text database costs; and \$8,000 for a redesign of WCFLS's website, which are budgeted for in the Automation, Education and Outreach and Resource Sharing program areas, respectively. For Administrative ease, this State Aids fund balance appropriation is budgeted in this Administrative Services program, which in effect, frees up State Library Aid revenue to cover the related expenditures in each applicable program area, mentioned later.

Personnel costs decrease by \$36,601 to \$109,208, mostly due to budgeting for a one-time retirement payout for accumulated sick leave and vacation time in 2009, not repeated in the 2010 budget. In addition, temporary extra help is budgeted to decrease by \$2,880 or 0.08 FTE (170 hours) to 0.02 FTE (40 hours) partially offset by the cost to continue increases for 1.46 FTE's allocated to this program.

The administrative budget includes costs to continue to apply for National Association of Counties (NACO) Achievement Awards – WCFLS has received nine awards in the last eight years.

Resource Sharing

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

The Federated Library System works to aid in member library collection development and to provide system-wide services that improve collection access and assist in member library operations. Specific program activities include the coordination of interlibrary loan services within the County, and the processing/filling of requests for materials that are not found within the System via requests to libraries outside the County. Activities also include delivery services between System member libraries and academic libraries in the County allowing Waukesha County residents to borrow library materials from and return them to any System member library.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	2.43	2.43	2.43	2.43	0.00
General Government	\$316,234	\$443,040	\$441,039	\$446,181	\$3,141
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$316,234	\$443,040	\$441,039	\$446,181	\$3,141
Personnel Costs	\$168,442	\$182,590	\$180,984	\$185,807	\$3,217
Operating Expenses	\$267,719	\$259,230	\$246,311	\$259,146	(\$84)
Interdept. Charges	\$1,014	\$1,220	\$1,220	\$1,228	\$8
Total Expenditures	\$437,175	\$443,040	\$428,515	\$446,181	\$3,141
Rev. Over (Under) Exp.	(\$120,941)	-	\$12,524	-	-



Program Highlights

General Government revenues increase by \$3,141 to \$446,181, mostly due to an increase in payments from member libraries (and two libraries in Milwaukee County) for their share of the full-text database maintenance costs by \$4,047 to \$57,147. The Federated Library's share is budgeted at \$42,853, for a total estimated cost of full-text databases of \$100,000.

Personnel costs increase by \$3,217 or 1.8% to \$185,807, reflecting the cost to continue 2.43 FTE staffing levels. Operating expenditures consist mostly of interlibrary loan delivery costs of \$139,621, an increase of \$5,741, and full-text database costs of \$100,000, an increase of \$2,000, discussed above. These increases are offset by a one-time purchase of web-design software budgeted at \$6,500 in 2009 and not repeated in the 2010 Budget, and several smaller operating expenditure reductions.

Automation Technology

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

The Federated Library System works with the member libraries to maintain and develop automated systems to aid in the efficient delivery of library services.

	2008 Actual	2009 Budget (a)	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	1.05	1.05	1.05	1.05	0.00
General Government	\$99,791	\$131,089	\$131,089	\$190,798	\$59,709
Charges for Services (a)	\$25,000	\$35,000	\$30,000	\$45,000	\$10,000
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$29,867	\$12,312	\$12,312	\$0	(\$12,312)
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$154,658	\$178,401	\$173,401	\$235,798	\$57,397
Personnel Costs	\$101,249	\$105,510	\$105,439	\$107,386	\$1,876
Operating Expenses	\$55,570	\$70,350	\$62,260	\$125,458	\$55,108
Interdept. Charges	\$2,654	\$2,541	\$2,541	\$2,954	\$413
Total Expenditures	\$159,473	\$178,401	\$170,240	\$235,798	\$57,397
Rev. Over (Under) Exp.	(\$4,815)	-	\$3,161	-	-

(a) Charges for Service revenues are from the CAFÉ (Computer Access for Everyone) Consortium, to fund a portion of the WCFLS Library Automation Coordinator's position cost. The 2009 estimate is less than 2009 budget due to an error in the 2009 CAFÉ budget. WCFLS recognizes this error, and will adjust the time that this position will spend on CAFÉ automation in 2009, accordingly.



Program Highlights

General Government revenues increase due to an increase in State Library Aids allocated to this program budget by \$59,709 to \$173,398. The remaining \$17,400 of base revenue consists of an annual library automation block grant. Charges for Service revenue increase by \$10,000 to \$35,000, due to the CAFÉ (Computer Access for Everyone) computer consortium of member libraries increasing their cost share for WCFLS's shared automation coordinator position from 35% to 44%, up to a maximum of 50% by the 2012 Budget at the latest.

Personnel costs increase by \$1,876 to \$107,386, reflecting the cost to continue 1.05 FTE staffing levels allocated to this program. Operating expenditures increase by \$55,108 to \$125,458, mostly due to budgeting for a one-time local match, estimated at \$80,000, for a state Department of Public Instruction (DPI) led ARRA (federal stimulus funded) project to upgrade the WCFLS's Wide Area Network (WAN). This is partially offset by a decrease in one-time technology purchases, normally funded with the \$17,400 automation block grant, mentioned above. Instead, due to the reduction in State Library Aids (mentioned previously), this block grant revenue is budgeted to help fund full-text database costs.

Education and Outreach

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Provide services and activities that include the offering of continuing education opportunities for library staff and board members and education/outreach programs for youth and special needs library users.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	1.73	1.73	1.73	1.73	0.00
General Government	\$182,541	\$225,209	\$250,896	\$226,484	\$1,275
Other Revenue	\$0	\$2,000	\$3,000	\$2,000	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$182,541	\$227,209	\$253,896	\$228,484	\$1,275
Personnel Costs	\$148,796	\$156,919	\$157,268	\$159,131	\$2,212
Operating Expenses	\$83,618	\$68,900	\$77,247	\$67,944	(\$956)
Interdept. Charges	\$257	\$1,390	\$1,390	\$1,409	\$19
Total Expenditures	\$232,671	\$227,209	\$235,905	\$228,484	\$1,275
Rev. Over (Under) Exp.	(\$50,130)	-	\$17,991	-	-



Program Highlights

General Government revenues increase by \$1,275 to \$226,484, and include a non-competitive federal/state Library Sciences and Technology Act (LSTA) grant, which adds \$9,300 to the base budget. This grant funding is required to be used to purchase adaptive equipment designed to assist special needs patrons at member libraries (e.g., such as sound amplifiers for the hearing impaired attend who attend public meetings at member libraries). In addition, member library contributions towards the library trustee recognition event increase by \$1,500 to \$2,500. This is partially offset by a decrease in State Library Aids allocated to this program by \$6,101 to \$209,108, and by a decrease in the member library fees used to pay for licenses permitting them to show feature films by \$3,424 by \$5,576.

Personnel costs increase by \$2,212 or 1.4% to \$159,131, reflecting the cost to continue 1.73 FTE allocated to this program. Operating expenditures decrease by \$956 to \$67,944, reflecting a loss of State Library Aid funding, mentioned above, including the discontinuing of the WCFLS marketing initiative, which was budgeted at \$6,000 in 2009, and several over smaller operating expenditure reductions. These reductions are partially offset by \$9,300 in LSTA grant funded expenditures for adaptive equipment to assist special needs library patrons (mentioned above) and \$8,000 for a one-time redesign of the WCFLS website, mentioned previously, planned to be funded with fund balance appropriation for the one-time local cost share.