

Public Works

**** PUBLIC WORKS ****

Functional Area Summary by Agency

	2008 Actual	2009		2010 Budget	Change from 2009 Adopted Budget	
		Adopted Budget	2009 Estimate		\$	%
* TOTAL PUBLIC WORKS *						
Revenues (a)	\$20,644,895	\$18,586,264	\$19,073,066	\$19,364,785	\$778,521	4.2%
County Tax Levy (b) (c)	\$9,695,359	\$10,010,988	\$10,010,988	\$10,336,537	\$325,549	3.3%
Expenditures (d)	\$30,033,065	\$28,593,634	\$28,808,883	\$29,539,880	\$946,246	3.3%
Rev. Over (Under) Exp.	\$143,998	-	\$112,914	-	-	NA
Oper Income/(Loss) (d)	\$163,191	\$3,618	\$162,257	\$161,442	\$157,824	NA

BREAKDOWN BY AGENCY**PUBLIC WORKS**

Revenues (a)	\$19,746,754	\$17,654,356	\$18,109,633	\$18,371,104	\$716,748	4.1%
County Tax Levy (b)	\$9,492,796	\$9,818,425	\$9,818,425	\$10,143,974	\$325,549	3.3%
Expenditures (d)	\$28,947,431	\$27,469,163	\$27,652,887	\$28,353,636	\$884,473	3.2%
Rev. Over (Under) Exp.	\$143,998	-	\$112,914	-	-	NA
Oper Income/(Loss) (d)	\$148,121	\$3,618	\$162,257	\$161,442	\$157,824	NA

AIRPORT DEVELOPMENT

Revenues (a)	\$898,141	\$931,908	\$963,433	\$993,681	\$61,773	6.6%
County Tax Levy (b) (c)	\$202,563	\$192,563	\$192,563	\$192,563	\$0	0.0%
Expenditures (d)	\$1,085,634	\$1,124,471	\$1,155,996	\$1,186,244	\$61,773	5.5%
Oper Income/(Loss)	\$15,070	-	\$0	-	-	N/A

(a) Includes Airport Development Fund Balance appropriation of \$180,829 in 2008 and 2009 and \$260,829 in 2010; Central Fleet Fund Balance of \$101,083 in 2008 and 2010 and \$113,083 in 2009; Vehicle Replacement Fund Balance of \$60,835 in 2008 and \$110,650 in 2009; Transportation Fund Balance of \$90,000 in 2008; \$135,000 in 2009 and \$131,000 in 2010; General Fund fund balance of \$300,000 in 2008; \$260,000 in 2009 and \$158,000 in 2010.

(b) Tax levy amount is not determined by expenditures less revenues due to proprietary fund accounting.

(c) Tax levy is provided in Airport Fund to fund estimated operating loss and/or fixed asset purchases.

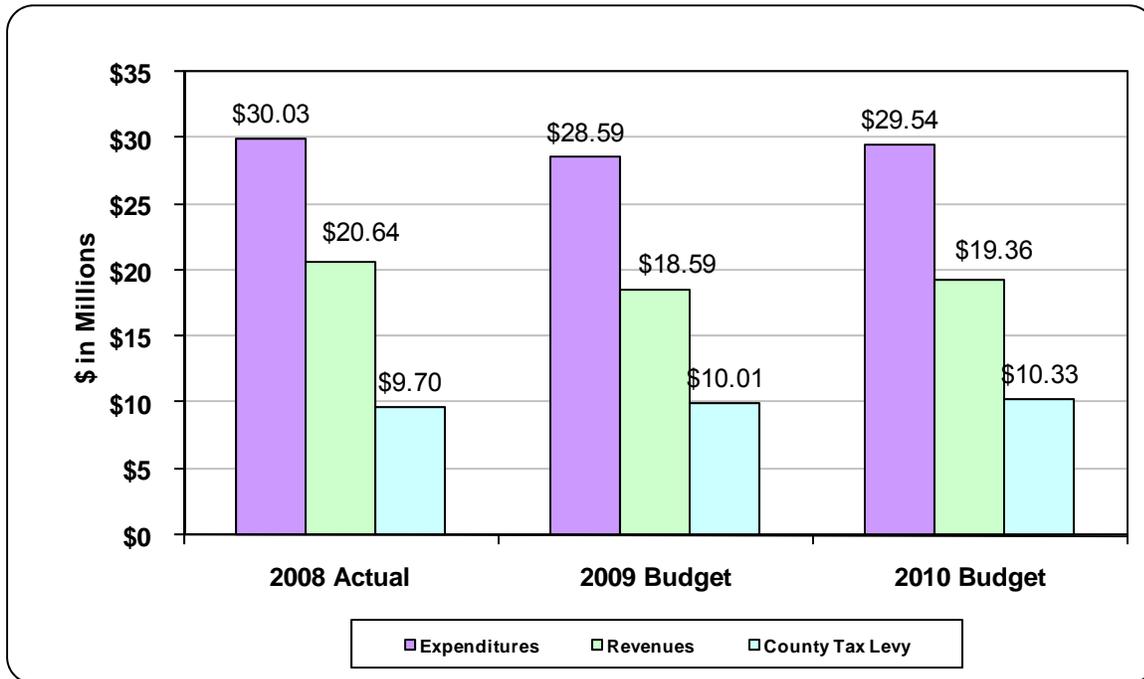
(d) Total expenditures and net operating income exclude capitalized fixed asset purchases to conform with financial accounting standards. Fixed Assets purchases will be made out of operating revenues, and are included in the department's fixed asset request. Vehicle Replacement Fund expenditures exclude capitalized fixed asset purchases of \$2,161,600 for 2008, \$2,936,800 for 2009 and \$3,082,800 for 2010.

PUBLIC WORKS

Functional Area Budget Highlights

The Public Works Functional Area includes the Public Works Department and the Airport Development fund. The **Public Works** Department includes **General Fund** appropriations to provide architectural services, energy costs, and construction management and engineering for roadways and facilities, maintenance and housekeeping services, permit processing and traffic control. The **Transportation Fund** includes all maintenance and repair services on the County Trunk Highway System and also provides appropriations for maintenance and repair of State Trunk Highways within the County, under contract with the State. Also in the fund are transit service activities including commuter bus service to/from Milwaukee, plus limited intra-county bus service and program administration. A **Central Fleet Maintenance Fund** provides for maintenance and repairs of County-owned motorized equipment, and assists equipment users in making vehicle maintenance, repair and replacement decisions. The **Vehicle/Equipment Replacement Fund** was established to finance necessary and justified replacements of vehicles and major pieces of equipment. The **Airport Development Fund** maintains and operates, through a Fixed Based Operator contract, a reliever airport serving general aviation and business travel needs. Not included in this functional area are Public Works related capital projects, (See Capital Projects Section) and major equipment replacements, (End-User Technology Fund, in General Administration Functional Area Section).

The 2010 expenditure budget for this functional area totals \$29,569,880 after adjustments to exclude proprietary fund capitalized fixed asset items, an increase of \$946,246 or 3.3% from the 2009 Adopted Budget. Budgeted revenues (including \$761,562 of Fund Balance appropriations) total \$19,364,785, an increase of \$778,521 or 4.2% from the previous year's budget. The tax levy necessary to fund this functional area totals \$10,336,537, an increase of \$325,549 or 3.3% from the 2009 Adopted Budget.



PUBLIC WORKS

Functional Area Budget Highlights

- Public Works General Fund operations include abolishing 2.00 FTE Building Service Worker I's and unfunding 1.00 FTE Building Service Worker II with estimated cost savings of \$160,200. This reflects more efficiency from in-house operations and an increase in use of contracted housekeeping services at the Human Services Center. A Clerk Typist II is reduced mid-year for a 0.50 FTE reduction with cost savings of \$23,800.
- General Transportation Aids (GTA) are reduced 3% or \$167,000 to \$5,422,973. This contributes to a \$426,000 increase in tax levy for maintenance of County roads along with significant increases in operation costs (\$160,000) in addition to salt expenditures explained below. These include land fill cost increases of \$50,000 due to doubling of the tipping fee, increases in roadway materials of \$25,500 and increases in costs of plow blades of \$25,000.
- State reimbursement revenue for maintaining State roads increases \$377,625 or 9% from the 2009 budgeted level. This increase funds additional personnel costs, equipment, materials and vehicle fuel costs for road maintenance work requested by the State Department of Transportation. One patrol worker is transferred from County operations to State operations, consistent with current work assignments.
- On-going energy costs are budgeted to decrease \$55,000 in Public Works for building operations overall, including rate changes of 2.6% for electricity, 4% for natural gas and 10% for sewer and water. Rate increases are more than offset by reductions in consumption of 2% for electricity and 14% for water as a result of recent investments in energy conservation.
- Contracted building system maintenance services costs are reduced \$73,000 in 2010 reflecting changes in service levels and looking to in-house capacity. This includes a change to utilizing Central Fleet staff for generator maintenance.
- The building improvement maintenance plan totals \$850,000. This is a decrease for maintenance needs of \$100,000 from the previous year's plan. The maintenance plan is funded by \$700,000 of County Tax Levy and \$150,000 General Fund Balance for one time projects. General Fund Balance use continues to be phased down as planned.
- County Tax Levy support for transit services increases \$12,019 to \$827,700. Transportation Fund Balance of \$60,000 is budgeted for expenses related to fuel adjustment clauses in vendor contracts. An additional \$24,000 of transportation of one-time fund balance will be used for the start up of van pools. No fare increases are proposed.
- The Central Fleet Maintenance budget includes an average service rate increase of 2.2% for all customers. Fuel is assumed to average \$3.00 per gallon, unchanged from the 2009 budget. To reduce overhead costs, 1.00 FTE Parts Runner is unfunded (\$60,000) and offset with parts delivery service costs of \$30,000.
- Salt expenditures increase \$503,700. This includes a 34% increase in the rate to \$54.10 per ton and 5,000 more tons expected to be purchased by municipalities. Salt usage on County roads is expected to be reduced due to use of brine. Vehicle fuel costs are budgeted to decrease \$12,500, assuming an annual average rate of \$3.00 per gallon for use in highway maintenance operations, reflecting a reduction of \$0.15 per gallon (diesel fuel reduction) and an increase in gallons of 2.6%.
- The Vehicle Replacement Fund includes the use of fund balance for the acquisition of up to five new vehicles required for the implementation of the new City of Pewaukee police services contract. The cost of the vehicles will be recouped over the life of the assets.
- The Airport revenue decreases \$20,225 due to fewer additional land leases and higher hanger vacancy rates. Fuel flowage revenue are also decreased reflecting the economy. The airport will utilize contracted services of \$45,000 (one time fund balance) to create a sustainable marketing effort in conjunction with 75th anniversary year events (\$5,000 one time funding provided). One time funds are also included for demolition (\$35,000) of one hanger due to its age and condition.

**BUDGETED POSITIONS 2008-2010
SUMMARY BY AGENCY AND FUND**

PUBLIC WORKS

Agency	Fund	2008 Year End	2009 Adopted Budget	2009 Modified Budget	2010 Budget	09-10 Change
PUBLIC WORKS	General	73.05	71.75	71.75	68.25	(3.50)
PUBLIC WORKS	Transportation	64.85	64.85	64.85	64.85	-
PUBLIC WORKS	Central Fleet Maintenance	17.00	17.00	17.00	16.00	(1.00)
PUBLIC WORKS	Vehicle Replacement Fund	-	-	-	-	-
AIRPORT	Airport Development	3.00	3.00	3.00	3.00	-
TOTAL REGULAR POSITIONS		157.90	156.60	156.60	152.10	(4.50)
TOTAL EXTRA HELP		3.79	4.28	4.28	4.56	0.28
TOTAL OVERTIME		10.95	3.96	3.96	4.18	0.22
TOTAL BUDGETED POSITIONS		172.64	164.84	164.84	160.84	(4.00)

2010 BUDGET ACTIONS

General Fund

Abolish 2.00 FTE Building Service Worker I
 Abolish 1.00 FTE Building Service Worker I (unfunded in 2009)
 Unfund 1.00 FTE Building Service Worker II
 Unfund 0.50 FTE Clerk Typist II
 Reclassify 1.00 FTE Building Service Worker II to 1.00 FTE Maintenance Mechanic I
 Decrease 0.18 FTE Extra Help for Summer Student Interns
 Decrease Overtime 0.01 FTE across programs

Transportation Fund

Transfer 1.00 FTE Patrol Worker to State Highway Operations
 Increase Overtime 0.22 FTE

Central Fleet Maintenance

Unfund 1.00 Parts Runner
 Increase Overtime 0.01 FTE
 Increase Extra Help 0.45 FTE

2009 CURRENT YEAR ACTIONS

None

2009 BUDGET ACTIONS:

General Fund

Unfund 1.00 FTE Building Service Worker I
 Abolish 1.00 FTE Building Service Worker I (unfunded in 2008)
 Abolish 1.00 FTE Maintenance Mechanic II and Create 1.00 FTE Maintenance Mechanic III
 Decrease 0.30 FTE Senior Civil Engineer from 0.90 FTE to 0.60 FTE
 Decrease Overtime 0.32 FTE across programs

Transportation Fund

Transfer 2.00 FTE Patrol Workers to State Highway Operations
 Increase Overtime 0.46 FTE

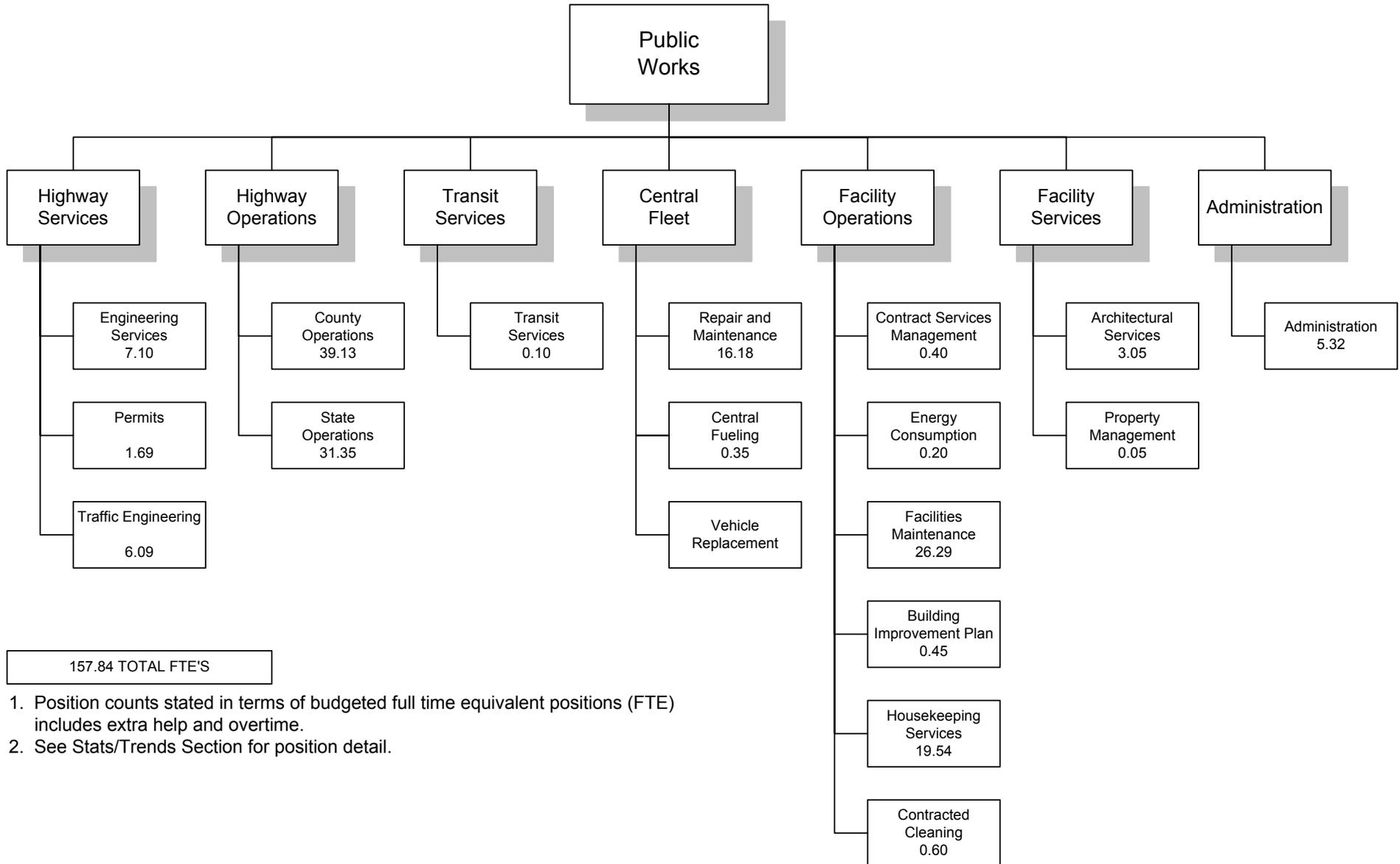
For additional detail see the Budgeted Position Summary included within the Stats and Trends Section of the Budget Book.

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Public Works

PUBLIC WORKS

FUNCTION / PROGRAM CHART



1. Position counts stated in terms of budgeted full time equivalent positions (FTE) includes extra help and overtime.
2. See Stats/Trends Section for position detail.

All Funds

Public Works

Statement of
Purpose/Summary

Statement of Purpose

The Waukesha County Department of Public Works strives to provide quality infrastructure and services that meet or exceed our customers' expectations.

Financial Summary	2008 Actual	2009		2010 Budget (c)	Change From 2009 Adopted Budget	
		Adopted Budget (a)	Estimate (b)		\$	%
Public Works-General Fund						
Revenues (d)	\$2,453,233	\$2,054,406	\$2,269,039	\$1,880,009	(\$174,397)	-8.5%
County Tax Levy (c)	\$8,419,897	\$8,677,379	\$8,677,379	\$8,597,799	(\$79,580)	-0.9%
Expenditures	\$10,336,996	\$10,731,785	\$10,799,860	\$10,477,808	(\$253,977)	-2.4%
Rev. Over (Under) Exp.	\$536,134	-	\$146,558	-	-	NA
Transportation Fund						
Revenues	\$11,229,942	\$9,629,501	\$10,068,377	\$10,301,465	\$671,964	7.0%
County Tax Levy (c)	\$1,072,899	\$1,141,046	\$1,141,046	\$1,546,175	\$405,129	35.5%
Expenditures	\$12,694,977	\$10,770,547	\$11,243,067	\$11,847,640	\$1,077,093	10.0%
Rev. Over (Under) Exp.	(\$392,136)	-	(\$33,644)	-	-	NA
Central Fleet						
Revenues (d)	\$3,875,598	\$3,530,350	\$3,165,439	\$3,585,011	\$54,661	1.5%
County Tax Levy (a)	\$0	\$0	\$0	\$0	\$0	NA
Expenditures	\$3,772,630	\$3,526,732	\$3,169,861	\$3,554,999	\$28,267	0.8%
Operating Inc./(Loss) (e)	\$102,968	\$3,618	(\$4,422)	\$30,012	\$26,394	NA
Vehicle Replacement						
Revenues (d)	\$2,187,981	\$2,440,099	\$2,606,778	\$2,604,619	\$164,520	6.7%
County Tax Levy (a)	\$0	\$0	\$0	\$0	\$0	NA
Expenditures	\$2,142,828	\$2,440,099	\$2,440,099	\$2,473,189	\$33,090	1.4%
Operating Inc./(Loss)	\$45,153	-	\$166,679	131,430	\$131,430	NA
Total All Funds						
Revenues (d)	\$19,746,754	\$17,654,356	\$18,109,633	\$18,371,104	\$716,748	4.1%
County Tax Levy	\$9,492,796	\$9,818,425	\$9,818,425	\$10,143,974	\$325,549	3.3%
Expenditures	\$28,947,431	\$27,469,163	\$27,652,887	\$28,353,636	\$884,473	3.2%
Rev. Over (Under) Exp.	\$143,998	-	\$112,914	-	-	NA
Operating Inc./(Loss) (e)	\$148,121	\$3,618	\$162,257	\$161,442	\$157,824	NA
Position Summary (FTE)						
Regular Positions	154.90	153.60	153.60	149.10	(4.50)	
Extra Help	3.79	4.28	4.11	4.56	0.28	
Overtime	10.95	3.96	10.93	4.18	0.22	
Total	169.64	161.84	168.64	157.84	(4.00)	

a) Tax Levy amount is not determined by expenditures less revenues.

b) The 2009 Estimate includes 2008 carryovers and open encumbrances which modified the budget after it was adopted.

c) Tax levy of \$30,276 is being shifted from the End User Technology Fund to cover the phasing in of full cost allocations for the new charging method to better reflect technology resources being used by departments, as recommended by Internal Audit for expenditure increases above 3%.

d) Includes Central Fleet Fund Balance appropriations of \$113,087 in 2009 and \$101,083 in 2010; Transportation Fund Balance of \$135,000 in 2009 and \$131,000 in 2010; General Fund Balance \$260,000 in 2009 and \$158,000 in 2010; Vehicle Replacement Fund Balance of \$110,650 in 2009.

e) Total expenditures and net operating income excludes capitalized fixed asset purchases and debt service principal repayment of Proprietary Funds to conform to financial accounting standards. Fixed Asset purchases will be made out of operating revenues, and are included in the department's fixed asset request.

Major Departmental Strategic Outcomes and Objectives for 2010**County-Wide Key Strategic Outcome: An environmentally responsible county**

Objective 1: Study and select appropriate sites for the creation of low or zero maintenance horticultural plantings in place of grassy areas. If appropriate, began installing selected plantings in 2009 and will continue into 2010.

Key Outcome Indicator: Reduce the cost to maintain medians by 10% each year.

Performance Measurement	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Change
Annual cost to maintain 1 acre of median	\$2,200	\$2,200	\$2,200	\$2,000	(\$200)

Selected approximately 800 foot section of CTH O (Moreland Rd) just north of CTH I (Beloit Rd) to remove existing grass and plant wildflower mix. This takes 2 to 3 seasons to establish. In 2010, 2 to 3 more areas will be selected and converted.

Objective 2: Reduce per-application salt usage by 20% while maintaining safe winter roadways by adopting pre-wetting strategies. Evaluate the performance of the State pre-wetting systems used in the 2008 – 2009 winter season.

Key Outcome Indicator: Reduce annual salt usage by 10% or greater, assuming full fleet is equipped.

Performance Measurement	07/08 Season Actual	08/09 Seasonal Actual	09/10 Seasonal Estimate	10/11 Seasonal Estimate
Tons of salt used seasonally on County roads	22,612	18,469	16,300	15,950

Reduced per lane application rates from 600 to 800 pounds per lane mile to 300 to 400 pounds per lane mile on all state and county sections with pre-wet equipment. 72% of the equipment will be pre-wet equipped by the 2009 – 2010 season.

Objective 3: Select intersections to be studied for roundabouts versus signals. Where appropriate, include construction of specified roundabouts in the 2010 capital projects plan.

Key Outcome Indicator: Reduce energy costs and create a delay that is 10 seconds less than a signalized intersection.

Performance Measurement	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Change
Avg delay (seconds) at signalized intersection	N/A	18	18	18	0
Avg delay (seconds) at roundabout	N/A	12	12	12	0

Objective 4: Explore use of alternative fuels to reduce use of hydrocarbon fuels. Began evaluating the purchase of clean diesel trucks in 2009 and investigate the cost and availability of heavy trucks with bio-fuel or hybrid capabilities.

Key Outcome Indicator: Reduce use of hydrocarbon fuels by 5%.

Performance Measurement	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Change
# of 'clean diesel' trucks/hybrid vehicles purchased	0	2	0	2	0
Gallons of non-hydrocarbon fuel purchased	0	0	0	0	0

Objective 5: Study the principles of 'sustainability' energy and 'green' building design concepts, with a goal of implementing these principals in the design of the new Health and Human Services Center in 2010. Partner with Parks and Land Use staff to achieve this objective.

Key Objective Indicator: Provide a measurable rate of return of 15% to 20% in operational energy savings in the new Health and Human Services Center when completed in 2014.

County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services

Objective 6: Work with the Information Technology Division to design an on-line poll to efficiently and accurately measure the customer satisfaction ratings of maintenance of buildings. (Facilities Maintenance & Services, Housekeeping Services)

Key Outcome Indicator: Conduct customer satisfaction surveys and maintain a customer satisfaction benchmark level.

County-Wide Key Strategic Outcome: A safe county

Objective 7: Maintain a sufficiency index of 80.0 for county bridges and a pavement condition index of 70.0 for County highway pavement. Reduce number of bridges labeled as "structurally deficient" to a level of 0 by 2015.

Key Outcome Indicator: Bridge sufficiency index and pavement condition index.

Performance Measure	2008 Actual	2009 Target	2009 Estimate	2010 Target
Bridge Conditions				
Sufficiency Index Benchmark:	80.0	80.0	80.0	80.0
Sufficiency Index: Actuals	86.8	86.0	86.4	86.0
Structurally Deficient Bridges	7	6	7	5
Pavement Condition Index				
PCI—Benchmark	70.0	70.0	70.0	70.0
PCI—Actual				
Asphalt—primary	76.0	74.0	71.0	71.0
Asphalt—secondary	75.0	73.0	74.0	72.0
Asphalt—tertiary	74.0	72.0	70.0	72.0
PCI -- Concrete	55.0	48.0	54.0	53.0

Objective 8: Improve the efficiency of the current, highway-system asset databases by combining into a single database. This will allow for future growth of the system, better workflow replication and the ability to query data across divisions and groups. Full implementation of the system is planned for the end of 2010.

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Objective 9: Maintain or reduce the per square foot costs in county buildings by comparing current usage with previous year's usage. (Facilities Maintenance and Services)

Key Outcome Indicator: Annual square foot program costs across all major County buildings.

Performance Measure	2008 Actual	2009 Target	2009 Estimate	2010 Target
Utility Consumption per rentable square foot				
Therm usage per sq ft.	0.97	0.88	0.97	0.95
Kilowatt-hour per sq.ft.	17.80	20.00	17.00	17.00
Maintenance & Housekeeping costs per square foot				
Maintenance costs per sq ft.	\$1.58	\$1.98	\$1.80	\$1.80
Housekeeping costs per sq. ft.	\$2.75	\$2.78	\$2.75	\$2.75

County-Wide Key Strategic Outcome: An economically vibrant county

Objective 10: Develop a pilot program that will provide transit options where traditional bus service is not cost effective. As of June 2009, the department has met with the city of New Berlin area employers to explore the feasibility of a van pool alternative transit service; have applied for stimulus funding to purchase vans; and have developed costs to implement program.

By the end of third quarter 2009, implement a van pool program in the New Berlin Westridge Business Park.

By the end of fourth quarter 2009, evaluate service and make changes as needed.

Based on outcome of evaluation, expand program to other businesses.

Key Outcome Indicator: Total Westridge service area ridership.

Objective 11: Work with Parks and Land Use to determine impact of Wisconsin's Administrative rule to regulate fuel storage tanks, known as COMM10. Fuel Regulation changes on Waukesha County fuel infrastructure to include budget strategy, station improvements and procedural changes.

Objective 12: The Departments of Public Works, and Parks and Land Use will develop a Mutual Aid Agreement to cooperatively share public works and parks equipment among co-signatory municipalities and use of employees to the extent possible in order to enhance disaster preparedness and response in the County. Completion estimated to be end of second quarter 2010.

Objective 13: The Departments of Public Works, and Parks and Land Use will analyze snow removal and mowing equipment to maximize operational hours and efficient use of equipment and employees, share scheduling of lower use equipment as well as seek opportunities to reduce the size of snow removal equipment for typical storms and share equipment for larger, infrequent storms. Completion estimated to be end of third quarter 2010.

Objective 14: The Parks and Land Use-Parks Division and Department of Public Works -Engineering Division will work with the SEWRPC and local municipalities to refine the proposed on and off-street bicycle plan for Waukesha County in order to create a shared plan for the development of bikeways in the County. Completion estimated to be end of third quarter 2010.

Objective 15: The Departments of Parks and Land Use and Public Works will coordinate the implementation of the priority projects identified in the Energy Efficiency and Conservation Block Grant to reduce energy use 20 – 60 % with return on investments under 6 years.

Objective 16: The Departments of Public Works, and Parks and Land Use will analyze the County fuel tank plan to develop a replacement plan and evaluate opportunities to consolidate tanks with other County or other municipal fuel centers in order to reduce the liabilities and cost associated with fuel centers.

Objective 17: The Departments of Public Works and Parks and Land Use will create a multi-disciplinary team of staff to oversee the design and construction of larger county buildings in order to increase energy efficiency, reduce environmental impact and reduce on-going operational and maintenance cost.

Objective 18: The Department of Administration – Accounting / Payroll Divisions will coordinate with the Departments of Public Works and Parks and Land Use to analyze the various time reporting systems in the Departments and evaluate automated systems used with current processes and integrate reporting associated with projects, grants and work order systems in order to significantly reduce staff time associated with reporting.

Objective 19: Through a Select Committee, with representatives from the County Board and administrative staff, re-evaluate and make recommendations regarding the current organizational structure of the Airport.



Fund Purpose

Through planning, design, construction and maintenance, preserve and extend the useful life of the County's facilities and road infrastructure. Provide a safe and efficient work environment within the County facilities. Provide managerial, fiscal, technical and clerical support to the capital planning and implementation process in conjunction with an overall approach to addressing County infrastructure issues.

Financial Summary	2008 Actual	2009 Adopted Budget	2009 Estimate (a)	2010 Budget (b)	Change From 2009 Adopted Budget	
					\$	%
Revenues						
General Government	\$1,029,008	\$1,060,580	\$1,019,099	\$1,029,357	(\$31,223)	-2.9%
Fine/Licenses	\$128,140	\$140,000	\$130,000	\$130,000	(\$10,000)	-7.1%
Charges for Services	\$94,813	\$79,417	\$77,130	\$73,657	(\$5,760)	-7.3%
Interdepartmental	\$481,141	\$497,909	\$485,793	\$470,495	(\$27,414)	-5.5%
Other Revenue	\$21,809	\$16,500	\$17,760	\$18,500	\$2,000	12.1%
					-	
Appr. Fund Balance (c)	\$698,322	\$260,000	\$539,257	\$158,000	(\$102,000)	39.2%
County Tax Levy (a)	\$8,419,897	\$8,677,379	\$8,677,379	\$8,597,799	(\$79,580)	-0.9%
Total Revenue Sources	\$10,873,130	\$10,731,785	\$10,946,418	\$10,477,808	(\$253,977)	-2.4%
Expenditures						
Personnel Costs	\$4,756,371	\$5,081,621	\$5,006,010	\$4,934,376	(\$147,245)	-2.9%
Operating Expenses	\$5,021,430	\$5,069,363	\$5,213,027	\$4,826,744	(\$242,619)	-4.8%
Interdept. Charges	\$304,327	\$336,801	\$336,823	\$396,688	\$59,887	17.8%
Fixed Assets	\$254,868	\$244,000	\$244,000	\$320,000	\$76,000	31.1%
Total Expenditures	\$10,336,996	\$10,731,785	\$10,799,860	\$10,477,808	(\$253,977)	-2.4%
Rev. Over (Under) Exp.	\$536,134	-	\$146,558	-	-	N/A

Position Summary (FTE)

Regular Positions	73.05	71.75	71.75	68.25	(3.50)
Extra Help	2.15	2.15	1.98	1.98	(0.17)
Overtime	0.52	0.51	0.50	0.50	(0.01)
Total	75.72	74.41	74.23	70.73	(3.68)

(a) The 2009 estimate includes 2008 carryovers and open encumbrances which modified the budget after it was adopted.

(b) Tax levy of \$30,276 is being shifted from the End User Technology Fund to cover the phasing in of full cost allocations for the new charging method to better reflect technology resources being used by departments, as recommended by Internal Audit for expenditure increases above 3%.

(c) Includes General Fund Balance of \$300,000 in 2008 for Building Maintenance Plan, \$260,000 in 2009 including \$250,000 for Building Maintenance Plan and \$10,000 for possible rental property demolitions and repairs, and \$158,000 in 2010 including \$150,000 for Building Maintenance Plan and \$8,000 for possible rental property demolitions and repairs.

Architectural Services/ Property Management

County-Wide Key Strategic Outcome: A well-planned county

Program Description

It is this division's responsibility to coordinate all building related capital projects in the five-year capital plan. This coordination consists of following County Project Control Methodology to present, implement, design, construct and administer all new and renovated or remodeled capital projects. Measurements of successful projects are realized in both fiscal management and timely completion of each project. Also, this division manages rental properties by coordinating with and supervising a real estate firm in the collection of revenues and repair of residential properties, which the County owns. This division also administers the disposal or sale of properties when necessary. In addition, this division is responsible for management of non-rental properties the county acquires through land acquisitions, tax foreclosures, etc. Management can include securing properties, demolition of sites, or sale of sites as well as preparation and execution of leased space within County office buildings.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	3.07	3.07	3.07	3.05	-0.02
Charges for Services	\$40,209	\$32,580	\$30,300	\$26,266	(\$6,314)
Appr. Fund Balance	\$2,500	\$10,000	\$23,500	\$8,000	(\$2,000)
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$300,370	\$293,983	\$293,983	\$300,055	\$6,072
Total Revenues:	\$343,079	\$336,563	\$347,783	\$334,321	(\$2,242)
Personnel Costs	\$300,004	\$312,793	\$313,018	\$313,525	\$732
Operating Expenses	\$12,259	\$22,700	\$31,750	\$19,750	(\$2,950)
Interdept. Charges	\$962	\$1,070	\$995	\$1,046	(\$24)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures:	\$313,225	\$336,563	\$345,763	\$334,321	-\$2,242
Rev. Over (Under) Exp.	\$29,854	-	\$2,020	-	-



Program Highlights

This budget assumes the County will maintain and collect rental revenue from four rental properties in 2010. The County has a contract with a property management company to oversee the management of these properties. This company retains 6% of the rent collected. Rental rates are projected to increase approximately 2% from 2009 rates. Fund Balance is used to fund maintenance, repair and/or demolition of County properties that do not generate rental revenue. Staffing levels in this program area remain consistent with 2009 levels. Operating expenses are used to provide administrative support to the capital projects and to provide building project services to the other County departments. Expenses include funds for small architectural design services, the cost of printing project plans, and the cost of professional staff development. Operating expenses also include the cost of property maintenance repairs.

Current and Proposed Architectural Services Capital Projects

Project #	Project Name	Expected Completion Year	Total Project Cost	Est. % Complete End of 09	Est. Operating Impact
200326	Courts Project Secured Corridor	2010	\$2,000,000	15%	TBD
200616	Medical Examiner Expansion	2010	\$1,096,000	80%	TBD
200617	Radio Services Bldg Remodel	2011	\$984,000	20%	TBD
200913	Highway Water line Loop	2011	\$260,000	15%	TBD
200914	Courthouse Future Study	2012	\$250,000	0%	TBD
200808	Communications Center Expansion	2014	\$1,510,000	0%	TBD
200615	HHS Office Building	2016	\$36,680,000	0%	TBD

Building Improvement Plan

County-Wide Key Strategic Outcome: A well-planned county

Program Description

Review building structure, mechanical systems and other needs on a regular basis to ensure they are still of good quality and functioning in the most effective manner. Plan for long-term maintenance, repair and replacement and develop a five-year funding plan.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	0.45	0.45	0.45	0.45	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$586,305	\$250,000	\$468,540	\$150,000	(\$100,000)
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$756,744	\$757,094	\$757,094	\$752,789	(\$4,305)
Total Revenues	\$1,343,049	\$1,007,094	\$1,225,634	\$902,789	(\$104,305)
Personnel Costs	\$42,147	\$45,094	\$41,205	\$42,789	(\$2,305)
Operating Expenses	\$798,341	\$718,000	\$934,775	\$540,000	(\$178,000)
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$225,961	\$244,000	\$244,000	\$320,000	\$76,000
Total Expenditures	\$1,066,449	\$1,007,094	\$1,219,980	\$902,789	(\$104,305)
Rev. Over (Under) Exp.	\$276,600	-	\$5,654	-	-



Program Highlights

Fund Balance revenues of \$150,000 are proposed in 2010 to offset the costs of on-going painting, roofing and carpeting projects. The use of Fund Balance is expected to end in the 2011 budget. Staffing levels for this program continue at the same levels as 2009. Projects in the plan are either identified by the Public Works staff as necessary improvements to buildings; are requested by other County employees as improvements to their work areas; or have been identified by staff during a condition analysis. The projects in the plan can be identified as fixed assets or expensed as determined by accounting rules. In 2010, this results in a reduction in operating expenses of \$178,000, offset with an increase in fixed assets. The overall reduction in plan assumes the Health and Human Services Center, the Courthouse and Northview are in "maintenance only" mode with limited renovation/replacement of buildings identified in the Capital Plan. This means that the mechanical systems will be repaired when broken, however they will not be upgraded or replaced as a preventative measure in the building improvement plan.

 Building Improvement Plan (cont.)

Type	2010 Budget	2011 Plan	2012 Plan	2013 Plan	2014 Plan
Roof	\$130,000	\$105,000	\$105,000	\$245,000	\$185,000
HVAC	\$325,000	\$288,000	\$214,000	\$203,000	\$285,000
Plumbing	\$0	\$22,000	\$26,000	\$22,000	\$0
Security	\$35,000	\$35,000	\$30,000	\$30,000	\$30,000
Electric	\$0	\$50,000	\$75,000	\$0	\$0
Tuckpoint/Seal	\$140,000	\$100,000	\$100,000	\$50,000	\$50,000
Asbestos	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Window/Door	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Furniture	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Carpet/Tile	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Paint/Wall Cover	\$95,000	\$75,000	\$75,000	\$75,000	\$75,000
Total	\$850,000	\$800,000	\$750,000	\$750,000	\$750,000
Use of Fund Balance*	\$150,000	\$0	\$0	\$0	\$0

*Designated for future use to replace interior treatments (e.g. carpeting, painting, roofing) and small projects (building systems, HVAC) to facilitate a stable maintenance plan.

Building	2010 Budget	2011 Plan	2012 Plan	2013 Plan	2014 Plan
Admin Center	\$153,000	\$55,000	\$15,000	\$177,000	\$15,000
County Jail	\$70,000	\$0	\$0	\$0	\$0
Courthouse	\$140,000	\$75,000	\$25,000	\$115,000	\$25,000
Human Services	\$15,000	\$0	\$0	\$0	\$0
Highway	\$100,000	\$143,000	\$89,000	\$0	\$80,000
Juvenile Center	\$10,000	\$5,000	\$0	\$0	\$90,000
Law Enforcement	\$60,000	\$0	\$20,000	\$0	\$0
Mental Health	\$17,000	\$7,000	\$0	\$0	\$0
Northview	\$0	\$0	\$0	\$0	\$0
Other	\$220,000	\$450,000	\$536,000	\$443,000	\$525,000
UW-Waukesha	\$65,000	\$65,000	\$65,000	\$15,000	\$15,000
Grand Total	\$850,000	\$800,000	\$750,000	\$750,000	\$750,000

Energy Consumption

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Review of utility bills to monitor energy consumption. Identify possible equipment inefficiencies so repairs can be performed to eliminate energy waste, and identify specifications in new equipment to ensure future energy efficiencies.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	0.20	0.20	0.20	0.20	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$52,928	\$46,837	\$46,830	\$47,391	\$554
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$7	\$0	\$0	\$0	\$0
County Tax Levy	\$2,264,612	\$2,323,955	\$2,323,955	\$2,267,954	(\$56,001)
Total Revenues	\$2,317,547	\$2,370,792	\$2,370,785	\$2,315,345	(\$55,447)
Personnel Costs	\$21,518	\$22,692	\$21,910	\$22,245	(\$447)
Operating Expenses	\$2,170,031	\$2,348,100	\$2,298,300	\$2,293,100	(\$55,000)
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$2,191,549	\$2,370,792	\$2,320,210	\$2,315,345	(\$55,447)
Rev. Over (Under) Exp.	\$125,998	-	\$50,575	-	-



Program Highlights

Staffing levels for this program continue at the same levels as 2009. Utility expenses, particularly electricity and water, are anticipated to decrease \$55,000 from the 2009 budget base as a result of energy investments made by the County. Due to the volatile nature of the utility market, costs can often be difficult to predict. The department continues to maintain and improve the buildings' infrastructure to provide for the most efficient heating and cooling systems. As systems are updated, utility usage is monitored and budgets are adjusted accordingly.

Activity

Utility Source

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Electricity (Kilowatt-Hrs)	15,811,506	16,094,407	15,800,000	15,700,000	(394,407)
Natural Gas (Therms)	765,199	681,639	700,000	681,639	0
Water/Sewer (Gallons)	31,402,000	37,143,243	32,000,000	32,000,000	(5,143,243)



 Energy Consumption (cont.)

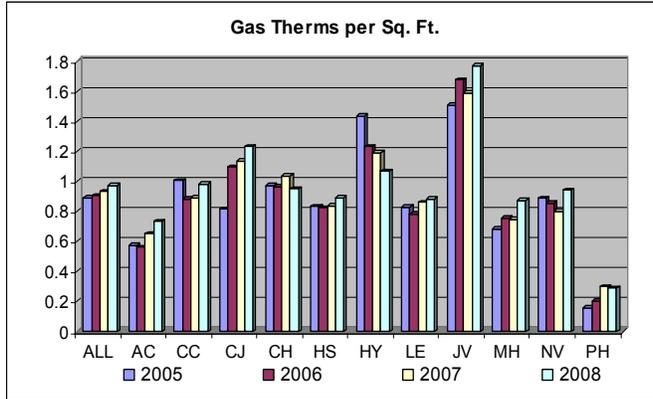
In order to evaluate utility performance the Department will track and monitor utility usage by building on a square foot basis. This allows the Department to use the lowest common denominator cost/square foot as a benchmark. The graphs below give a quick comparison of utility usage by building. There can be numerous reasons why building utility performance varies or is higher than average, but the important thing is to investigate why and implement physical or operational changes if needed. Examples of factors that impact utility usage include 24-hour operations, support of full time populations, inefficient equipment or operational procedures.

	2008 Annual units per rentable square foot	Gas - Therms	Electricity - KWH	Water- M Gallons
ALL	All Buildings	0.97	17.8	32.61
AC	Administration Center	0.73	18.54	19.81
CC	Communications Center	0.98	58.61	35.05
CJ	County Jail	1.23	19.7	51.22
CH	Courthouse	0.95	27.82	17.18
HS	Health & Human Services Center	0.89	8.57	9.92
HY	Highway Buildings	1.07	11.46	0
LE	Law Enforcement Center	0.88	20.74	98.65
JV	Juvenile Center	0.77	22.66	20.96
MH	Mental Health Center	0.88	19.23	18.19
NV	Northview	0.94	11.79	29.58
PH	Public Health Center	0.28	17.05	12.64

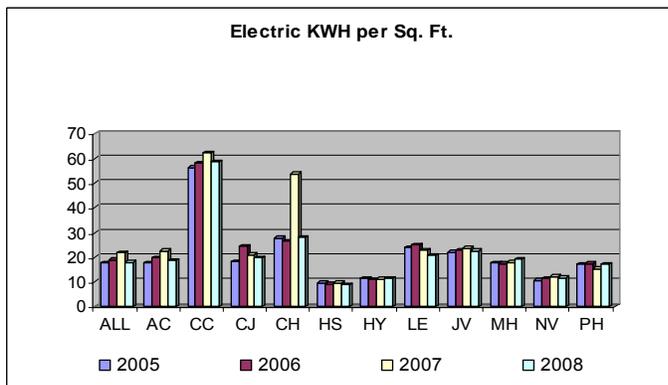
Note: The Highway facility data is still in the process of being compiled.

Energy Consumption (cont.)

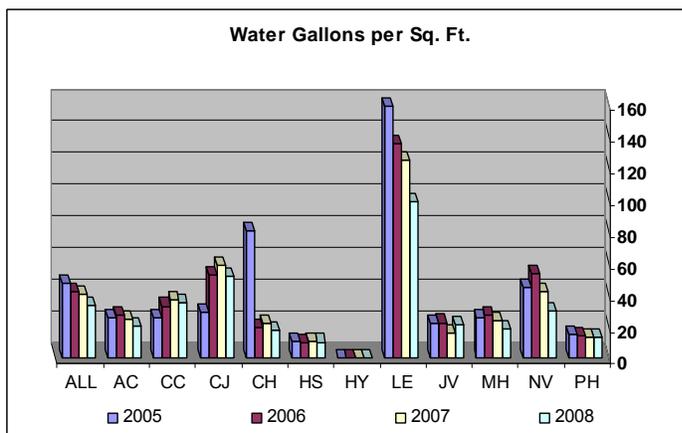
Energy Usage by Building



This chart indicates the therms of gas used by building per rentable square foot. Overall gas consumption was up slightly from 0.93 to 0.97 Therms per RSF (Rentable Square Foot) in 2008. Most buildings had an increase that can be attributed to the colder weather during the 2008 calendar year. The most significant increase was at the Juvenile Center. New boilers are scheduled to be installed in this facility in 2011. The highway facilities have seen a steady decrease. This is attributed to a combination of new equipment and operational awareness of the highway staff.



The electrical usage chart indicates the Kilowatt hours of electricity usage per rentable square foot. Electrical consumption overall was down slightly in 2008. There have been a number of energy reduction measures completed in the past year. New boilers at the Courthouse and energy efficient lighting at the Highway substations. The results of those upgrades should be more apparent in the 2009 benchmarks.



The water usage chart indicates the gallons of water usage per rentable square foot. Water consumption was down again in 2008. Most facilities experienced a slight decrease in usage. The most significant decrease was at the Law Enforcement center where we have eliminated seven water cooled condenser units. Overall water consumption has been reduced from 47.13 to 32.61 gallons per square foot. A county wide reduction of approximately 30%.

Contracted Services Management

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Schedule and monitor contracted services on elevators, fire alarm systems, sprinkler systems, security services, waste disposal services, and high technology equipment maintenance including security cameras and security doors at the Justice Center. Identify new areas where service contracts would be cost beneficial.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	0.40	0.40	0.40	0.40	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$900	\$0	\$9,717	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$481,510	\$452,263	\$452,263	\$398,255	(\$54,008)
Total Revenues	\$482,410	\$452,263	\$461,980	\$398,255	(\$54,008)
Personnel Costs	\$43,034	\$45,383	\$43,818	\$44,488	(\$895)
Operating Expenses	\$187,062	\$290,500	\$206,500	\$217,000	(\$73,500)
Interdept. Charges	\$120,575	\$116,380	\$120,305	\$136,767	\$20,387
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$350,671	\$452,263	\$370,623	\$398,255	(\$54,008)
Rev. Over (Under) Exp.	\$131,739	-	\$91,357	-	-



Program Highlights

Staffing levels for this program continues at the same levels as 2009. Staff is responsible for the administration of contracts required for the operations of the building systems. Staff continues to work closely with the Purchasing Division to determine the most effective and economical level of contracted service for the buildings, resulting in some decreased costs for maintenance service contracts. A decision was made to contract with Central Fleet for the maintenance of the campus generators. This change has reduced the overall costs of generator maintenance and has provided a more efficient service level. This cost is budgeted in interdepartmental charges and explains part of the increase in this area. Maintenance contracts, budgeted in operating expenses, include: controlled access maintenance; elevator service; chiller and boiler maintenance; and sprinkler/fire alarm testing. Interdepartmental charges include budgeted insurance charges of about \$106,300 and security services for public entrance budgeted at \$25,500.

Facilities Maintenance & Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

The Facility Maintenance & Services division provides a variety of services to customers. The primary function is to extend the useful life of the facilities by providing preventative maintenance and repair services for our building infrastructure and equipment. This includes maintaining interior aesthetics, painting, carpeting, etc. This also includes the management of maintenance related capital projects.

The secondary function is to provide support services to the various county programs. Examples include room set ups, moving furniture, or any other request from a program manager that is necessitated by a program requirement and not a building requirement.

This program area is the main contact with departmental customers for all building maintenance needs.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	27.14	26.99	26.99	26.29	(0.70)
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$365,741	\$376,609	\$376,917	\$360,076	(\$16,533)
Appr. Fund Balance	\$78,684	\$0	\$22,556	\$0	\$0
Other Revenue	\$230	\$0	\$0	\$0	\$0
County Tax Levy	\$2,032,661	\$2,146,877	\$2,146,877	\$2,187,691	\$40,814
Total Revenues	\$2,477,316	\$2,523,486	\$2,546,350	\$2,547,767	\$24,281
Personnel Costs	\$1,672,025	\$1,777,165	\$1,737,272	\$1,740,387	(\$36,778)
Operating Expenses	\$914,664	\$699,936	\$771,576	\$749,515	\$49,579
Interdept. Charges	\$54,113	\$46,385	\$44,067	\$57,865	\$11,480
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$2,640,802	\$2,523,486	\$2,552,915	\$2,547,767	\$24,281
Rev. Over (Under) Exp.	(\$163,486)	-	(\$6,565)	-	-



Program Highlights

Revenues in this program area are received from other county departments for maintenance services provided to their department. These revenues are from enterprise funds or other special revenue funds that receive outside revenue sources for their expenses.

Staffing levels for this program are decreasing from the 2009 base due to a shift of 0.70 FTE Building Service Worker II position from the Maintenance program budget back to the Housekeeping program budget. This program area still includes 1.00 FTE Building Service Worker II, however the position will be reclassified to a Maintenance Mechanic I position to better reflect the level of service the position provides. Extra Help, at a level of 0.23 FTE, continues to be budgeted for a student intern to assist with integrating building design files with the Facilities Management software. Operating expenses reflect historical use of materials and supplies required to maintain the exterior and interior County buildings, including wall coverings, flooring, and roofing. Also included are materials for the heating, cooling, plumbing and electrical systems in all the buildings. Expenses are increasing due to increased costs of materials. Interdepartmental charges include the cost of vehicle repair, usage and replacement, insurances, telephone and copier replacement charges.

Facilities Maintenance & Services (cont.)

Current & Proposed Facilities Maintenance Capital Projects

Project #	Project Name	Expected Completion Year	Total Project Cost	Est. % Complete End of 09	Est. Operating Impact
200805	Energy Conservation	2009	\$600,000	100%	Reduced
200806	Law Enforcement Center HVAC	2009	\$310,000	100%	Reduced
201001	DA Office Renovation	2010	\$580,000	0%	TBD
200918	Energy Block Grant	2010	\$1,651,900	0%	Reduced
200706	Juvenile Center Boilers	2011	\$220,000	0%	Reduced
200708	Northview Upgrades	2011	\$2,360,000	5%	TBD
200902	UWW Boiler, Chiller & Controls Rplmnt	2014	\$3,090,000	0%	Reduced

Housekeeping Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Internal Housekeeping staff is responsible for maintaining a clean working environment in portions or all areas of the Courthouse, Communications Center, a portion of the Human Services Center, Northview, Law Enforcement Center, and the new County Jail. The housekeeping staff follows a planned schedule of cleaning, but also responds to individual requests for specific areas of need. Housekeeping services also include the supervision, monitoring and management of housekeeping service contracts for Administration Center, Mental Health Center, Juvenile Center, a portion of the Human Services Center, Highway Operations Center and four substations and the Public Health Center.

In-House Services

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	22.98	22.02	22.02	19.54	(2.48)
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$626	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$1,238,206	\$1,238,468	\$1,238,468	\$1,120,712	(\$117,756)
Total Revenues	\$1,238,832	\$1,238,468	\$1,238,468	\$1,120,712	(\$117,756)
Personnel Costs	\$1,067,530	\$1,145,668	\$1,148,237	\$1,043,212	(\$102,456)
Operating Expenses	\$70,059	\$92,700	\$78,000	\$77,500	(\$15,200)
Interdept. Charges	\$0	\$100	\$0	\$0	(\$100)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,137,589	\$1,238,468	\$1,226,237	\$1,120,712	(\$117,756)
Rev. Over (Under) Exp.	\$101,243	-	\$12,231	-	-

Housekeeping Services (cont.)
Contract Cleaning

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	0.40	0.40	0.40	0.60	0.20
General Government	\$0	\$0	\$0	\$0	\$0
Fines/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$115,400	\$121,300	\$108,876	\$110,419	(\$10,881)
Appr. Fund Balance	\$0	\$0	\$576	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$313,201	\$360,671	\$360,671	\$392,528	\$31,857
Total Revenues	\$428,601	\$481,971	\$470,123	\$502,947	\$20,976
Personnel Costs	\$26,076	\$27,944	\$27,539	\$43,318	\$15,374
Operating Expenses	\$437,199	\$454,027	\$449,826	\$459,629	\$5,602
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$463,275	\$481,971	\$477,365	\$502,947	\$20,976
Rev. Over (Under) Exp.	(\$34,674)	-	(\$7,242)	-	-



Program Highlights

Revenues in this program reflect recovery of Mental Health Center costs through the Mental Health Center budget.

Two Building Service Worker I and one Building Service Worker II positions are being unfunded in 2010. The savings from these unfunded positions of \$160,235 is offset, with a minimal budgeted contract increase of \$5,000 due to savings from rebuilding contracts at the end of 2008. 0.70 FTE Building Service Worker II position is being shifted back to Housekeeping Program. 0.20 FTE Housekeeping Supervisor is being shifted from in-house cleaning to contracted cleaning. Overtime is also being reduced. Housekeeping supervisory staff is the primary point of contact for communication from other county personnel for all housekeeping concerns. Contracted cleaning services, budgeted at \$435,600, are used to clean the Mental Health Center, the Public Health Center, a portion of the Juvenile Center, a portion of the Human Services Center, the Administration Center and the Highway Operations building and substations. The Human Services Center housekeeping contract is a new contract in 2009.



Buildings Cleaned within this budget

Activity	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Buildings Cleaned Daily					
In-house staff	6	6	5.8	5.8	(0.2)
Contracted staff	9	9	9.2	9.2	0.2
Floor Area Cleaned Daily (sq. ft)					
In-house staff	303,143	303,143	292,759	292,759	(10,384)
Contracted staff	248,830	248,830	259,214	259,214	10,384
Total Square Foot	551,973	551,973	551,973	551,973	0
Cost per Sq. Ft.					
In-house staff	\$3.41	\$3.50	\$3.40	\$3.40	(\$0.10)
Contracted staff	\$2.00	\$1.90	\$2.00	\$2.06	\$0.16

Internal staff services Courthouse, a portion of the HHS Center, Law Enforcement Center, Northview, Communications Center and the New County Jail. Contracted staff services Administration Center, Mental Health Center, Juvenile Center, a portion of the HHS Center, Public Health Center, Highway Operations Center and four highway substations.

Engineering Services

County-Wide Key Strategic Outcome: A well-planned county

Program Description

The Engineering Services Division is the main point of contact for meeting the customers' technical needs and requests concerning major road projects. This division administers the design and construction of county trunk highways and bridges. The work involves planning of capital projects, selecting consultants for design work and construction management or providing "in-house" design services, administering contracts, acquiring right of way, advertising and awarding construction contracts, and administering the construction contracts and activities. In addition, the Engineering Services Division works with the Operations Division in resurfacing of asphalt pavements, replacement of culverts, roadside ditching projects and side bank cutting.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	7.57	7.28	7.28	7.10	(0.18)
General Government	\$496,624	\$516,893	\$496,507	\$501,450	(\$15,443)
Fines/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$522	\$0	\$0
Other Revenue	\$740	\$0	\$760	\$0	\$0
County Tax Levy	\$139,834	\$133,545	\$133,545	\$152,850	\$19,305
Total Revenues	\$637,198	\$650,438	\$631,334	\$654,300	\$3,862
Personnel Costs	\$575,415	\$612,968	\$612,388	\$618,836	\$5,868
Operating Expenses	\$28,894	\$30,400	\$29,900	\$29,400	(\$1,000)
Interdept. Charges	\$5,643	\$7,070	\$6,720	\$6,064	(\$1,006)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$609,952	\$650,438	\$649,008	\$654,300	\$3,862
Rev. Over (Under) Exp.	\$27,246	-	(\$17,674)	-	-



Program Highlights

General Transportation Aids (GTA) are budgeted lower than the 2009 budget. In addition to being budgeted in the Engineering budget; GTA revenues are also budgeted in the County Highway Maintenance budget and the Traffic Control budget.

Staffing levels are remaining consistent with the 2009 levels and include 0.92 FTE of summer student interns. 1.00 FTE co-op students continues to be budgeted. The co-op student program is run through a partnership with Marquette University. Operating expenses include funds for engineering software maintenance, minor survey supplies, and funds for staff professional development. Interdepartmental charges include costs of phone services.

Engineering Services (cont.)

Current and Proposed Capital Projects

Project #	Project Name	Total Project Cost	Total County Cost	Non-County Fed/State Revenues	Estimated Completion Year	2009 Est. % Compl. Yr End	Net Annual Est. Operating Impact
9131	Bridge Aid Program	\$180,000	\$180,000	\$0	Ongoing	N/A	\$0
9817	Culvert Replacement Program	\$100,000	\$100,000	\$0	Ongoing	N/A	\$0
200427	Signal/Safety Improvements	\$1,100,000	\$1,100,000	\$0	Ongoing	N/A	Reduced
200509	Repaving Program	\$2,850,000	\$2,850,000	\$0	Ongoing	N/A	\$0
200008	CTH E, Oconomowoc River Bridge	\$1,165,000	\$947,000	\$218,000	2009	80%	Reduced
200420	CTH SR, Fox River Bridge & Approaches	\$1,934,000	\$643,000	\$1,291,000	2010	100%	Reduced
200823	CTH P, CTH DR Improvements	\$1,750,000	\$1,750,000	\$0	2010	0%	\$0
9904	CTH X, STH 59-Harris Highlands	\$15,320,000	\$4,408,000	\$10,912,000	2009	85%	\$18,600
200104	CTH O, CTH I to Hackberry Lane	\$6,560,000	\$6,560,000	\$0	2010	85%	\$10,000
200606	CTH P, Bark River Bridge & Approach	\$716,000	\$330,400	\$385,600	2009	35%	Reduced
9707	CTH VV, Marcy-Bette Rd	\$8,400,000	\$2,080,000	\$6,320,000	2010	50%	\$15,500
9903	CTH Y, I-43 to CTH I	\$13,145,000	\$12,645,000	\$500,000	2010	100%	\$25,000
200810	CTH CW, Ashippun River Bridge	\$852,000	\$318,400	\$533,600	2011	20%	Reduced
200011	CTH L, CTH Y - Moorland	\$27,550,000	\$25,550,000	\$2,000,000	2013	35%	\$13,500
200511	CTH D, Calhoun Road - Intersection	\$1,000,000	\$1,000,000	\$0	2011	0%	\$0
200608	CTH VV, CTH Y - Marcy	\$9,990,000	\$3,430,000	\$6,560,000	2015	0%	\$36,750
200905	CTH F, I-94 to STH 190 (Rehabilitation)	\$4,035,800	\$1,075,000	\$2,960,800	2013	0%	\$0
200907	CTH K, 132nd St to 124th St. (Rehabilitation)	\$740,000	\$500,000	\$240,000	2010	85%	\$0
200917	Waukesha West By Pass	\$8,600,000	\$5,720,000	\$2,880,000	2013	5%	\$36,000

Traffic Control

County-Wide Key Strategic Outcome: A safe county

Program Description

The Traffic Control program provides for the maintenance, engineering and placement of traffic signals, signs and pavement markings on the County Trunk Highway System.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	6.00	6.09	6.09	6.09	0.00
General Government	\$513,913	\$534,887	\$513,792	\$518,907	(\$15,980)
Fines/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$28,907	\$0	\$10,246	\$0	\$0
Other Revenue	\$16,489	\$15,000	\$15,000	\$17,000	\$2,000
County Tax Levy	\$261,454	\$274,739	\$274,739	\$324,630	\$49,891
Total Revenues	\$820,763	\$824,626	\$813,777	\$860,537	\$35,911
Personnel Costs	\$367,250	\$438,450	\$427,338	\$445,761	\$7,311
Operating Expenses	\$370,099	\$383,800	\$386,300	\$412,800	\$29,000
Interdept. Charges	\$1,989	\$2,376	\$1,976	\$1,976	(\$400)
Fixed Assets	\$28,907	\$0	\$0	\$0	\$0
Total Expenditures	\$768,245	\$824,626	\$815,614	\$860,537	\$35,911
Rev. Over (Under) Exp.	\$52,518	-	(\$1,837)	-	-



Program Highlights

General Transportation Aids (GTA) are budgeted lower than the 2009 budget. In addition to being budgeted in the Traffic Control budget; GTA revenues are also budgeted in the County Highway Maintenance budget and the Engineering budget.

Staffing levels are remaining stable from the 2009 base. The budget includes \$110,000 for traffic signal electricity costs. This assumes a 7% annual increase from the 2008 rates. Signal maintenance costs are budgeted at \$65,000, the same as the 2009 base. These costs include cabinet maintenance and Digger's Hotline charges. Signage is budgeted at \$38,000 and pavement-marking materials are budgeted at \$133,000. This budget includes funds for the replacement of two traffic counters and the purchase of a laser speed gun for traffic studies. New in the 2010 is \$8,000 for traffic engineer consulting fees. This will be used to perform capacity analysis of signalized intersection, assist with traffic signal timing, and field implementation of signal timing.



Activity

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Traffic Signals	90	99	98	98	(1)
Total Electricity Costs	\$97,127	\$96,000	\$102,000	\$110,000	\$14,000
Avg annual electrical cost for one traffic signal	\$1,079	\$970	\$1,041	\$1,122	\$152

Permit Processing

County-Wide Key Strategic Outcome: A well-planned county

Program Description

The Permit Processing program area is the main point of contact for meeting the customers' requests concerning driveway and utility permits. Staff works with utility companies, developers, and homeowners to review applications and answer questions about utility and access permits.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	1.76	1.76	1.76	1.69	(0.07)
General Government	\$0	\$0	\$0	\$0	\$0
Fines/Licenses	\$128,140	\$140,000	\$130,000	\$130,000	(\$10,000)
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$11,285	\$11,529	\$11,529	\$19,479	\$7,950
Total Revenues	\$139,425	\$151,529	\$141,529	\$149,479	(\$2,050)
Personnel Costs	\$136,648	\$151,529	\$147,051	\$149,479	(\$2,050)
Operating Expenses	\$0	\$0	\$0	\$0	\$0
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$136,648	\$151,529	\$147,051	\$149,479	(\$2,050)
Rev. Over (Under) Exp.	\$2,777	-	(\$5,522)	-	-



Program Highlights

Permit fees were increased in 2009 to a rate that more accurately reflects the true cost of issuing a permit. Based on the cycle of increasing fees every two years, it is anticipated the fees will not be revised until 2011. Due to the unknown nature of the types of permits being requested and the number of permits that may be requested, an increase in the revenues for utility permits is not being budgeted in 2010, however access permit revenues are being decreased by \$10,000.

Staffing levels are decreasing from 2009 to 2010 due to unfunding of one-half of the Clerk Typist II position that supports this program, however, since only 0.15 FTE of this position is budgeted in Permit Process, there is only 0.07 FTE reduction showing here. The remaining reduction is in the Administration program.

General Fund

Public Works

Program



Activity	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Driveway & Miscellaneous Permits Processed	80	80	90	90	10
Utility Permits Processed	362	400	370	370	(30)

The following is the Permit Fee structure for 2009 and 2010:

Utility Permits			
Type	Unit	Application	Inspect
Excavate in Pavement	First 200'	\$75	\$200
	Add'l 1,000'		\$200
Excavate/Plow in ROW	First 200'	\$75	\$150
	Add'l mile		\$150
New Poles	Each	\$75	\$150
Re-application		\$75	
Driveway Permits			
Single Family, Farm		Application	Permit
1) with culvert	Each drive		\$760
2) without culvert	Each drive		\$275
Commercial/Industrial/ Institutional/Subdivision (type A,B,C or D entrance)	Each drive	\$360	\$500
Commercial/Industrial/ Institutional/Subdivision (> 50,000 sf) or Subdivision (>100 Units) (type A,B,C or D entrance)	Each drive	\$360	\$765
Commercial/Industrial/ Institutional/Subdivision (Roadway reconstruction needed)		\$360	\$2,730
Traffic Signal Installation	Per signal		\$1,260
Re-application		\$80	
Other driveway work (no culvert)		\$75	

 Administrative Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

This area serves as the first and primary point of contact for the public and other government agencies. This division provides the overall administrative direction for the department; maintains financial and administrative records for the department; provides central supervision for all organizational units. The Administrative Services program is responsible for coordinating and providing efficient administrative/clerical support to the department.

(a)

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	5.75	5.75	5.75	5.32	(0.43)
General Government	\$18,471	\$8,800	\$8,800	\$9,000	\$200
Fines/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$1,676	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$400	\$0	\$3,600	\$0	\$0
Other Revenue	\$4,343	\$1,500	\$2,000	\$1,500	\$0
County Tax Levy (a)	\$620,020	\$684,255	\$684,255	\$680,856	(\$3,399)
Total Revenues	\$644,910	\$694,555	\$698,655	\$691,356	(\$3,199)
Personnel Costs	\$504,724	\$501,935	\$486,234	\$470,336	(\$31,599)
Operating Expenses	\$32,822	\$29,200	\$26,100	\$28,050	(\$1,150)
Interdept. Charges	\$121,045	\$163,420	\$162,760	\$192,970	\$29,550
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$658,591	\$694,555	\$675,094	\$691,356	(\$3,199)

(b) In 2010 Budget, tax levy of \$30,276 is being shifted from the End User Technology Fund to cover the phasing in of full cost allocations for the new charging method to better reflect technology resources being used by departments, as recommended by Internal Audit for expenditure increases above 3%.



Program Highlights

Revenues include administrative reimbursement for the Local Road Improvement Program (LRIP). This revenue is received every other year; however one-half of the revenue is budgeted every year to provide for a more stable revenue budget from year to year. Other revenues include the sale of plans to contractors that may bid on projects.

Personnel costs are decreasing from 2009 to 2010. One-half of a Clerk Typist II position is being unfunded in 2010, however, since only 0.85 FTE of this position is budgeted in Administration, there is only 0.43 FTE reduction showing here. The remaining reduction is in the Permit Process program. Operating expenses include funds for general office supply purchases; postage and printing costs for the department; funds for employee bus passes for the Clean Air Compliance program; and funding for staff professional development. Interdepartmental charges are increasing primarily due to the increase in the End User Technology Fund charge for computer support and replacement that are funded with additional tax levy provided. Interdepartmental charges include expenses for computer replacement, telephone services, copier replacement charges, and radio replacement charges for most of the department.



Fund Purpose

Provide for transportation related activities including roadways and transit services. Activities include the maintenance, repair, and operation of the County Trunk Highway System and providing the necessary labor, equipment and materials to maintain the State Trunk Highway System as specified by the Wisconsin Department of Transportation. Transit activities include bus services to selected areas of Waukesha County; primarily addressing the transit needs of employers and employees commuting between Waukesha County and its neighboring counties. Paratransit service to the physically challenged along a parallel commuting corridor is also provided in accordance with the Americans with Disabilities Act.

Financial Summary	2008	2009	2009	2010	Change From 2009	
	Actual	Adopted Budget	Estimate (a)	Budget	Adopted Budget \$	%
Revenues						
General Government	\$10,263,362	\$8,891,747	\$9,159,977	\$9,139,793	\$248,046	2.8%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$332,352	\$180,000	\$233,311	\$510,700	\$330,700	183.7%
Interdepartmental	\$466,410	\$314,220	\$403,906	\$396,560	\$82,340	26.2%
Other Revenue	\$163,233	\$108,534	\$121,000	\$123,412	\$14,878	13.7%
Appr. Fund Balance	\$4,585	\$135,000	\$150,183	\$131,000	(\$4,000)	-3.0%
County Tax Levy	\$1,072,899	\$1,141,046	\$1,141,046	\$1,546,175	\$405,129	35.5%
Total Revenue Sources	\$12,302,841	\$10,770,547	\$11,209,423	\$11,847,640	\$1,077,093	10.0%
Expenditures						
Personnel Costs	\$5,282,965	\$4,918,041	\$5,032,938	\$5,034,653	\$116,612	2.4%
Operating Expenses	\$3,685,858	\$2,537,403	\$2,902,548	\$3,213,802	\$676,399	26.7%
Interdept. Charges	\$3,726,154	\$3,315,103	\$3,268,553	\$3,593,185	\$278,082	8.4%
Fixed Assets	\$0	\$0	\$39,028	\$6,000	\$6,000	N/A
Total Expenditures	\$12,694,977	\$10,770,547	\$11,243,067	\$11,847,640	\$1,077,093	10.0%
Rev. Over (Under) Exp.	(\$392,136)	-	(\$33,644)	-	-	N/A

Position Summary (FTE)

Regular Positions	64.85	64.85	64.85	64.85	0.00
Extra Help	1.64	2.13	2.13	2.13	0.00
Overtime	10.34	3.38	4.84	3.60	0.22
Total	76.83	70.36	71.82	70.58	0.22

(a) The 2009 Estimate includes additional costs associated with snow removal activity. The 2009 Budget will be modified to address increased costs.

County Operations

County-Wide Key Strategic Outcome: A safe county

Program Description

The Operations Division provides service directly to the public by keeping County trunk highways safe and well maintained. This includes plowing, salting, and sanding in the winter; repaving highway pavement and shoulders; mowing of roadsides and median strips; cutting back vegetation from the right of way; clearing culverts, drainage ditches and catch basins; and concrete and asphalt repair. To perform these tasks, the division operates a fleet of vehicles and equipment at the highway operations center and at four substations located throughout the County. The Operations Division also provides services to other County departments and municipalities on a cost reimbursement basis.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	45.60	40.04	39.52	39.13	(0.91)
General Government	\$4,734,061	\$4,538,194	\$4,360,687	\$4,402,616	(\$135,578)
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$332,352	\$180,000	\$233,311	\$510,700	\$330,700
Interdepartmental (a)	\$466,410	\$314,220	\$403,906	\$396,560	\$82,340
Other Revenue	\$33,689	\$18,000	\$18,000	\$19,500	\$1,500
Appr. Fund Balance	\$0	\$0	\$15,183	\$47,000	\$47,000
County Tax Levy	\$269,218	\$325,365	\$325,365	\$718,475	\$393,110
Total Revenues	\$5,835,730	\$5,375,779	\$5,356,452	\$6,094,851	\$719,072
Personnel Costs	\$2,924,354	\$2,774,558	\$2,835,773	\$2,756,011	(\$18,547)
Operating Expenses	\$2,241,080	\$1,259,188	\$1,422,610	\$1,917,466	\$658,278
Interdept. Charges	\$881,478	\$1,342,033	\$1,090,488	\$1,415,374	\$73,341
Fixed Assets	\$0	\$0	\$14,028	\$6,000	\$6,000
Total Expenditures	\$6,046,912	\$5,375,779	\$5,362,899	\$6,094,851	\$719,072

Rev. Over (Under) Exp.	(\$211,182)	-	(\$6,447)	-	-
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(a) In 2010 Budget, tax levy of \$30,276 is being shifted from the End User Technology Fund to cover the phasing in of full cost allocations for the new charging method to better reflect technology resources being used by departments, as recommended by Internal Audit for expenditure increases above 3%.



Program Highlights

General Transportation Aids (GTA) are decreasing by \$135,000. This represents a portion of the budgeted GTA revenues in the Public Works budget. Traffic Control and Engineering in the General Fund also include GTA revenues. Charges for Services represent revenues received from municipalities for the purchase of salt and pavement marking services. The large increase is a result of the 35% price increase of salt in the new 2009/2010 contract; the increased quantity of salt sold to municipalities; and the increased markup/handling fee charged to municipalities for salt. Interdepartmental Revenues represent the reimbursement from the State for salt and equipment storage and radio reimbursement. The increase represents the increase in salt/equipment storage reimbursement in 2009. Other Revenues represent insurance reimbursements due to accidents and sale of scrap metal or small equipment not in the replacement plan. One time use of fund balance of \$47,000 is used for cost share payment of design services for the CTH K Rehabilitation project that is being completed in partnership with the Village of Butler. The construction costs of this project are being funded with American Recovery and Reinvestment Act (ARRA) funds.

County Operations (cont.)

Personnel costs are decreasing due to 1.0 FTE Patrol Worker shifting to the State Highway Maintenance budget. This action is consistent with current work assignment practices rather than a change in philosophy of maintenance. Overtime is increasing slightly. Extra Help continues to be budgeted for three summer interns. The State shares in these costs.

Operating expenses are increasing significantly. The largest increase is in the area of salt expenses, which totals \$1,243,000. The 2009/2010 salt contract price is \$54.10 per ton. This represents a 35% increase over the 2008/2009 contracted price. The 2010 budget assumes approximately 16,000 tons of salt used on County roads and 7,000 tons of salt purchased by local municipalities. The 16,000 tons of salt represents an approximate 10% reduction in salt use assuming an 'average' season. Other expenditure increases include landfill and waste disposal costs, with a total budget of \$75,000 in 2010. The tipping fee for depositing waste in a landfill is expected to more than double since 2008 (to \$13/ton) resulting in large increases in the cost of roadside waste disposal. The county has increased its use of sand to mix with salt for ice control on roads resulting in increases in sand expenditures since 2008. The 2010 budget includes \$25,000 for the purchase of sand. Plowblade expenditures, at \$70,000, are also increasing in the 2010 budget. Other major expenditures in operating expenditures include Utility Costs of \$208,000; roadway materials such as cold/hot patch, gravel, cement, guardrail, and culvert pipe \$129,000; and contracted roadway repair including rental of equipment \$37,500.

Interdepartmental charges include charges for computer maintenance/replacement; insurance, including workers compensation; radio services; vehicle repairs, fuel and replacement; and telephone costs. The largest increases in this appropriation unit are for Workers Compensation and General Vehicle Liability. The 2010 charge for all insurance costs to County Highway Maintenance is about \$127,000 or a \$34,000 increase from the 2009 budget. The County share of vehicle costs is increasing about \$20,000. This does not represent the full departmental increase since some of the vehicle costs are budgeted in the State Highway Maintenance budget.



Activity

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Centerline miles of road maintained -- County	400	400	400	400	0
Centerline miles of road maintained – Non County/Non-State*	250	250	250	250	0
County Lane Miles Crackfilled	24	25	36	25	0
Crackfilling 2 lane highways*	\$2,200	\$2,815	\$3,072	\$3,181	\$366
Center line striping*	\$425	\$470	\$530	\$557	\$87
Mowing—1 linear mile*	\$275	\$310	\$280	\$287	(\$23)
Avg Annual maint 1 lane mile	\$6,216	\$6,775	\$6,527	\$6,853	\$78
Salt Annual Tons	21,175	18,290	13,500	16,000	(2,290)

* Cost per mile

State Highway Operations

County-Wide Key Strategic Outcome: A safe county

Program Description

Provide the necessary labor, equipment, and materials to maintain the State Trunk Highway System as specified by the Wisconsin Department of Transportation. Maintenance tasks performed include plowing, salting and sanding in winter; highway pavement repair; pavement marking; mowing and vegetation control in summer. Minor construction projects will also be performed by agreement with the State. A cost accounting system for the purposes of obtaining reimbursement for work performed is also maintained.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	31.13	30.22	32.21	31.35	1.13
General Government	\$5,529,301	\$4,353,553	\$4,799,290	\$4,731,177	\$377,624
Other Revenue	\$2,272	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$4,585	\$0	\$0	\$0	\$0
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$5,536,158	\$4,353,553	\$4,799,290	\$4,731,177	\$377,624
Personnel Costs	\$2,346,133	\$2,130,483	\$2,183,942	\$2,265,366	\$134,883
Operating Expenses	\$340,434	\$250,000	\$437,723	\$300,000	\$50,000
Interdept. Charges	\$2,844,676	\$1,973,070	\$2,178,065	\$2,165,811	\$192,741
Fixed Assets	\$0	\$0	\$25,000	\$0	\$0
Total Expenditures	\$5,531,243	\$4,353,553	\$4,824,730	\$4,731,177	\$377,624

Rev. Over (Under) Exp.	\$4,915	-	(\$25,440)	-	-
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Program Highlights

The State Highway Maintenance program of the budget is a non-tax levy supported program. All expenses are approved and reimbursed by the State.

The 2010 Budget is based on a combination of the State's 2008 and 2009 Routine Maintenance Agreement (RMA); the actual Revenues received in 2008; and the projected 2009 State Revenue reimbursement for work. The 2009 RMA is \$668,000 higher than the 2009 Budget. The 2010 Budget, although significantly higher than the 2009 Budget, is still \$291,000 lower than the 2009 RMA.

Levels of State work during 2008 and 2009 consistently show between 26 and 27 patrol workers on State crews. Therefore, 1.0 FTE Patrol Workers has been transferred over from the County highway operations budget. This is consistent with current work practices and does not represent a philosophical change in work practices. In addition, the overtime budget has increased by 0.13 FTE in 2010. This budget continues the State's desire to have a second shift, winter maintenance force on the busier roads. This second shift operation, which includes four patrol workers and one crew leader, will run approximately November 1 through March 31. This budget reflects the additional expenses and revenues anticipated for this operation. Interdepartmental charges include charges for vehicle repairs, fuel and replacement



Activity

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Centerline miles of road maintained	260	260	260	260	0
Centerline miles of road striped	350	350	350	350	0
Lane miles maintained	1,062	1,062	1,070	1,070	8

Source: WisDOT

Transit Services

County-Wide Key Strategic Outcome: An economically vibrant county

Program Description

Through contracts with the private sector, this program provides fixed route and commuter bus service to address the mass transit needs of employers and employees commuting between Waukesha County and its neighboring counties. Currently the Waukesha County Transit System operates predominately rapid and express routes, parallel to and along the I-94 Oconomowoc-Waukesha-Milwaukee corridor, although services also exist between the southern and eastern tier communities and the Milwaukee Central Business District (CBD) and University of Wisconsin-Milwaukee (UWM).

Fixed bus route services extend eastbound into Milwaukee County as traditional ‘commuter’ services carrying workers to jobs in the Milwaukee CBD. Non-traditional ‘reverse commuter’ services also exist to respond to the labor needs in Waukesha County, bringing workers from Milwaukee County into areas in Waukesha County where job density is high, especially in existing and developing industrial parks. This fund also provides Para-transit services serving the disabled population who are unable to utilize the fixed route service, as outlined in the 1990 Americans with Disabilities Act (ADA).

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	0.10	0.10	0.10	0.10	0.00
General Government	\$0	\$0	\$0	\$6,000	\$6,000
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$122,199	\$90,534	\$103,000	\$103,912	\$13,378
Appr. Fund Balance	\$0	\$135,000	\$135,000	\$84,000	(\$51,000)
County Tax Levy	\$803,681	\$815,681	\$815,681	\$827,700	\$12,019
Total Revenues	\$925,880	\$1,041,215	\$1,053,681	\$1,021,612	(\$19,603)
Personnel Costs	\$12,478	\$13,000	\$13,223	\$13,276	\$276
Operating Expenses	\$1,103,487	\$1,028,215	\$1,042,215	\$996,336	(\$31,879)
Interdept. Charges	\$0	\$0	\$0	\$12,000	\$12,000
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,115,965	\$1,041,215	\$1,055,438	\$1,021,612	(\$19,603)

Rev. Over (Under) Exp.	(\$190,085)	-	(\$1,757)	-	-
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Program Highlights

Waukesha Metro Transit administers the Waukesha County Transit program through a contract with the City of Waukesha. Funding from State and Federal sources is received directly by and paid to vendors by Waukesha Metro. State and Federal Revenues are anticipated to be reimbursed at a rate of 57% of gross expenses in 2010, which is higher than budgeted level of 55% in 2009. A new administrative contract will commence in January 2010. Other Revenue, budgeted at \$103,912, is reimbursement from Waukesha Metro for the costs remaining in the County budget that are eligible for State and Federal funding. Fund Balance of \$60,000 is budgeted for expenses related to the fuel adjustment clause in the applicable transit service contracts.

Transit Services (cont.)

The 2010 budget reflects funding for a full year of a van pool service primarily, but not limited to, in and around the New Berlin Westridge Industrial Park. This service is an alternative to a fixed bus route. This budget includes approximately \$30,000 for van pool program expenses including vehicle replacement costs. These costs are offset by \$24,000 of fund balance appropriation and \$6,000 of Energy Efficiency and Conservation Block Grant funds. This program is also supported by funding received from the employers in the service areas.

There are no fare increases proposed in the 2010 budget. Funds for a marketing program continue in the 2010 budget. This is a CMAQ funded program. Approximately 0.10 FTE of the Business Manager's position continues to be budgeted in the 2010 budget. Waukesha County continues direct responsibility for the maintenance of the park and ride lots at Goerke's Corner, CTH G and Pilgrim Road. The County Tax Levy contribution for this program is budgeted at \$827,700, an increase of \$12,019 from the 2009 budget.



Activity

Total Ridership

Route	Route Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
1	Waukesha Metro to Brookfield Square	114,830	116,000	102,000	110,000
10	Brookfield Square Extension	226,780	220,000	173,000	200,000
79	Weekday from Menomonee Falls to Downtown Milwaukee	47,131	46,000	44,000	45,000
218	New Berlin Industrial Park Shuttle	23,029	22,000	19,000	21,000
901,904,905	Weekday between Cities of Waukesha and Oconomowoc and downtown Milwaukee.	253,885	265,000	214,000	235,000
906	Weekday between Muckwonago and Milwaukee via I-43	42,036	42,500	37,000	40,000
Subtotal		707,691	711,500	589,000	651,000
Paratransit		10,393	11,200	10,000	10,500
Total with Paratransit		718,084	722,700	599,000	661,500

Transit Services (cont.)

Operating Cost per ride

Operating cost per ride determined by total cost of the route divided by the total ridership.

Route	Route Description	2008	2009	2009	2010
		Actual	Budget	Estimate	Budget
1	Waukesha Metro to Brookfield Square	\$0.61	\$0.66	\$0.76	\$0.74
10	Brookfield Square Extension	\$3.36	\$3.97	\$4.54	\$4.36
79	Weekday from Menomonee Falls to Downtown Milwaukee	\$8.03	\$10.08	\$8.09	\$9.51
218	New Berlin Industrial Park Shuttle	\$9.34	\$10.19	\$11.05	\$10.45
901,904,905	Weekday between Cities of Waukesha and Oconomowoc and downtown Milwaukee.	\$8.71	\$8.12	\$9.35	\$8.58
906	Weekday between Muckwonago and Milwaukee via I-43	\$9.92	\$10.35	\$10.14	\$10.33
Subtotal Average		\$5.73	\$5.94	\$6.46	\$6.19
Paratransit		\$29.19	\$41.58	\$36.00	\$39.84
Average with Paratransit		\$9.36	\$11.36	\$10.80	\$11.25

Investment per ride

Investment per ride determined by total Cost of the Route less fare box Revenues divided by the total ridership.

Route	Route Description	2008	2009	2009	2010
		Actual	Budget	Estimate	Budget
1	Waukesha Metro to Brookfield Square	\$0.61	\$0.66	\$0.76	\$0.74
10	Brookfield Square Extension	\$2.11	\$2.71	\$3.38	\$3.21
79	Weekday from Menomonee Falls to Downtown Milwaukee	\$5.48	\$7.13	\$5.55	\$6.43
218	New Berlin Industrial Park Shuttle	\$8.71	\$9.57	\$10.58	\$9.96
901,904,905	Weekday between Cities of Waukesha and Oconomowoc and downtown Milwaukee.	\$6.44	\$5.88	\$6.45	\$5.94
906	Weekday between Muckwonago and Milwaukee via I-43	\$7.23	\$7.26	\$6.76	\$6.83
Subtotal Average		\$4.16	\$4.33	\$4.65	\$4.44
Paratransit		\$23.32	\$33.13	\$29.00	\$32.19
Average with Paratransit		\$7.26	\$8.83	\$8.39	\$8.72



Fund Purpose

An internal service fund set up to account for the maintenance and repair of all county-owned motorized equipment. The operation includes a county-wide fuel dispensing system; a stockroom to furnish parts and supplies for vehicle repair and maintenance; the operation of a service truck for maintaining equipment in the field; the maintenance of a database of vehicle repair costs, receiving, setup and issuing of all new vehicles and equipment to County departments; and disposal of surplus vehicles and equipment for County departments. Other activities include assisting the Department of Administration – Purchasing Division in the development of equipment specifications and in the evaluation of bids, assisting user departments in making vehicle maintenance, repair, and replacement decisions and exploring the use of new technologies (electronic diagnostics, alternative fuels, etc.) for improving the County's fleet capability.

Financial Summary	2008 Actual	2009 Adopted Budget	2009 Estimate	2010 Budget	Change From 2009 Adopted Budget	
					\$	%
Revenues						
General Government	\$0	\$0	\$0	\$0	\$0	N/A
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$88,193	\$114,619	\$95,000	\$110,273	(\$4,346)	-3.8%
Interdepartmental (a)	\$3,661,435	\$3,283,648	\$2,935,500	\$3,354,655	\$71,007	2.2%
Appr. Fund Balance (b)	\$104,745	\$113,083	\$115,939	\$101,083	(\$12,000)	-10.6%
Other Revenue	\$21,225	\$19,000	\$19,000	\$19,000	\$0	0.0%
County Tax Levy	\$0	\$0	\$0	\$0	\$0	N/A
Total Revenue Sources	\$3,875,598	\$3,530,350	\$3,165,439	\$3,585,011	\$54,661	1.5%
Expenditures						
Personnel Costs	\$1,234,328	\$1,291,717	\$1,249,008	\$1,267,226	(\$24,491)	-1.9%
Operating Expenses	\$2,479,863	\$2,173,055	\$1,858,993	\$2,226,296	\$53,241	2.5%
Interdept. Charges	\$58,439	\$61,960	\$61,860	\$61,477	(\$483)	-0.8%
Fixed Assets (c)	\$0	\$0	\$0	\$0	\$0	N/A
Total Expenditures	\$3,772,630	\$3,526,732	\$3,169,861	\$3,554,999	\$28,267	0.8%
Operating Inc./Loss	\$102,968	\$3,618	(\$4,422)	\$30,012	\$26,394	730%

Position Summary (FTE)

Regular Positions	17.00	17.00	17.00	16.00	(1.00)
Extra Help	0.00	0.00	0.00	0.45	0.45
Overtime	0.09	0.07	0.08	0.08	0.01
Total	17.09	17.07	17.08	16.53	(0.54)

- a) Revenues generated from interdepartmental charges are provided by various revenue sources including tax levy funding.
- b) Includes Central Fleet Fund Balance appropriation of \$101,083 in 2008, 2009 and 2010 for the facility depreciation; and \$12,000 in 2009 for the purchase of InfoCenter software.
- c) Total expenditures and net operating income exclude fixed asset purchases to conform with financial accounting standards. Fixed Asset purchases will be made out of operating revenues and cash balances and are included in the department's fixed assets expenditure request.

 Repair & Maintenance

County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services

Program Description

Provides for the maintenance and repair for all county-owned motorized equipment. This includes a stockroom, a service truck for on-site customer repairs, and the maintenance of a database of vehicle repair costs, receiving, setup, and new vehicle issuance. This division also provides repair and maintenance services to external customers.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	16.74	16.72	16.72	16.18	(0.54)
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$88,193	\$114,619	\$95,000	\$110,273	(\$4,346)
Interdepartmental (a)	\$2,064,896	\$1,965,200	\$1,925,000	\$2,027,519	\$62,319
Other Revenue	\$21,225	\$19,000	\$19,000	\$19,000	\$0
Appr. Fund Balance	\$104,745	\$113,083	\$115,939	\$101,083	(\$12,000)
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$2,279,059	\$2,211,902	\$2,154,939	\$2,257,875	\$45,973
Personnel Costs	\$1,210,815	\$1,264,424	\$1,224,086	\$1,241,947	(\$22,477)
Operating Expenses	\$966,069	\$899,627	\$893,899	\$939,613	\$39,986
Interdept. Charges	\$57,095	\$60,540	\$60,440	\$60,026	(\$514)
Fixed Assets (Memo)(b)	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$2,233,979	\$2,224,591	\$2,178,425	\$2,241,586	\$16,995
Operating Income/(Loss)	\$45,080	(\$12,689)	(\$23,486)	\$16,289	\$28,978

(a) Revenues generated from interdepartmental charges are provided by various revenue sources including tax levy funding.

(b) Total expenditures and net operating income exclude Fixed Asset purchases to conform with financial accounting standards. Fixed Asset purchases will be made out of operating revenues and cash balances and are included in the department's fixed assets expenditure request.



Program Highlights

Central Fleet continues to provide repair and maintenance service to both internal departments and external customers. The Division continues to charge a separate rate to external customers, while maintaining services to internal customers. Revenue projections are based on a three-year average of services provided to customers. No significant change in customer needs is anticipated in 2010. Other revenues include salvage revenues, oil recycling revenues and miscellaneous reimbursements.

Due to a decrease in work volume, Central Fleet is reducing overhead costs by unfunding 1.00 FTE Parts Runner position in 2010, resulting in a reduction of personnel costs. A portion of the Parts Runner costs savings is being shifted to extra help (\$15,000) for the occasional parts running in lieu of traditional shipping. The increase in Operating expenses is partly due to an anticipated increase for parts purchased for repairs and maintenance; and due to an increase for parts delivery services. These cost projections, in addition to the projected cost of commercial repairs, are based on a three-year history of vehicle repairs and maintenance. Other expenditures in this appropriation unit include building maintenance costs; utilities; software maintenance; outside vendor costs; and small tools and supplies for the shop personnel.

Repair & Maintenance (cont.)

Interdepartmental charges are consistent with 2009 budgeted levels. Expenses in this appropriation unit include workers compensation, general vehicle liability insurance, property insurance, telephone charges, radio charges, computer replacement charges and indirect cost charges. Although the interdepartmental charges for computer replacement and maintenance has increased by 40%, or \$5,200, this is offset by a 30%, or \$5,800 reduction in Workers Compensation due to a more favorable three-year history in accident claims.

In an effort to keep the 2009 to 2010 rate increase below a 2.5%, the 2010 Central Fleet Rates are as follows:

Heavy labor rate:	\$82.00, 2.2% increase from 2009
Light labor rate:	\$69.25, a 2.2% increase from 2009
Service rate:	\$75.25, 2.0% increase from 2009
Outside Heavy labor rate:	\$88.50, 2.3% increase from 2009
Outside Light labor rate:	\$73.75, 2.1% increase from 2009
Outside Service rate:	\$80.50, 2.2% increase from 2009
Parts markup:	16%, 0% increase from 2009
Commercial markup:	16%, 0% increase from 2009

Program Highlights



Performance Measures

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Total Preventive Maintenance vs. Repairs	26%	25%	25%	25%	0%
Marked Squad Basic A-PM Costs	\$31.50	\$33.42	\$33.42	\$32.20	(\$1.22)

	Benchmark	07 Actual	08 Actual
Customer Satisfaction	85%	98%	94%
Vehicle Comebacks	2%	<1%	1%
Marked Squad A PM	0.30 hours	0.25 hours	0.25 hours
Outfront Mower PM	2.00 hours	1.43 hours	1.39 hours
Patrol Truck Availability	93%	91%	94%



Activity	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Total Work Orders	6,364	6,400	6,400	6,500	100
Internal Customer Work Orders	6,116	6,025	6,125	6,200	175
External Customer Work Orders	248	375	275	300	(75)
Total Internal. Cust. Rep./Maint. Revenues	\$2,024,896	\$1,925,201	\$1,885,000	\$1,987,519	\$62,318
Total External Cust. Rep./Maint. Revenues	\$88,193	\$114,618	\$85,000	\$110,273	(\$4,345)
Total External Customers	5	5	6	6	1

Central Fueling

County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services

Program Description

This program provides a county-wide fuel dispensing system for all county vehicles and equipment.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	\$0	0.35	0.35	0.35	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental (a)	\$1,596,539	\$1,318,448	\$1,010,500	\$1,327,136	\$8,688
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$1,596,539	\$1,318,448	\$1,010,500	\$1,327,136	\$8,688
Personnel Costs	\$23,513	\$27,293	\$24,922	\$25,279	(\$2,014)
Operating Expenses	\$1,513,794	\$1,273,428	\$965,094	\$1,286,683	\$13,255
Interdept. Charges	\$1,344	\$1,420	\$1,420	\$1,451	\$31
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,538,651	\$1,302,141	\$991,436	\$1,313,413	\$11,272
Operating Income/(Loss)	\$57,888	\$16,307	\$19,064	\$13,723	(\$2,584)

(a) Revenues generated from interdepartmental charges are provided by various revenue sources including tax levy funding.



Program Highlights

It 2010 budget assumes the average wholesale price of fuel (diesel and unleaded) will be \$3.00 per gallon in 2010. This is consistent with the 2009 budget base. Fuel usage is based on a three-year average of actual usage and is budgeted slightly above the 2009 Budget. There are no programmatic changes anticipated in the fuel program, however staff is working with Parks and Land Use staff to determine the impacts of the State's Administrative Rule to regulate fuel tanks and pumps (COMM10) to determine budgetary impacts and procedural changes of this rule. Integrity testing of all the underground tanks will continue in 2010 and funds are budgeted for ongoing maintenance and repairs of the 18 sites.

In an effort to keep the 2009 to 2010 rate increase below a 2.5%, the 2010 Central Fleet Rates are as follows:

Fuel markup: \$0.20 per gallon, \$0.00 increase from 2010



Activity

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Fuel Sites maintained	18	18	18	18	0
Gallons sold	473,339	412,015	417,606	414,730	2,715



Statement of Purpose

The Vehicle/Equipment Replacement Fund is an interest bearing Internal Service Fund established to finance necessary and justified vehicle/equipment replacements. The County adopted a Vehicle Replacement plan for certain vehicles and contractor type equipment. With the exception of certain utility vehicles, the Vehicle Replacement Plan will only include those items with a replacement cost of \$7,500 or greater and a useful life of two or more years. Contractor equipment includes unlicensed off-road vehicles, construction equipment, large maintenance tools and equipment, and other rolling stock. The plan allows for the funding of replacements through contributions to the Replacement Fund by user departments with inflationary increases on replacements funded by investment income applied to the Fund. Year-to-year fluctuations within the departmental base budgets will be reduced as a result of the plan. Replacement decisions are based on usage, service, and cost issues. A regular replacement cycle will keep the condition of the fleet at an optimum level reducing fleet maintenance costs and excessive out of service situations.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	0.00	0.00	0.00	0.00	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental (a)	\$1,936,007	\$2,007,199	\$2,007,199	\$2,112,469	\$105,270
Appr. Fund Balance	\$60,835	\$0	\$166,679	\$110,650	\$110,650
Other Revenue (b)	\$191,139	\$432,900	\$432,900	\$381,500	(\$51,400)
County Tax Levy	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$2,187,981	\$2,440,099	\$2,606,778	\$2,604,619	\$164,520
Personnel Costs	\$0	\$0	\$0	\$0	\$0
Operating Expenses	\$2,052,639	\$2,352,834	\$2,352,834	\$2,381,374	\$28,540
Interdept. Charges	\$90,189	\$87,265	\$87,265	\$91,815	\$4,550
Fixed Assets (Memo)(c)	\$0	\$2,936,800	\$2,756,995	\$3,193,450	\$256,650
Total Expenditures	\$2,142,828	\$2,440,099	\$2,440,099	\$2,473,189	\$33,090
Operating Inc./(Loss)	\$45,153	-	\$166,679	\$131,430	\$131,430

- (a) Interdepartmental revenues are replacement charges to departmental users, which may be funded by a combination of sources including tax levy.
- (b) Includes revenues from vehicle and equipment sales. Investment income is accounted for in the fund and is used for increasing future replacement costs, but is not budgeted.
- (c) Total expenditures and net operating income exclude fixed assets to conform with financial accounting standards. Fixed Asset purchases will be funded by operating revenues and existing Fund Balance and are included in the department's fixed asset request.

Vehicle Replacement Plan

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

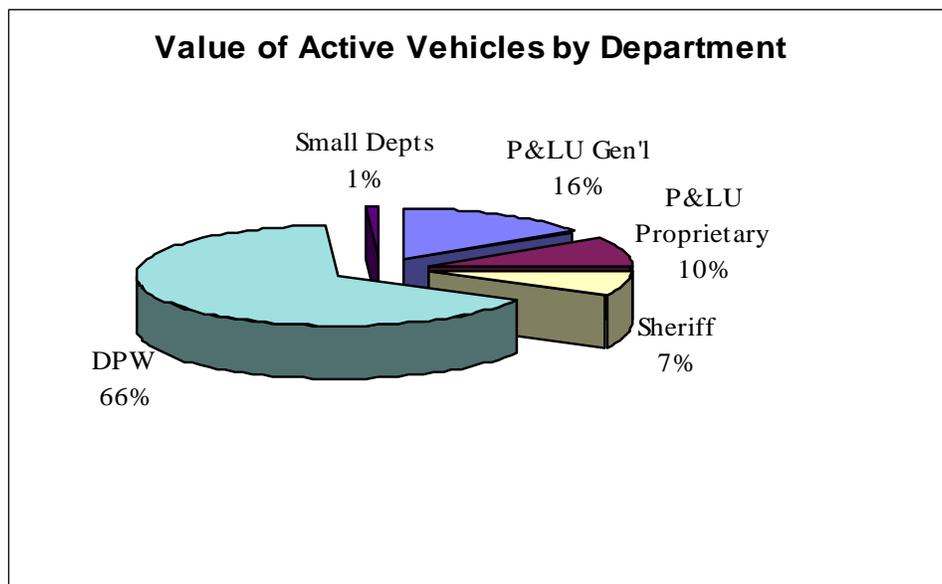
Program Description

The Vehicle/Equipment Replacement Fund is an interest bearing Internal Service Fund established to finance necessary and justified vehicle/equipment replacements. Departments retain ownership of their vehicles and are cross charged for the future replacement costs.



Program Highlights

Interdepartmental revenues are based on the depreciation of each vehicle in the replacement plan. Depreciation is assessed at one-half year charge for the acquisition and disposition years of a vehicle. Full year depreciation is assessed all other years. Depreciation increases are a result of increased valuation of vehicles in the plan and the first full-year depreciation charge on the 2008 vehicles. Initially depreciation is assessed on the budgeted value of the vehicle and then adjusted to account for actual acquisition costs. The actual acquisition cost tends to be lower than the budgeted cost, therefore lowering the overall depreciation charge. Other revenues are the estimated value received from the sale of retired vehicles at auction. This budget can fluctuate based on the number of and value of vehicles going to auction each year. Insurance allocations are based on a three-year experience history and are increasing about \$4,500 from the 2009 allocations. Fund Balance is budgeted for the acquisition of up to five new vehicles required for the implementation of the new City of Pewaukee police services contract.



Activity	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Active Vehicles in Plan	384	384	382	382	(2)
Vehicles Replaced	47	64	63	66	2

Waukesha County
2010 Vehicle Replacement Plan

<u>Fund</u>	<u>Department</u>	<u>Description</u>	<u>Qty</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Estimated Salvage</u>
010	Sheriff's Department	Auto, Full Size Marked, K9	3	\$25,100	\$75,300	\$13,500
010	Sheriff's Department	Auto, Full Size Marked	3	\$25,100	\$75,300	\$13,500
010	Sheriff's Department	Auto, Full Size Marked, contract	2	\$25,100	\$50,200	\$9,000
010	Sheriff's Department	Auto, Full Size Marked, contract	5	\$22,130	\$110,650	\$0
010	Sheriff's Department	Van, Utility	1	\$24,600	\$24,600	\$4,500
010	Sheriff's Department	Automobile	5	\$25,100	\$125,500	\$22,500
010	Sheriff's Department	Van, Prisoner Transport	1	\$25,000	\$25,000	\$5,000
	Subtotal Sheriff's Dept		20		\$486,550	\$68,000
400	Public Works Hwys	Patrol Truck	4	\$146,300	\$585,200	\$64,000
400	Public Works Hwys	Patrol Truck muni body	4	\$158,300	\$633,200	\$64,000
400	Public Works Hwys	Tractor, right triple flail w/ cab	1	\$99,200	\$99,200	\$6,000
400	Public Works Hwys	Tractor, loader	1	\$120,000	\$120,000	\$10,000
400	Public Works Hwys	Mower, zero turn w/ trailer	3	\$25,000	\$75,000	\$12,000
400	Public Works Hwys	Loader, rubber tired w/ loader scale	1	\$144,400	\$144,400	\$12,000
400	Public Works Hwys	Automobile: possible hybrid	2	\$22,400	\$44,800	\$8,000
400	Public Works Hwys	Tractor, triple flail	1	\$99,200	\$99,200	\$8,000
400	Public Works Hwys	Roller Vibratory w/ trailer	1	\$40,600	\$40,600	\$4,000
	Subtotal DPW Hwys		18		\$1,841,600	\$188,000
010	Public Works Bldgs	Van	1	\$17,800	\$17,800	\$4,000
	Subtotal DPW Bldgs		1		\$17,800	\$4,000
010	Parks & Land Use Genl	Mower, outfront rotary, cab, broom	2	\$37,000	\$74,000	\$10,000
010	Parks & Land Use Genl	Utility Vehicle, 4 wheel, no cab	1	\$22,000	\$22,000	\$2,500
010	Parks & Land Use Genl	Utility Vehicle 4 wheel w/ cab	1	\$29,800	\$29,800	\$3,000
010	Parks & Land Use Genl	Utility Vehicle , 4 wheel gator	1	\$11,000	\$11,000	\$2,000
010	Parks & Land Use Genl	Van, w/ racks	1	\$25,000	\$25,000	\$4,000
010	Parks & Land Use Genl	Pickup, 3/4 T, 4x4, plow	2	\$31,000	\$62,000	\$10,000
010	Parks & Land Use Genl	Tractor, Loader Articulating	1	\$70,000	\$70,000	\$8,000
010	Parks & Land Use Genl	Mower, Zero Turn	1	\$18,000	\$18,000	\$4,000
010	Parks & Land Use Genl	Tractor/interstater	1	\$52,000	\$52,000	\$8,000
010	Parks & Land Use Genl	Pickup, 1/2 T, ext cab	1	\$21,000	\$21,000	\$5,000
	Subtotal P&LU Gen'l Fund		12		\$384,800	\$56,500
505	Parks & Land Use Golf Courses	Sand Trap Rake	1	\$15,000	\$15,000	\$2,000
505	Parks & Land Use Golf Courses	Truck, 1 T dump, 4x4, plow, sander	1	\$59,700	\$59,700	\$8,000
505	Parks & Land Use Golf Courses	Sweeper for Core Harvesting	2	\$11,000	\$22,000	\$2,000
505	Parks & Land Use Golf Courses	Rake, sand trap	1	\$17,600	\$17,600	\$2,000
505	Parks & Land Use Golf Courses	Mower, greens	2	\$26,000	\$52,000	\$8,000
505	Parks & Land Use Golf Courses	Mower, greens, 3 wheel drive	1	\$31,900	\$31,900	\$4,000
505	Parks & Land Use Golf Courses	Utility Vehicle, medium duty	1	\$12,000	\$12,000	\$1,000
505	Parks & Land Use Golf Courses	Utility Vehicle, 4 wheel w/ dump box	2	\$26,000	\$52,000	\$4,000
505	Parks & Land Use Golf Courses	Utility Vehicle, light duty	1	\$11,000	\$11,000	\$2,000
505	Parks & Land Use Golf Courses	Triplex greens mower	2	\$26,000	\$52,000	\$6,000
	Subtotal P&LU Golf Courses		14		\$325,200	\$39,000
450	Records Management	Van	1	\$20,500	\$20,500	\$4,000
010	Info Technology	Van	1	\$20,500	\$20,500	\$5,000
150	HHS	Van	1	\$23,500	\$23,500	\$4,000
010	HHS	Van	1	\$23,500	\$23,500	\$4,000
350	HHS	Station Wagon	1	\$23,200	\$23,200	\$4,000
350	HHS	Van, 15 passenger	1	\$26,300	\$26,300	\$5,000
	Subtotal Small Departments		6		\$137,500	\$26,000
	Grand Total		71		\$3,193,450	\$381,500

WAUKESHA COUNTY
FIVE YEAR VEHICLE/EQUIPMENT REPLACEMENT PLAN

Fund	Agency	2009 Est		2010		2011		2012		2013		2014	
		Units	Cost										
400	Public Works Hwy Ops	17.5	\$1,585,674	18	\$1,841,600	23	\$2,069,300	15	\$1,564,500	11	\$1,260,300	12	\$1,629,600
010	Public Works Bldg Ops	2	\$41,301	1	\$17,800	1	\$19,100	1	\$25,900	1	\$23,100	0	\$0
010	Sheriff (a)	16	\$480,070	20	\$486,550	16	\$392,200	4	\$97,300	1	\$28,000	0	\$0
010	Parks & Land Use Gen'l	13	\$479,856	12	\$384,800	10	\$216,700	8	\$223,177	14	\$429,950	16	\$434,975
505	Golf Courses	4	\$90,258	14	\$325,200	5	\$118,500	8	\$166,900	13	\$365,300	7	\$211,700
545	Ice Arenas	0.5	\$11,849	0	\$0	0	\$0	1	\$85,000	1	\$85,000	0	\$0
550	Exposition Center	0	\$0	0	\$0	0	\$0	2	\$46,800	0	\$0	0	\$0
010	Medical Examiner	2	\$49,382	0	\$0	2	\$56,340	0	\$0	0	\$0	0	\$0
010	Human Services	0	\$0	1	\$23,500	0	\$0	0	\$0	0	\$0	0	\$0
150	Human Services	0	\$0	1	\$23,500	0	\$0	0	\$0	0	\$0	0	\$0
350	Human Services	0	\$0	2	\$49,500	0	\$0	0	\$0	0	\$0	0	\$0
450	Records Management	0	\$0	1	\$20,500	0	\$0	0	\$0	0	\$0	0	\$0
010	Information Systems	0	\$0	1	\$20,500	0	\$0	0	\$0	0	\$0	0	\$0
470	Radio Services	1	\$18,604	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Total Replacements		56	\$2,756,994	71	\$3,193,450	57	\$2,872,140	39	\$2,209,577	41	\$2,191,650	35	\$2,276,275

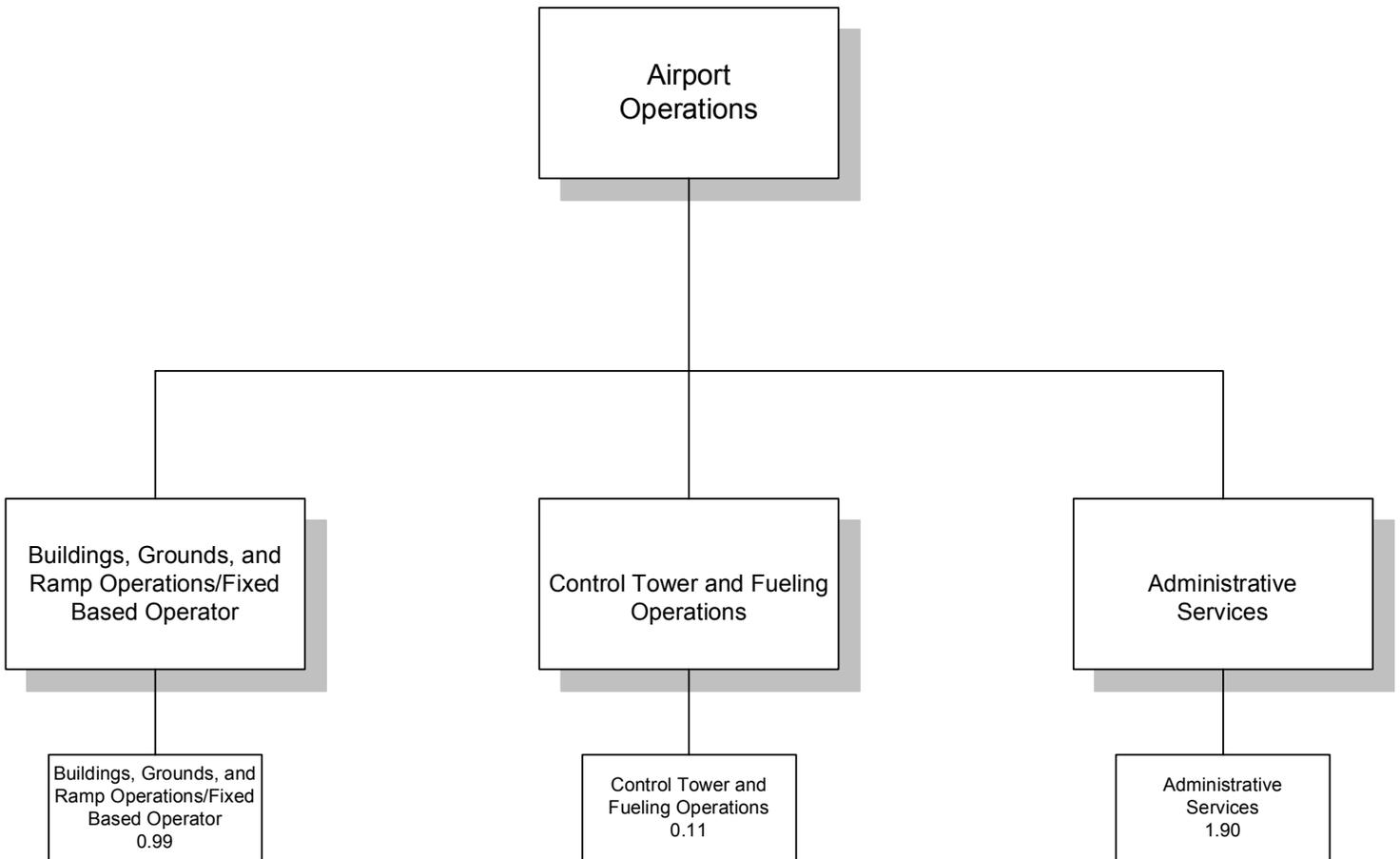
(a) Due to the short useful lives of the Sheriff's Department vehicles (2 or 3 years for most), future year replacement projections will not show on chart.

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Airport

AIRPORT

FUNCTION / PROGRAM CHART



3.00 TOTAL FTE'S

1. Position counts stated in terms of budgeted full time equivalent positions (FTE) includes extra help and overtime.
2. See Stats/Trends Section for position detail.



Statement of Purpose

The mission of Waukesha County Airport (an enterprise fund) is to maximize the net economic and recreational benefit it provides to the Southeastern region of Wisconsin by being a leader in ensuring quality facilities and services available to all customers and users. To oversee, undertake proactive and environmentally sensitive development, construction, and improvements to equipment and facilities through short and long range planning. To establish systems to maintain existing and make future improvements. Airport operations shall provide for the safety, convenience, and needs of all members of the aviation community while maintaining cooperation and coordination with all levels of government. The airport shall additionally operate and promote itself in a fiscally prudent manner, working toward reducing its dependency on County tax levy.

Financial Summary	2008 Actual	2009 Adopted Budget	2009 Estimate(c)	2010 Budget	Change From 2009 Adopted Budget	
					\$	%
General Government	\$0	\$0	\$0	\$0	\$0	N/A
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$685,388	\$728,879	\$689,304	\$708,652	(\$20,227)	-2.8%
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue	\$31,824	\$22,200	\$25,400	\$24,200	\$2,000	9.0%
Appr. Fund Balance (a)(c)	\$180,929	\$180,829	\$248,729	\$260,829	\$80,000	44.2%
County Tax Levy	\$202,563	\$192,563	\$192,563	\$192,563	\$0	0.0%
Total Rev. Sources	\$1,100,704	\$1,124,471	\$1,155,996	\$1,186,244	\$61,773	5.5%
Personnel Costs	\$245,563	\$256,663	\$256,693	\$260,535	\$3,872	1.5%
Operating Expenses (b)(c)	\$773,677	\$814,223	\$847,709	\$870,113	\$55,890	6.9%
Interdept. Charges	\$66,394	\$53,585	\$51,594	\$55,596	\$2,011	3.8%
Fixed Assets(memo)	\$0	\$0	\$0	\$0	\$0	N/A
Total Expenditures	\$1,085,634	\$1,124,471	\$1,155,996	\$1,186,244	\$61,773	5.5%
Operating Inc./loss	\$15,070	\$0	\$0	\$0	\$0	N/A

Position Summary (FTE)

Regular Positions	3.00	3.00	3.00	3.00	0.00
Extra Help	0.00	0.00	0.00	0.00	0.00
Overtime	0.00	0.00	0.00	0.00	0.00
Total	3.00	3.00	3.00	3.00	0.00

(a) Airport Fund Balance is used to partially offset depreciation expenses on assets expected to be replaced in future years with federal, state or other funding sources.

(b) Budgeted depreciation expense is included in operating expense only represents the County's portion of the capital investment and excludes State and Federal funds as contributed capital, as a result, the operation's income or loss differs from the Comprehensive Annual Financial Statements which include these funds as contributed capital.

(c) Includes special assessment expenditures for sanitary services of \$67,900 funded with Airport fund balance by County Board approved ordinance.

Major Departmental Strategic Outcomes and Objectives for 2010

County-Wide Key Strategic Outcome: Cost effective service delivered with competence and skill

Objective 1: To effectively run the airport to maintain standing in the Federal Contract Tower program, thereby ensuring continued Federal Aviation Administration (FAA) subsidy for air traffic control personnel.

Key Outcome Indicator: To maintain a benefit/cost (BC) ratio of 1.0 or greater as conducted biennially by the FAA. A ratio of 1.0 or greater ensures full funding. A rating of less than 1.0 would place the airport in the Cost Sharing program and the County would be responsible for a portion of the air traffic control personnel salaries.

Objective 2: To have Crites Field comply with the suggested enhancements of the Transportation Safety Administration's published General Aviation Security Guidelines point scale. This point scale determines suitable measures to address security for a facility. Objective is to implement those items/procedures applicable to our facility to remain ahead of any possible regulations.

Key Outcome Indicator: To implement/maintain the security enhancements associated with a facility rating of 45 or greater to ensure compliance with future general aviation security regulations that may be forthcoming. Enhancements equivalent to a rating of greater than 45 ensures that the airport is compliant with security recommendations of similar sized airports. A number less than 45 means enhancements are needed to become recommendation compliant.

Objective 3: Monitor condition of runway and taxiway pavement to prolong useful life of pavement and reduce costs.

Key Outcome Indicator: To maintain a specific pavement's PCI rating to 41 or higher. Plan capital projects to replace pavement sections when PCI's reach 56.

PCI Ratings 86-100 Excellent, 71-85 Very Good, 56-70 Good, 41-55 Fair, 26-40 Poor, 11-25 Very Poor, 1-10 Failed.

Objective 4: Keep the airport open continuously regardless of severe winter conditions by adhering to the maximum two hour snow removal regulation as outlined in FAA Advisory Circulars 150/5200-30A and 150/5210-5B.

Key Outcome Indicator: To clear runway 10/28 within a 2 hour time frame during a snow event to ensure the airport remains open at all times. 2 hours or less clearance time keeps the airport open, over two hours clearance time could mean diversion of aircraft to other airports.

Objective 5: Development and implementation of an Airport marketing plan in order to generate additional business activities and reduce reliance on County Tax Levy.

Key Outcome Indicator: The development and implementation of the marketing plan resulting in the construction of new corporate and business hangars, an increase in airport operations, and an increase in fuel flowage. Performance measure(s) will be developed upon development of marketing plan being set for implementation.

Objective 6: Begin to explore acquisition of lands as identified in the Airport Master Plan adopted by the County Board.

Objective 7: Through a Select Committee, with representatives from the County Board and administrative staff, re-evaluate and make recommendations regarding the current organizational structure of the Airport

Objectives	Performance Measure	2008 Actual	2009 Target	2009 Estimate	2010 Target
1	FAA benefit/cost ratio determined biennially	>1.5	>1.5	>1.5	>1.5
2	Percentage of relevant items compliant with	78%	80%	80%	83%
3	# of Pavement Sections Below Key Outcome Indicator (41+) *	5	4	4	4
4	Runway 10/28 closures due to snow	0	0	0	0

* Note: deficient pavement sections have been programmed for future repair.

Airport

Operations Fund

Airport

Program

Building, Grounds & Ramp Operations/Fixed Based Operator

County-Wide Key Strategic Outcome: Cost effective service delivered with competence and skill

Program Description

Maintain and schedule the maintenance of the Airport grounds, infrastructure, and equipment as necessary to ensure a safe airfield operation. Schedule and monitor contract maintenance services to track the condition of Airport buildings and associated equipment. Monitor the contract for performing and providing aeronautical services and parking and ramp operations.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	0.94	0.99	0.99	0.99	0.00
Charges for Services	\$651,262	\$693,885	\$654,255	\$672,707	(\$21,178)
Other Revenue	\$25,014	\$22,200	\$25,000	\$24,000	\$1,800
Appr. Fund Balance	\$145,829	\$145,829	\$145,829	\$180,829	\$35,000
County Tax Levy (credit)(a)(b)	(\$57,072)	(\$43,952)	(\$43,952)	(\$47,600)	(\$3,648)
Total Revenues	\$765,033	\$817,962	\$781,132	\$829,936	\$11,974
Personnel Costs	\$81,357	\$85,750	\$85,085	\$86,897	\$1,147
Operating Expenses	\$665,648	\$696,602	\$670,534	\$706,943	\$10,341
Interdept. Charges	\$49,854	\$35,610	\$33,549	\$36,096	\$486
Fixed Assets (memo)	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$796,859	\$817,962	\$789,168	\$829,936	\$11,974
Operating Inc./(Loss)	(\$31,826)	-	(\$8,036)	-	-

(a) Adopted budget restated for depreciation changes for comparison purposes

(b) A tax levy credit is generated in this program due to externally generated revenues exceeding program expenditures. The levy credit is used to partially offset tax levy needs in the other airport program areas.

Program Highlights

Charges for Services include revenues from land leases of \$286,329, fuel sales of \$90,000, hangar rental revenues of \$180,000, office space/dwelling rental revenues of \$107,676, tie down fees of \$3,500, and airport lease revenues of \$5,202. Actual fuel sales in 2008 dropped \$11,393 below the budgeted level of \$104,000 and that trend has continued into 2009 (sales for 2009 are estimated at \$84,000, which is \$16,000 below the 2009 Budget level). Fuel sales for 2010 are budgeted lower at \$90,000 reflecting this downward trend, with some improvement from the 2009 estimate expected. Vacancies in the rental hangars have increased slightly because a few of the aircraft have been sold and the severity of the last two winters has impacted the pavement so some units are not currently usable. This results in an estimated reduction of about \$8,000 in hangar rental revenue from the 2009 Budget. Current economic conditions have resulted in stagnant interest in new lots while existing lease rates will increase by a projected inflationary rate of 3%. Hangar rentals are anticipated to level off at 80% occupancy. Other Revenue consists mainly of recoveries from the Fixed Based Operator for costs incurred for utilities, which are anticipated to increase \$2,000 from \$20,000 in the 2009 Budget to \$22,000 in the 2010 Budget. Airport fund balance appropriation of \$180,829 includes \$145,829 used to offset depreciation expenses reflecting non revenue producing assets funded with state and federal funds. Airport fund balance is also used to fund (1-2) hangar demolition(s) in 2010. County tax levy is reduced by \$3,648 in this program area which results in a tax levy credit of \$47,600 used to partially offset levy needs in other airport program areas.

Overall budgeted expenditures are increased \$11,974 or about 1.5%. This includes lower depreciation expenses of \$9,000 due to slower progression of capital projects due to a lack of federal funding. Reductions also include estimated savings of \$10,000 from anticipated operational changes for grass cutting services. These services will be re-bid in 2010 and will consider in-house proposals. Other reductions include budgeting closer to actual spending for maintenance and utilities costs based on past spending levels. Reductions are offset with one time expenditures of \$35,000 for hangar demolition. One to two structures are planned to be addressed.

Activity	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Total Airport Buildings	14	14	14	12-13	(1-2)
Square Yards of Pavement	456,949	456,949	456,949	456,949	0
Acres of grass to be mowed	337	337	337	337	0

Airport

Operations Fund

Airport

Program

Control Tower & Fueling Operations

County-Wide Key Strategic Outcome: Cost effective service delivered with competence and skill

Program Description

Air Traffic Control Tower facility and operations. Fuel farm operations. Costs of the air traffic controllers is funded by the Federal Contract Tower Program.

	2008 Actual (a)	2009 Budget (b)	2009 Estimate	2010 Budget	Budget Change
Staffing (FTE)	0.11	0.11	0.11	0.11	0.00
Charges for Services	\$34,126	\$34,994	\$35,049	\$35,945	\$951
Other Revenue	\$6,099	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$35,100	\$35,000	\$35,000	\$35,000	\$0
County Tax Levy	\$74,050	\$46,028	\$46,028	\$44,352	(\$1,676)
Total Revenues	\$149,375	\$116,022	\$116,077	\$115,297	(\$725)
Personnel Costs	\$9,069	\$9,560	\$9,487	\$9,688	\$128
Operating Expenses	\$95,885	\$98,797	\$93,125	\$97,547	(\$1,250)
Interdept. Charges	\$7,258	\$7,665	\$7,955	\$8,062	\$397
Fixed Assets (memo)	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$112,212	\$116,022	\$110,567	\$115,297	(\$725)
Operating Inc./(Loss)	\$37,163	-	\$5,510	-	-

(a) 2008 one time grant revenue for radio equipment.

(b) Adopted budget is restated for depreciation changes for comparison purposes.



Program Highlights

Charges for Services revenue comes from the Fixed Based Operator contract for lease of the airport fuel farm and is estimated to increase \$951 or 2.7% to \$35,945. The lease rate is adjusted annually by the Consumer Price Index (CPI) factor as specified in the contract. County tax levy decreases \$1,676 from 2009 to \$44,352 in this program area. Airport fund balance (prior year tax levy) remains at the 2009 level of \$35,000 and is used to partially offset depreciation expenses for non-revenue producing assets funded with federal/state funds.

Personnel costs for 0.11 FTE's allocated to this program are flat. Operating expenses are reduced \$1,250 to \$97,547. Reductions are mostly the result of competitive bidding, which yielded reductions in contracted services for fire protection testing and inspecting expected to be \$1,059 lower than 2009 Budget levels.

	2008 Actual	2009 Budget (a)	2009 Estimate	2010 Budget	Budget Change
Activity Data					
Fuel Purchases (gallons)					
Jet A (a)	766,721	900,000	730,000	800,000	(100,000)
<u>100LL</u>	<u>121,283</u>	<u>100,000</u>	<u>110,000</u>	<u>100,000</u>	<u>0</u>
Total	888,004	1,000,000	840,000	900,000	(100,000)

(a) The 2009 Budget level of 900,000 gallons of Jet A fuel was over stated and is being reduced in the 2010 Budget.

Administrative Services

County-Wide Key Strategic Outcome: Cost effective service delivered with competence and skill

Program Description

Administrative Services is responsible for maintaining compliance with all applicable Federal Aviation Regulations (FAR's), Orders and Advisory Circulars (AC's) as well as conditions of grant assurances. In addition the monitoring of all leases, contracts and enforcement of all provisions. Finally, Administrative Services is responsible for coordinating and providing efficient administrative/clerical support for the Airport's development and operations.

	2008 Actual	2009 Budget	2009 Estimate(a)	2010 Budget	Budget Change
Staffing (FTE)	1.90	1.90	1.90	1.90	0.00
Other Revenue	\$711	\$0	\$400	\$200	\$200
Appr. Fund Balance (a)	\$0	\$0	\$67,900	\$45,000	\$45,000
County Tax Levy	\$185,585	\$190,188	\$190,188	\$195,512	\$5,324
Total Revenues	\$186,296	\$190,188	\$258,488	\$240,712	\$50,524
Personnel Costs	\$155,137	\$161,353	\$162,121	\$163,950	\$2,597
Operating Expenses	\$11,845	\$18,525	\$83,751	\$65,324	\$46,799
Interdept. Charges	\$9,282	\$10,310	\$10,090	\$11,438	\$1,128
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$176,264	\$190,188	\$255,962	\$240,712	\$50,524
Operating Inc./(Loss)	\$10,032	-	\$2,526	-	-

(a) An ordinance appropriated \$67,900 of Airport fund balance during 2009 to cover the cost of a sewer and water special assessment from the City of Waukesha is included in the 2009 estimate.



Program Highlights

One time Airport fund balance of \$45,000 is to fund consulting (\$40,000) to establish a marketing infrastructure (i.e. website, branding activities) in conjunction with 75th anniversary events. One time costs of \$5,000 are also identified. Tax levy for this program is expected to increase \$5,324 to \$195,712. Historically this program has been funded solely by tax levy, however other revenue reflects a small estimated recovery for ID badges of \$200.

Personnel costs are expected to rise \$2,597 to \$163,950, which reflects increases in salaries and benefits costs for existing staff allocated to this program area. Operating expenses increase \$46,799 to \$65,324 to reflect one time cost increases for marketing consulting and upcoming 75th anniversary events in 2010. Also, \$2,000 has been allocated to work with a Carroll University marketing class to work on the implementation of an airport marketing plan which is being developed in 2009. Interdepartmental charges increase \$1,128 to \$11,438. This is mostly due to an increase in End User Technology charges of \$1,050 based on the allocation formula as recommended by Internal Audit.

Department-wide Capital Projects

CURRENT AND PROPOSED CAPITAL PROJECTS:

Project #	Project Name	Estimated Completion Year	County Project Cost	Estimated Annual Operating Impact*		
				(Revenues)/Expend	Estimated Depreciation Expense	Total Rev/(Expend)
200908	Airport Gate Redesign	2009	\$26,400	(\$300)	\$1,320	(\$1,620)
200703	Airport Snow Removal Equipment Building	2010	\$290,000	\$TBD	\$14,500	\$TBD
200310	Rwy 10/28 RSA Design and Construction	2011	\$356,500	\$10,721	\$17,825	(\$7,104)
200702	Twy "C" and "D" Reconstruction and Lighting	2011	\$120,000	\$0	\$6,000	(\$6,000)
200704	Rwy 10/28 Rehabilitation	2012	\$49,000	\$TBD	\$2,450	\$TBD
200804	Master Plan Update	2013	\$65,000	\$0	\$0	\$0
9608	Aviation Easement Acquisition	2013	\$45,000	\$0	\$2,250	(\$2,250)
200803	Southeast HangerArea Phase III	2013	\$90,000	\$0	\$4,500	(\$4,500)

*See capital project forms for ongoing operating impacts.