Waukesha County Budgeted Positions

Full-time Equivalents (FTE)

CIRCUIT COURT SERVICES	08 Year End	09 Budget	10 Budget	Change
Administrative Services Division				
Account Clerk I	1.00	-	-	-
Administrative Ass't. - Fiscal Mgmt.	1.00	1.00	1.00	-
Business Manager	1.00	1.00	1.00	-
Clerk of Courts	1.00	1.00	1.00	-
Departmental Secretary	1.00	1.00	1.00	-
Deputy Clerk (Jury Coordinator)	1.00	1.00	1.00	-
Principal Information Systems Professional	1.00	1.00	1.00	-
Programs and Projects Analyst	2.00	1.50	1.00	(0.50)
Extra Help	0.13	-	-	-
Overtime	-	0.01	-	(0.01)
Subtotal	9.13	7.51	7.00	(0.51)
Criminal and Traffic Division				
Account Clerk I	1.00	1.00	1.00	-
Chief Deputy Clerk	1.00	1.00	1.00	-
Clerk I-II	1.00	1.00	1.00	-
Clerk Typist I-II	3.00	3.00	3.00	-
Clerk Typist II	7.00	6.50	5.00	(1.50)
Clerk Typist III	4.00	4.00	4.00	-
Legal Clerk	5.00	5.00	5.00	-
Deputy Clerk of Court	7.00	7.00	7.00	-
Circuit Court Supervisor	2.00	2.00	2.00	-
Extra Help	0.48	1.00	0.30	(0.70)
Overtime	0.03	0.12	0.10	(0.02)
Subtotal	31.51	31.62	29.40	(2.22)
Family Division				
Account Clerk I	1.00	1.00	1.00	-
Clerk I-II	2.00	2.00	1.00	(1.00)
Clerk Typist I-II	2.00	2.00	2.00	-
Clerk Typist II	-	-	0.50	0.50
Clerk Typist III	1.00	2.00	2.00	-
Legal Clerk	3.00	3.00	3.00	-
Deputy Clerk of Court	4.00	4.00	4.00	-
Circuit Court Supervisor	1.00	1.00	1.00	-
Extra Help	0.40	0.04	-	(0.04)
Overtime	0.04	0.09	0.05	(0.04)
Subtotal	14.44	15.13	14.55	(0.58)
Civil and Small Claim Division				
Account Clerk I	1.00	1.00	1.00	-
Chief Deputy Clerk	1.00	1.00	1.00	-
Clerk I-II	1.00	1.00	1.00	-
Clerk Typist II	2.00	2.00	2.00	-
Clerk Typist III	3.00	3.00	3.00	-
Legal Clerk	3.00	3.00	3.00	-
Deputy Clerk of Court	5.00	5.00	5.00	-
Circuit Court Supervisor	2.00	2.00	1.00	(1.00)
Extra Help	0.67	0.62	0.62	-
Overtime	0.03	0.09	0.07	(0.02)
Subtotal	18.70	18.71	17.69	(1.02)

CIRCUIT COURT SERVICES (cont.)	08 Year End	09 Budget	10 Budget	Change
Juvenile Court				
Account Clerk I	1.00	1.00	1.00	-
Clerk of Juvenile Court	1.00	1.00	1.00	-
Clerk Typist I-II	2.00	2.00	1.00	(1.00)
Clerk Typist II	-	-	1.00	1.00
Clerk Typist III	2.00	2.00	2.00	-
Legal Clerk	1.00	1.00	1.00	-
Deputy Clerk of Juvenile Court	2.00	2.00	2.00	-
Extra Help	0.16	0.36	-	(0.36)
Overtime	0.01	0.04	0.02	(0.02)
Subtotal	9.17	9.40	9.02	(0.38)
Family Court Services				
Clerk Typist III	1.00	1.00	1.00	-
Family Court Counseling Supervisor	1.00	1.00	1.00	-
Social Worker	5.00	5.00	5.00	-
Extra Help	-	-	0.06	0.06
Overtime	-	-	-	-
Subtotal	7.00	7.00	7.06	0.06
Court Commissioner Office				
Court Commissioner	5.00	5.00	5.00	-
Court Reporter	2.00	1.50	1.50	-
Clerk Typist I	-	-	-	-
Extra Help	-	-	-	-
Overtime	-	-	-	-
Subtotal	7.00	6.50	6.50	-
Register in Probate Office				
Clerk Typist I	1.00	1.00	1.00	-
Clerk Typist II	1.00	1.00	1.00	-
Deputy Register in Probate	2.00	2.00	2.00	-
Program Assistant	2.00	2.00	2.00	-
Register in Probate	1.00	1.00	1.00	-
Extra Help	0.35	0.15	-	(0.15)
Overtime	-	0.08	-	(0.08)
Subtotal	7.35	7.23	7.00	(0.23)
TOTAL CIRCUIT COURT SERVICES	**104.30**	**103.10**	**98.22**	**(4.88)**
Regular Positions	102.00	100.50	97.00	(3.50)
Extra Help	2.19	2.17	0.98	(1.19)
Overtime	0.11	0.43	0.24	(0.19)

2010 BUDGET ACTIONS:

Unfund: 0.50 FTE Programs and Projects Analyst in the Administrative Services Division
Unfund: 1.00 FTE Clerk Typist II in the Criminal Traffic Division
Unfund: 1.00 FTE Clerk II in Family Division
Unfund: 1.00 FTE Circuit Court Services Supervisor in Civil and Small Claim Division
Transfer: 0.50 FTE Clerk Typist II in the Criminal Traffic Division to Family Division
Reclass 1.00 FTE Clerk Typist I/II in Juvenile Division to Clerk Typist II in Juvenile Division
Reduce: 1.19 FTE Temporary Extra Help across divisions
Reduce: 0.19 FTE Overtime across divisions

2009 CURRENT YEAR ACTIONS:

None

2009 BUDGET ACTIONS:

Unfund: 0.50 FTE Programs and Projects Analyst in the Administrative Services Division
Unfund: 0.50 FTE Clerk Typist II position in the Criminal and Traffic Division
Unfund: 0.25 FTE Court Reporter in the Court Commissioner's Office
Unfund: 0.25 FTE Court Reporter in the Court Commissioner's Office
Abolish: 1.00 FTE Clerk Typist II in the Register in Probate Office unfunded in 2008
Increase: 1.54 FTE Temporary across divisions
Transfer: 1.00 FTE Account Clerk from Administrative Services Division to Family Division
Reclass: 1.00 FTE Account Clerk in Family Division to Clerk III position