

# Health & Human Services

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**\*\* HEALTH AND HUMAN SERVICES \*\***Functional Area Summary by Agency

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	2008	2009	2009	2010	Change from 2009	
	Actual	Adopted	Estimate (b)	Budget	Adopted Budget	
		Budget			\$	%
<b>* TOTAL HEALTH AND HUMAN SERVICES *</b>						
Revenues	\$67,705,394	\$47,347,443	\$50,089,893	\$47,481,569	\$134,126	0.3%
County Tax Levy	\$22,449,060	\$23,266,670	\$23,266,670	\$24,319,897	\$1,053,227	4.5%
Expenditures (b)	\$88,358,266	\$70,614,113	\$72,922,435	\$71,801,466	\$1,187,353	1.7%
Rev. Over (Under) Exp.	\$1,796,188	-	\$434,128	-	-	NA

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**BREAKDOWN BY AGENCY**

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**COMMUNITY DEVELOPMENT**

Revenues	\$3,957,497	\$3,768,985	\$6,718,985	\$3,919,500	\$150,515	4.0%
County Tax Levy	-	-	-	-	-	NA
Expenditures	\$4,191,106	\$3,768,985	\$6,718,985	\$3,919,500	\$150,515	4.0%
Rev. Over (Under) Exp.	\$(233,609)	-	-	-	-	NA

**CORPORATION COUNSEL - CHILD SUPPORT**

Revenues (a)	\$1,988,533	\$2,090,426	\$2,114,884	\$2,178,786	\$88,360	4.2%
County Tax Levy	\$300,041	\$307,992	\$307,992	\$317,992	\$10,000	3.2%
Expenditures (b)	\$2,305,057	\$2,398,418	\$2,421,351	\$2,496,778	\$98,360	4.1%
Rev. Over (Under) Exp.	\$(16,483)	-	\$1,525	-	-	NA

**HEALTH & HUMAN SERVICES**

Revenues (a)	\$61,759,364	\$41,488,032	\$41,256,024	\$41,383,283	\$(104,749)	-0.3%
County Tax Levy	\$22,149,019	\$22,958,678	\$22,958,678	\$24,001,905	\$1,043,227	4.5%
Expenditures	\$81,862,103	\$64,446,710	\$63,782,099	\$65,385,188	\$938,478	1.5%
Rev. Over (Under) Exp.	\$2,046,280	-	\$432,603	-	-	NA

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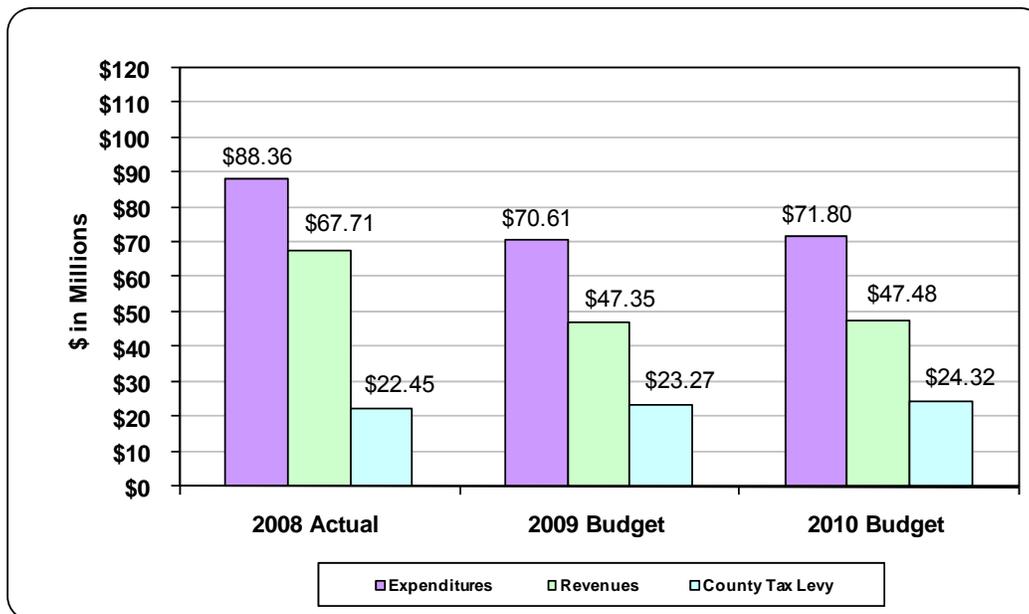
- (a) The 2010 Budget includes a total of \$1,159,931 of Fund Balance appropriations which include: Child Support of \$65,000; Human Services Fund of \$300,000; Mental Health Fund of \$35,000; Long Term Care Fund of \$754,641; and Aging & Disability Resource Center Nutrition Fund of \$5,290. The 2009 Budget includes a total of \$967,515 of Fund Balance appropriations which include: Child Support \$80,500, Human Services Fund of \$343,000; Long Term Care Fund of \$519,215; and Aging & Disability Resource Center Nutrition Fund of \$24,800.
- (b) The 2009 Estimate exceeds the 2009 Budget due to the approved carryover of funds from 2008 to 2009 for Community Development in which the carried over encumbrances and approved carry over of funds totaled \$3.3 million. Also the 2009 Estimate for personnel costs in Corporation Counsel - Child Support is estimated to be above the 2009 Adopted Budget due to a retirement pay out of \$19,400 and passage of an ordinance to appropriate \$33,600 in expenditure authority according to the additional American Recovery & Reinvestment Act (ARRA) revenue.

# HEALTH AND HUMAN SERVICES

## Functional Area Budget Highlights

The budgets within this functional area provide programs to at risk children and their families, at risk adults, the elderly, veterans, unemployed, and individuals who are mentally ill, physically or developmentally disabled, or chemically dependent. **Community Development** programs promote the development of viable urban communities through the expansion of housing, creation of jobs and community services for low and moderate-income households. **Child Support**, under the Corporation Counsel's office, provides activities to obtain and enforce child support orders, establish paternity and certify tax refund interception on delinquent accounts. Beginning January 1, 2010, the **Departments of Aging and Disability Resource Center (ADRC)** and **Veterans' Services** are merging into the **Department of Health & Human Services** to leverage resources and take advantage of back office efficiencies. The **Department of Health and Human Services (HHS)** programs include prevention, intervention, protection, counseling, and an array of residential and community programs for children, juveniles, adults and at risk citizens. **Economic Support** includes determining eligibility for Medical Assistance, Badger Care, and childcare payments. **Public Health** services are also provided in this area including assessments, consultation, education, preparedness and referral services to promote health and prevent disease. The **Adult Protective Services program** is being moved into the **HHS - ADRC – General Fund from the HHS - Long Term Care Fund** in 2010 to continue to provide cost effective intervention services for vulnerable at risk adults. The **ADRC - General Fund** programs include purchased specialized transportation, adult day care programs, and a variety of contracted community supportive services to allow older adults to remain in their homes. The **HHS Nutrition Fund** provides senior dining and home delivered meals that assist older individuals to live independently. Also, the **ADRC Grant fund** provides information, referral, assistance, long term care financial and functional eligibility, long-term care options counseling, short-term case management, elderly and disability benefits counseling, prevention, early intervention, health promotion, outreach/marketing, advocacy, and resource referrals for older adults and to individuals with disabilities age 18 and above, and their families. The **HHS Criminal Justice Collaborating Council** budget is moved from the Human Services Fund into the General Fund since it is funded mostly with tax levy. The **HHS Veterans' Services** division provides assistance to County veterans in applying for available Federal, State and County Levy benefits.

Not included in this functional area are the Health and Human Services related capital projects (see Capital Projects) and purchases of vehicles and major equipment replacements (see Vehicle/Equipment Replacement Fund in Public Works Functional Area, and End User Technology Fund in General Administration Functional Area).



The 2010 expenditure budget for this functional area totals \$71,801,466, an increase of \$1,187,353 million or 1.7% from the 2009 Budget. Budgeted revenues include \$1,159,931 of fund balance appropriations. Total revenues increase \$134,126 or 0.3% to \$47,481,569 from the previous year's budget. The Tax Levy necessary to fund this functional area totals \$24,319,897, an increase of \$1,053,227 or 4.5% from the 2009 Budget.

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# HEALTH AND HUMAN SERVICES

## Functional Area Budget Highlights

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- **Federal Community Development** funding will continue the development of viable urban communities within Waukesha County through the provision of grants and technical assistance to cities, villages, towns and non-profit agencies participating in Waukesha County's Urban County Community Development Programs. Funding is provided to low and moderate-income households and to Neighborhood Revitalization Strategy Areas (NRSA) within the County for homeownership, housing rehabilitation, rental opportunities, planning, economic development and other County needs primarily through subgrantee agreements with non-profit agencies. The 2010 Budget includes \$2,950,000 of estimated federal funding from HUD which represents a \$150,000 increase to \$2,950,000 in HOME funding from the 2009 Budget. The CDBG funding is budgeted at the same level as the 2009 Budget at \$1,450,000. Also, revolving loans / program income is estimated in total at \$950,000, which remains at the 2009 Budget. The breakdown is \$700,000 for the CDBG program and \$250,000 for the HOME program.
- **Corporation Counsel-Child Support revenue** increases \$103,860 to \$2,113,786. This revenue increase is mainly due to the passage of the American Recovery and Reinvestment Act (ARRA) "Stimulus" which allows child support agencies to receive federal child support (IV-D) administrative match on performance award revenues through federal FY September 30, 2010. This change may result in the Child Support Division earning an additional \$638,532 in revenues in calendar year 2010. However, with the passage of ARRA, the State of Wisconsin is no longer providing State general purpose revenues which results in a loss of revenue of \$455,500, once it is matched with administrative IV-D revenue. The net increase of these two significant revenue changes is an additional \$183,382 for Child Support efforts.
- **Corporation Counsel-Child Support** is budgeting one-time federal ARRA carry forward revenue of \$34,939 in its 2010 Budget which generates an estimated \$102,760 in new revenues once it is fully matched. The State of Wisconsin recognized that many child support agencies needed additional time to invest ARRA funding into individual programs so the State is allowing agencies to carryover unspent ARRA funding into 2010. Since this is one time funding, the County's Child Support is appropriating \$54,500 on one-time expenditures including temporary extra help, overtime, and contract attorney time to provide additional assistance to keep up with the increase in child support modifications. Child Support is also reducing reliance on Child Support Fund Balance use by \$15,500 to limit their reliance on amount of one-time funding being built into their base while the tax levy in this program increases by \$10,000 to nearly \$318,000.
- To enhance services and respond to the County's growing population of Veterans and Seniors, the departments of **Health & Human Services**, **Aging & Disability Resource Center**, and **Veterans' Services Office** are being merged in 2010 to leverage resources, facilitate even more cooperative teamwork, and take advantage of back office efficiencies.
- Budgeted tax levy in the **HHS Human Services Fund - Mental Health Outpatient Services program** increases \$922,800 to \$7,416,776 and program operating expenditures increase \$981,685 partially due to the approved state budget which shifts a \$250,000 estimated cost previously paid by the State to the County for the care of children younger than 22 and elderly patients older than 64 at state institutions. Also, \$164,000 of the budgeted increase is related to estimated increases in the days of care and increased costs. In addition, the **Comprehensive Community Services (CCS)** program, which provides a funding source for those clients who require more than outpatient services but less than the wraparound Community Support Program (CSP) services, which Counties have traditionally funded, is budgeted to increase by \$236,281 or 18.4% to \$1.5 million related to new residential clients that are determined to be eligible for this program. The County's license allows the County to receive the federal medical assistance share which is approximately 60% of the cost for residential/ rehabilitative and vocational services.
- **Department of Health and Human Services** is budgeting the department's primary source of Intergovernmental revenue, **Community Aids-Basic County Allocation (BCA)** from the State Department of Health and Family Services (DH&FS), to decrease \$425,369 to \$7,891,706 in the 2010 Budget after adjusting out the BCA portion of \$3,156,200 required to be paid back to the state of \$3,156,200 as part of the State's Family Care initiative.
- In 2010, the **Department of Health and Human Services Alcohol and Other Drug Abuse block grant** funding is budgeted to increase \$183,547 related to the State's use of one time ARRA Federal government stimulus funding for 2010 to partially offset the significant reduction in Community Aids. This revenue also helps offset the lower expected client fees and reduced Operating While Intoxicated surcharge revenues totaling \$110,000. In addition, the department shifts a \$145,000 of tax levy to other Human Services programs.

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# HEALTH AND HUMAN SERVICES

## Functional Area Budget Highlights

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- The **Department of Health and Human Services Alcohol and Other Drug Abuse** 2010 operating expenditures are reduced by \$83,400 primarily related to the reduction of three halfway house beds.
- **The Department of Health and Human Services Children with Special Needs** program, which includes the Birth to Three Program, is budgeted to increase \$250,410 in both revenues and expenditures. This includes \$365,483 in additional Long Term Support Waiver funding which will provide more federal waiver funded slots and services to children with Autism and other special needs. This is slightly offset by a budgeted reduction of \$10,150 from the state's Birth to Three Program funding and a \$35,000 decrease in estimated client fee revenues.
- **The Department of Health and Human Services - Child and Family Incentive (Federal Title IV-E)** revenue of \$252,880 is eliminated in the 2010 State budget. This funding had partially been used to assist with providing prevention and intervention services to children who were at risk of abuse and neglect.
- **The Department of Health and Human Services** is budgeting \$193,200 of new revenue related to participation in The Home and Community Based Option - 1915(i) under the State Deficit Reduction Act, which is a new Medicaid waiver program, which allows federal reimbursement for a portion of rehabilitative costs.
- **The Department of Health and Human Services Welfare Fraud investigation state funding** of \$112,606 is received by the County in 2009 is eliminated in the 2010 State budget. However, the Fraud Investigator position previously funded with this funding is budgeted to continue in 2010 and will be funded with other revenue sources.
- **The Department of Health and Human Services - ADRC - General Fund includes Transportation Services, Community Services and Adult Protective Services.** The **Transportation Services** include Rideline, shuttles and shared-fare taxi services and State Specialized Transportation funding which is budgeted to slightly increase by \$11,151. Also, the 2010 Budget increases by \$25,866, from \$78,000 to \$103,816 to assist non profit companies with cost effective shared-fare taxi start up and some operating costs by providing grants to local communities to facilitate more cost effective shuttle and local taxi services. Federal Older Americans Act Title IIIB Supportive Services to the elderly and disabled increases by \$26,881 in the **Community Services program**.
- **The Department of Health and Human Services – ADRC - Nutrition Fund** consolidated Home Delivered Meals (HDM) Distribution Center will begin operations at the Waukesha Expo Center in 2010 and will replace three HDM distribution sites in the City of Waukesha. This reduces the total number of HDM distribution sites in the county from 12 to 10. Also, three city of Waukesha senior dining centers will be consolidated into one site in 2010, reducing the total number of senior dining centers in the county from 12 to 10 in 2010.
- **The HHS Adult Protective Services'** programs are moved from the former Long Term Care Fund into the HHS - ADRC General Fund in 2010. The revenue and expenditure decreases relate to the State's budget elimination of the Alzheimer's Family and Caregiver Support program funding. Waukesha County received \$102,600 in 2009 in the State's Family Care program. Also, expenditures and fund balance decreases by \$230,000 related to one time use of General Fund balance, to assist with the department's share of Intermediate Care Facility – Mental Retardation placement costs for County residents housed at Dodge County's Clearview Intermediate Care Facility for the Mentally Retarded (ICFMR). Most of these clients are not expected to be eligible for the State's Family Care program. Currently, the County has 25 clients in placement at the Clearview facility estimated to cost \$456,000 or approximately \$50 per day which represents the estimated cost per day not reimbursed by Medical Assistance.
- **HHS – Criminal Justice Collaborating Council (CJCC)** works to enhance public safety and promote the effective and efficient administration of the criminal justice system through community collaboration by ensuring offender accountability and providing rehabilitation services, while recognizing the rights and needs of the victims. The 2010 Charges for Service revenues is budgeted to increase \$42,000 to partially replace the \$48,000 of Alcohol Treatment Court Grant funding which ended in 2009 and to continue the Alcohol Treatment Court budgeted at \$112,592 in the 2010 budget. Tax Levy in this program is budgeted to increase \$36,000, or 4% to \$932,699 in 2010.

The **CJCC** also provides a Community Transition Program to those individuals with alcohol and other abuse, mental health, or other disabilities with a high rate of recidivism and provides aftercare services which reduces their chances of re-entering the jail.

**BUDGETED POSITIONS 2008-2010  
SUMMARY BY AGENCY AND FUND**

<b>HEALTH AND HUMAN SERVICES</b>						
Agency	Fund	2008 Year End	2009 Adopted Budget	2009 Modified Budget	2010 Budget	09-10 Change
COUNTY EXECUTIVE	Community Development	2.50	2.50	2.50	2.50	-
CORPORATION COUNSEL	Child Support	27.60	27.60	27.60	27.60	-
HEALTH & HUMAN SERVICES	Human Services	262.89	259.58	259.58	255.06	(4.52)
	Mental Health Center	43.25	43.15	43.15	42.45	(0.70)
	Long Term Care (1)	-	-	-	-	-
	Aging and Disability Resource Center Grant	27.43	27.15	27.15	27.15	-
	Elderly Nutrition	7.56	7.51	7.51	7.65	0.14
	ADRC General (including APS) (1)	14.42	16.25	16.25	17.25	1.00
	General Fund - Public Health	35.94	36.44	36.44	37.64	1.20
	Criminal Justice Collaborating Council (2)	1.00	1.00	1.00	1.00	-
	Veterans Services	3.70	3.70	3.70	3.70	-
	<b>H&amp;HS Subtotal</b>	<b>396.19</b>	<b>394.78</b>	<b>394.78</b>	<b>391.90</b>	<b>(2.88)</b>
	TOTAL REGULAR POSITIONS	426.29	424.88	424.88	422.00	(2.88)
	TOTAL EXTRA HELP	17.89	17.97	18.31	17.60	(0.37)
	TOTAL OVERTIME	2.25	2.23	2.30	2.26	0.03
	<b>TOTAL BUDGETED POSITIONS</b>	<b>446.43</b>	<b>445.08</b>	<b>445.49</b>	<b>441.86</b>	<b>(3.22)</b>

(1) ADRC General Fund 2008 Actuals and 2009 Budget are restated to include Adult Protective Services (APS) (formerly in the Long Term Care Fund) for comparative purposes.

(2) CJCC General Fund 2008 Actuals and 2009 Budget are restated from the Human Services Fund for comparative purposes.

**2010 BUDGET ACTIONS**

Child Support Fund

Promote: 2.00 FTE Attorney positions to 2.00 FTE Senior Attorney positions.  
Increase: Temporary Extra Help by 0.65 FTE.  
Increase: Overtime by 0.06 FTE.

Human Services Fund

Create 1.0 FTE Economic Support Specialist  
Create 1.0 FTE Registered Nurse  
Create 1.0 FTE Social Worker  
Increase 0.20 FTE - Senior Mental Health Counselor  
Increase 0.02 FTE Overtime  
Increase 0.10 FTE Extra Help - Mental Health Counselor  
Abolish 1.0 FTE Human Services Support Specialist  
Abolish 1.0 FTE Educational Specialist  
Abolish 1.0 FTE Licensed Practical Nurse  
Unfund 0.42 FTE Administrative Assistant I  
Unfund 0.50 FTE Clinical Therapist  
Unfund 1.0 FTE Clinical Therapist  
Unfund 1.0 FTE Human Services Supervisor  
Unfund 1.0 FTE Juvenile Center Worker  
Decrease 0.30 FTE Extra Help - Registered Nurse  
Transfer in 0.90 FTE Psychiatrist from Mental Health Fund 350 to Human Services Fund 150  
Transfer out 0.70 FTE Clinical Director From Human Services Fund 150 to Mental Health Fund 350  
Transfer out 1.0 FTE Clinical Therapist from Human Services Fund 150 to ADRC General Fund 010

Mental Health Center Fund

Transfer in 0.70 FTE Clinical Director from Human Services Fund 150 to Mental Health Center Fund.  
Unfund 0.50 FTE Psychiatric Technician  
Transfer out 0.9 FTE Psychiatrist from Mental Health Center Fund to Human Services Fund.  
Increase 0.09 FTE Temporary Extra Help  
Decrease 0.05 FTE Overtime

ADRC Grant Fund

Create 1.00 FTE Human Services Coordinator  
Abolish 1.00 FTE Human Services Manager  
Position title change to Manager from Director of Senior Services/ADRC.

Elderly Nutrition Fund

Increase: 0.01 FTE Extra Help (Senior Dining Managers) in Senior Dining.  
Increase: 0.40 FTE Senior Dining Center Managers (Regular Part-time) in Home Delivered Meals.  
Decrease: 0.26 FTE Senior Dining Center Managers (Regular Part-time) in Senior Dining.  
Decrease: 0.38 FTE Extra Help (Senior Dining Managers) in Home Delivered Meals.  
Position title change to Manager from Director of Senior Services/ADRC.

ADRC - General Fund (including APS)

Transfer 1.0 Clinical Therapist to Adult Protective Services from Human Services Fund 150  
Position title change to Manager from Director of Senior Services/ADRC.

General Fund - Public Health

Create 1.0 FTE Clerk Typist II (Sunset Position)  
Increase Community Health Educator by 0.20 FTE to 0.80 FTE  
Decrease Extra Help by 0.54 FTE

General Fund - Criminal Justice Collaborating Council

1.0 FTE Program and Projects Analyst/Criminal Justice Collaborating Council  
Coordinator is moved to its own separate General in 2010. The 2008 Actuals and  
2009 Budget has been restated to reflect this move for comparative purposes.

**2009 CURRENT YEAR ACTIONS**

General Fund - Public Health

Increase: 0.34 FTE Extra Help - Community Health Educator

Corporation Council - Child Support

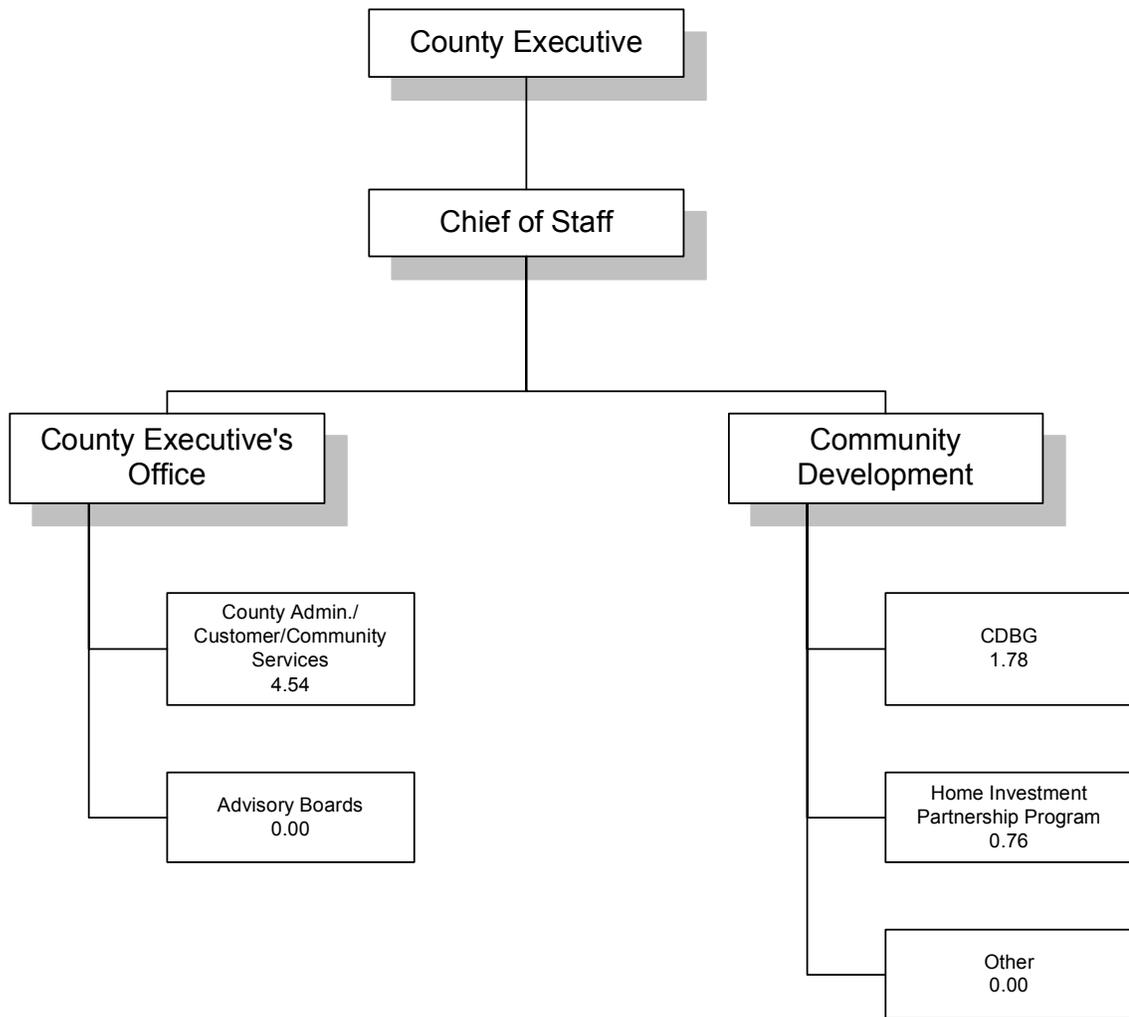
Increase: 0.83 FTE Temporary Extra Help  
Increase: 0.08 FTE Overtime

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# County Executive

# COUNTY EXECUTIVE'S OFFICE

## FUNCTION / PROGRAM CHART



7.08 Total FTE'S

1. Position counts stated in terms of budgeted full time equivalent positions (FTE) includes extra help and overtime.
2. See Stats/Trends Section for position detail.



**Statement of Purpose**

The mission of Community Development is the development of viable urban communities through the provision of financial grants and technical assistance to cities, villages, towns and non-profit corporations participating in Waukesha County's "Urban County Entitlement" Community Development Program. Special emphasis in accordance with Federal regulation is placed on:

1. The conservation and expansion of housing for low and moderate-income households.
2. The creation and retention of jobs, principally for low and moderate-income households.
3. The expansion of the quantity and quality of community services for low and moderate-income persons.
4. To affirmatively further equal housing opportunities.
5. The removal of architectural or physical barriers denying or impeding access of elderly and disabled persons to the full utilization of public and private facilities.
6. More effective environmental and strategic planning.

<b>Financial Summary</b>	2008 Actual	2009		2010 Budget	Change From 2009 Adopted Budget	
		Adopted Budget	2009 Estimate (a)		\$	%
<b>Revenues (a)</b>						
General Government (b)	\$3,407,731	\$2,800,000	\$5,850,000	\$2,950,000	\$150,000	5.4%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$0	\$0	\$0	\$0	\$0	N/A
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue (c)	\$549,766	\$968,985	\$868,985	\$969,500	\$515	0.1%
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0	N/A
<b>County Tax Levy (d)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Total Revenue Sources</b>	<b>\$3,957,497</b>	<b>\$3,768,985</b>	<b>\$6,718,985</b>	<b>\$3,919,500</b>	<b>\$150,515</b>	<b>4.0%</b>
<b>Expenditures (a)</b>						
Personnel Costs	\$186,020	\$196,285	\$188,818	\$193,362	(\$2,923)	-1.5%
Operating Expenses						
<i>Subgrantee Grants</i>	\$3,870,054	\$3,431,622	\$6,363,861	\$3,578,415	\$146,793	4.3%
<i>Administrative</i>	\$30,285	\$34,173	\$59,574	\$39,165	\$4,992	14.6%
Interdept. Charges	\$104,747	\$106,905	\$106,732	\$108,558	\$1,653	1.5%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
<b>Total Expenditures (a)</b>	<b>\$4,191,106</b>	<b>\$3,768,985</b>	<b>\$6,718,985</b>	<b>\$3,919,500</b>	<b>\$150,515</b>	<b>4.0%</b>
Rev. Over (Under) Exp. (e)	(\$233,609)	-	-	-	-	-

**Position Summary (FTE)**

Regular Positions	2.50	2.50	2.50	2.50	0.00
Extra Help	0.00	0.00	0.00	0.00	0.00
Overtime	0.04	0.04	0.04	0.04	0.00
<b>Total</b>	<b>2.54</b>	<b>2.54</b>	<b>2.54</b>	<b>2.54</b>	<b>0.00</b>

- (a) 2009 Estimate includes a 2008 carryover of encumbered grant contracts totaling \$2 million and an approved request to carry-over 2008 expenditure appropriations of \$1.3 million. In addition \$6 million of additional Federal Funding was awarded in 2009 which consists of \$4.38 million for CDBG Emergency Assistance Funding for the 2008 Flood, \$1.3 million for the Neighborhood Stabilization program and \$392,451 of Federal Stimulus funding. The CDBG Coordinator estimates that \$6.35 million will be unspent at year-end 2009 and requested to be carried over to the 2010 Budget.
- (b) The 2010 Budget includes an estimation of the U.S. Department of Housing (HUD) allocation. It is anticipated that if the actual award notification is lower than the budgeted amount, the Finance Committee will be notified and the expenditures will be limited to the amount of the award notification.
- (c) Other revenue mainly includes revolving loan program income.
- (d) This Special Revenue fund relies solely on Federal funding. The actual County Tax Levy is always \$0 for this fund.
- (e) The amount shown for the 2008 Actual represents expenditures more than revenues due to less revolving loan program repayments (Program Income) than revolving loans made during the year.

**Note: The Federal rules allow the expenditure of grants over multiple year periods (normally two to three years). The CDBG Board approved a policy that expenditures must be completed within 23 months or funds will be reprogrammed.**

**Major Departmental Strategic Outcomes and Objectives for 2010**

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 1:** To improve the self sufficiency of persons at or below 80% of metro median income by using federal funding of the Community Development Block Grant Program (CDBG). This requires programming to benefit persons/households at or below 80% of the metro area median income who by definition are considered "at-risk." (CDBG)

**Key Outcome Indicator 1a:** In accordance with Federal objectives, three outcomes will be addressed: 1) availability/accessibility, 2) affordability, and 3) sustainability as programs are allocated funding. 98% of funded projects will benefit low-income (at-risk) persons. 80% of low-income clients served will have an improved quality of life and better knowledge of services available as a result of CDBG program funding.

Performance Measure 1a:	2008 Actual	2009 Target (a)	2009 Estimate	2010 Target
Percent of Low-Income Clients Improving Quality of Life	84%	82%	85%	87%
Number of persons benefiting (a)	28,500	14,500	29,000	30,000

(a) Prior year data counts for the "Number of persons benefiting" including the 2009 Target did not include the count of facility beneficiaries. However, this information is included in the count for 2008 Actuals and the 2009 Estimate and the 2010 Target.

**Key Outcome Indicator 1b:** 90% of persons receiving economic opportunities through job training, counseling or directed employment shall have a more sustainable potential for self-sufficiency.

Performance Measure 1b:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percent of Persons Achieving Self-Sufficiency	91%	91%	91%	91%
Number of persons benefiting	1,485	1,415	1,500	1,600

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Objective 2:** To provide services that improves affordable housing opportunities for low- and moderate-income households in the County. (HOME)

**Key Outcome Indicator:** 95% of persons receiving housing assistance for housing rehabilitation, home purchase assistance, housing construction and/or fair housing will maintain or improve their housing affordability.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percent of Persons Improving Housing Affordability	99%	99%	99%	99%
Number of households benefiting	210	205	215	220

**Objective 3:** To meet the Federal drawdown of funds requirement and provide timeliness of fund expenditures, subgrantees (beginning with 2007 agreements) will be required to drawdown funds within twelve months. The CDBG Board will be allowed to approve a request for an extension for a period not to exceed 12 months. If funding is not used prior to the end of the twenty-four months period from the initial funding date, the remaining funds will be automatically cancelled and reprogrammed. (CDBG)

**Objective 4:** To ensure effective program management and monitoring.

**Key Outcome Indicator:** The number of CDBG grants awarded by the CDBG Board will be reduced by at least 5%.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Grants Awarded	113	99	90	85
Percent Change	14%	-10%	-10%	-5.9%

Community Development Block Grant

County-Wide Key Strategic Outcome: A county that assists at-risk citizens

Program Description

Provides for the development of viable urban communities by providing direct federally funded financial grants and technical assistance to cities, villages, towns, and non-profit corporations participating in Waukesha County's "Urban County Entitlement." These grants are used to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.

	2008 Actual	2009 Budget	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>1.93</b>	<b>1.78</b>	<b>1.78</b>	<b>1.78</b>	<b>0.00</b>
General Government (a)	\$1,573,824	\$1,450,000	\$1,950,000	\$1,450,000	\$0
Other Revenue (b)	\$384,884	\$700,000	\$600,000	\$700,000	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy (c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$1,958,708</b>	<b>\$2,150,000</b>	<b>\$2,550,000</b>	<b>\$2,150,000</b>	<b>\$0</b>
Personnel Costs	\$137,711	\$139,079	\$129,993	\$137,032	(\$2,047)
Operating Expenses (a)					
<i>Subgrantee Grants</i>	\$1,906,674	\$1,929,560	\$2,344,238	\$1,935,697	\$6,137
<i>Administrative</i>	\$11,171	\$16,634	\$11,163	\$11,745	(\$4,889)
Interdept. Charges	\$63,412	\$64,727	\$64,606	\$65,526	\$799
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$2,118,968</b>	<b>\$2,150,000</b>	<b>\$2,550,000</b>	<b>\$2,150,000</b>	<b>\$0</b>
Rev. Over (Under) Exp. (d)	(\$160,260)	-	-	-	-

- (a) 2009 Estimate includes a 2009 carryover of encumbrances totaling \$1,163,495 and a 2008 carryover of \$310,293 through a separate ordinance. It is estimated that \$1 million of unexpended appropriations at year end 2009 will be requested to be carried over to the 2010 Budget.
- (b) Other Revenue includes revolving loan program income.
- (c) This Special Revenue fund relies solely on Federal funding. The actual County Tax Levy is always \$0 for this fund.
- (d) The amount shown for the 2008 Actual revenues lower than expenditures due to less revolving loan program repayments (Program Income) than revolving loans made during the year, which are funded by Fund Balance from prior years. In the 2009 Estimate the revenues are also estimated to be lower than expenditures.



Program Highlights

The CDBG Board approved a policy that funded projects must be expended within 23 months or the funds will be reprogrammed.

Federal CDBG revenues from the Department of Housing and Urban Development (HUD) are expected to remain at the 2009 Adopted Budget at \$1,450,000 for the 2010 Budget based on Department's estimates.

Revolving loan program income collected is expected to remain at the 2009 Adopted budget base of \$700,000 for the 2010 Budget.

Personnel cost reflects a decrease of \$2,047 mostly related to vacancy and turnover and an employee's selection of lower cost health insurance offset by a slight increase in Wisconsin retirement contribution rates. The CDBG program budget includes \$6,250 for CDBG Board expenses of which \$5,600 is related to personnel costs and \$650 is included for operating expense mileage reimbursements. Overall operating expenses are increased slightly by \$1,248 which reflects a \$6,137 increase in budgeted subgrantee awards offset by a \$4,000 decrease to \$0 in budgeted contracted legal services in this program area. Interdepartmental charges are \$799 higher in 2009 mostly related to eligible administrative indirect cost recovery.

**Community Development Block Grant (cont.)**



**Activity**

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	09-10 Budget Change
Grant \$ Value Awarded	\$1,445,086	\$1,450,000	\$1,455,062	\$1,450,000	\$0
New Contracts Awarded	113	99	90	85	(14)

Cumulative Contracts

Approximately \$29.6 million has been awarded since program inception began in 1990.

**Participating communities:**

- Cities: Brookfield, Delafield, Muskego, New Berlin, Oconomowoc, Pewaukee, and Waukesha
- Towns: Brookfield, Delafield, Eagle, Genesee, Lisbon, Merton, Mukwonago, Oconomowoc, Ottawa, Summit, Vernon, and Waukesha
- Villages: Big Bend, Butler, Dousman, Eagle, Elm Grove, Hartland, Lac La Belle, Lannon, Merton, Mukwonago, North Prairie, Nashotah, Pewaukee, Sussex, Wales, and Menomonee Falls

**Non-Participating Communities:**

- Villages: Chenequa and Oconomowoc Lake

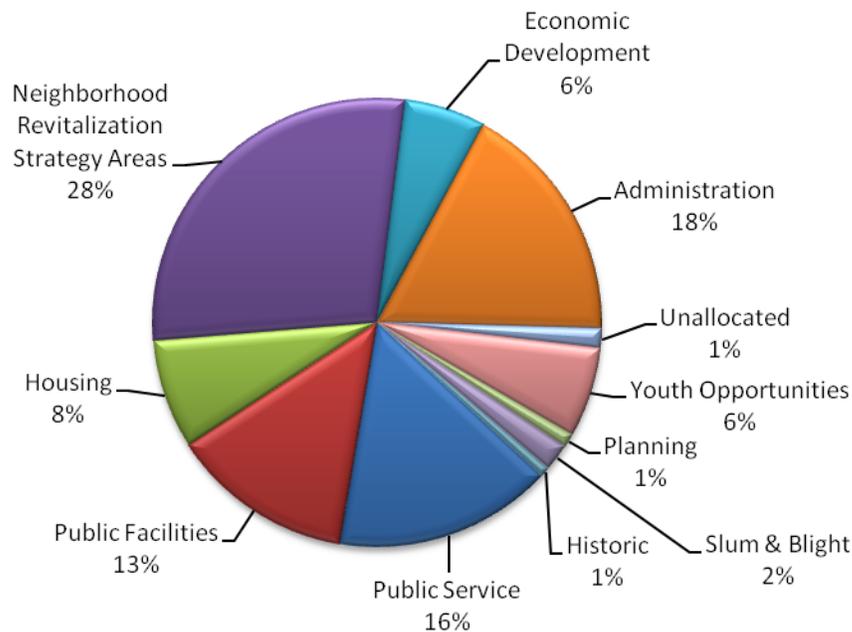
**COMMUNITY DEVELOPMENT PROGRAM YEAR**

- January CDBG / HOME program year begins
- February Public Hearings - Needs / Community Assessment for Program Year
- March Public Hearing - Grantee Performance Report (GPR) / Annual Housing Performance Report (AHPR)
- April Submit GPR and AHPR
- May Request for Proposals – Advertise and accept applications
- June Transmit copies of applications received to CDBG Board
- July Begin project application reviews  
Complete project application reviews
- August CDBG Board completes funding allocation recommendations  
Public Hearing on recommendations  
Executive Committee review, modify and/or approval of CDBG Board recommendations
- September County Board action on recommendations
- October Complete Grant Application / Environmental reviews for submission to HUD  
Write contracts for projects funded
- November Submission of Annual Consolidated Plan
- December Review carryover requests of previously funded projects  
Program year ends

Community Development Block Grant (cont.)

Changes for the CDBG Program	CDBG
<b>Subgrantees</b>	
2009 Adopted Budget - BASE Subgrantee HUD Grants	\$1,450,000
2009 -HUD Award amount above 2009 Adopted Budget	\$4,975
2009 Actual HUD Award	\$1,454,975
2010 Est. HUD Incr./ (Decr.) from 2009 Actual award.	(\$4,975)
<i>Subtotal Est. 2010 HUD Grants Amounts (Subgrantee &amp; Admin)</i>	<b>\$1,450,000</b>
<b>Revolving Loans</b>	
2009 Adopted Budget Base - Revolving Loan Program	\$700,000
2010 Est. Revolving Loan Program Income change	\$0
Subtotal Est. 2009 Revolving Program Income	<b>\$700,000</b>
Reimbursement from Wis. Partnership Housing Dev.	
<b>2009 Adopted Budget</b>	<b><u>\$2,150,000</u></b>
<b>2010 Proposed Budget</b>	<b><u>\$2,150,000</u></b>
<b>Total \$ Increase/ (Decrease)</b>	<b>\$0</b>

**Current Year 2009 Allocation of CDBG Program  
Actual Funding Award at \$1,455,062\***



\* The 2009 Adopted Budget estimated the grant to be \$1,450,000. The actual 2009 CDBG grant awarded by HUD is \$1,454,975.

HOME Investment Partnership Program

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Program Description**

Administers Grant Program with Jefferson, Washington and Ozaukee Counties. Most of the program activity is subcontracted to other entities. The goal of this Federally sponsored program is to “increase the availability of decent, safe and affordable housing in urban and rural America, by increasing the supply of affordable, standard rental housing; improve substandard housing for existing homeowners and assist new homebuyers through acquisition, construction, and rehabilitation of housing, and provide tenant-based rental assistance.” (Waukesha County data only)

	2008 Actual	2009 Budget	2009 Estimate (a)(b)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>0.61</b>	<b>0.76</b>	<b>0.76</b>	<b>0.76</b>	<b>0.00</b>
General Government (a)	\$1,833,907	\$1,350,000	\$2,050,000	\$1,500,000	\$150,000
Other Revenue (b)	\$164,882	\$268,985	\$268,985	\$269,500	\$515
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy (c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$1,998,789</b>	<b>\$1,618,985</b>	<b>\$2,318,985</b>	<b>\$1,769,500</b>	<b>\$150,515</b>
Personnel Costs	\$48,309	\$57,206	\$53,594	\$56,330	(\$876)
Operating Expenses (a)					
<i>Subgrantee Grants</i>	\$1,963,380	\$1,502,062	\$2,198,057	\$1,642,718	\$140,656
<i>Administrative</i>	\$19,114	\$17,539	\$25,208	\$27,420	\$9,881
Interdept. Charges	\$41,335	\$42,178	\$42,126	\$43,032	\$854
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$2,072,138</b>	<b>\$1,618,985</b>	<b>\$2,318,985</b>	<b>\$1,769,500</b>	<b>\$150,515</b>
Rev. Over (Under) Exp. (d)	(\$73,349)	-	-	-	-

- (a) 2009 Estimate includes a 2008 carryover of encumbrances totaling \$841,173 and a 2008 carry-over of \$1,056,092 through separate ordinance. It is estimated that \$1.2 million will be carried over to the 2010 Budget.
- (b) Other Revenue includes \$250,000 for revolving loan program income and \$19,500 from Wisconsin Partnership housing development for facility rental charges.
- (c) This Special Revenue fund relies solely on Federal funding. The actual County Tax Levy is always \$0 for this fund.
- (d) The amount shown for the 2008 Actual represents revenues less than expenditures due to less revolving loan program repayments (Program Income) than revolving loans made during the year.



**Program Highlights**

General Government Federal HUD funding at \$1,500,000 represents a \$150,000 increase from the 2009 Adopted Budget.

Other revenues include a sub-recipient agreement which began in 2007 with WI Partnerships to administer down payment assistance and housing rehabilitation programs; providing county reimbursed revenue at \$19,500.

Personnel cost to continue decrease by \$876 mostly related to vacancy and turnover and an employee’s selection of lower cost health insurance offset by a slight increase in Wisconsin retirement contribution rates.

Operating expenses are estimated to increase \$150,537 mostly related to estimated increases in the HUD grant based on the current year’s grant award. Also, administrative costs for contracted legal services increase \$8,000 to \$9,000 in 2010, due to contract modifications, as required by HUD.

**HOME Investment Partnership Program (cont.)**

<b>Activity</b>	<b>2008 Actual</b>	<b>2009 Budget</b>	<b>2009 Estimate</b>	<b>2010 Budget</b>	<b>09-10 Budget Change</b>
Grant Value Awarded	\$1,350,352	\$1,350,000	\$1,491,311	\$1,500,000	\$150,000
# of Down payment and Closing Cost Assistance	72	85	75	80	(5)
# of Homebuyer Counseling (# People Counseled/ to the # of Actual Homebuyers) (a)	950/72	350/85	1,000/75	650/75	300/-10
Housing Rehabilitation	28	73	40	45	(28)
Purchase/Rehab	22	25	25	28	3

(a) The number of potential homebuyers counseled was higher in 2008 partially due to anticipating a relatively strong but declining housing market in the 1<sup>st</sup> half of 2008 prior to the 2<sup>nd</sup> half downturn, 2009 Budget estimated a significantly weaker housing market; however the 2009 estimate includes higher numbers as a result of an \$8,000 tax credit to 1<sup>st</sup> time home buyers. 2010 reflects a drop estimated since the 1<sup>st</sup> time rebate was scheduled to end 11/30/09. The number of actual homebuyers who receive financial assistance is limited and is based on the available funding and grant amount as established by the HOME Board.

**Cumulative Contracts**

A cumulative total of \$15.5 million has been awarded since program inception began in 1998.

**Waukesha County Participating Communities\*:**

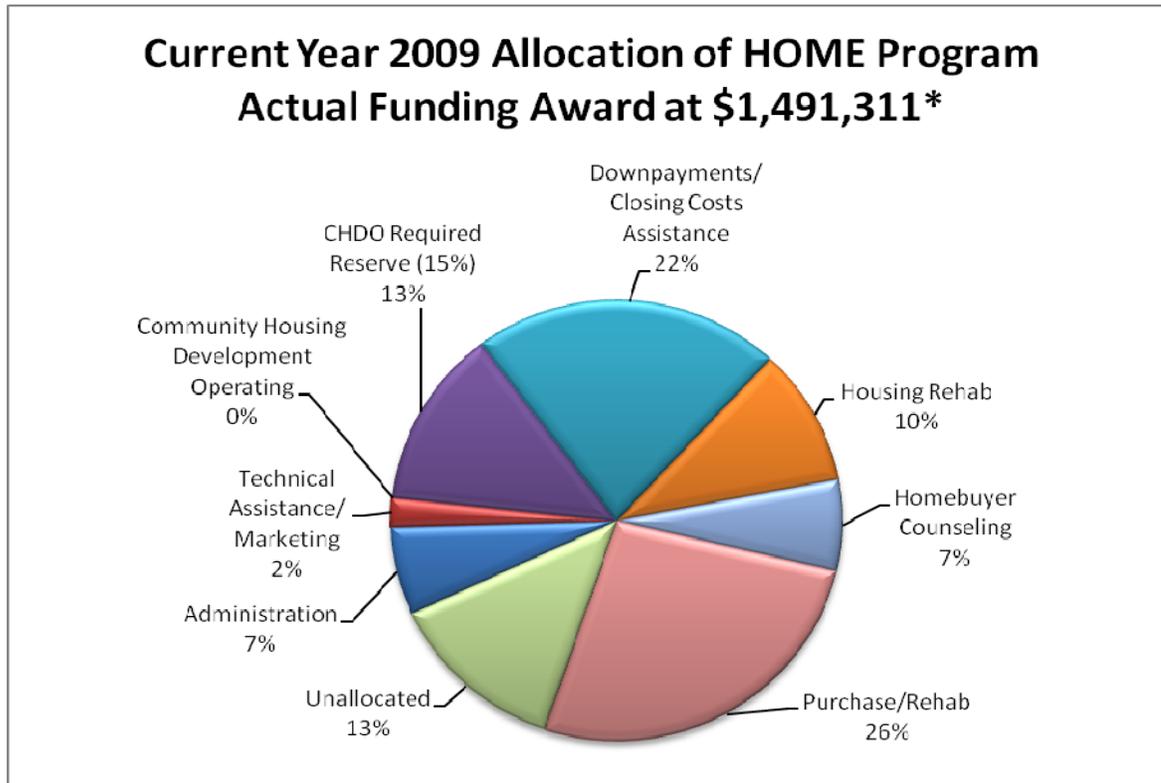
Cities: Brookfield, Delafield, Muskego, New Berlin, Oconomowoc, Pewaukee, and Waukesha  
 Towns: Brookfield, Delafield, Eagle, Genesee, Lisbon, Merton, Mukwonago, Oconomowoc, Ottawa, Summit, Vernon, and Waukesha  
 Villages: Big Bend, Butler, Dousman, Eagle, Elm Grove, Hartland, Lac La Belle, Lannon, Merton, Mukwonago, North Prairie, Nashotah, Pewaukee, Sussex, Wales, German Town, and Menomonee Falls

**Waukesha County Non-Participating Communities:**

Villages: Chenequa and Oconomowoc Lake

\* HOME program participation includes 99 of 103 possible jurisdictions including all towns in Waukesha, Jefferson, Washington, and Ozaukee Counties and 22 of the 26 villages and cities.

<b>Changes for the HOME Program</b>	<b>HOME</b>
<b>Subgrantees</b>	
2009 Adopted Budget - BASE Subgrantee HUD Grants	\$1,350,000
2009 -HUD Award amount above 2009 Adopted Budget	\$141,311
2009 Actual HUD Award	\$1,491,311
2010 Est. HUD Incr./ (Decr.) from 2009 Actual award.	\$8,689
<i>Subtotal Est. 2010 HUD Grants Amounts (Subgrantee &amp; Admin)</i>	<b>\$1,500,000</b>
<b>Revolving Loans</b>	
2009 Adopted Budget Base - Revolving Loan Program	\$250,000
2010 Est. Revolving Loan Program Income change	\$0
Subtotal Est. 2009 Revolving Program Income	<b>\$250,000</b>
Reimbursement from Wis. Partnership Housing Dev.	<b>\$19,500</b>
<b>2009 Adopted Budget</b>	<b>\$1,618,985</b>
<b>2010 Proposed Budget</b>	<b>\$1,769,500</b>
<b>Total \$ Increase/ (Decrease)</b>	<b>\$150,515</b>



\* The 2009 Adopted Budget estimated the grant to be \$1,350,000. The actual Home Program grant awarded by HUD for 2009 is \$1,491,311.

## Other Grant Programs

### Program Description

Administration for other grant assistance programs as funding is provided.

	2008 Actual	2009 Budget	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
General Government (a)	\$0	\$0	\$1,850,000	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,850,000</b>	<b>\$0</b>	<b>\$0</b>
Personnel Costs	\$0	\$0	\$5,231	\$0	\$0
Operating Expenses (a)	\$0	\$0	\$1,844,769	\$0	\$0
<i>Subgrantee Grants</i>	\$0	\$0	\$1,821,566	\$0	\$0
<i>Administrative</i>	\$0	\$0	\$23,203	\$0	\$0
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,850,000</b>	<b>\$0</b>	<b>\$0</b>

Rev. Over (Under) Exp.	-	-	-	-	-
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(a) **Other grant assistance programs totaling \$6,085,026** was awarded in 2009 to CDBG as one time funding. The department estimates that \$1,850,000 will be expended in 2009 and estimates that approximately \$4,235,000 will be requested to be carried over to the 2010 budget.



**Program Highlights**

The 2009 Estimate of \$1,850,000 consists of the following:

**Community Development Block Grant (CDBG)-Emergency Assistance Program (EAP)**

Waukesha County was notified in 2009 that it was eligible and would distribute \$4,380,000 in federal Housing and Urban Development (HUD) funds for the 2008 flood. The department is requesting the County Board approval to appropriate the funding; ordinance # (164-32). According to federal guidelines, Waukesha County has until 12/31/10 to spend the federal money. The CDBG Coordinator estimates that approximately \$500,000, or about 11% of the total disaster funds awarded be expended in 2009.

**HUD-Neighborhood Stabilization Program (NSP)**

Waukesha County was notified in 2009 that it was eligible to distribute \$1,312,575 of HUD funding from the State of Wisconsin for the Housing and Economic Recovery Act of 2008 under the NSP. In June of 2009, the County Board approved ordinance # (164-22) that appropriated the funding. According to federal guidelines, Waukesha County has until 12/31/10 to spend the federal money. It is anticipated that at least \$1,000,000 or 76% of the funds will be expended in 2009.

**CDBG-R Recovery –Federal Stimulus Funding**

Waukesha County was notified in 2009 that it was eligible to distribute \$392,451 in federal HUD funds under the American Recovery and Reinvestment Act of 2009 to stimulate the economy including infrastructure improvements and energy efficiency. In June 2009, the County Board approved ordinance # (164-23) that appropriated the funding. According to federal guidelines, Waukesha County has until 6/30/10 to spend the federal money. It is anticipated that at least \$350,000 or 89% of the funds will be expended by 2009.

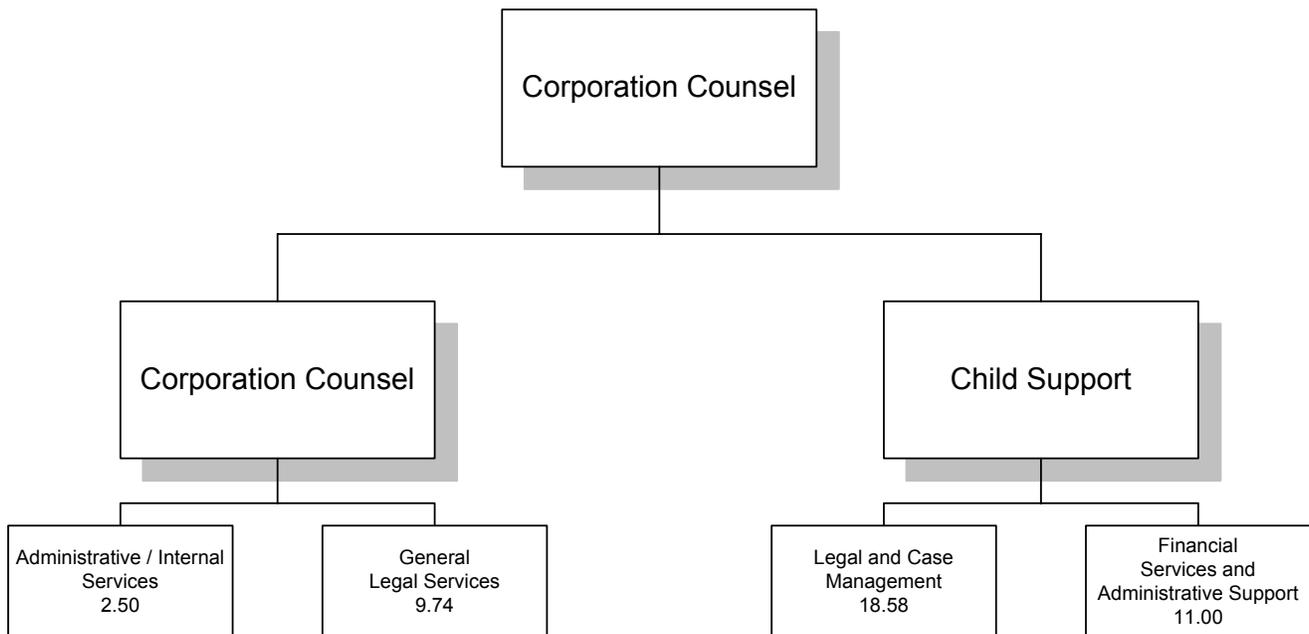
<b>Funding Source</b>	<b>Total Awarded</b>	<b>Estimated To Be Spent in 2009</b>	<b>Amount Estimated To Be Carried Over to 2010</b>
CDBG- Emergency Assistance Program (EAP) for the 2008 Flood	\$4,380,000	\$500,000	\$3,880,000
Neighborhood Stabilization Program (NSP)	\$1,312,575	\$1,000,000	\$312,575
CDBG-R awarded under the American Recovery and Reinvestment Act of 2009 (Federal Stimulus)	\$392,451	\$350,000	\$42,451
<b>Total Awarded in 2009</b>	<b>\$6,085,026</b>	<b>\$1,850,000</b>	<b>\$4,235,026</b>

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# Corporation Counsel

# CORPORATION COUNSEL'S OFFICE

## FUNCTION / PROGRAM CHART



41.82 TOTAL FTE'S

1. Position counts stated in terms of budgeted full time equivalent positions (FTE) includes extra help and overtime.
2. See Stats/Trends Section for position detail.



**Fund Purpose**

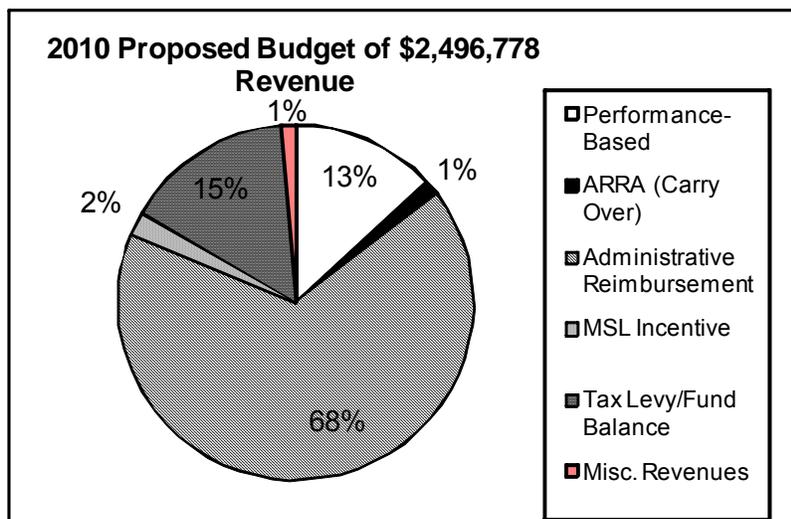
The Child Support Division in the Corporation Counsel Office implements and administers the Child Support Enforcement Act pursuant to Title IV-D of the Federal Social Security Act and Wisconsin Statutes, under contract with the State Department of Workforce Development. This Waukesha County Special Revenue Fund accounts for Waukesha County's Child Support Division which is supported by state, federal and county funding. Child Support Services include activities to establish paternity, obtain initial orders for child support and health insurance, enforce or modify existing orders, and collect delinquent accounts.

Financial Summary	2008	2009	2009	2010	Change From 2009	
	Actual	Adopted Budget (b)	Estimate (a)(b)(c)(d)	Budget (a)(b)	Adopted Budget \$	%
<b>General Government</b>						
(a)(b)(c)	\$1,834,375	\$1,974,607	\$1,980,146	\$2,080,967	\$106,360	5.4%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services (d)	\$51,092	\$35,319	\$50,100	\$32,819	(\$2,500)	-7.1%
Interdepartmental	\$1,296	\$0	\$1,000	\$0	\$0	N/A
Other Revenue	\$1,270	\$0	\$1,619	\$0	\$0	N/A
Appr. Fund Balance (e)	\$100,500	\$80,500	\$82,019	\$65,000	(\$15,500)	-19.3%
<b>County Tax Levy</b>	<b>\$300,041</b>	<b>\$307,992</b>	<b>\$307,992</b>	<b>\$317,992</b>	<b>\$10,000</b>	<b>3.2%</b>
<b>Total Revenue Sources</b>	<b>\$2,288,574</b>	<b>\$2,398,418</b>	<b>\$2,422,876</b>	<b>\$2,496,778</b>	<b>\$98,360</b>	<b>4.1%</b>
<b>Personnel Costs (f)</b>	<b>\$1,876,851</b>	<b>\$1,940,122</b>	<b>\$1,984,743</b>	<b>\$2,017,292</b>	<b>\$77,170</b>	<b>4.0%</b>
<b>Operating Expenses (f)</b>	<b>\$238,564</b>	<b>\$260,030</b>	<b>\$253,966</b>	<b>\$278,523</b>	<b>\$18,493</b>	<b>7.1%</b>
<b>Interdept. Charges</b>	<b>\$189,642</b>	<b>\$198,266</b>	<b>\$182,642</b>	<b>\$200,963</b>	<b>\$2,697</b>	<b>1.4%</b>
<b>Fixed Assets</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Total Expenditures</b>	<b>\$2,305,057</b>	<b>\$2,398,418</b>	<b>\$2,421,351</b>	<b>\$2,496,778</b>	<b>\$98,360</b>	<b>4.1%</b>
Rev. Over (Under) Exp (g)	(\$16,483)	-	\$1,525	-	-	N/A

**Position Summary (FTE)**

Regular Positions	27.60	27.60	27.60	27.60	0.00
Extra Help	1.29	1.25	1.79	1.90	0.65
Overtime	0.00	0.02	0.09	0.08	0.06
<b>Total</b>	<b>28.89</b>	<b>28.87</b>	<b>29.48</b>	<b>29.58</b>	<b>0.71</b>

- (a) The 2005 Deficit Reduction Act, which ended the federal match for state incentive funds, changed with the passage of the American Recovery and Reinvestment Act (ARRA) in February 2009. In response to the current recession, the federal government decided to reinvest in the child support program as one of the ways to stimulate the economy. Therefore, with the passage of the ARRA, federal matching funds are again available for incentive funds spent between October 1, 2008 and September 30, 2010.
- (b) The State of Wisconsin allocated State General Purpose Revenue (GPR) in 2008 and 2009 to address part of the revenue gap created by the federal 2005 Deficit Reduction Act. In 2009, the department budgeted \$154,751 of State General Purpose Revenue (GPR). The Department received half of the budgeted amount which was counted toward the performance matching fund. The department will not receive additional state GPR in 2009 because they will be able to match incentive funding due to the passage of ARRA. In 2010, the department is budgeting \$34,939 as ARRA carry over, which is one time, matchable revenue which will provide the department with \$102,762 of expenditure authority. The department is also budgeting \$328,941 of matchable performance money which will provide \$967,474 of expenditure authority.
- (c) Effective October 1, 2009, Medical Support Liability (MSL) collections and incentives will be changed in distribution hierarchy for tax intercept purposes. The hierarchy change results in all family-owned obligations will be paid before state-owned obligations. The Department estimates that this will result in \$38,536 or 41% reduction in MSL revenue for 2010.
- (d) In 2009 and 2010, Charges for Services revenue is being affected by the Department no longer able to claim IV-D reimbursement on work completed on qualifying non-IV-D cases, as well as the anticipated suspension of collecting application fees locally for child support services.
- (e) Child Support Fund Balance is budgeted to use prior unused Tax Levy or excess revenues for operations to help reduce the new Tax Levy need.
- (f) The 2009 Estimate for personnel costs is greater than 2009 Adopted Budget due to a retirement pay out of \$19,400 and the passage of an ordinance to appropriate an additional \$44,682 in expenditure authority utilizing ARRA reinvestment revenue.
- (g) The Child Support Program is projected to finish favorably in 2009 due to a reinvestment of ARRA funding.



The chart represents the Child Support Division's various revenue funding components for 2010 including: performance-based funding of \$328,941, administrative reimbursement of \$1,661,623 and the Medical Support Liability (MSL) incentive of \$55,464 which are funded by the Federal Government with the funds being passed through the State. One-time Federal stimulus fund carries over from 2009 of \$34,939. Miscellaneous revenues of \$32,819 include blood test fees, client fees, copy fees and vital statistics fees. Tax Levy for 2010 is \$317,992 and Child Support Fund Balance is budgeted at \$65,000.

**Major Departmental Strategic Outcomes and Objectives for 2010**

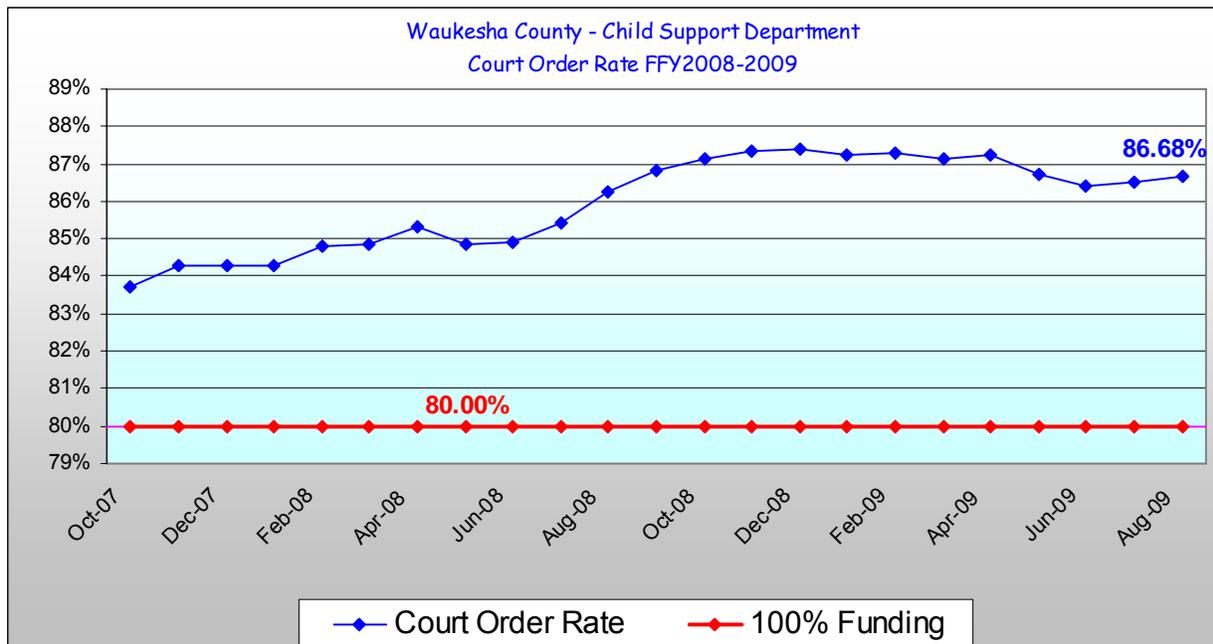
**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 1:** Bring increased economic stability to families in need and at risk by collecting consistent monthly child support in a cost-effective manner. (Legal and Case Management)

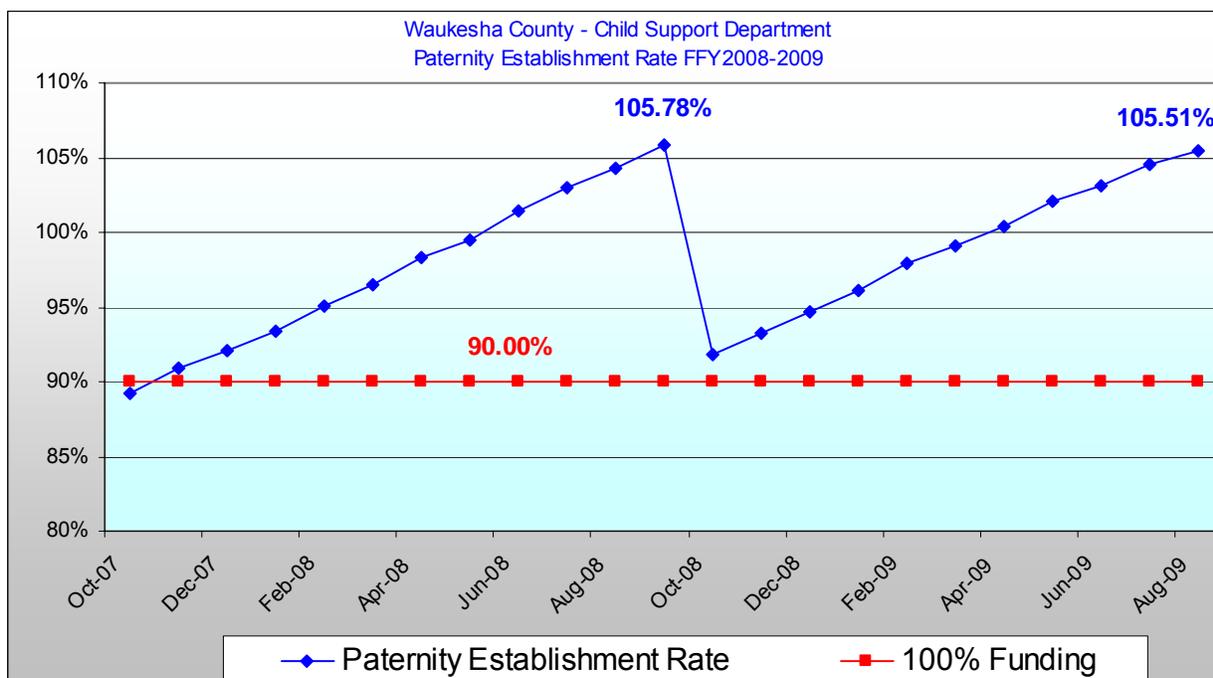
**Key Outcome Indicator:** Strive to meet the four performance targets set by the State Department of Workforce Development for improvement on paternity establishment, court order rate, child support collection and arrears collection. Improve effectiveness in collecting consistent monthly payments to families and, thus, improve the economic stability of these families in need.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Court order rate	86.80%	>80%	>80%	>80%
Paternity establishment	105.78%	>90%	>90%	>90%
Child support collection rate	76.37%	>=2008 baseline	>76.37	>2009
Arrears collection rate	70.86%	>=2008 baseline	>70.86	>2009

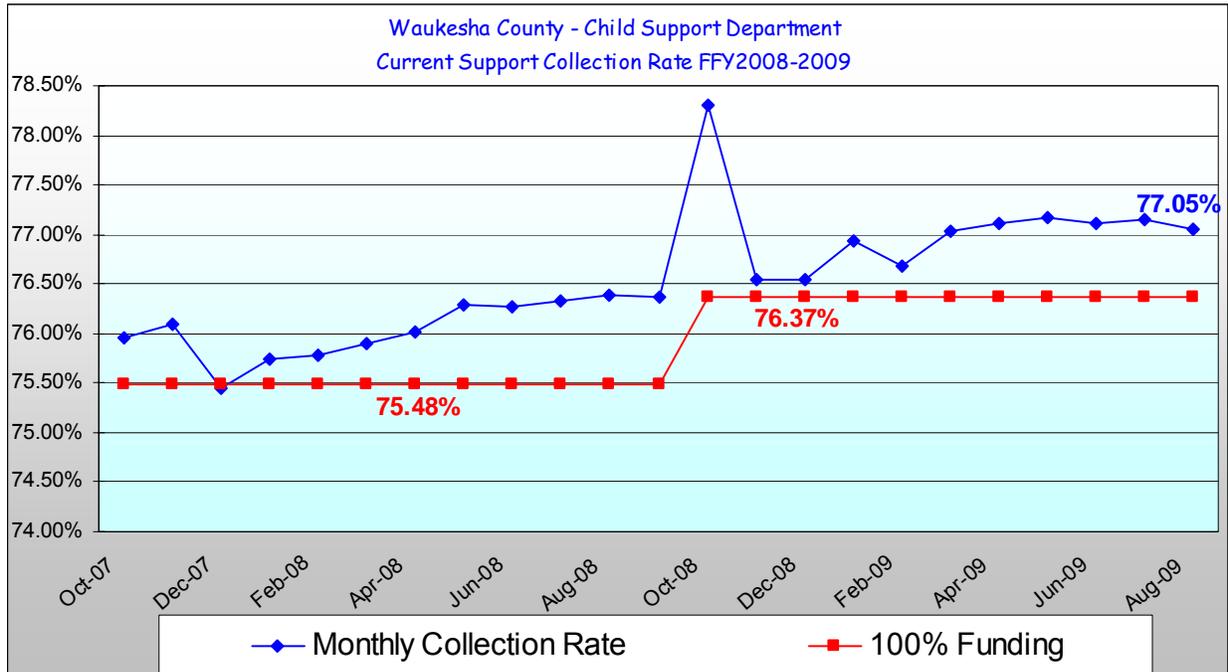
**Performance Measure 1: Court Order Rate.** The Court Order Rate compares the number of cases with support orders to the total number of cases. In 2008, Waukesha earned 100% of the total performance funding possible. To collect 100% of the performance funding budgeted in 2009, Waukesha must attain a court order rate above 80% by September 30, 2009. Waukesha achieved this performance measure for Federal Fiscal Year 2008 and expects to achieve it again in Federal Fiscal Year 2009.



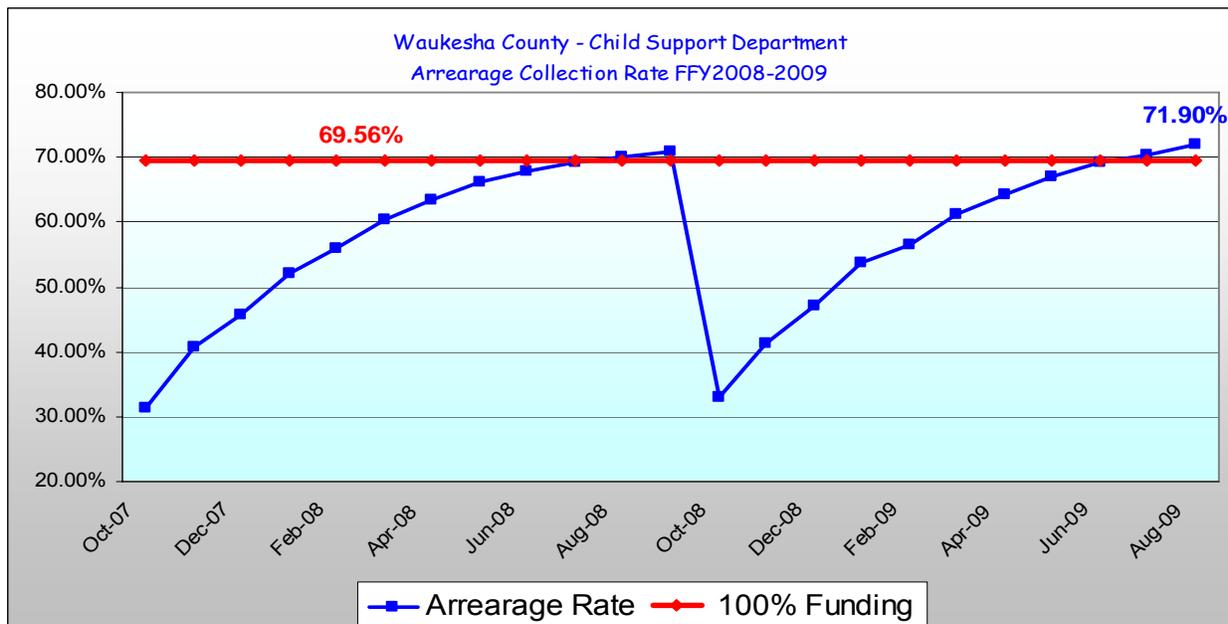
**Performance Measure 2: Paternity Establishment Rate.** This measure directly compares the total number of non-marital children for whom paternity has been established to the total number of non-marital children. In 2008, Waukesha County earned 100% of the total performance funding possible. To collect 100% of performance funding budgeted in 2009, Waukesha must attain a Paternity Establishment Rate above 90% by September 30, 2009. Waukesha achieved this performance measure for Federal Fiscal Year 2008 and expects to achieve it again in Federal Fiscal Year 2009.



**Performance Measure 3: Current Support Collection Rate.** This measure is the ratio of the total dollar amount of child support due compared to the total dollar amount of child support paid to the custodial parent. This measure is cumulative for each month of the Federal Fiscal Year. In 2008, Waukesha County earned 100% of the total performance funding possible. To collect 100% of performance funding budgeted in 2009, Waukesha must end the year with at least a 76.37% collection rate. Waukesha achieved this performance measure for Federal Fiscal Year 2008 and expects to achieve it again in Federal Fiscal Year 2009.



**Performance Measure 4: Arrearage Collection Rate.** This measure is the percentage of cases receiving a payment on past due child support each year. In 2008, Waukesha County earned 100% of the total performance funding possible. To collect 100% of performance funding budgeted in 2009, Waukesha must end the year with a 69.56% collection rate. Waukesha achieved this performance measure for Federal Fiscal Year 2008 and expects to achieve it again in Federal Fiscal Year 2009.



**County-Wide Key Strategic Outcome: An environmentally responsible county**

**Objective 2:** Reduce use of paper orders by using scanned orders for Court Order Entry.

Key Outcome Indicator: Track the number of paper copies given to Court Order Entry.

The Department enters financial terms of all family court orders into the computer system. Historically, Corporation Counsel sent paper copies of all orders to Child Support Division for court order entry. With the new scanning software and dual monitors, the Child Support Division has been transitioning toward use of scanned orders.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Number of paper copies received from Corporation Counsel	1,735	<1,735	<1,735	0

**Objective 3:** Convert from paper files to electronic files.

Key Outcome Indicator: Track the number of boxes sent for storage and the number of paper files maintained in Department.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Number of boxes sent to storage	73	<73	<73	0
Number of paper files maintained in Department	N/A	N/A	June 2009 9,188	June 2010 <9,188

Legal & Case Management

**Program Description**

This program contains the legal, case management and clerical services for the Child Support Division. Staff in this program investigate child support cases, locate absent parents, establish paternity, establish court-ordered obligations for child support and health insurance, modify obligations as required by law and enforce obligations through a variety of administrative and judicial processes for Wisconsin and interstate cases. This program includes personnel costs for the lawyers, legal clerks, child support specialists, and clerical positions. Revenues in this program are primarily from the administrative reimbursement of expenses through the State contract; performance-based funding through the State contract; incentives from the medical support liability collections, Tax Levy, Fund Balance and miscellaneous revenues made up of blood test fees, client fees, copy fees and vital statistics fees.

	2008 Actual (a)	2009 Budget (a)	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>17.89</b>	<b>17.87</b>	<b>18.48</b>	<b>18.58</b>	<b>0.71</b>
General Government (a)	\$1,332,984	\$1,454,999	\$1,457,053	\$1,552,374	\$97,375
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$51,092	\$35,319	\$50,100	\$32,819	(\$2,500)
Interdepartmental	\$1,296	\$0	\$1,000	\$0	\$0
Other Revenue	\$0	\$0	\$1,567	\$0	\$0
Appr. Fund Balance	\$50,250	\$40,250	\$40,250	\$32,500	(\$7,750)
<b>County Tax Levy (a)</b>	<b>\$97,823</b>	<b>\$88,437</b>	<b>\$88,437</b>	<b>\$86,195</b>	<b>(\$2,242)</b>
<b>Total Revenues</b>	<b>\$1,533,445</b>	<b>\$1,619,005</b>	<b>\$1,638,407</b>	<b>\$1,703,888</b>	<b>\$84,883</b>
Personnel Costs	\$1,197,866	\$1,256,745	\$1,285,685	\$1,325,464	\$68,719
Operating Expenses	\$218,600	\$230,010	\$229,307	\$244,705	\$14,695
Interdept. Charges	\$136,505	\$132,250	\$121,720	\$133,719	\$1,469
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$1,552,971</b>	<b>\$1,619,005</b>	<b>\$1,636,712</b>	<b>\$1,703,888</b>	<b>\$84,883</b>
Rev. Over (Under) Exp.	(\$19,526)	-	\$1,695	-	-

(a) Amounts restated for comparison to the 2010 Budget.



**Program Highlights**

General Government revenues net increase of \$97,375 to \$1,552,374 is mainly due to increases in administrative and matchable reimbursements of \$123,857 allocated to this program and one-time American Recovery and Reinvestment Act (ARRA) funding of \$34,939. These increases are partially offset by lower revenues for medical support incentives of \$38,536 and performance funding of \$22,885. Note that performance incentives are matchable with IV-D administrative funding in 2010 (due to the passage of ARRA in February 2009). The State of Wisconsin has eliminated their General Purpose Revenue in 2009 since performance revenue is now matchable under ARRA. Charges for Service revenues, including copy and duplicating fees, vital records fees, blood test fees, and client fees, which decrease by \$2,500. Child Support Fund Balance allocated to this program is decreased \$7,750 to reduce reliance on Fund Balance, while General Government revenues increase significantly. Tax Levy is reduced by \$2,242 since Federal Revenues cover all program cost increases.

Personnel costs increase \$68,719 to \$1,325,464 largely due to cost to continue for 18.58 FTEs which is an increase of 0.71 FTE due to 0.65 FTE increase in temporary extra help and 0.06 FTE increase in overtime due to additional ARRA funding. Personnel cost increases include an additional \$26,936 in temporary extra help; \$4,937 increase in overtime; promotions of 2.00 FTE attorneys to senior attorneys resulting in an additional \$5,429 in expense, and an additional family health and dental insurance due to employee turnover.

Operating expenses increase \$14,695 to \$244,705 mainly due to \$16,375 increase in contract attorney coverage, offset by \$1,000 reduction in membership dues and \$1,000 reduction in lab services. Interdepartmental charges increase \$1,469 to \$133,719 due to increases of \$1,980 in postage and \$414 in fixed telephone expenses. End User Technology charges decrease \$532 reflecting the cost allocation methodology recommended by internal audit.

Financial Services & Administrative Support

Program Description

Staff in this program provide financial services related to child support payment processing, such as performing court order entry in the Kids Information Data System (KIDS) computer system, generating wage assignments to employers, conducting audits, updating demographic information, making financial adjustments, researching suspended payments, resolving issues with the Wisconsin Support Collections Trust Fund, and answering customer service inquiries. Administrative support includes portions of the personnel costs for the positions of financial analyst and corporation counsel as well as operating and interdepartmental expenses such as repairs and replacement of equipment, supplies, telephones and insurance costs. Revenues to this program are primarily from the administrative reimbursement of expenses through the state contract, Tax Levy and Fund Balance.

	2008 Actual (a)	2009 Budget (a)	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>
General Government (a)	\$501,391	\$519,608	\$523,093	\$528,593	\$8,985
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$1,270	\$0	\$52	\$0	\$0
Appr. Fund Balance	\$50,250	\$40,250	\$41,769	\$32,500	(\$7,750)
<b>County Tax Levy (a)</b>	<b>\$202,218</b>	<b>\$219,555</b>	<b>\$219,555</b>	<b>\$231,797</b>	<b>\$12,242</b>
<b>Total Revenues</b>	<b>\$755,129</b>	<b>\$779,413</b>	<b>\$784,469</b>	<b>\$792,890</b>	<b>\$13,477</b>
Personnel Costs	\$678,985	\$683,377	\$699,058	\$691,828	\$8,451
Operating Expenses	\$19,964	\$30,020	\$24,659	\$33,818	\$3,798
Interdept. Charges	\$53,137	\$66,016	\$60,922	\$67,244	\$1,228
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$752,086</b>	<b>\$779,413</b>	<b>\$784,639</b>	<b>\$792,890</b>	<b>\$13,477</b>

Rev. Over (Under) Exp.	\$3,043	-	(\$170)	-	-
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(a) Amounts restated for comparison to the 2010 Budget.



Program Highlights

General Government revenues increase by \$8,985 to \$528,593 mainly due to two-thirds reimbursement funding of Administrative Costs. Child Support Fund Balance allocated to this program decreases \$7,750 to \$32,500. Tax Levy in this program is increased by \$12,242 to cover the Fund Balance reduction and part of the expenditure increase not covered by federal funding. The Tax Levy for both programs results in a net \$10,000 increase.

Personnel costs increase \$8,451 for salary and employee benefit costs to continue for 11.00 FTE employees.

Operating expenses increase \$3,798 to \$33,818 which reflects a \$500 increase in office supplies; a \$300 increase in equipment repair; a \$2,000 increase for books and publications; and a \$1,000 increase for membership dues.

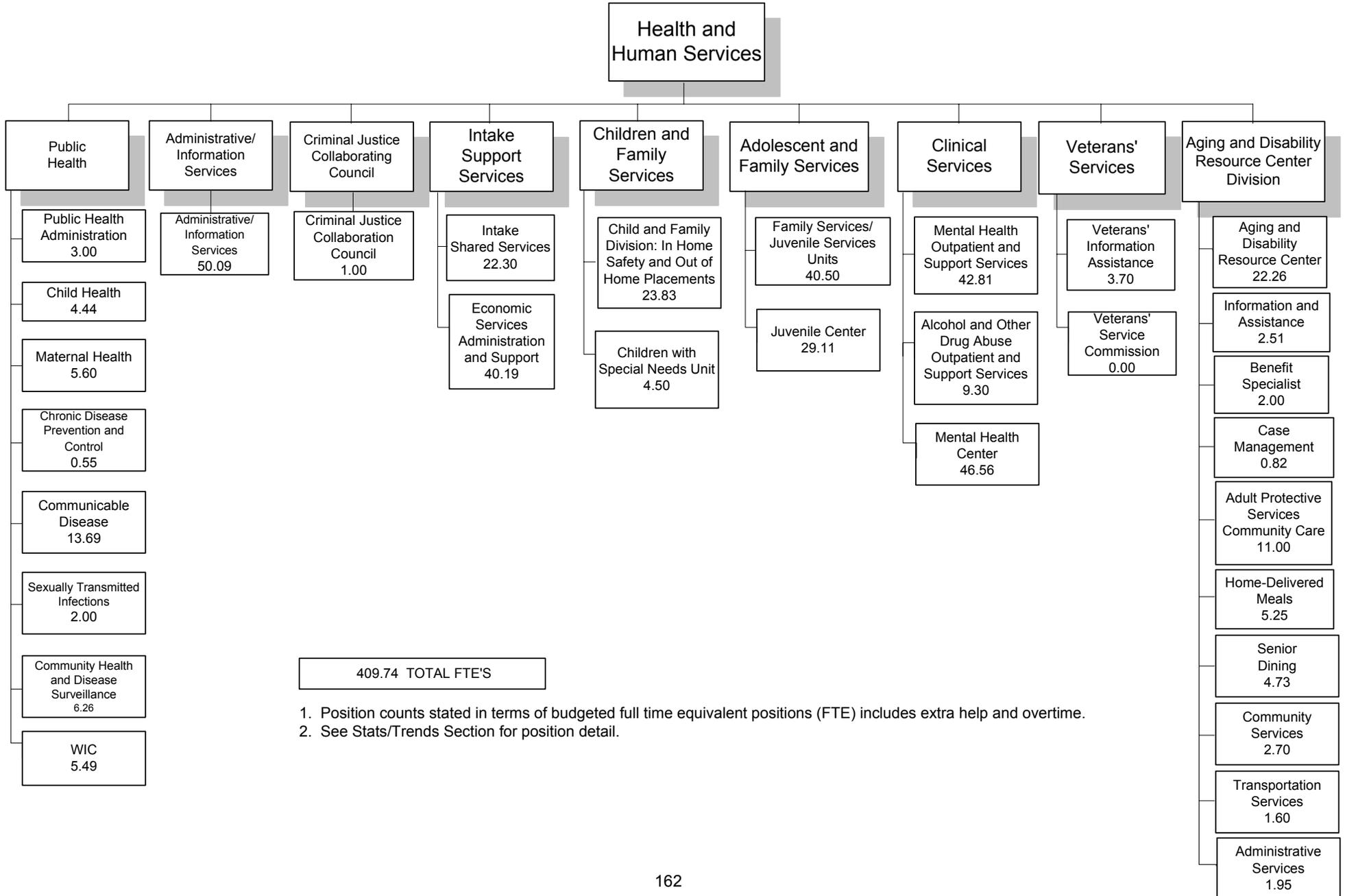
Interdepartmental charges increase \$1,228 to \$67,244 due to increases in insurance costs by of \$235 based on claims experience; an increase in copier replacement charges of \$124; an increase in records storage expenses of \$1,058; and an increase in the cross charges between Corporation Counsel and Child Support for shared resources of \$154. These increases are partially offset by a \$355 reduction in End User Technology charges based on the new cost allocation methodology recommended by internal audit.

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# Health & Human Services

# HEALTH AND HUMAN SERVICES

## FUNCTION / PROGRAM CHART



409.74 TOTAL FTE'S

1. Position counts stated in terms of budgeted full time equivalent positions (FTE) includes extra help and overtime.
2. See Stats/Trends Section for position detail.

## All Funds

## Health &amp; Human Services

Statement of  
Purpose/ Summary

Financial Summary	2008 Actual	2009 Adopted Budget	2009 Estimate	2010 Budget	Change From 2009 Adopted Budget	
					\$	%
<b>Human Services Fund</b>						
Revenues	\$26,577,400	\$27,836,943	\$28,124,799	\$27,478,596	(\$358,347)	-1.3%
County Tax Levy	\$13,267,935	\$13,581,833	\$13,581,833	\$14,659,389	\$1,077,556	7.9%
Expenditures	\$39,745,538	\$41,418,776	\$41,935,425	\$42,137,985	\$719,209	1.7%
Rev. Over (Under) Exp.	\$99,797	-	(\$228,793)	-	-	NA
<b>Mental Health Center Fund</b>						
Revenues	\$2,315,878	\$2,333,639	\$2,469,535	\$2,388,839	\$55,200	2.4%
County Tax Levy	\$3,194,709	\$3,234,918	\$3,234,918	\$3,217,113	(\$17,805)	-0.6%
Expenditures	\$5,273,582	\$5,568,557	\$5,515,864	\$5,605,952	\$37,395	0.7%
Rev. Over (Under) Exp.	\$237,005	-	\$188,589	-	-	NA
<b>Long Term Care Fund</b>						
Revenues	\$27,446,528	\$3,445,415	\$3,445,415	\$3,910,841	\$465,426	13.5%
County Tax Levy	\$314,915	\$0	\$0	\$0	\$0	NA
Expenditures	\$26,747,568	\$3,445,415	\$3,445,415	\$3,910,841	\$465,426	13.5%
Rev. Over (Under) Exp.	\$1,013,875	-	-	-	-	NA
<b>ADRC Grant Fund</b>						
Revenues	\$1,246,645	\$3,474,620	\$2,822,911	\$3,356,765	(\$117,855)	-3.4%
County Tax Levy	\$249,953	\$256,074	\$256,074	\$135,121	(\$120,953)	-47.2%
Expenditures	\$1,394,071	\$3,730,694	\$2,961,521	\$3,491,886	(\$238,808)	-6.4%
Rev. Over (Under) Exp.	\$102,527	-	\$117,464	-	-	NA
<b>ADRC - Nutrition Fund</b>						
Revenues	\$1,068,723	\$1,057,452	\$1,113,735	\$1,132,025	\$74,573	7.1%
County Tax Levy	\$212,390	\$247,368	\$247,368	\$205,320	(\$42,048)	-17.0%
Expenditures	\$1,251,472	\$1,304,820	\$1,314,611	\$1,337,345	\$32,525	2.5%
Rev. Over (Under) Exp.	\$29,641	-	\$46,492	-	-	NA
<b>ADRC - General Fund</b>						
Revenues	\$1,541,349	\$1,953,590	\$1,756,189	\$1,634,892	(\$318,698)	-16.3%
County Tax Levy	\$1,725,351	\$2,280,717	\$2,280,717	\$2,371,514	\$90,797	4.0%
Expenditures	\$2,841,984	\$4,234,307	\$3,792,895	\$4,006,406	(\$227,901)	-5.4%
Rev. Over (Under) Exp.	\$424,716	-	\$244,011	-	-	N/A
<b>Public Health - General Fund</b>						
Revenues	\$1,369,560	\$1,354,595	\$1,394,455	\$1,406,534	\$51,939	3.8%
County Tax Levy	\$2,171,951	\$2,192,902	\$2,192,902	\$2,200,902	\$8,000	0.4%
Expenditures	\$3,454,628	\$3,547,497	\$3,585,217	\$3,607,436	\$59,939	1.7%
Rev. Over (Under) Exp.	\$86,883	-	\$2,140	-	-	NA
<b>Criminal Justice Collaborating Council - General Fund</b>						
Revenues	\$180,281	\$18,778	\$115,985	\$61,921	\$43,143	229.8%
County Tax Levy	\$751,433	\$896,699	\$896,699	\$932,699	\$36,000	4.0%
Expenditures	\$883,116	\$915,477	\$952,733	\$994,620	\$79,143	8.6%
Rev. Over (Under) Exp.	\$48,598	-	\$59,951	-	-	N/A
<b>Veterans Services - General Fund</b>						
Revenues	\$13,000	\$13,000	\$13,000	\$12,870	(\$130)	-1.0%
County Tax Levy	\$260,382	\$268,167	\$268,167	\$280,847	\$12,680	4.7%
Expenditures	\$270,144	\$281,167	\$278,418	\$293,717	\$12,550	4.5%
Rev. Over (Under) Exp.	\$3,238	-	\$2,749	-	-	N/A
<b>Total All H&amp;HS Funds</b>						
Revenues	\$61,759,364	\$41,488,032	\$41,256,024	\$41,383,283	(\$104,749)	-0.3%
County Tax Levy	\$22,149,019	\$22,958,678	\$22,958,678	\$24,002,905	\$1,044,227	4.5%
Expenditures	\$81,862,103	\$64,446,710	\$63,782,099	\$65,386,188	\$939,478	1.5%
Rev. Over (Under) Exp.	\$2,046,280	-	\$432,603	-	-	N/A
<b>Position Summary (FTE)</b>						
Regular Positions	396.19	394.78	394.78	391.90	(2.88)	
Extra Help	16.60	16.72	16.72	15.70	(1.02)	
Overtime	2.21	2.17	2.17	2.14	(0.03)	
Total	415.00	413.67	413.67	409.74	(3.93)	



**Fund Purpose**

This fund provides for County Administration of human service programs funded under State Community aids. This includes services to at-risk citizens including families in which child abuse/neglect, delinquency, and/or serious family dysfunction exists. Also included are placement and placement support services for the Juvenile Center, group home, institutions, and foster homes. Services to the mentally ill/chronically mentally ill and services to individuals who are drug or alcohol dependent are also provided. Administrative support services are provided to coordinate service delivery.

<b>Financial Summary</b>	2008	2009	2009	2010	Change From 2009	
	Actual	Adopted Budget (a)	Estimate (a)(b)	Budget (a)	Adopted Budget	
					\$	%
<b>Revenues</b>						
General Government	\$21,768,634	\$22,085,680	\$22,580,005	\$22,103,882	\$18,202	0.1%
Fine/Licenses	\$536,125	\$615,000	\$484,035	\$535,000	(\$80,000)	-13.0%
Charges for Services	\$2,470,263	\$3,124,882	\$3,224,410	\$3,020,902	(\$103,980)	-3.3%
Interdepartmental	\$76,279	\$59,356	\$59,356	\$67,500	\$8,144	13.7%
Other Revenue	\$1,329,840	\$1,609,025	\$1,433,993	\$1,451,312	(\$157,713)	-9.8%
Appr. Fund Balance (a)	\$396,259	\$343,000	\$343,000	\$300,000	(\$43,000)	-12.5%
<b>County Tax Levy</b>	<b>\$13,267,935</b>	<b>\$13,581,833</b>	<b>\$13,581,833</b>	<b>\$14,659,389</b>	<b>\$1,077,556</b>	<b>7.9%</b>
<b>Total Revenue Sources (b)</b>	<b>\$39,845,335</b>	<b>\$41,418,776</b>	<b>\$41,706,632</b>	<b>\$42,137,985</b>	<b>\$719,209</b>	<b>1.7%</b>
<b>Expenditures</b>						
Personnel Costs	\$19,590,406	\$20,121,606	\$19,864,681	\$20,122,608	\$1,002	0.0%
Operating Expenses (b)	\$18,682,408	\$19,682,030	\$20,457,292	\$20,285,259	\$603,229	3.1%
Interdept. Charges	\$1,472,724	\$1,615,140	\$1,613,452	\$1,730,118	\$114,978	7.1%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
<b>Total Expenditures (b)</b>	<b>\$39,745,538</b>	<b>\$41,418,776</b>	<b>\$41,935,425</b>	<b>\$42,137,985</b>	<b>\$719,209</b>	<b>1.7%</b>
Rev. Over (Under) Exp. (b)	\$99,797	-	(\$228,793)	-	-	N/A

**Position Summary (FTE)**

Regular Positions	262.89	259.58	259.58	255.06	(4.52)
Extra Help	6.70	6.10	6.10	5.90	(0.20)
Overtime	1.65	1.65	1.65	1.67	0.02
<b>Total</b>	<b>271.24</b>	<b>267.33</b>	<b>267.33</b>	<b>262.63</b>	<b>(4.70)</b>

- (a) 2010 Human Services budgeted Fund Balance appropriations of \$300,000 include \$150,000 transferred from the Long Term Care Fund Balance and \$150,000 from the Human Services Fund Balance. The 2009 Fund Balance appropriation of \$343,000 includes \$175,000 transferred from the Long Term Care Fund and \$168,000 from the HHS Fund Balance.
- (b) 2009 expenditures are estimated to be higher than estimated revenues. A funds transfer or ordinance may be requested to modify the budgeted revenues and expenditures in this area if the estimated higher spending materializes.

**Major Departmental Strategic Outcomes and Objectives for 2010**

**County-Wide Key Strategic Outcome: A safe county**

**Objective 1:** Provide effective assessment and intervention services to minimize likelihood of recurrence of juvenile crime. (Juvenile Services Units)

Key Outcome Indicator: Percentage of juvenile offenders served who re-offend while under court supervision. Department standard is < 25%. (Office of Juvenile Justice and Delinquency Prevention (OJJDP) recognized recurrence benchmark rate at 50%)

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Recurrence rate	31.7%	≤ 25%	30%	≤ 25%

**Objective 2:** Maintain the recurrence rate of child abuse and neglect in Waukesha County at less than 6.1 percent\*. (Intake and Shared Services and Children and Family Division: In-home Safety and Out of Home Placement Services )

Key Outcome Indicator: Percentage of children who are victims of substantiated maltreatment or are found likely to be maltreated who have a subsequent finding of substantiated abuse/neglect within 6 months. Federal standard is < 6.1%.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Recurrence Rate of Child Abuse/Neglect*	3.95%	≤6.1%	4.0%	≤6.1%

\* (This is a federal outcome. Data obtained from eWiSACWIS Dashboard Report, 7/1/08-6/30/09)

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 3:** Maintain State licensing standards for care and supervision of children who are in the care or custody of Waukesha County Department of Health and Human Services. (Juvenile Center Program)

Key Outcome Indicator: 100% licensing compliance as reflected in annual shelter care and secure detention on-site reviews conducted by the State of Wisconsin.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Compliance Rating	100%	100%	100%	100%

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services'**

**Objective 4:** Meet all Federal and State compliance requirements for accuracy in benefit determination. (Economic Services Administration and Support)

Key Outcome Indicator: It is critical to maintain Waukesha County food share accuracy rate to be at or above the statewide rate due to the potential for fiscal sanction. If sanctioned, there would be a \$93 penalty for every \$1 error, (e.g. for a \$100 incorrect issuance, a \$9,300 sanction would be applied).

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Food Share Error Rate				
▪ State accuracy rate	93%	98%	98%	98%
• Waukesha County	89%	98%	98%	98%

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**

**Objective 5:** Divert at-risk populations from high cost placements into alternative lower cost, safe, and more effective community based services. (Juvenile Services Units, Family Services Units, Children and Family Division: In-home Safety and Out of Home Placement Services)

Key Outcome Indicator 5a: Percentage of Waukesha County youth referred for delinquency or as juveniles in need of protection or service who require placement into more expensive settings ranging from treatment foster care \*(\$38,202/year) to residential care centers \*(\$108,039/year). Department Standard ≤ 2.0%.

\*(2008 Actual average cost per year/per youth)

Performance Measure 5a:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Placement rate of Children referred for Truancy and Delinquency	1.58%	2.0%	1.42%	2.0%

Key Outcome Indicator 5b: Percentage of all Waukesha County children requiring placement into more expensive settings ranging from foster care \*(\$7,302/year) to residential care centers \*(\$108,039/year). Department Standard ≤ 0.20%.

\*(2008 Actual average cost per year/per child).

Performance Measure 5b:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Placement rate of Waukesha County Child Population*	0.16%	0.20%	0.16%	0.20%

\*Out of Home Care Caseload Count For December 2008 (150/(93,718 children under age 18)); Data Sources: Wisconsin Department of Children and Family Division of Safety and Performance Placement Detail Report – Out of Home Care Placement Summary (Report ID: SM10A32) which is based on data taken from Wisconsin Statewide Automated Child Welfare Information System (WiSACWIS); Source: Wisconsin Demographic Services Center – January 1, 2008 Final Population Estimate for Wisconsin Counties.

**Objective 6:** Comply with all State and Federal program and reporting requirements with no major audit findings resulting in disallowance. (Children With Special Needs Unit (Birth to Three) and Administrative Services)

Key Outcome Indicator 6a: Percentage of Birth to Three individual family service plans (IFSP) developed within the required timeline of 45 days. Federal/State standard 100%.

Performance Measure 6a:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percentage of IFSP's developed within 45 days.*	89.57%	90%	91.78%	90%

\*Timeliness of IFSP, most recent reporting period does not take into consideration reasons an IFSP was not completed within 45 days State of Wisconsin – Program Participation System (PPS) and Lutheran Social Services (LSS) case management system. This is a federal outcome.

Key Outcome Indicator 6b: Department standard is to have no major audit findings resulting in disallowances.

Performance Measure 6b:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Major Audit Finding Resulting in Disallowance	0.0	0.0	0.0	0.0

**Objective 7:** Provide thorough, comprehensive, and timely assessments and dispositional services which meet all State and Federal rules and requirements for Detoxification programs. (Alcohol and Other Drug Abuse - Clinical Services)

**Key Outcome Indicator:** Individuals in need of detoxification require a comprehensive assessment to determine a level of treatment intervention beyond medical detoxification. Human Service staff will provide Alcohol and other Drug Abuse (AODA) assessment and referral within 72 hours for 95% of all detoxification clients who present at local hospitals, emergency rooms and at the Mental Health Center.

Performance Measure	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percent of AODA Detox Clients Assessed and given referral within 72 hours	99%	98%	99%	98%

**Objective 8:** Provide well-documented, high quality and recorded case management services to the Department's clientele. (Mental Health Outpatient-Community Support Program)

**Key Outcome Indicator:** Percentage of total available staff time spent on providing case management services, which impacts services received by clientele as well as fiscal reimbursement to the Department. Department standard is 75% for case managers and 60% for Registered Nurses.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Case management hours provided by Community Support Program Case Management Staff	NA	75%	75%	75%
Case management hours provided by Community Support Program RN's	NA	60%	60%	60%

**Objective 9:** Enhance services and respond to our growing population of Veterans and Seniors by merging under the umbrella of the departments of Health & Human Services, Aging & Disability Resource Center, and Veterans' Services Office to leverage resources, facilitate even more cooperative teamwork, and take advantage of back office efficiencies.

**Key Outcome Indicator:** Department merger will be effective January 1, 2010. The merger will be seamless to consumers, and will allow for divisions to better utilize and leverage financial and human resources.

**Current and Proposed Capital Projects (a)**

Proj.#	Project Name	Expected Completion Year	Total Project Cost	Est. % Complete End of 09	Estimated Operating Impact	A=Annual T=One-Time
200615	HHS Office Building (b)	2014	\$36,680,000	0%	\$1.1 mil	A
200109	Implement HHS Automated System	2011	\$2,805,000	80%	\$179,000	A
200414	County-wide Cashiering (c)	2010	\$970,000	65%	\$43,250	A
200710	Collection System Interface (d)	2010	\$100,000	60%	\$15,000	A

- (a) The Capital Project Information shown is for Countywide Capital Projects.
- (b) The operating impact specifically related to HHS will be determined at a later date.
- (c) Project is coordinated by the Department of Administration Business Office Manager. The total estimated operating impact to the County is estimated at \$43,250. The first year of cashiering software/maintenance is being funded from the capital project. The second year charges will be added to End User Technology Fund (EUTF) and the actual operating impact for the HHS budget will be determined at a later date. The percentage to be completed at the end of 2009 for HHS is 0%. The percentage shown relates to various County departments.
- (d) The Collection System Interface for the HHS department is estimated to be 95% complete at the end of 2009. The 60% shown in the chart relates to the entire Capital project and includes various County departments.

Administrative Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Along with providing the overall direction of the HHS Department, Administrative Services is responsible for coordinating and providing operational, fiscal and management information systems support.

Major functions and responsibilities include the processing of client and provider payments, contract administration of purchased services, the billing for services to Medicare, Medical Assistance, Commercial Insurance Carriers and responsible parties, and liaison to Human Resources. Health Insurance Portability & Accountability Act (HIPAA) Privacy/Security compliance, client records management, Department specific computer training and system administration, along with Department-wide data collection, analysis and reporting to various outside entities are coordinated and supported through this area.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>49.82</b>	<b>50.51</b>	<b>50.51</b>	<b>50.09</b>	<b>(0.42)</b>
General Government (a)	\$7,528,828	\$7,222,910	\$7,291,497	\$6,869,106	(\$353,804)
Charges for Services	\$16,096	\$6,000	\$12,519	\$16,200	\$10,200
Interdepartmental	\$76,279	\$59,356	\$59,356	\$67,500	\$8,144
Other Revenue	\$192,844	\$210,667	\$201,940	\$218,821	\$8,154
Appr. Fund Balance	\$371,550	\$318,550	\$318,550	\$275,550	(\$43,000)
<b>County Tax Levy/(Credit)</b>	<b>(\$3,850,715)</b>	<b>(\$3,648,830)</b>	<b>(\$3,648,830)</b>	<b>(\$3,190,270)</b>	<b>\$458,560</b>
<b>Total Revenues</b>	<b>\$4,334,882</b>	<b>\$4,168,653</b>	<b>\$4,235,032</b>	<b>\$4,256,907</b>	<b>\$88,254</b>
Personnel Costs	\$3,165,579	\$3,354,929	\$3,384,299	\$3,415,731	\$60,802
Operating Expenses	\$270,180	\$265,353	\$223,697	\$270,453	\$5,100
Interdept. Charges	\$510,528	\$548,371	\$525,976	\$570,723	\$22,352
<b>Total Expenditures</b>	<b>\$3,946,287</b>	<b>\$4,168,653</b>	<b>\$4,133,972</b>	<b>\$4,256,907</b>	<b>\$88,254</b>
Rev. Over (Under) Exp.	\$388,595	-	\$101,060	-	-

(a) The major State funding source for the HHS, Community Aids, is accounted for in this program area. Within the guidelines of the State of Wisconsin Allowable Cost Policy Manual, the Community Aids can be used to fund a broad range of services, as it is not earmarked for any single purpose or program.



Program Highlights

General Government revenues include \$6,724,627 of State Community Aids Basic County Allocation (BCA) funding, which represents a decrease of \$425,369. For Calendar Year (CY) 2010, the State has passed on federal revenue reductions in the amount of \$126,559 from the Department of Children and Families (DCF) and \$298,810 from the Department of Health Services (DHS). The DHS reduction in CY 2010 is magnified due to a one time Federal Stimulus funding increase for the Federal Alcohol and Other Drug Abuse Block Grant funding, which will revert back to the 2009 level in 2011 calendar year and the DHS Community Aids will appear to increase \$217,991 over 2010.

Department of Health Services	CY 09	CY 10	Change	CY 11	CY10 vs CY11
Community Aids	\$ 8,003,291	\$ 7,704,481	\$ (298,810)	\$ 7,922,472	\$ 217,991
Alcohol and Other Drug Abuse block grant *	\$ 421,473	\$ 605,020	\$ 183,547	\$ 421,473	\$ (183,547)
	\$ 8,424,764	\$ 8,309,501	\$ (115,263)	\$ 8,343,945	\$ 34,444
Department of Children & Families					
Community Aids	\$ 3,469,984	\$ 3,343,425	\$ (126,559)	\$ 3,249,491	\$ (93,934)
	<b>\$ 11,894,748</b>	<b>\$ 11,652,926</b>	<b>\$ (241,822)</b>	<b>\$ 11,593,436</b>	<b>\$ (59,490)</b>

\* The Alcohol and Other Drug Abuse grant is budgeted in the Alcohol and Other Drug Abuse program and is included in this program for informational purposes only.

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**Administrative Services (cont.)**

State Income Maintenance revenue of \$115,000, from indirect cost recovery, reflects an increase of \$55,000 retained by the department. In addition, Wisconsin Statewide Automated Child Welfare Information System (WiSACWIS) reimbursement is budgeted to increase by \$16,565 to \$28,979 reflecting current year experience and related reimbursable wage and benefit cost increases. Charges for Services revenue for record copy services are budgeted at \$16,200 reflecting an increase of \$10,200 to more closely reflect prior year actuals.

Interdepartmental revenues are from charges to the HHS Public Health Division for department administrative cost recovery mostly related to grant funded programs are budgeted to increase by \$8,144 to \$67,500.

Other Revenues for the Wisconsin Medicaid Cost Report (WIMCR) are budgeted to increase \$22,779 to \$203,221. Reimbursements retained for providing protective payee services for Supplemental Security Income (SSI) clients are estimated to be \$15,600 for 2010, a reduction of \$4,625 to account for less protective payee clients, which is due to the transition of clients to the Family Care program. Refunds from contract providers as the result of final year-end audit review in the amount of \$10,000 are removed for 2010 due to the final transition of service providers to the Family Care program. The Tax Levy Credit change of \$458,560 is mainly due to the State's Community Aid revenue reduction mentioned above and the reduction in Appropriated Fund Balance of \$43,000.

Personnel costs reflect employee costs to continue, partially offset by the unfunding of an Administrative Assistant – Fiscal Management in the 3<sup>rd</sup> quarter of 2010, due to retirement, for a net decrease of 0.42 FTE.

Operating expenses increased slightly by 1.9% or \$5,100 to \$270,453. The 2010 Budget includes \$124,697 in the cost for computer hardware and software service/license fees and contracted system analysis. Operating expenses also include \$41,486 mostly for office supplies; \$35,790 for audit charges; \$21,500 for printing costs; \$18,593 for subscriptions, registrations, travel; \$16,337 for equipment, maintenance/service and \$12,050 for bank fees charges.

Interdepartmental charges are estimated to increase \$22,352, mostly due to a \$20,300 increase related to the End User Technology Fund charges, to reflect the allocation method for the total cost of computer ownership and the Information Technology resources being used by departments. A tax levy adjustment has been provided to mitigate the impact of increases. Also included is a \$13,371 increase, to \$102,882, for Risk Management insurance charges reflecting higher claims experience. Legal charges for services provided by Corporation Counsel increase \$3,181 to \$208,894. Also, telephone/communication charges are estimated to increase \$2,384 to \$39,352, while copier replacement costs are budgeted to increase \$2,165 to \$12,078 and records storage is budgeted to increase \$1,469 to \$3,780. The increases are partially offset by a significant \$20,319 decrease in postage costs mainly related to the transition of providers to the Family Care program and reduced contracts and invoice related mailings with \$37,815 remaining in the 2010 postage account.

Intake and Shared Services

County-Wide Key Strategic Outcome: A county that assists at-risk citizens

Program Description

Intake and Shared Services serves as the initial contact point for Child Welfare service referrals. Assessments are provided in the areas of child protection services; out of home placement request; parent/teen family dysfunction; disability funding requests; and information/referral service. Short-term and supportive service includes after hours crisis intervention; Kinship Care assessment/funding; childcare certification; respite day care for families in crisis; home and financial management services and volunteer transportation services. The Division's purchased services include investments in prevention and early intervention.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>26.30</b>	<b>24.30</b>	<b>24.30</b>	<b>22.30</b>	<b>(2.00)</b>
General Government	\$1,090,081	\$1,038,856	\$1,055,527	\$1,075,527	\$36,671
Charges for Services	\$8,850	\$16,667	\$2,610	\$16,667	\$0
Other Revenue	\$2,863	\$2,000	\$382	\$2,000	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$2,052,347</b>	<b>\$2,034,258</b>	<b>\$2,034,258</b>	<b>\$1,933,435</b>	<b>(\$100,823)</b>
<b>Total Revenues:</b>	<b>\$3,154,141</b>	<b>\$3,091,781</b>	<b>\$3,092,777</b>	<b>\$3,027,629</b>	<b>(\$64,152)</b>
Personnel Costs	\$1,815,124	\$1,783,839	\$1,805,658	\$1,703,369	(\$80,470)
Operating Expenses	\$1,249,091	\$1,238,815	\$1,160,710	\$1,252,640	\$13,825
Interdept. Charges	\$67,289	\$69,127	\$71,818	\$71,620	\$2,493
<b>Total Expenditures:</b>	<b>\$3,131,504</b>	<b>\$3,091,781</b>	<b>\$3,038,186</b>	<b>\$3,027,629</b>	<b>(\$64,152)</b>
Rev. Over (Under) Exp.	\$22,637	-	\$54,591	-	-



Program Highlights

General Government revenue is budgeted to increase \$36,671 mostly related to a budgeted increase of \$20,171 to \$542,525 in the State Kinship Care pass through funding allocation, which is based on the estimated number of children expected to be in Kinship Care placements. Also, new Federal Community Development Block Grant (CDBG) funding is budgeted at \$20,000 to partially assist with funding respite care services. The 2010 budget also includes \$370,082 of Basic County Allocation, Family Preservation Support at \$103,000, a state AODA grant of \$38,000, which are unchanged in the 2010 budget.

Personnel costs are budgeted to decrease \$80,470 primarily related to the abolishment of 1.00 FTE Human Services Specialist position, which cost \$58,062 and the transfer out of 1.00 FTE Social Work (Intake) position to the Children With Special Needs Unit program. These reductions are partially offset by employee cost to continue of \$60,348 for the remaining 22.30 FTE positions.

Operating expenses increase of \$13,825 is primarily related to the Kinship Care grant revenue which is budgeted to increase \$18,123 to \$500,961. Operating expenses also include \$460,276 for various prevention and intervention contracted services and respite care service funding for families in crisis which is maintained at the 2009 Budget level of \$142,557.

The interdepartmental charges increase primarily reflects an increase in the end user technology charges, with tax levy provided to partially mitigate the impact.

Intake and Shared Services (cont.)

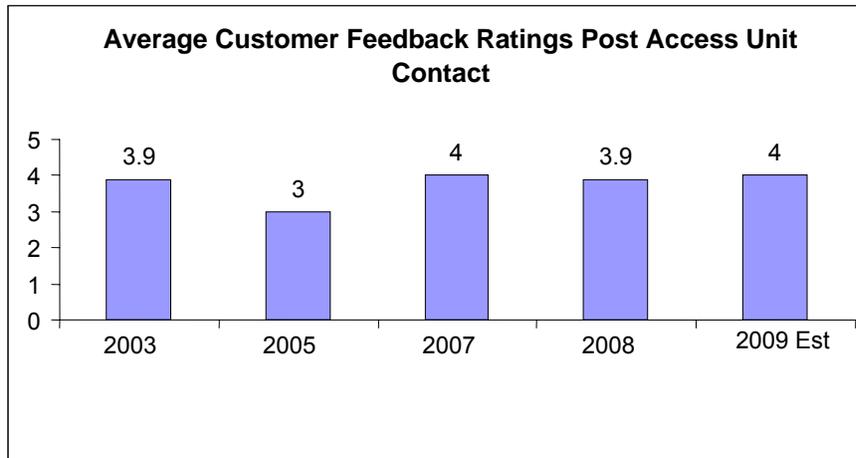


Activities-(Workload data)	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Intake (Access) # of Referrals (1)	6,337	7,200	5,840	5,800	(1,400)
Child Abuse/Neglect Reports (2)	1,728	1,800	1,718	1,700	(100)
Children Assessed For Abuse/Neglect (3)	805	900	792	800	(100)
Home & Financial Management Cases	43	20	29	25	5
Kinship Care Assessments	205	260	188	175	(85)
Kinship Care Funded Placements (Avg. Monthly)	206	200	210	215	15
Kinship Care Waiting List	11	0	15	20	20
Crisis Intervention: Adult Protective /Mental Health	550	570	608	570	0
Crisis Intervention: Child Protective /Health Welfare	280	300	400	325	25
Crisis Respite Child Day Care (Children)	70	70	60	70	0
Family Day Care: # Certified Homes	37	45	50	60	15
Volunteer Transportation: Miles Driven	100,980	120,000	90,000	95,000	(25,000)

- (1) Intake # of Referrals for 2010 reflects a decrease due to all adult referrals going directly to the ADRC as a result of Family Care.
- (2) Child Abuse/Neglect reports for 2010 reflect a decrease based on the prior year actuals and 2009 projections.
- (3) Children assessed for abuse/neglect reflect a decrease based on the prior year actual and 2009 projections.

**Key Activities Highlights**

Customer Feedback ratings remain positive.



A random sampling of customers is routinely conducted following customer contact with Access, and includes indicators such as respect, professionalism, and pre/post opinion of the Department.

- 5 - Excellent
- 4 - Good
- 3 - Fair
- 2 - Needs Improvement
- 1 - Extremely Poor

## Economic Services Administration and Support

**County-Wide Key Strategic Outcome:** A county that provides customers with quality programs and services and assists at-risk citizens.

### Program Description

Administers a variety of Economic Support (ES) programs including Medical Assistance, FoodShare (Food Stamps), Child Care, a fraud elimination program, and the Low-Income Energy Assistance Program. Service is provided either directly or through a purchase of service contract. ES services for adults, elderly, blind, disabled, and BadgerCare Plus clients are provided at the Human Services Center while ES services for families with children requesting multiple programs are generally provided at the Workforce Development Center (WDC).

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>38.19</b>	<b>39.19</b>	<b>39.19</b>	<b>40.19</b>	<b>1.00</b>
General Government	\$3,350,617	\$3,256,593	\$3,126,172	\$3,125,153	(\$131,440)
Charges for Services	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$53,828	\$28,000	\$43,716	\$35,000	\$7,000
Appr. Fund Balance	\$24,450	\$24,450	\$24,450	\$24,450	\$0
<b>County Tax Levy/(Credit)</b>	<b>\$175,801</b>	<b>\$113,902</b>	<b>\$113,902</b>	<b>\$236,532</b>	<b>\$122,630</b>
<b>Total Revenues:</b>	<b>\$3,604,696</b>	<b>\$3,422,945</b>	<b>\$3,308,240</b>	<b>\$3,421,135</b>	<b>(\$1,810)</b>
Personnel Costs	\$2,183,058	\$2,391,047	\$2,312,051	\$2,430,954	\$39,907
Operating Expenses	\$813,326	\$881,754	\$850,577	\$823,187	(\$58,567)
Interdept. Charges	\$105,682	\$150,144	\$151,748	\$166,994	\$16,850
<b>Total Expenditures:</b>	<b>\$3,102,066</b>	<b>\$3,422,945</b>	<b>\$3,314,376</b>	<b>\$3,421,135</b>	<b>(\$1,810)</b>
Rev. Over (Under) Exp.	\$502,630	-	(\$6,136)	-	-



### Program Highlights

Department Economic Support staff continue to successfully address significant workload challenges as Food Share applications increase due to the state of the economy along with the continued rise in applications for the States BadgerCare Plus program during 2009.

General Government revenues at \$3.125 million are \$131,440 lower than 2009 budget primarily due to State Welfare Fraud investigation funding of \$112,606 being eliminated in the 2010 state budget. The Fraud Investigator position previously funded with this funding is budgeted to continue in 2010 and will be funded with other revenue sources. Also, the Federal client pass through funding provided for medical assistance transportation to qualified individuals is budgeted to decrease \$53,125 due to anticipated changes in the state contracts. This is partially offset by an increase of \$34,291 in the budgeted State Income Maintenance Allocation of \$2.3 million. The General Government revenues budget also includes \$332,260 of Day Care Administration funding; \$250,000 for Low Income Home Energy Assistance Program (LIEAP) pass through funding; \$171,700 for Indigent Burials and an increase of \$7,000 in the State Fraud Allocation and Fraud Investigation Recoveries while General Assistance eligibility repayments remain unchanged at \$5,000.

Personnel cost increases include one additional Economic Support Specialist position to help address increasing workloads and caseloads associated with BadgerCare Plus and Family Care. In addition to these changes, personnel costs reflect costs to continue increases for the existing 40.19 FTE staffing level.

Operating expenses are budgeted to decrease \$58,567 to \$823,187 primarily related to a state funding reduction of \$53,125 in Medical Assistance Transportation from \$106,250 to \$53,125. Also, the 2010 budget includes \$467,836 for service provider contracts and \$16,313 for short term mental health transition payments.

Interdepartmental charges increase mostly reflects computer maintenance and computer support end user technology (EUTF) charges with tax levy shifted from the EUTF to mitigate the net cost impact, and communication device adjustments.

Economic Services Administration and Support (cont.)



**Activity**

**Human Services Center (HSC) Caseload Data**

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Average monthly unduplicated caseload (1)	7,690	7,700	8,500	8,500	800
Medical Assistance average monthly cases (1)	9,622	5,625	10,900	11,000	5,375
Food Share average monthly cases	1,175	1,120	1,570	1,600	480

- (1) Medical Assistance average monthly cases increase reflects the transfer of all BadgerCare Plus-only cases from Workforce Development Center to HSC to balance workload between the two locations. In addition, there was a significant increase in caseload due to the implementation of Family Care.



**Activity**

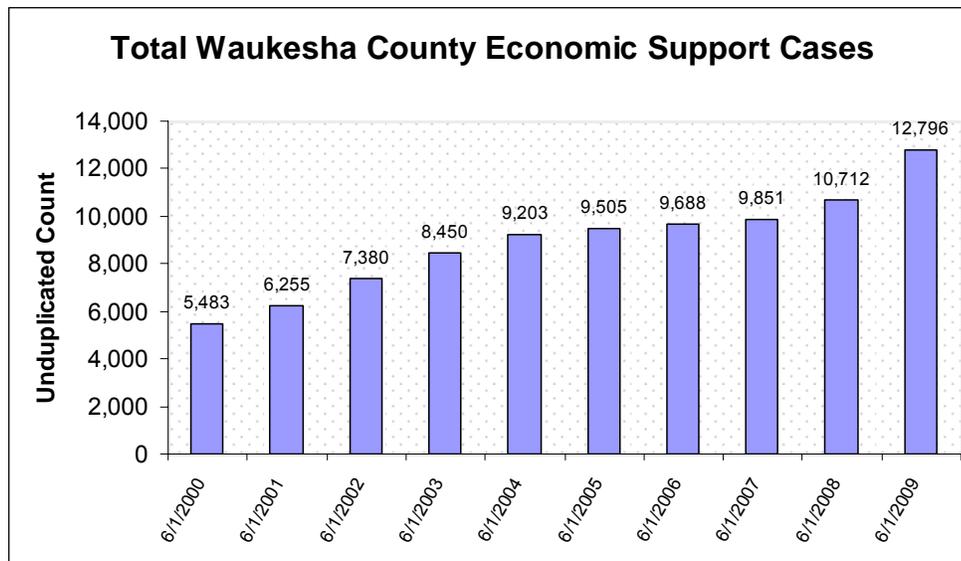
**Workforce Development Center (WDC) Caseload Data**

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Average Monthly Unduplicated Caseload (2)	3,864	3,700	5,385	5,400	1,700
Average Monthly Unduplicated Caseload/ Worker	297	285	325	325	40
Medical Assistance Average Monthly Cases (3)	5,098	3,200	6,600	6,600	3,400
Food Share Average Monthly Cases	2,038	1,850	2,250	2,300	450
W-2 Child Care Average Monthly Cases	1,016	1,000	975	975	(25)
Annual Child Care Benefits	\$8,807,623	\$9,124,400	\$9,000,000	\$9,000,000	(124,400)

- (2) Average monthly unduplicated caseload reflects a significant increase due to the expansion of the State's BadgerCare Plus program.
- (3) Medical Assistance average monthly cases under the 2009 Budget reflects the transfer of all BadgerCare Plus only cases to HSC and 2010 Budget signifies the increase of BadgerCare Plus applications.

\*Moved BadgerCare Plus only cases from Workforce Development Center (WDC) to Human Services Center (HSC) in April 2008 to balance workload between buildings.

\*Moved Food Share only cases (non-Elderly Blind or Disabled (EBD) from HSC to WDC in April 2008.



**Children and Family Division: In-home Safety and Out of Home Placement Services**  
(Formerly Child & Family & Permanency Services/Alternate Care)

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Program Description**

This program area is comprised of the Child and Family Services Unit and the Permanency Services/Alternate Care Unit, which provides in-home safety services to families with a child who has been abused or neglected or is at-risk of abuse and neglect and services to prevent imminent placements, reunify families or establish an alternate permanent plan. Alternate Care placements include court ordered relative placements, foster homes, treatment foster homes, group homes, residential care centers and supervised independent living settings. Placement prevention services provide an alternative to costly placements. Services to parents help prepare for family preservation, reunification or termination of parental rights and adoption.

	2008 Actual (a)(b)	2009 Budget (a)	2009 Estimate (a)(b)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>27.51</b>	<b>24.81</b>	<b>24.81</b>	<b>23.83</b>	<b>(0.98)</b>
General Government (a)(b)	\$919,847	\$782,433	\$757,737	\$519,938	(\$262,495)
Charges for Services	\$233,182	\$309,235	\$185,747	\$226,235	(\$83,000)
Other Revenue	\$188,281	\$211,198	\$166,889	\$181,370	(\$29,828)
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy (a)</b>	<b>\$4,737,075</b>	<b>\$3,207,229</b>	<b>\$3,207,229</b>	<b>\$3,319,984</b>	<b>\$112,755</b>
<b>Total Revenues</b>	<b>\$6,078,385</b>	<b>\$4,510,095</b>	<b>\$4,317,602</b>	<b>\$4,247,527</b>	<b>(\$262,568)</b>
Personnel Costs (a)(b)	\$2,126,280	\$2,084,579	\$2,072,369	\$2,020,288	(\$64,291)
Operating Expenses (a)(b)	\$1,827,733	\$2,166,713	\$1,993,506	\$1,945,293	(\$221,420)
Interdept. Charges	\$241,857	\$258,803	\$268,455	\$281,946	\$23,143
<b>Total Expenditures</b>	<b>\$4,195,870</b>	<b>\$4,510,095</b>	<b>\$4,334,330</b>	<b>\$4,247,527</b>	<b>(\$262,568)</b>
Rev. Over (Under) Exp.	\$1,882,515	-	(\$16,728)	-	-

- (a) The 2009 Budget, 2009 Estimate and the 2008 Actuals have been restated to reflect the transfer out of 3.0 FTE Social Workers and related Alternate Care Services operating expenses from the Children and Family Division: In-home Safety and Out of Home Placement Services programs to the Family Services & Juvenile Services Unit program as the majority of placements in treatment foster care, group homes, and residential care centers represent families in the Family & Juvenile Services Units program. These adjustments are anticipated to positively impact time available for the Alternate Care & Children with Special Needs supervisor to manage multiple funding sources which have been assigned to this area to ensure compliance with state and federal regulations.
- (b) Also, the 2008 Actuals have been restated to reflect the transfer of the Developmental Disabled funds program from Children & Family Division: In-home Safety and Out of Home Placement Services program to the Children With Special Needs program.



**Program Highlights**

General Government revenue is budgeted to decrease \$262,495 to \$519,938 mostly related to the state elimination of Child and Family Incentive Title IV-E of the Federal Social Security Act funding of \$252,880. This funding had partially been used to assist with providing prevention and intervention services to children who were at-risk of abuse and neglect; and a reduction of \$12,465 of State IV-E Legal Services funding to \$52,684 partially offset by an \$8,620 increase to \$17,328 in state Foster Parent Training funds. Other General Government revenues budgeted for in 2010 includes \$282,063 of Basic County Allocation; Youth Aids funding of \$91,813 and Health Check revenues of \$60,000.

Charges for Services from client fee charges are budgeted to decrease \$83,000 to \$226,235 based on current year and prior year actual receipts.

Other Revenue reflects a reduction of \$29,828 or 14% to \$181,370 from Supplemental Security Income (SSI) funding due to lower client benefit levels.

Personnel costs reflect a decrease of \$64,291 to \$2,020,288 due to the unfunding of a 1.00 FTE Human Services Supervisor position offset by a slight increase of \$720 or 0.02 FTE of overtime expenditures. The decreases in personnel costs are partially offset by employee cost to continue for the remaining 23.83 FTE staff.

**Children and Family Division: In-home Safety and Out of Home Placement Services**

(Formerly Child & Family & Permanency Services/Alternate Care)

Operating expenses reflects a budgeted decrease of foster care and treatment foster care of \$228,759 to \$554,594 and a budgeted decrease of \$12,160 to \$50,000 for Lutheran Social Service Family Partnership Initiative (FPI) alternate care services based on current year estimates and prior year trends. In addition, contracted Family Team Meeting facilitation for \$40,000 is eliminated due to the lack of state funding in the 2010 budget and staff will assume responsibility to facilitate the meetings. Contracted legal services through Corporation Counsel are budgeted to decrease \$35,000 due to fewer terminations of parental rights cases expected. Also, Parenting Assessments is budgeted to decrease \$8,357 to \$9,500 and in-home behavioral management services are budgeted to decrease \$3,950 to \$36,000. These decreases driven by state funding reductions are partially offset by budgeted increases in alternate care residential care placements of \$94,873 to \$375,806 and \$16,712 increases in group homes to \$50,000 based on current year estimate spending and prior year actuals.

Interdepartmental charges increase mostly reflects a reallocation of postage costs of \$9,941 from HHS Administrative Services program to the actual cost user program areas and computer maintenance, replacement and support charges, with tax levy provided to mitigate the cost increase.

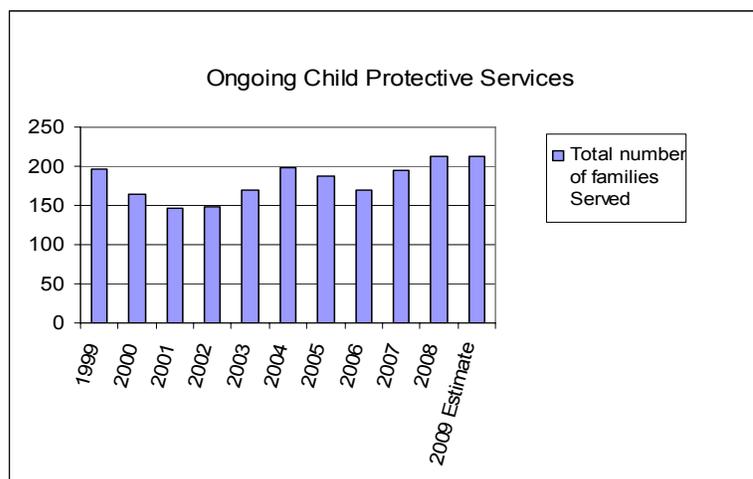


<b>Activity</b>	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2009 Estimate</u>	<u>2010 Budget</u>	<u>Budget Change</u>
Total children in foster care	102	104	102	107	3
Days of Care (a)	17,364	19,840	18,799	18,084	(1,756)
Total children in group homes	1	2	2	2	0
Days of Care	350	165	171	250	85
Total children in Residential Care Centers	8	7	7	7	0
Days of Care	1,521	1,199	1,133	1,194	(5)
Terminations of parental rights	11	15	20	13	(2)

(a) The days of foster care decrease is due to a reduction in the number of children entering foster care and children exiting foster care sooner through permanency planning. The 2009 Budget, 2009 Estimate and the 2008 Actuals have been restated to reflect the transfer out of Juvenile Justice placements from the Child & Family & Permanency Services/Alternate Care program to the Family & Juvenile Services Unit program



<b>Child and Family Services Division Activity</b>	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2009 Estimate</u>	<u>2010 Budget</u>	<u>Budget Change</u>
Total # Families Served	212	201	212	168	(33)
<u>Number of new cases, voluntary or court</u>					
Voluntary	14	17	10	14	(3)
Court Action	104	107	100	80	(27)
Total	188	124	110	94	(30)



The total number of families served in 2009 is estimated to be at the same 212 level as the prior year.

Children with Special Needs Unit

(Includes Birth to Three Program )

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**  
**Program Description**

The Children with Special Needs unit includes three (3) programs. The Birth to Three program is a joint County/Lutheran Social Services (LSS) partnership program which provides early intervention services to parents with children from birth to age three with special needs who demonstrate at least 25% delay in one or more areas of development or have a diagnosed condition which will likely result in developmental delays. Examples include Down syndrome, autism, spina bifida, and cerebral palsy.

The Children with Special Needs Unit (CSN) through the Medicaid Home and Community Based Service Waiver Children’s Long Term Support (CLTS Waiver funding) provides fully funded and locally-matched tax levy funding for children diagnosed with Autism, Asperger’s and Pervasive Developmental Disorder Not otherwise specified (NOS); Developmentally Disabled (DD), Seriously Emotionally Disturbed (SED) clients, and their families.

The Family Support Program (FSP) provides state funding to parents of disabled children to purchase services to enable the child to remain safely living at home.

	2008 Actual (c)	2009 Budget	2009 Estimate (b)(c)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>1.50</b>	<b>3.50</b>	<b>3.50</b>	<b>4.50</b>	<b>1.00</b>
General Government (b) (c)	\$4,480,485	\$4,370,213	\$4,889,571	\$4,725,545	\$355,332
Charges for Services	\$172,117	\$190,000	\$166,485	\$155,000	(\$35,000)
Other Revenue	\$50	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy/(Credit) (a)</b>	<b>(\$23,095)</b>	<b>\$150,762</b>	<b>\$150,762</b>	<b>\$80,840</b>	<b>(\$69,922)</b>
<b>Total Revenues</b>	<b>\$4,629,557</b>	<b>\$4,710,975</b>	<b>\$5,206,818</b>	<b>\$4,961,385</b>	<b>\$250,410</b>
Personnel Costs (c)	\$259,613	\$265,996	\$242,128	\$340,523	\$74,527
Operating Expenses (b)(c)	\$4,405,094	\$4,437,457	\$4,905,524	\$4,607,668	\$170,211
Interdept. Charges	\$8,687	\$7,522	\$7,522	\$13,194	\$5,672
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$4,673,394</b>	<b>\$4,710,975</b>	<b>\$5,155,174</b>	<b>\$4,961,385</b>	<b>\$250,410</b>

Rev. Over (Under) Exp.	(\$43,837)	-	\$51,644	-	-
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- (a) The tax levy of \$80,840 reflects the Children’s Long Term Support (CLTS) tax levy credit of \$174,119, the Birth to Three Program Maintenance of Effort includes tax levy of \$254,959 and support costs of \$22,641 exists within the Administrative Services Program for associated administrative and supervisory support costs.
- (b) The 2009 estimate exceeds the 2009 budget reflecting additional state/federal funding allocation in the Children’s Long Term Support (CLTS) Home and Community Based Waivers to remove children from the wait lists.
- (c) The 2008 Actuals have been restated to reflect the transfer of the Developmental Disabled funds from Children & Family Division: In-home Safety and Out of Home Placement Services program to the Children with Special Needs program.



**Program Highlights**

General Government revenue reflects an increase of \$355,332 to \$4,725,545 mostly relates to the State Department of Children and Families making it a priority to increase in the Children’s Long Term Support (CLTS) Waiver funding allocation which increases Federal and State slots available by an estimated 16 additional slots for children and families with intensive needs (including Autism). Also, dollar cost averaging is being utilized by the state Department of Children and Families for ongoing waiver services to optimize available Federal funding. This is offset by a reduction of State/Federal funding of \$10,151 to \$602,263 for the under funded State mandated Birth to Three program.

Charges for Services client fee revenue is budgeted to decrease by \$35,000 to \$155,000 reflecting prior year actuals and the current year 2009 estimates trending downward.

County tax levy is budgeted at \$80,840 a reduction of \$69,922, mostly due to the increase in CLTS waiver funding mentioned above.

Children with Special Needs Unit (cont.)  
(Includes Birth to Three Program )

Personnel costs increase of \$74,527 to \$340,523 reflects the transfer in of 1.00 FTE social worker position from the Intake and Shared Services Unit to assist with increases in caseloads and to assist with reducing the wait list. Cost of the position estimated at \$65,000 is expected to be recovered through increased case management reimbursements which the position is anticipated to generate. Personnel cost increase also includes employee costs to continue for the existing 3.50 FTE staffing level.

Operating expenses are budgeted to increase \$170,211 to \$4,607,668 mostly related to Children’s Long Term Support Waiver contract services which is budgeted to increase \$157,774 or 5.4% to \$3,087,484. In addition, autism contracted services are budgeted to increase \$36,714 to \$304,797 to assist with service coordination. Other major items included in the operating expense budget include direct reimbursement of program costs for the Birth to Three providers at \$857,222 and Family Support Program costs at \$205,485.

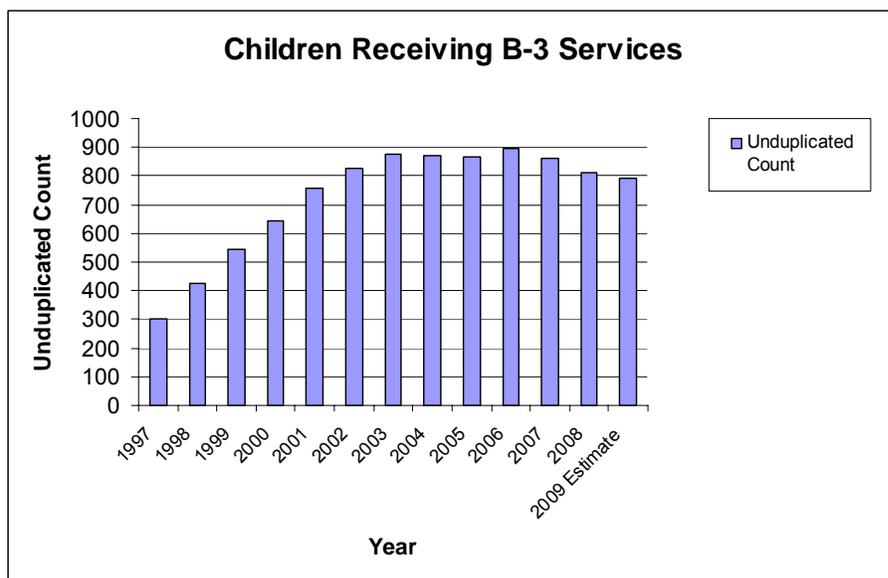
Interdepartmental charges reflect an increase of \$5,672 primarily for computer maintenance, replacement, and technology support costs with tax levy shifted from End User Technology Funds (EUTF) to partially mitigate the increase.



**Birth to Three Activity**

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Total # children enrolled on Oct. 1 <sup>st</sup> *	371	382	382	393	11
Total # children served	810	820	790	820	0

\* The Child Count date was changed from December 1<sup>st</sup> to October 1<sup>st</sup> in 2007.



The number of birth to three clients increased significantly from 1997 to 2004, stabilized for several years, and has decreased slightly over the last two years.



**Childrens Long Term Support (CLTS) Waiver Activity**

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Total Number Children Served (with or without a Waiver Slot)	261	270	283	300	30
Number of New Waiver Slots (1)	28	12	28	28	16
Number of Closed Waiver Slots	16	5	10	20	15
Total Number of Children in preparation for or on Waiting List for State approval of a slot	41	50	42	35	(15)
Total Number of Children Served with a Waiver Slot	220	217	230*	250	33

\*(Note: This includes different types of waiver slots – i.e., Autism, Census Slots, and Locally-Matched Waiver Slots)

(1) Based on actual waiver slots & trends.

Family Services & Juvenile Services

(Formerly Family Services Units program and Juvenile Services Units program)

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Provide court and custody intake services; court supervision and treatment to delinquent youth; as well as juveniles and children in need of protection and community based services. Services to these children and their families are directed at maintaining the children in their own homes and communities; reducing delinquency recidivism and promoting family and public safety. Services include intake assessments and physical custody determinations; regularly scheduled family and individual meetings; collaboration with schools and academic programs; monitoring compliance with court orders and school attendance; conflict resolution; case coordination and group counseling. School-based community day treatment; educational support program, in-home treatment team services, intensive tracking, home detention, youth accountability group, mediation, electronic monitoring and independent living training/preparation are provided through contracts.

In addition to these in-home services; monitoring and coordination of Correctional and Correctional Aftercare placements are also provided. Beginning in 2010; monitoring and coordination of Treatment Foster Care, Group Home and Residential Care Center placements of delinquent youth and juveniles in need of protection and services will also be provided by three social workers who are budgeted to be transferred in from the Children and Family Division: In-Home Safety and Out of Home Placement Services program (Alternate Care Unit) to the Juvenile Services I Unit.

	2008 Actual (a)	2009 Budget (a)	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>43.50</b>	<b>42.50</b>	<b>42.50</b>	<b>40.50</b>	<b>(2.00)</b>
General Government (a)	\$3,381,772	\$4,016,847	\$4,042,281	\$4,034,711	\$17,864
Charges for Services	\$74,463	\$106,450	\$63,731	\$113,450	\$7,000
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$728	\$0	\$31	\$0	\$0
<b>County Tax Levy (a)</b>	<b>\$1,455,922</b>	<b>\$3,020,316</b>	<b>\$3,020,316</b>	<b>\$2,795,522</b>	<b>(\$224,794)</b>
<b>Total Revenues</b>	<b>\$4,912,885</b>	<b>\$7,143,613</b>	<b>\$7,126,359</b>	<b>\$6,943,683</b>	<b>(\$199,930)</b>
Personnel Costs (a)	\$3,382,142	\$3,402,219	\$3,384,130	\$3,275,573	(\$126,646)
Operating Expenses (a)	\$2,814,432	\$3,633,459	\$3,195,194	\$3,552,242	(\$81,217)
Interdept. Charges	\$101,008	\$107,935	\$110,589	\$115,868	\$7,933
<b>Total Expenditures</b>	<b>\$6,297,582</b>	<b>\$7,143,613</b>	<b>\$6,689,913</b>	<b>\$6,943,683</b>	<b>(\$199,930)</b>
Rev. Over (Under) Exp.	(\$1,384,697)	-	\$436,446	-	-

(a) For comparison purposes, the 2009 Budget, 2009 Estimate and the 2008 Actuals have been restated to reflect the transfer in of 3.00 FTE Social Worker positions and related Alternate Care Services operating expenses from the Children and Family Division: In-home Safety and Out of Home Placement Services to the Family & Juvenile Services Unit program in 2010 as the majority of placements in treatment foster care, group homes, and residential care centers represent families in the Family & Juvenile Services Units program.



Program Highlights

General Government revenue sources increase \$17,864 to \$4,034,711 partially related to State Youth Aids increase of \$4,755 to \$3,779,521. General Government revenues also include the Community Intervention Grant of \$95,280; Child Abuse and Neglect funds of \$89,031; Independent Living Fund of \$41,247 and Juvenile Accountability Block Grant (JABG) of \$18,632.

Family Services & Juvenile Services (cont.)

(Formerly Family Services Units program and Juvenile Services Units program)

Charges for Services client fee revenue is budgeted to increase \$7,000 to \$113,450. The monthly Juvenile Court Supervision Fee for new cases will increase from \$75 to \$80/month, effective January 1, 2010. The actual fee is determined by client ability to pay, based upon the State's Uniform Fee Schedule.

The County Tax Levy decreases in this program by \$224,794 due to reduced expenses and shift of Tax Levy to other program areas to back fill for the lack of State funding.

Personnel costs decrease of \$126,646 reflects the transfer out of one clinical therapist position from the Family Services I Unit to the Adult Protective Services Unit, and the unfunding of one clinical therapist position in the Family Services II Unit, partially offset by employee cost to continue increases for the remaining 40.50 FTE staff. Also, 1.0 FTE social worker position is created which is offset by the abolishment of a 1.0 FTE education specialist position.

Operating expenses decrease \$81,217 to \$3,552,242 mostly related to State Secure Correctional placements costs, which are budgeted to decrease by \$45,837 to \$550,965 and Correctional Aftercare placement costs which are budgeted to decrease by \$5,065 to \$53,598. Also, overall alternate care expenses remain unchanged, which includes Residential Care Center expenses, which are budgeted to decrease by \$144,873 to \$697,926 offset by Treatment Foster Care placements, which are budgeted to increase by \$128,759 to \$650,994 and Group Home placements, which are budgeted to increase by \$13,288 to \$146,438. In addition, Supportive Home Care - Independent Living services of \$41,247, which is being transferred into this program from the Children and Family Division: In-Home Safety and Out of Home Placement Services program, is budgeted to increase slightly by \$2,813. Operating expenses also include contracted Intensive Tracking services of \$256,618, contracted Educational Support services of \$211,490, contracted School-based Day Treatment services of \$154,528, contracted homebound detention services of \$133,868, Family Partnerships Initiative services of \$87,600, contracted Youth Accountability Group expenses of \$20,702 and contracted Mediation services of \$14,198.

Interdepartmental charges increase of \$7,933 primarily reflects increased end user technology costs, with tax levy adjustments shifted from the end user technology fund to partially mitigate the increase costs.



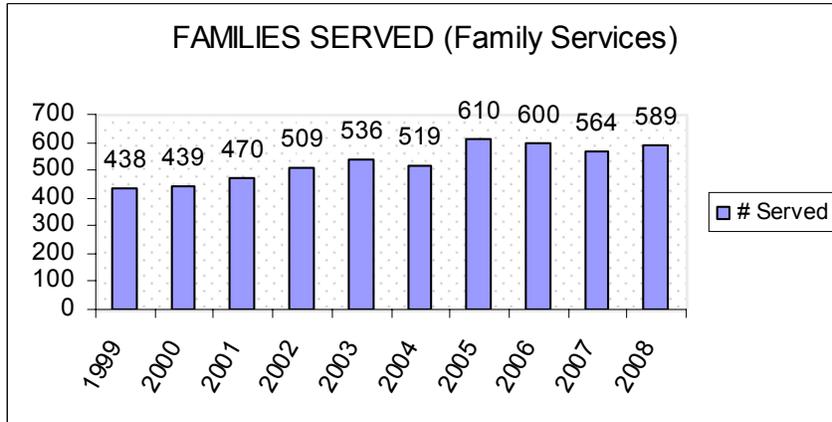
**Activity**

	2008	2009	2009	2010	Budget
	<u>Actual*</u>	<u>Budget*</u>	<u>Estimate*</u>	<u>Budget*</u>	<u>Change</u>
Number of families served (Family Services)	589	625	600	610	(15)
Number of families served (Juvenile Services)	416*	425*	365*	375*	(50)
Custody Intake decisions by Juvenile Court Intake	765	850	540	600	(250)
Court Intake Referrals	785	904	648	675	(229)
Average daily population of juveniles in State correctional institutions	6.6	6.0	4.1	5.5	(0.5)
Total State charges for correctional institution placement	\$638,801	\$596,802	\$399,752	\$550,965	(\$45,837) <sup>(a)</sup>

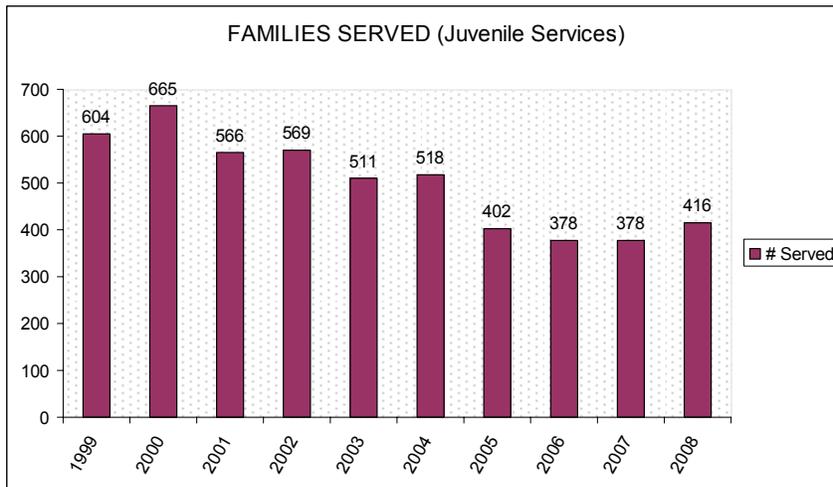
(a) The \$45,837 decrease is due to an anticipated lower average daily population in 2009, offset in part by an increase in the state daily rate from \$270 to \$275.

\*2010 Budget figure also includes the caseload totals of the three Alternate Care staff who are being reassigned to Juvenile Services I, effective 1/1/10. The 2008 Actual, 2009 Budget and 2009 Estimates have been restated for comparison purposes.

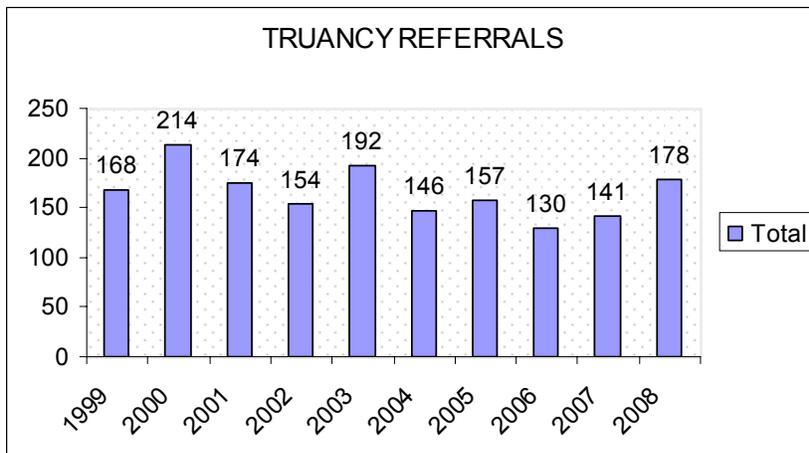
Family Services & Juvenile Services (cont.)  
 (Formerly Family Services Units program and Juvenile Services Units program)



After several years of serving fewer families during the period 1999 to 2004, the average number served since 2005 has been significantly higher. It is anticipated that the number of families served over the next few years will be in the general range of the last several years.

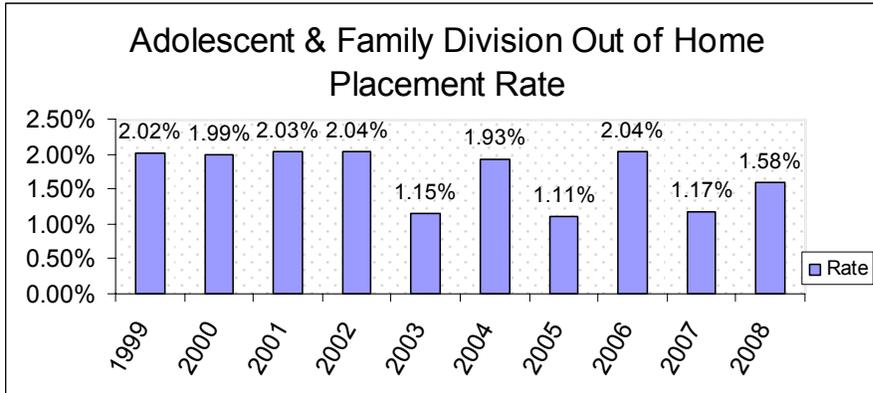


While Juvenile Services total caseload size has decreased over the past 10 years, the number over the past 3 years has remained relatively stable. The reassignment of 3 Alternate Care staff to the Juvenile Services I Unit is currently anticipated to include 65 cases in 2010. The graph includes 67 Alternate Care cases in 2008.

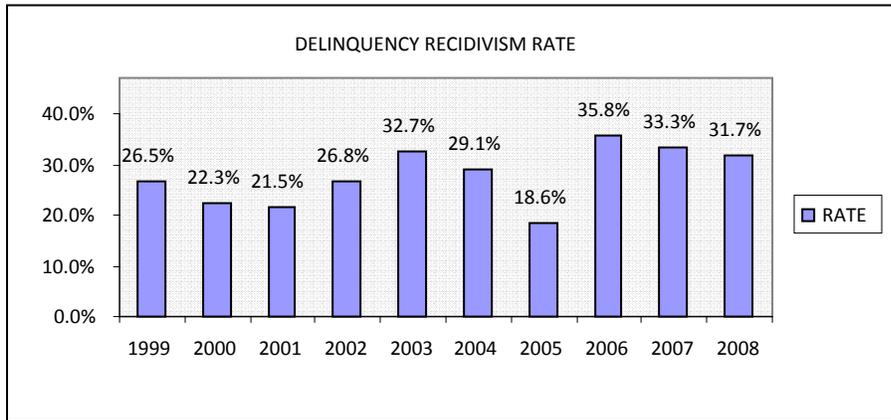


The number of truancy referrals, which had been relatively stable over the past 4 years, increased significantly (26%) in 2008. This resulted in a level similar to the average number of referrals during the 1999-2003 periods. It is not believed this increase is the beginning of a trend to increased referrals. Among the factors affecting these numbers are the use of municipal truancy citations, which are not referred to the Department, and the use of computer-based home school programs, reducing the likelihood of truancy referrals in those cases.

Family Services & Juvenile Services (cont.)  
(Formerly Family Services Units program and Juvenile Services Units program)



Through the use of a broad array of community-based services, the Division has maintained an extremely low out of home placement rate over the past 10 years.



The recidivism rate shows the percentage of youth who reoffend during their period of court supervision and one year after supervision ends. This rate has consistently been below the nationally recognized benchmark rate of 50%.



	2008	2009	2009	2010	Budget
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>	<u>Change</u>
<b>Alternate Care Activity (a)</b>					
Total children in foster care	29	34	29	30	(4)
Days of Care	6,789	6,614	5,302	6,900	286
Total youth in group homes	9	9	8	8	(1)
Days of Care	1,529	938	967	878	(60)
Total youth in Residential Care Centers	11	15	14	14	(1)
Days of Care	1,753	2,434	2,299	2,217	(217)
\$ Foster Care	590,625	522,235	509,469	650,994	128,759
\$ Group Home	232,054	133,150	148,800	146,438	13,288
\$ RCC	510,844	842,799	684,937	697,926	(144,873)

(a) The 2009 Budget, 2009 Estimate and the 2008 Actuals have been restated to reflect the transfer out of the 3 Social Workers and related caseloads from the Child & Family & Permanency Services/Alternate Care program to the Family Services/ Juvenile Services program.

Juvenile Center

County-Wide Key Strategic Outcome: A county that assists at-risk citizens

Program Description

Provides 24-hour care and supervision to delinquent and status offender youth who are court-ordered to be held in secure or non-secure detention at the Juvenile Center. Non-secure detention (Shelter Care) has 18 beds and secure detention has 18 beds. On grounds schooling is provided, as well as daily structured activities. Nursing and physician services are provided through contracts.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>30.11</b>	<b>30.11</b>	<b>30.11</b>	<b>29.11</b>	<b>(1.00)</b>
General Government	\$58,900	\$59,001	\$58,799	\$56,401	(\$2,600)
Charges for Services	\$138,526	\$183,650	\$120,206	\$183,650	\$0
Other Revenue	\$0	\$0	\$105	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$1,657,510</b>	<b>\$1,695,063</b>	<b>\$1,695,063</b>	<b>\$1,696,816</b>	<b>\$1,753</b>
<b>Total Revenues</b>	<b>\$1,854,936</b>	<b>\$1,937,714</b>	<b>\$1,874,173</b>	<b>\$1,936,867</b>	<b>(\$847)</b>
Personnel Costs	\$1,774,037	\$1,797,736	\$1,754,740	\$1,798,174	\$438
Operating Expenses	\$79,988	\$101,572	\$66,336	\$91,090	(\$10,482)
Interdept. Charges	\$26,565	\$38,406	\$38,323	\$47,603	\$9,197
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$1,880,590</b>	<b>\$1,937,714</b>	<b>\$1,859,399</b>	<b>\$1,936,867</b>	<b>(\$847)</b>
Rev. Over (Under) Exp.	(\$25,654)	-	\$14,774	-	-



Program Highlights

General Government Revenue decrease of \$2,600 to \$56,401 is mostly due to reduced Nutritional Grant funds and other State Aid. Charges for Services client fees are budgeted at \$183,650, which is the same as the 2009 budget level. Client fees for Juvenile Center will increase from \$236 to \$261 per day, effective January 1, 2010. Actual fees charged will be determined based on the client's ability to pay as determined based upon the State's Uniform Fee Schedule.

Personnel costs increase reflects the unfunding of 1.00 FTE Juvenile Center Worker position offset by employee costs to continue increases for the remaining 29.11 FTE's.

Operating expenses of \$91,090 are budgeted to slightly decrease \$10,482 reflecting a reduction of in contracted Nursing Services to be more in line with 2008 actual and 2009 estimated spending.

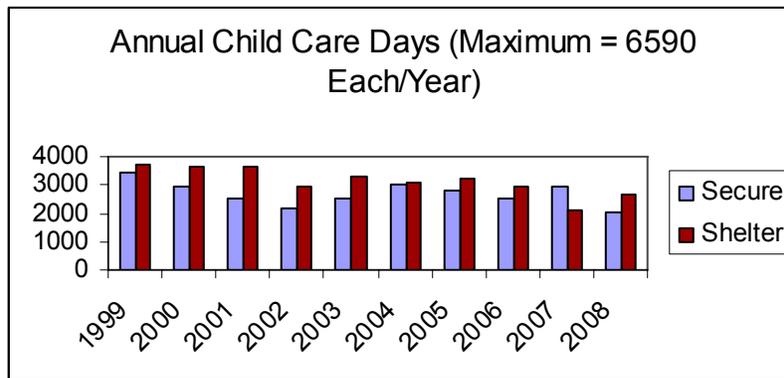
Interdepartmental charges increase of \$9,197 primarily reflects increased collection costs of \$7,819 based on higher revenues expected to be collected on past due accounts receivable by DOA Collections Division. Collection charges are based only on dollars that are collected.

Juvenile Center (cont.)

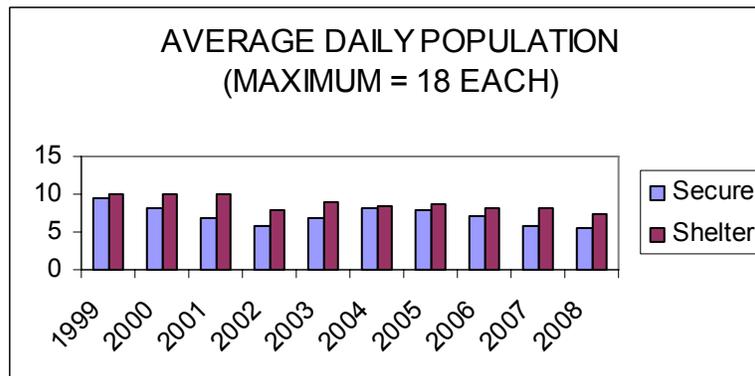


Activity	2008 <u>Actual</u>	2009 <u>Budget</u>	2009 <u>Estimate</u>	2010 <u>Budget</u>	Budget <u>Change</u>
<b>Shelter Care</b>					
# of child care days	2,693	2,732	2,276	2,276	(456)
Average daily population	7.4	7.4	6.3	6.3	(1.1)
<b>Secure Detention</b>					
# of child care days	2,019	2,068	1,642	1,642	(426)
Average daily population	5.5	5.6	4.5	4.5	(1.1)
<b>Other County Placements</b>					
# of child care days	23	24	75	50	26

\* Reductions are based on lower 2009 estimate levels continuing into the 2010 budget.



Since 2002, the number of Child Care Days (total number of days in care) has remained relatively stable. The number of days in Shelter Care (non-secure custody) has generally been somewhat higher than Secure Detention.



The Average Daily Population for both Shelter Care and Secure Detention has remained in a narrow range, with a slight downward trend over the past 10 years. The population in Shelter Care has tended to be slightly higher than that for Secure Detention.

Mental Health Outpatient and Support Services

County-Wide Key Strategic Outcome: A county that assists at-risk citizens

Program Description

The Clinical Services Division operates a comprehensive outpatient mental health clinic offering a variety of innovative programs as well as more traditional clinic services. Contract services complement County provided programs ranging from inpatient care, work related services, outpatient social/recreational services, prevention, education, and intervention (24 hour crisis phone service) to adult family homes, group homes, and residential care. Keeping clients in the community is the goal. Day Services and the Community Support Programs (CSP) are provided after and as prevention to inpatient services for the chronically mentally ill. Day Services provide therapeutic programs at the Mental Health Center. Community Support serves the more resistive client through community outreach. Both programs are at or near capacity; however, demand for these services remains high.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>45.01</b>	<b>43.11</b>	<b>43.11</b>	<b>42.81</b>	<b>(0.30)</b>
General Government	\$384,618	\$768,425	\$785,711	\$943,552	\$175,127
Charges for Services	\$1,621,782	\$2,017,880	\$2,438,850	\$2,044,700	\$26,820
Other Revenue	\$891,505	\$1,157,160	\$1,020,930	\$1,014,121	(\$143,039)
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$6,506,938</b>	<b>\$6,493,999</b>	<b>\$6,493,999</b>	<b>\$7,416,776</b>	<b>\$922,777</b>
<b>Total Revenues</b>	<b>\$9,404,843</b>	<b>\$10,437,464</b>	<b>\$10,739,490</b>	<b>\$11,419,149</b>	<b>\$981,685</b>
Personnel Costs	\$4,092,838	\$4,225,476	\$4,089,605	\$4,312,420	\$86,944
Operating Expenses	\$5,706,791	\$5,799,689	\$6,566,988	\$6,668,863	\$869,174
Interdept. Charges	\$388,849	\$412,299	\$416,488	\$437,866	\$25,567
<b>Total Expenditures</b>	<b>\$10,188,478</b>	<b>\$10,437,464</b>	<b>\$11,073,081</b>	<b>\$11,419,149</b>	<b>\$981,685</b>
Rev. Over (Under) Exp.	(\$783,635)	-	(\$333,591)	-	-



Program Highlights

General Government revenue is primarily comprised of \$342,638 of State Mental Health funds, Community Options Revenue of \$407,607 which is increased by \$23,915 for clients that are not waiver eligible, and new federally matched 1915(i) waiver dollars of \$193,307. The Home and Community Based Option - 1915(i) under the State Deficit Reduction Act is a new Medicaid waiver program and participation will enable federal reimbursement for a portion of rehabilitative costs. These increases are partially offset by a reduction of \$42,095 from the Milwaukee/Waukesha Crisis grant dollars since the 5 year grant period ended in 2009.

Charges for Services are budgeted to increase \$26,820 to \$2,044,700, which includes client fees and third party revenue reimbursements and includes an increase in Comprehensive Community Service revenue of \$101,820.

Other Revenue budgeted at \$1,014,121 is \$143,039 less than the 2009 budget. This reduction mostly relates to State WIMCR reimbursement of \$314,221, which is \$106,179 less than the 2009 Budget. Also, Supplemental Security Income (SSI) reimbursement revenues are budgeted at \$599,900 which is a \$36,860 reduction related to the transition of clients to the State's Family care program is resulting in fewer clients where the County is the representative payee for.

Mental Health Outpatient and Support Services (cont.)

Budgeted tax levy in the **HHS Human Services Fund-Mental Health Outpatient Services program** increases \$922,777 to \$7,416,776 and program operating expenditures increase \$981,685 partially due to the approved state budget which shifts a \$250,000 estimated cost previously paid by the State to the County for the care of children younger than 22 and elderly patients older than 64 at state institutions. Also, \$164,000 of the budgeted increase is related to estimated increases in the days of care and increased costs.

Personnel costs includes the transfer out of 0.70 FTE of the Clinical Director to the Inpatient Mental Health Center Fund and the transfer in of 0.90 FTE of Staff Psychiatrist from the Mental Health inpatient Center to the Outpatient Mental Health Clinic. Personnel costs also reflect the unfunding of a 0.50 FTE Clinical Therapist, offset with employee costs to continue for 42.81 FTE's. Also, personnel costs reflect the creation of a 1.0 FTE registered nurse position mostly offset by abolishing a license practical nurse 1.00 FTE position. Also, the senior mental health counselor position is increased by 0.20 FTE and is offset by a net reduction of 0.20 FTE in temporary extra help.

Operating expenses include a 1.5% increase up to \$2,072,168 for contracted mental health residential services, \$288,087 budgeted for pharmaceuticals, and \$1,180,911 for Mental Health Institute Placement costs, which includes an increase of \$250,000 resulting from previous state expense shifted to counties in the State budget for children, seniors, and patients exceeding 6 months treatment in "treat to competency" status. Also included are partial federally reimbursed expenditure increases of \$140,223 to \$407,607 for Community Options Program (COP) expenses and \$190,281 to \$1,473,980 of expenditures for Comprehensive Community Service (CCS) program costs. Various contracts are also represented, including \$314,849 for case management contracted COP and CCS case management services, 0.25 FTE additional contracted outpatient psychiatric services.

Interdepartmental charges primarily reflect increases for end user technology and collection services, with tax levy provided to mostly offset the cost increases.



<b>Activity</b>	2008 Actual	2009 Budget	2009 Estimat	2010 Budget	Budget Change
Community Support: number of clients	178	195	195	195	0
Case Management Clients (Non-CCS)	110	90	90	90	0
Residential Care: days of Care	34,129	27,010	28,561	28,286	1,276
Outpatient Clients	3,016	3,400	3,400	3,400	0
Comprehensive Community Services Clients	80	100	100	100	0
State Institutes Payments: Days of Care (Children)	NA	0	NA	945	945
State Institutes Payments: Days of Care (Adults)	1,208	1,017	1,099	1,120	103

Alcohol & Other Drug Abuse Outpatient Clinic  
and Support Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

The Alcohol and Other Drug Abuse (AODA) programs provide intervention and treatment services to Waukesha County residents at-risk due to alcohol and drug usage. Education, support, and outpatient programs are designed to meet both interdepartmental and community needs. The Intoxicated Driver Program (IDP), Wisconsin Chapter 20, mandates assessment for all individuals convicted of operating a motor vehicle while intoxicated. The convicted driver pays assessment fees. Assessment revenues are utilized to cover the cost of the assessment program. Programs are contracted with community agencies, hospitals, and the County operated clinic in the least restrictive and most cost effective setting possible. Those persons who qualify for Intoxicated Driver Program funds are allocated funding through State surcharge revenues.

	2008 Actual	2009 Budget	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>9.30</b>	<b>9.30</b>	<b>9.30</b>	<b>9.30</b>	<b>0.00</b>
General Government	\$573,486	\$570,402	\$572,710	\$753,949	\$183,547
Fines/Licenses	\$536,125	\$615,000	\$484,035	\$535,000	(\$80,000)
Charges for Services	\$205,247	\$295,000	\$234,262	\$265,000	(\$30,000)
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$556,152</b>	<b>\$515,134</b>	<b>\$515,134</b>	<b>\$369,754</b>	<b>(\$145,380)</b>
<b>Total Revenues</b>	<b>\$1,871,010</b>	<b>\$1,995,536</b>	<b>\$1,806,141</b>	<b>\$1,923,703</b>	<b>(\$71,833)</b>
Personnel Costs	\$791,735	\$815,785	\$819,701	\$825,576	\$9,791
Operating Expenses (a)	\$1,515,773	\$1,157,218	\$1,494,760	\$1,073,823	(\$83,395)
Interdept. Charges	\$22,259	\$22,533	\$22,533	\$24,304	\$1,771
<b>Total Expenditures</b>	<b>\$2,329,767</b>	<b>\$1,995,536</b>	<b>\$2,336,994</b>	<b>\$1,923,703</b>	<b>(\$71,833)</b>

Rev. Over (Under) Exp.	(\$458,757)	-	(\$530,853)	-	-
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(a) The department is taking action to reduce expenditures in the second half of 2009.



Program Highlights

General Government revenue increases \$183,547 to \$753,949 related to the Federal AODA block grant pass through the State Department of Children and Families. The AODA block grant budgeted at \$605,020 reflects an increase of \$183,547 associated with the Federal stimulus package, which the State appropriated for 2010 to partially mitigate the overall Community Aids reductions.

Fines/Licenses reflect OWI surcharge dollars budgeted at \$535,000 reflect a reduction of \$80,000 based upon 2008 Actual reimbursement level. Client fees are reduced by \$30,000 based upon prior year and 2009 estimated reimbursement levels.

Personnel costs include employee cost to continue for 9.30 FTE of existing staff.

Operating expenses primarily consist of various contracted services and includes discontinuation of opiate detoxification for voluntary patients and a reduction of \$91,890 representing a reduction of three halfway house beds mainly due to the lack of state Community Aids funding. These reductions are partially offset by an increase of \$39,525 for alcohol detoxification services, to address increasing needs for this service.

Activity	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Clients Receiving Detox	219	300	305	250	(50)
Detoxification: Days of Care	785	680	642	350	(330)
Inpatient Residential Days of Care	744	630	630	600	(30)
Outpatient Clients	1,366	1,700	1,600	1,600	(100)



**Fund Purpose**

This special revenue fund reports the financial operations of the Mental Health Center (MHC) inpatient hospital for accounting purposes and State/Federal reporting including federal/state Medicare Cost Report requirements. This fund provides for all services related to admissions to the hospital for psychiatric emergency and other psychiatric hospitalizations and related support services.

The Hospital Inpatient Program of the Mental Health Center provides 24-hour care to court-involved and voluntary mentally ill individuals for which a range of services are included such as diagnosis; medication monitoring and stabilization; individual, couple, and group counseling; and development of aftercare services.

<b>Financial Summary</b>	2008 Actual (a)	2009 Adopted Budget	2009 Estimate (a)(b)	2010 Budget (c)	Change From 2009 Adopted Budget	
					\$	%
<b>Revenues</b>						
General Government	\$0	\$0	\$0	\$0	\$0	N/A
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$2,241,442	\$2,333,639	\$2,333,789	\$2,353,839	\$20,200	0.9%
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue (a)	\$74,436	\$0	\$133,016	\$0	\$0	N/A
Appr. Fund Balance (b)	\$0	\$0	\$2,730	\$35,000	\$35,000	N/A
<b>County Tax Levy (c)</b>	<b>\$3,194,709</b>	<b>\$3,234,918</b>	<b>\$3,234,918</b>	<b>\$3,217,113</b>	<b>(\$17,805)</b>	<b>-0.6%</b>
<b>Total Revenue Sources</b>	<b>\$5,510,587</b>	<b>\$5,568,557</b>	<b>\$5,704,453</b>	<b>\$5,605,952</b>	<b>\$37,395</b>	<b>0.7%</b>
<b>Expenditures</b>						
Personnel Costs	\$3,724,828	\$3,834,985	\$3,873,659	\$3,854,720	\$19,735	0.5%
Operating Expenses (b)	\$967,316	\$1,061,737	\$971,487	\$1,019,856	(\$41,881)	-3.9%
Interdept. Charges (c)	\$581,438	\$671,835	\$670,718	\$696,376	\$24,541	3.7%
Fixed Assets	\$0	\$0	\$0	\$35,000	\$35,000	N/A
<b>Total Expenditures</b>	<b>\$5,273,582</b>	<b>\$5,568,557</b>	<b>\$5,515,864</b>	<b>\$5,605,952</b>	<b>\$37,395</b>	<b>0.7%</b>
Rev. Over (Under) Exp.	\$237,005	-	\$188,589	-	-	N/A

**Position Summary (FTE)**

Regular Positions	43.25	43.15	43.15	42.45	(0.70)
Extra Help	2.72	3.55	3.55	3.64	0.09
Overtime	0.52	0.52	0.52	0.47	(0.05)
<b>Total</b>	<b>46.49</b>	<b>47.22</b>	<b>47.22</b>	<b>46.56</b>	<b>(0.66)</b>

- (a) The 2008 actual and 2009 estimate for Other Revenue consists mostly of a Medicare cost reimbursement settlement, which is not budgeted, due to the unpredictable nature of these prior year settlements.
- (b) The 2009 estimate for appropriated Mental Health Center Fund Balance exceeds the 2009 Adopted Budget due to 2008 purchase orders and additional spending authority carried over into 2009.
- (c) Tax Levy of \$47,859 was shifted from the End User Technology Fund (EUTF) to the Mental Health Center Fund, for expenditure increases above 3%, to cover the phasing in of the full cost of computer ownership based on the new charging method, which better reflects technology resources being used by departments, as recommended by Internal Audit. The full amount of the Tax Levy shift was not needed in the Mental Health Center Fund due to lower operating expenditures more in line with actual/estimated spending levels. Therefore, the Health and Human Services Administration shifted this Tax Levy to cover EUTF expenditure needs in the Human Services Fund.

**Major Departmental Strategic Outcomes and Objectives for 2010**

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 1:** To provide effective care and services that allow individuals to return to community based settings as soon as possible. (Mental Health Center Fund)

**Key Outcome Indicator:** The re-admission rate is a measure of the effectiveness of inpatient treatment and subsequent community aftercare. The goal of the Mental Health Center is not to exceed 10% for readmission within 30 days of discharge.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
30 Day Readmission Rate	9.2%	10%	9.3%	9.9%



**Program Highlights**

Charges for Services, which consist mostly of client fee (including insurance and Medicare/Medicaid reimbursements) revenues, increase by \$20,200 to \$2,353,839, based on current-year revenue trends. In addition, a new technology is expected to be implemented that will allow the Department of Health and Human Services-Fiscal/Administrative Support Division to interface directly with the Department of Administration-Collections Division, to ensure more timely referrals of unpaid past due accounts.

Mental Health Center Fund Balance appropriations of \$35,000 are budgeted for one-time fixed asset building upgrades, including \$20,000 to construct a confidential interview room within the residential unit to ensure federal Health Insurance Portability and Accountability Act (HIPPA) compliance. Fixed asset upgrades also include \$15,000 for a modification to the main entrance corridor, needed to incorporate the occupational therapy service area within the locked portion of the hospital, as required by state inspectors. This modification will ensure compliance with Medicare/Medicaid requirements regarding hospital facility code and patient safety regulations.

Personnel costs increase by \$19,735 or 0.5% to \$3,854,720 for 46.56 FTE's. Personnel costs include the cost to continue staff and an increase in the Clinical Director's staff time allocated to the Mental Health Center (MHC) by 0.70 FTE (1,460 hours) to 0.80 FTE (1,660 hours), estimated to increase personnel costs in the MHC by \$180,779. This increase in the Clinical Director's allocation is intended to shift higher level management resources from the Mental Health Outpatient Clinic (in the Human Services Fund) to the Mental Health Center Inpatient Hospital to address the more challenging workload at this facility. This reallocation of staffing resources corresponds to a shift of 0.90 FTE (1,870 hours) of a full-time psychiatrist position previously allocated to the MHC out to the Mental Health Outpatient Clinic, where the remaining 0.10 FTE of this position is allocated. This shift is estimated to reduce personnel costs in the MHC by \$202,402 from 2009 Budget. In addition, this budget unfunds a part-time 0.50 FTE (1,040 hours) psychiatric technician position, budgeted at \$24,000 in 2009, with most of this position's workload being absorbed by the remaining 16.00 FTE psychiatric technicians budgeted in this facility. Temporary Extra Help is budgeted to increase by \$9,214 or 0.09 FTE (190 hours) to \$186,524 or 3.64 FTE's to provide additional nursing coverage at this facility. This is partially offset by a decrease in overtime by \$5,000 or 0.05 FTE (100 hours) to \$40,119 or 0.47 FTE (980 hours).

Operating expenditures are budgeted to decrease by \$41,881 to \$1,019,856, which includes a reduction in medication and prescription drug expenditures by \$27,109 to \$300,000, mostly due to negotiating a lower costs for injectible medications, improving the MHC's inventory process and pharmacies performing more exhaustive searches for patient benefits to charge. In addition, food service costs are budgeted to decrease by \$14,000 to \$66,000, and laboratory supplies are budgeted to decrease by \$10,000 to \$24,000, both reflecting fewer days of care at the facility and to be more in line with the 2008 actual and 2009 estimated spending level. Decreases in operating expenditures are partially offset by an increase in contracted doctor services by \$17,169 to \$399,300, mostly due to anticipated increase in doctor coverage needs at this 24-hour facility.

Interdepartmental Charges are budgeted to increase by \$24,541 to \$696,376, mostly due to an increase in End User Technology Fund (EUTF) computer charges by \$51,301. Tax Levy of \$47,859 was allocated to be shifted from EUTF to the MHC, for a net cost increase of \$3,442 to cover the phasing in of full-cost allocations from the new charging methodology, to better reflect technology resources being used by departments, as recommended by Internal Audit. However, due to spending reductions, the HHS Administration determined that this Tax Levy shift is not needed in the Mental Health Center Fund, and is therefore shifted to the Human Services Fund to cover EUTF expenditure needs. This increase is partially offset by a decrease in Public Works charges for housekeeping services by \$16,210 to \$226,352 and lower facility maintenance service costs by \$7,834 to \$79,502.

Fixed asset expenditures of \$35,000 are budgeted for one-time building upgrades funded with MHC fund balance, as discussed above.

Activity	2008 Actual	2009 Budget	2009 Estimate	2010 Target	Budget Change
Days of Care	6,238	7,400	7,000	7,000	(400)
Admissions	1,092	1,140	1,150	1,150	10
Discharges	1,094	1,140	1,150	1,150	10
Average Length of Stay (Days)	5.9	6.6	6.2	6.2	(0.4)



**Fund Purpose**

This fund provides for county administration of human services programs funded by County, State, and Federal funds, Sources of revenue include: County Tax Levy and Basic County Allocation (BCA). This fund provides services to vulnerable adults who are not eligible for the State's Family Care Benefit.

Financial Summary	2008	2009	2009	2010	Change From 2009	
	Actual	Adopted Budget	Estimate	Budget (a)	Adopted Budget	
					\$	%
<b>Revenues</b>						
General Government	\$25,598,094	\$3,156,200	\$3,156,200	\$3,156,200	\$0	0.0%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$102,358	\$0	\$0	\$0	\$0	N/A
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue	\$1,746,076	\$0	\$0	\$0	\$0	N/A
Appr. Fund Balance (a)	\$0	\$289,215	\$289,215	\$754,641	\$465,426	160.9%
<b>County Tax Levy</b>	<b>\$314,915</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Total Revenue Sources</b>	<b>\$27,761,443</b>	<b>\$3,445,415</b>	<b>\$3,445,415</b>	<b>\$3,910,841</b>	<b>\$465,426</b>	<b>13.5%</b>
<b>Expenditures</b>						
Personnel Costs	\$1,039,339	\$0	\$0	\$0	\$0	N/A
Operating Expenses	\$25,567,031	\$3,445,415	\$3,445,415	\$3,910,841	\$465,426	13.5%
Interdept. Charges	\$141,198	\$0	\$0	\$0	\$0	N/A
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
<b>Total Expenditures</b>	<b>\$26,747,568</b>	<b>\$3,445,415</b>	<b>\$3,445,415</b>	<b>\$3,910,841</b>	<b>\$465,426</b>	<b>13.5%</b>
Rev. Over (Under) Exp.	\$1,013,875	-	-	-	-	N/A
<b>Position Summary (FTE)</b>						
Regular Positions	12.52	0.00	0.00	0.00	0.00	
Extra Help	0.00	0.00	0.00	0.00	0.00	
Overtime	0.00	0.00	0.00	0.00	0.00	
<b>Total</b>	<b>12.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

(a) Fund Balance includes \$754,641 in 2010 and included \$289,215 in 2009 budget which helped fund the 2009 Community Aids BCA payment to the state for Family Care.

Family Care Payments to the State

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

This program reflects the 2010 required (mandated) Community Aids – Basic County Allocation (BCA) payment back to the state as part of the local maintenance of effort base for the State Family Care initiative, which began July of 2008 for Waukesha County.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
General Government	\$0	\$3,156,200	\$3,156,200	\$3,156,200	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$289,215	\$289,215	\$754,641	\$465,426
<b>County Tax Levy</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$0</b>	<b>\$3,445,415</b>	<b>\$3,445,415</b>	<b>\$3,910,841</b>	<b>\$465,426</b>
Personnel Costs	\$0	\$0	\$0	\$0	\$0
Operating Expenses	\$0	\$3,445,415	\$3,445,415	\$3,910,841	\$465,426
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$3,445,415</b>	<b>\$3,445,415</b>	<b>\$3,910,841</b>	<b>\$465,426</b>
Rev. Over (Under) Exp.	\$0	-	-	-	-



Program Highlights

General Government revenues of \$3,156,200 reflect a portion of State Community Aids – Basic County Allocation (BCA) received from the State Department of Health Services. In addition, Long Term Care Fund Balance of \$754,641 is utilized to temporarily offset the required payment back to the state, which is available from planned under budgeting of a portion of BCA revenue in 2008.

Operating expenses include the second year required payment of \$3,910,841 back to the State Department of Health Services to meet the scheduled county contribution – maintenance of effort (phased down over five years until the County reaches the legislated 22% contribution level in 2013) to help pay for the expansion of the State’s Family Care Program.

	Year	Due Date	Amount
Year 1a	7/1/08 to 12/31/08	January 31, 2009	\$ 1,255,624
Year 1b	1/1/09 to 6/30/09	June 30, 2009	\$ 2,189,791
			<b>\$ 3,445,415</b>
Year 2	7/1/09 to 6/30/10	June 30, 2010	<b>\$ 3,910,841</b>
Year 3	7/1/10 to 6/30/11	June 30, 2011	<b>\$ 3,442,100</b>
Year 4	7/1/11 to 6/30/12	June 30, 2012	<b>\$ 2,973,359</b>
Year 5	7/1/12 to 6/30/13	June 30, 2013	<b>\$ 2,504,618</b>
Year ~	Years following 2013	June 30~	<b>\$ 2,504,618</b>

**Developmental Disabilities Services**

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**

**Program Description**

Provides, arranges, coordinates, and manages specialized cost effective services to adults who have a disability attributable to mental retardation, cerebral palsy, epilepsy, autism, prader-willi syndrome and traumatic brain injury. Services are directed toward the prevention and alleviation of a developmental disability or toward the social, personal, physical or economic habilitation or rehabilitation of an individual with such a disability.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>6.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
General Government	\$8,624,131	\$0	\$0	\$0	\$0
Charges for Services	\$31,586	\$0	\$0	\$0	\$0
Other Revenue	\$1,746,076	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$1,618,652</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$12,020,445</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Personnel Costs	\$567,782	\$0	\$0	\$0	\$0
Operating Expenses	\$9,906,544	\$0	\$0	\$0	\$0
Interdept. Charges	\$41,110	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$10,515,436</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Rev. Over (Under) Exp.	\$1,505,009	-	-	-	-
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**Program Highlights**

This Program ended in 2008 as part of the State's new Family Care initiative. All eligible clients were transitioned to the State's Family Care program to the Managed Care Organizations. All personnel were transferred to the Aging and Disability Resource Center.



**Activity**

**Waiver Services – Brain Injury**

**Overview:**

A Medical Assistance waiver for a limited number of people with brain injuries who need significant supports in the community. Persons eligible for the brain injury waiver must be eligible for Medicaid and meet the definition of brain injury in HSS 51.01 (2g) of the Wisconsin State statutes. In addition, the persons must be receiving or be eligible to receive post acute rehabilitation services in a nursing home or hospital designated as a special unit for brain injury rehabilitation by the Wisconsin Medical Assistance Program (WMAP). The person must also have, as a result of the injury, significant physical, cognitive, emotional and/or behavioral impairments.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget (a)	Budget Change (a)
Waiver Services - Brain Injury-Days of Care	5,641	0	0	0	0
Waiver Services - Brain Injury-Avg Cost/Day	\$143.72	\$0	\$0	\$0	\$0

**Waiver Services – CIP 1B Local Match**

**Overview:**

Funded by Medical Assistance (Federal share), community aids and Tax Levy (local match) to provide community services to persons with developmental disabilities who are relocated or diverted from nursing homes and Intermediate Care Facilities – Mental Retardation (ICF's-MR) other than the State Centers for the Developmentally Disabled.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Waiver Services – CIP 1B Local Match-Days of Care	114,899	0	0	0	0
Waiver Services – CIP 1B Local Match- Avg Cost/Day	\$67.36	\$0	\$0	\$0	\$0

**Community Integration/Options Services**

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**

**Program Description**

Arranges, coordinates, and manages cost effective service to eligible persons with infirmities of aging, persons with physical disabilities, developmental disabilities, and serious mental illness to divert or relocate these individuals from Medical Assistance funded institutional care. Expenditures in this program area were funded through a combination of Medical Assistance and Community Options Program funding.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>6.06</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
General Government	\$16,973,963	\$0	\$0	\$0	\$0
Charges for Services	\$70,772	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy(Credit)</b>	<b>(\$1,303,737)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$15,740,998</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Personnel Costs	\$471,557	\$0	\$0	\$0	\$0
Operating Expenses	\$15,660,487	\$0	\$0	\$0	\$0
Interdept. Charges	\$100,088	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$16,232,132</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Rev. Over (Under) Exp.	(\$491,134)	-	-	-	-
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**Program Highlights**

This Program ended in 2008 as part of the State’s new Family Care initiative. All eligible clients were transitioned to the State’s Family Care program to the Managed Care Organizations. The personnel were transferred to the Aging and Disability Resource Center.



**Activity**

**Community Options Program (COP)**

**Overview:**

The Community Options Program or “regular community options” uses State funds to deliver community-based services to Wisconsin citizens who need long term assistance in performing activities of daily living. These State funds may also be used to fund the match, if necessary, for waiver programs such as CIP 1A, CIP 1B and COP-Waiver.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
COP – Days of Care	17,494	0	0	0	0
COP – Avg Cost per Day of Care	\$43.23	\$0	\$0	\$0	\$0

**Community Integration Program II (CIP II) Overview:**

Funded by Medical Assistance to provide community services to elderly and physically disabled persons after a nursing home bed is closed due to relocation activities.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
CIP II – Days of Care	28,765	0	0	0	0
CIP II – Avg Cost per Day of Care	\$73.19	\$0	\$0	\$0	\$0

**Community Options Program Waiver (COP-W) Overview:**

Funded by Medical Assistance (Federal share) and COP (local match) to provide home and community-based care to elderly and physically disabled citizens who have long-term care needs and who would otherwise be eligible for Medical Assistance reimbursement in a nursing home.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
COP W – Days of Care	85,940	0	0	0	0
COP W – Avg Cost per Day of Care	\$64.87	\$0	\$0	\$0	\$0

**Community Integration Program 1B – Fully Funded**

**Overview:**

Funded by Medical Assistance (Federal share) and Community Aids, COP and/or Tax Levy (local match) to provide community service to persons with developmental disabilities who are relocated or diverted from nursing homes and Intermediate Care Facilities – Mental Retardation.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
CIP 1B – Days of Care	22,465	0	0	0	0
CIP 1B - Avg Cost per Day of Care	\$149.18	\$0	\$0	\$0	\$0

**Community Integration Program 1B – COP as Match**

**Overview:**

Funded by Medical Assistance (Federal share) and COP (local match) to provide community service to persons with developmental disabilities who are relocated or diverted from nursing homes and Intermediate Care Facilities – Mental Retardation.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
CIP 1B – Days of Care	13,304	0	0	0	0
CIP 1B - Avg Cost per Day of Care	\$172.16	\$0	\$0	\$0	\$0

**Community Integration Program 1A – Fully Funded**

**Overview:**

Funded by Medical Assistance (Federal share) and Community Aids, COP and/or Tax Levy (local match) to provide community service to persons with developmental disabilities who are relocated from the State Centers for the Developmentally Disabled.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
CIP 1A – Days of Care	15,885	0	0	0	0
CIP 1A - Avg Cost per Day of Care	\$207.41	\$0	\$0	\$0	\$0



**Fund Purpose**

Aging and Disability Resource Center (ADRC) Grant Special Revenue Fund operations provide the public with accurate, unbiased information related to aging or living with a disability. Core services include: information, referral, assistance, long-term care financial and functional eligibility, long-term care options counseling, short-term case management, elderly and disability benefits counseling, prevention, early intervention, health promotion, outreach/marketing, advocacy, and emergency referrals for older adults, individuals with disabilities age 18 and above, and their families. The ADRC honors choice, supports dignity, and maximizes independence.

<b>Financial Summary</b>	2008	2009	2009	2010	Change From 2009	
	Actual (a)	Adopted Budget	Estimate	Budget	Adopted Budget	
					\$	%
General Government	\$1,246,465	\$3,474,420	\$2,822,761	\$3,356,565	(\$117,855)	-3.4%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$0	\$0	\$0	\$0	\$0	N/A
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue	\$180	\$200	\$150	\$200	\$0	0.0%
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0	N/A
<b>County Tax Levy</b>	<b>\$249,953</b>	<b>\$256,074</b>	<b>\$256,074</b>	<b>\$135,121</b>	<b>(\$120,953)</b>	<b>-47.2%</b>
<b>Total Revenue Sources</b>	<b>\$1,496,598</b>	<b>\$3,730,694</b>	<b>\$3,078,985</b>	<b>\$3,491,886</b>	<b>(\$238,808)</b>	<b>-6.4%</b>
Personnel Costs	\$1,121,441	\$2,267,614	\$2,181,850	\$2,277,161	\$9,547	0.4%
Operating Expenses	\$211,574	\$1,002,516	\$368,746	\$787,709	(\$214,807)	-21.4%
Interdept. Charges	\$61,056	\$460,564	\$410,925	\$427,016	(\$33,548)	-7.3%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
<b>Total Expenditures</b>	<b>\$1,394,071</b>	<b>\$3,730,694</b>	<b>\$2,961,521</b>	<b>\$3,491,886</b>	<b>(\$238,808)</b>	<b>-6.4%</b>
Rev. Over (Under) Exp.	\$102,527	-	\$117,464	-	-	N/A

**Position Summary (FTE)**

Regular Positions	14.91	27.15	26.40	27.15	0.00
Extra Help	0.32	0.44	0.44	0.44	0.00
Overtime	0.04	0.00	0.00	0.00	0.00
<b>Total</b>	<b>15.27</b>	<b>27.59</b>	<b>26.84</b>	<b>27.59</b>	<b>0.00</b>

(a) As part of Wisconsin's Long Term Care (LTC) reform initiative, the Aging and Disability Resource Center of Waukesha County (ADRC) began operation April 1, 2008. The ADRC integrated certain functions of the Waukesha County Department of Health and Human Services (DHHS) Long Term Care Division with functions from the former Department of Senior Services Information and Assistance, Benefit Specialist, and Case Management programs.

**Major Departmental Strategic Outcomes and Objectives for 2010**

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Objective 1:** Through the Aging and Disability Resource Center (ADRC), provide knowledgeable, timely responses to requests for general and benefit information and assistance that meet customers' needs.

(ADRC, Benefit Specialist, Information and Assistance)

**Key Outcome Indicator:** Percent of positive responses to customer surveys. Positive feedback on meeting customer needs is an indication of successful implementation of an ADRC, and of provision of quality service. Based on program history, an ADRC standard of 95% positive response is an indicator of success for established programs and 80% positive response is an indicator of success for new programs.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Positive responses to customer survey.				
Benefit Specialist	97.4	97.0%	97.0%	97.0%
Information & Assistance <sup>1</sup>	NA	95.0%	95.0%	95.0%
ADRC <sup>1</sup>	NA	80.0%	80.0%	80.0%

1. Measurement of customer feedback for ADRC and Information & Assistance will begin in 2009.

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 2:** Coordinate services that promote client independence and ability to remain living safely in their home.

(Case Management)

**Key Outcome Indicator:** Percent of positive responses to customer survey above ADRC standard of 95%. Service referrals are made to help keep at-risk, older adults safely in their homes. Positive feedback from clients on services that improve their quality of life and help them to remain living in their homes is an indication of a county that assists at-risk citizens.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Positive customer responses to survey on remaining in home and usefulness of service.	96.5%	96.0%	96.8%	96.0%

**County-Wide Key Strategic Outcome: A well planned county**

**Objective 3:** Implement and operate an Aging and Disability Resource Center (ADRC) in Waukesha County beginning 4/1/2008 through collaboration with state, county, and community partners to provide a coordinated entry point for information and services for older adults and individuals with disabilities. (ADRC)

**Key Outcome Indicator:** The implementation of a resource center providing a single coordinated point of entry for aging and disability services is an indication of a well-planned county. Indicators of success include: 1) opening the ADRC; and 2) meeting the required timeframes for completion of service referrals at a 90% rate.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Completion of service referrals	35.8%	90.0%	40.0%	90.0%

**Objective 4:** With Department of Health and Human Services, plan for the orderly transition of current county provided Long Term Care (LTC) services to one of two Managed Care Organizations (MCOs) beginning July 1, 2008 with minimal disruption to consumers. Eliminate the wait list by July 2011. (ADRC, Benefit Specialist, Information and Assistance and Case Management)

**Key Outcome Indicator:** The orderly transition of clients to a managed care entity and the elimination of wait lists are indications of a well-planned county. Evidence of success include: 1) Current LTC clients are transitioned to an MCO of their choice by 12/31/08. 2) Wait list clients will be transitioned to an MCO by July 2011. 3) Transition results provided at Tax levy neutral or cost savings to Waukesha County.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
1) Complete transition of current LTC clients to MCO.	100.0%	NA	NA	NA
2) Percent of wait list clients to Family Care	73.7%	75.0%	75.0%	75.0%
3) Tax Levy Neutral/cost savings	\$102,527	\$0.00	\$117,464	\$119,953

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**

**Objective 5:** Enhance services and respond to our growing population of Veterans and Seniors by merging the departments of Health & Human Services, Aging & Disability Resource Center, and Veterans' Services Office to leverage resources, facilitate even more cooperative teamwork, and take advantage of back office efficiencies.

**Key Outcome Indicator:** Department merger will be effective January 1, 2010. The merger will be seamless to consumers and the ADRC will continue to meet customer needs based on an 80% positive customer survey response.

**Aging & Disability Resource Center**

**County-Wide Key Strategic Outcome: A well planned county**

**Program Description**

Provides a centralized place for the public to get accurate, unbiased information related to aging or living with a disability. Services include: information, referral, assistance, long-term care financial and functional eligibility, long-term care options counseling, short-term case management, prevention/early intervention, health promotion, outreach/marketing, advocacy, and emergency referrals.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>10.22</b>	<b>22.26</b>	<b>21.76</b>	<b>22.26</b>	<b>0.00</b>
General Government	\$934,496	\$3,151,016	\$2,408,720	\$2,922,508	(\$228,508)
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$934,496</b>	<b>\$3,151,016</b>	<b>\$2,408,720</b>	<b>\$2,922,508</b>	<b>(\$228,508)</b>
Personnel Costs	\$796,990	\$1,911,098	\$1,832,628	\$1,921,456	\$10,358
Operating Expenses	\$102,232	\$814,301	\$193,556	\$605,148	(\$209,153)
Interdept. Charges	\$35,274	\$425,617	\$382,536	\$395,904	(\$29,713)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$934,496</b>	<b>\$3,151,016</b>	<b>\$2,408,720</b>	<b>\$2,922,508</b>	<b>(\$228,508)</b>

Rev. Over (Under) Exp.	-	-	-	-	-
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**Program Highlights**

General Government revenue is budgeted to decrease due to a projected reduction in operating expenses and is reflected in a budgeted decrease of \$228,508 in the Aging and Disability Resource Center (ADRC) State grant assigned to this program.

Personnel costs are budgeted to increase due to salaries and benefits continuation costs for the 22.26 FTEs allocated to this program, partially offset by a budgeted decrease in salary and fringe benefits costs resulting from a position reclassification.

Operating expenses overall are budgeted to decrease \$209,153 primarily due to a \$186,058 reduction in contracted ADRC Specialist costs from \$611,924 to \$425,866 resulting from actual experience during 2009, which was the first full year of operation for the ADRC. The 2009 ADRC budget for contracted ADRC Specialists was a first time budget for this program with no prior experience. Additionally, operating expenses are budgeted to decrease \$28,924 due to a reduction in mileage reimbursements from \$88,952 to \$60,028, and a \$9,856 budget reduction in tuition and registration, partially offset by a budget increase of \$10,000 in interpretation services, a budget increase of \$3,000 in advertising and legal notices, and a budget increase of \$2,685 in other operating expenses. Interdepartmental charges are budgeted to decrease primarily due to reductions of \$22,156 in postage costs, \$12,158 in assigned general/vehicle insurance costs, \$10,000 in data processing costs, and \$5,991 in assigned telephone charges, offset by an increase of \$19,735 in assigned end user technology charges, which is based on the phasing in of the full cost of computer ownership based on the charging methodology recommended by Internal Audit to better reflect technology resources utility by the program.



**Activity**

The ADRC provides customers a variety of services to help them make appropriate choices to meet their long-term care needs. Initial activities include information and referral, long-term care options counseling and conducting financial and functional eligibility screens. Activity for start-up year of 2008 was for a partial year with a July 1, 2008 start-up date for Managed Care Organizations (MCOs). The 2009 Estimates and 2010 Projections reflect actual experience in the ADRC during 2008 and 2009.

	2008 Act	2009 Bud	2009 Est.	2010 Proj.
Information & Assistance Contacts	7,769	21,400	18,000	18,900
Long-Term Care Options Counseling Contacts	1,050	5,240	2,700	2,835
Functional Screen Contacts	442	970	900	945

**Benefit Specialist**

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Program Description**

Provides counseling, support, and options to older adults and adults with disabilities in areas related to elder and disability rights, income maintenance, housing, surrogate decision making, consumer/financial issues, legal and benefit problems, health care financing, and reverse mortgage.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>1.79</b>	<b>2.00</b>	<b>1.75</b>	<b>2.00</b>	<b>0.00</b>
General Government	\$195,124	\$174,482	\$267,143	\$277,440	\$102,958
Other Revenue - Donations	\$180	\$200	\$150	\$200	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$102,283	\$114,328	\$114,328	\$7,033	(\$107,295)
<b>Total Revenues</b>	<b>\$297,587</b>	<b>\$289,010</b>	<b>\$381,621</b>	<b>\$284,673</b>	<b>(\$4,337)</b>
Personnel Costs	\$126,627	\$145,815	\$140,298	\$140,573	(\$5,242)
Operating Expenses	\$61,914	\$130,425	\$123,505	\$130,952	\$527
Interdept. Charges	\$9,602	\$12,770	\$10,675	\$13,148	\$378
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$198,143</b>	<b>\$289,010</b>	<b>\$274,478</b>	<b>\$284,673</b>	<b>(\$4,337)</b>
Rev. Over (Under) Exp.	\$99,444	-	\$107,143	-	-



**Program Highlights**

General Government revenues is budgeted to increase \$102,958 primarily due to an increase of \$120,265 in Aging and Disability Resource Center (ADRC) State grant funding, partially offset by a budgeted decrease of \$17,307 to \$0.00 in Federal Older Americans Act Title IIIB Supportive Services funding assigned to this program. Property Tax Levy for this program is reduced and shifted to other programs due to additional general government revenue and lower projected expenditures.

Personnel costs are budgeted to decrease mostly due to a lower cost employee health insurance selection partially offset by normal salaries and benefits continuation costs for the 2.00 FTEs allocated to this program.

Operating expenses overall are budgeted to increase \$527 resulting from an increase of \$5,508 in contracted Disability Benefit Specialist services from \$105,229 to \$110,737, and an increase of \$260 in software license and miscellaneous operating expenses, offset by decreases of \$1,667 in office supplies, \$1,300 in tuition and registration costs, \$1,200 in printing costs, \$1,024 in mileage reimbursement, and \$50 in assigned financial audit costs. Interdepartmental charges increase is due primarily to an increase of \$1,090 in assigned computer technology and computer support charges, partially offset by a net decrease of \$712 in other interdepartmental charges.

**Activity**

Elderly benefits counseling activity was available for a full year in 2008. Disability benefits counseling began on May 1, 2008. Decrease in elderly benefits counseling contacts estimated for 2009 is due to staff vacancy for part of 2009.



	2008 Act.	2009 Bud.	2009 Est.	2010 Proj.
Elderly Benefits Counseling Contacts (a)	2,529	2,468	2,276	2,605
Disability Benefits Counseling Contacts (b)	2,014	1,354	3,405	3,507

(a) For ages 60 and over.

(b) For ages 18 to 59.

**Information and Assistance**

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Program Description**

Provides Older Americans Act funding assistance regarding available resources and service options that empower older adults, caregivers, and the community to make informed choices. Entry point for accessing services and filing reports of elder abuse/neglect.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>2.44</b>	<b>2.51</b>	<b>2.51</b>	<b>2.51</b>	<b>0.00</b>
General Government	\$91,245	\$120,940	\$118,978	\$127,371	\$6,431
Charges for Services	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$86,065</b>	<b>\$88,746</b>	<b>\$88,746</b>	<b>\$77,635</b>	<b>(\$11,111)</b>
<b>Total Revenues</b>	<b>\$177,310</b>	<b>\$209,686</b>	<b>\$207,724</b>	<b>\$205,006</b>	<b>(\$4,680)</b>
Personnel Costs	\$134,789	\$144,865	\$143,438	\$147,901	\$3,036
Operating Expenses	\$30,366	\$48,513	\$43,208	\$44,398	(\$4,115)
Interdept. Charges	\$9,170	\$16,308	\$12,336	\$12,707	(\$3,601)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$174,325</b>	<b>\$209,686</b>	<b>\$198,982</b>	<b>\$205,006</b>	<b>(\$4,680)</b>

Rev. Over (Under) Exp.	\$2,985	-	\$8,742	-	-
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**Program Highlights**

General Government revenues are budgeted to increase \$6,431 as a result of the Federal Older Americans Act Title IIIB Supportive Services allocated funding increase of \$3,996 from \$57,515 to \$61,511, and Title III E Family Caregiver allocated funding increase of \$2,435 from \$63,425 to \$65,860. Property Tax Levy for this program is reduced and shifted to other programs due to additional general government revenue and lower projected expenditures.

Personnel costs increases are due to salaries and benefits costs to continue the 2.51 FTEs allocated to this program.

Operating expenses are budgeted to decrease \$4,115 primarily due to a projected decrease of \$5,000 in printing costs, from \$26,000 to \$21,000, and a projected decrease of \$1,000 in publications and subscriptions, from \$4,620 to \$3,620. These budgeted decreases are partially offset by budgeted increases of \$1,800 in small equipment for 30 battery powered medication dispensers and a net increase of \$85 in other operating expenses. Interdepartmental charges budgeted decrease is due primarily to a \$3,578 reduction in projected postage costs from \$5,462 to \$1,884 and a net decrease of \$23 in other interdepartmental charges.

**Activity**

A variety of informational activities and resources are available to meet the needs of older adults and caregivers. The caregiver library reorganization, which had originally been scheduled for completion in 2009, is ongoing into 2010, resulting in lower activity levels than budgeted for 2009. Two general newsletters had been budgeted for 2009, however only one will be issued. Favorable pricing allowed the purchase of additional Senior Sources/ADRC Resource Guide in 2009.



	2008 Act	2009 Bud.	2009 Est.	2010 Proj.
Caregiver Library Items Used	1,216	2,815	1,338	1,470
Newsletter Distribution	2,096	4,496	2,073	2,100
Senior Sources/ ADRC Resource Guide	11,000	9,000	12,000	13,000
Presentation/Display Audience	1,231	1,210	1,224	1,285

**Case Management**

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Program Description**

Provides needs assessments, service referrals, counseling, and support to older adults and caregivers for Federal Older Americans Act and tax levy related services.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>0.82</b>	<b>0.82</b>	<b>0.82</b>	<b>0.82</b>	<b>0.00</b>
General Government	\$25,600	\$27,982	\$27,920	\$29,246	\$1,264
Charges for Services	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$61,605</b>	<b>\$53,000</b>	<b>\$53,000</b>	<b>\$50,453</b>	<b>(\$2,547)</b>
<b>Total Revenues</b>	<b>\$87,205</b>	<b>\$80,982</b>	<b>\$80,920</b>	<b>\$79,699</b>	<b>(\$1,283)</b>
Personnel Costs	\$63,035	\$65,836	\$65,486	\$67,231	\$1,395
Operating Expenses	\$17,062	\$9,277	\$8,477	\$7,211	(\$2,066)
Interdept. Charges	\$7,010	\$5,869	\$5,378	\$5,257	(\$612)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$87,107</b>	<b>\$80,982</b>	<b>\$79,341</b>	<b>\$79,699</b>	<b>(\$1,283)</b>

Rev. Over (Under) Exp.	\$98	-	\$1,579	-	-
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**Program Highlights**

General Government revenues are budgeted to increase by \$1,264 primarily due to the Federal Older Americans Act Title IIIB Supportive Services allocated funding increases of \$728 from \$21,008 to \$21,736, and Title IIIE Family Caregiver allocated funding increases of \$536 from \$6,974 to \$7,510. Property Tax Levy for this program is reduced and shifted to other programs areas due to additional general government revenue and lower projected expenditures.

Personnel cost budgeted increase is due to salaries and benefits costs to continue the 0.82 FTEs allocated to this program.

Operating expenses are budgeted to decrease primarily due to a \$1,438 reduction in computer software license and maintenance costs and a reduction of \$628 in other operating expenses. Interdepartmental charges decrease due mostly to a reduction of \$612 in cellular phone charges.



**Activity**

Case management may include: discussion of multiple issues; assessment and establishing of a care plan only; or individual/group counseling of an older adult and/or caregivers. Clients may receive more than one type of contact. Beginning in 2009, single issue assessments for new clients were completed as part of an overall multiple issue assessment, resulting in fewer single issue assessment contacts for the 2009 Estimate and 2010 Projection.

<b>Number of People Receiving Case Management Service</b>				
	<b>2008 Act.</b>	<b>2009 Bud.</b>	<b>2009 Est.</b>	<b>2010 Proj.</b>
Multiple issues contacts	1,029	984	1,125	1,159
Single issue assessment contacts	277	300	150	175
Counseling session only	<u>73</u>	<u>75</u>	<u>95</u>	<u>100</u>
<b>Total</b>	<b>1,379</b>	<b>1,359</b>	<b>1,370</b>	<b>1,434</b>



**Fund Purpose**

The Aging and Disability Resource Center's Senior Dining and Home Delivered Meals programs function under the provisions of the Title III-C-1 and C-2 Older Americans Act, as amended. The programs provide low cost nutritious meals meeting one third of the recommended dietary allowance to persons age 60 or older with emphasis placed on outreaching the targeted frail, isolated, homebound and disadvantaged older population.

The Senior Dining and Home Delivered Meals programs provide nutrition services that assist older individuals to live independently, by promoting better health through improved nutrition and reduced isolation through programs coordinated with supportive services. The nutrition programs contribute significantly to helping older people remain healthy, active and independent in their homes and communities.

<b>Financial Summary</b>	2008	2009	2009	2010	Change From 2009	
	Actual	Adopted Budget	Estimate (a)	Budget	Adopted Budget \$	%
<b>Revenues</b>						
General Government	\$624,868	\$620,033	\$650,381	\$650,381	\$30,348	4.9%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$0	\$0	\$0	\$0	\$0	N/A
Interdepartmental	\$63,743	\$7,811	\$0	\$0	(\$7,811)	-100.0%
Other Revenue	\$347,401	\$404,808	\$438,554	\$476,354	\$71,546	17.7%
Appr. Fund Balance (b)	\$32,711	\$24,800	\$24,800	\$5,290	(\$19,510)	-78.7%
<b>County Tax Levy</b>	<b>\$212,390</b>	<b>\$247,368</b>	<b>\$247,368</b>	<b>\$204,320</b>	<b>(\$43,048)</b>	<b>-17.4%</b>
<b>Total Revenue Sources</b>	<b>\$1,281,113</b>	<b>\$1,304,820</b>	<b>\$1,361,103</b>	<b>\$1,336,345</b>	<b>\$31,525</b>	<b>2.4%</b>
<b>Expenditures</b>						
Personnel Costs (a)	\$479,461	\$486,581	\$490,517	\$488,446	\$1,865	0.4%
Operating Expenses (a)	\$740,747	\$788,468	\$795,265	\$817,432	\$28,964	3.7%
Interdept. Charges	\$31,264	\$29,771	\$28,829	\$30,467	\$696	2.3%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
<b>Total Expenditures</b>	<b>\$1,251,472</b>	<b>\$1,304,820</b>	<b>\$1,314,611</b>	<b>\$1,336,345</b>	<b>\$31,525</b>	<b>2.4%</b>
Rev. Over (Under) Exp.	\$29,641	-	\$46,492	-	-	N/A

**Position Summary (FTE)**

Regular Positions	7.56	7.51	7.52	7.65	0.14
Extra Help	2.70	2.70	2.70	2.33	(0.37)
Overtime	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>10.26</b>	<b>10.21</b>	<b>10.22</b>	<b>9.98</b>	<b>(0.23)</b>

(a) 2009 operating expenses are estimated to be over the 2009 Adopted Budget due to higher personnel costs, volunteer mileage reimbursement, and higher food service costs resulting from an increase in the number of meals served. An inter-departmental fund transfer may be requested if the estimate materializes.

(b) Includes Nutrition Fund Balance appropriations for one-time expenditure items.

**Major Departmental Strategic Outcomes and Objectives for 2010**

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 1:** Provide services that improve health and wellness of high risk home delivered meal recipients. (Home Delivered Meals)

**Key Outcome Indicator:** Annual percent reduction in average nutrition risk score. High nutrition risk impacts health and independence. Reduction of 15-20% for high-risk meal recipients shows substantial improvement in health and wellness and is an indication of assisting at-risk citizens.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percent reduction in nutrition risk score of high-risk recipients.	14.3%	20.0%	15.0%	15.0%

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Objective 2:** Provide socialization opportunities to reduce and prevent isolation and improve quality of life. (Senior Dining)

**Key Outcome Indicator:** Percent of positive responses to customer survey. Positive feedback on meeting customer socialization needs is an indication of quality service. Based on program history, a Department standard of 85% positive response is an indicator of success.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Positive responses to customer survey regarding socialization needs being met.	97.3%	85.0%	95.0%	95.0%

**Home-Delivered Meals**

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Program Description**

Provides meals and support to homebound people age 60 or older who have been assessed and meet eligibility requirements. Further assistance is provided to high-risk recipients through nutrition education, nutrition counseling, home visits, and supportive service intervention.

	2008 Actual	2009 Budget	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>5.28</b>	<b>5.23</b>	<b>5.24</b>	<b>5.25</b>	<b>0.02</b>
General Government	\$230,533	\$224,518	\$248,286	\$297,016	\$72,498
Interdepartmental	\$63,743	\$7,811	\$0	\$0	(\$7,811)
Other Revenue	\$212,585	\$261,216	\$301,808	\$310,613	\$49,397
Appr. Fund Balance	\$26,680	\$9,350	\$9,350	\$2,500	(\$6,850)
<b>County Tax Levy</b>	<b>\$212,390</b>	<b>\$247,368</b>	<b>\$247,368</b>	<b>\$204,320</b>	<b>(\$43,048)</b>
<b>Total Revenues</b>	<b>\$745,931</b>	<b>\$750,263</b>	<b>\$806,812</b>	<b>\$814,449</b>	<b>\$64,186</b>
Personnel Costs (a)	\$250,228	\$252,007	\$254,101	\$258,731	\$6,724
Operating Expenses (a)	\$474,631	\$485,809	\$521,143	\$542,772	\$56,963
Interdept. Charges	\$13,286	\$12,447	\$12,391	\$12,946	\$499
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$738,145</b>	<b>\$750,263</b>	<b>\$787,635</b>	<b>\$814,449</b>	<b>\$64,186</b>

Rev. Over (Under) Exp.	\$7,786	-	\$19,177	-	-
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(a) 2009 operating expenses are estimated to be over the 2009 Adopted Budget due to higher personnel costs, volunteer mileage reimbursement, and food service costs resulting from an increase in the number of meals served. An inter-departmental fund transfer may be requested if the estimate materializes.



**Program Highlights**

General Government revenues overall are budgeted to increase \$72,498 primarily due to Federal Older Americans Act Title IIIC-1 Congregate funding provided to the Home Delivered Meals program, which is budgeted to increase \$48,730 from \$0 in the 2009 Budget; Title IIIC-2 Home Delivered Meals funding allocation, which is budgeted to increase \$15,998 from \$176,080 to \$192,078; and Nutrition Services Incentive Program (NSIP) meal reimbursement, which is budgeted to increase \$7,770 from \$44,163 to \$51,933. Other revenue is budgeted to increase due to a projected increase of \$17,600 in general client donations based on a projected 10.0% increase in the number of home delivered meals served and a budgeted increase of \$0.04 in the average client meal donation from \$2.13 to \$2.17. Other revenue is also budgeted to increase due to \$31,797 increase from \$88,201 to \$119,998 for meals delivered to Managed Care Organization (MCO) clients. With the completion of the transition of clients from Long Term Care to service from MCOs, interdepartmental revenue for meals delivered to Adult Protective Services' (APS) clients decrease by \$7,811 to \$0 in 2010. Appropriated Nutrition Fund Balance of \$2,500 for one-time purchase of program equipment is reduced by \$6,850. Property Tax Levy in this program is reduced by \$43,048 due to additional general government and other revenue.

Personnel Costs are budgeted to increase in 2010 by \$6,724. A consolidated Home Delivered Meals (HDM) Distribution Center will begin operation at the Waukesha Expo Center in 2010, replacing three combined Senior Dining Center - HDM distribution sites existing in the City of Waukesha prior to 2010, bringing the total number of HDM distribution sites in the county to 10 from 12 prior to 2010. The budgeted increase in personnel costs for 2010 reflects the assignment of 100% of the costs at the consolidated distribution center to the Home Delivered Meals program, as well as increases due to salaries and benefits continuation costs for the 5.25 FTEs allocated to this program.

Operating expenses overall reflect a net increase of \$56,963 primarily due to an anticipated increase in food service costs of \$49,954 from \$418,186 to \$468,140 based on the projected 10.0% increase in the number of meals and a projected 3.0% food vendor price increase. Volunteer mileage reimbursement for meal delivery increases \$5,898 from \$63,287 to \$69,185. Office supplies increase by \$1,300 from \$500 to \$1,800 for a revised volunteer driver routing system for the HDM distribution sites. Other operating expenses experience a net decrease of \$189. Interdepartmental charges overall reflect a net increase of \$499 primarily due to an increase of \$956 in End User Technology computer maintenance and support charges assigned to the ADRC, offset by a net decrease of \$457 in other interdepartmental charges.

Home-Delivered Meals (cont.)



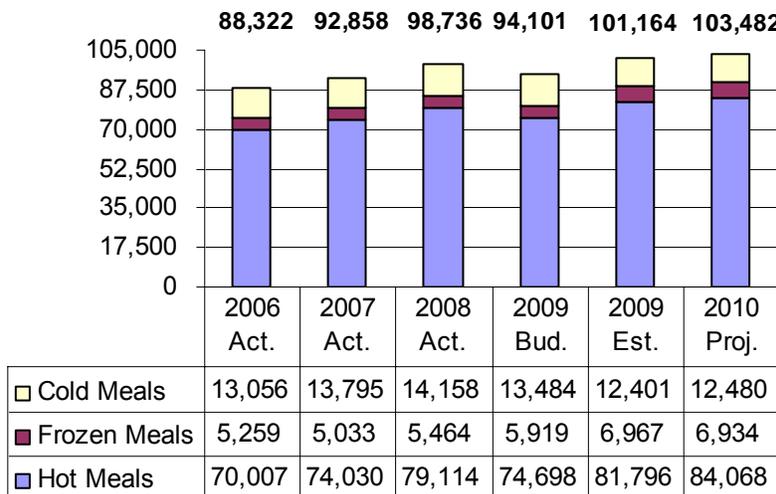
Activity

The Nutrition Screen includes Administration on Aging core nutrition risk definitions that identify nutrition problems that could impact future health and independence. A "Very High" risk score indicates a need for focused nutrition intervention. An ADRC strategic objective addresses the need to reduce high and very high risk scores. Risk is assessed annually or more frequently if warranted.

<b><u>NUTRITION SCREEN</u></b>	
<b><u>Risk</u></b>	<b><u>Score</u></b>
Low	0 – 5
High	6 – 15
Very High	16 or more

<b>Cost Per Meal Summary</b>					
	<b>2007 Act.</b>	<b>2008 Act.</b>	<b>2009 Bud.</b>	<b>2009 Est.</b>	<b>2010 Proj.</b>
Gross Cost Per Meal	\$7.26	\$7.48	\$7.97	\$7.79	\$7.88
Average Client Donation Per Meal	\$2.06	\$2.04	\$2.13	\$2.17	\$2.17
Net cost Per Meal	\$5.20	\$5.44	\$5.84	\$5.62	\$5.71

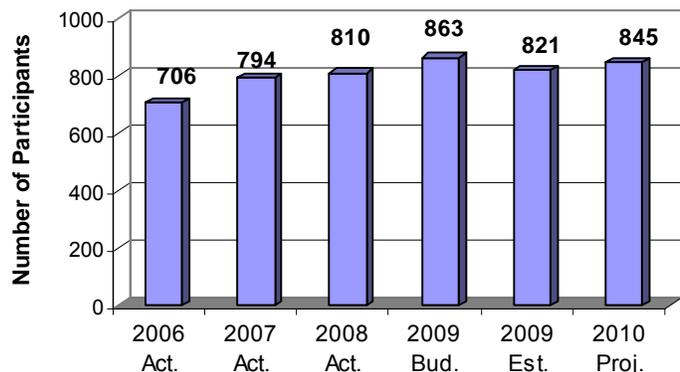
Total Home Delivered Meals Served



Projected number of home delivered meals for 2010 anticipates an increase of 9,381 meals from the 2009 budgeted number of meals to be served and increases 2,318 from the 2009 estimate. This increase in number of meals is based on actual experience during 2008 and the first half of 2009.

Number of Registered Home Delivered Meal Program Participants

Based on actual experience in 2008 and during the first half of 2009, the number of projected home delivered meal recipients in 2010 is expected to be at 845 an increase of 35 recipients from 2008 actuals, and a decrease of 18 from 2009 Budgeted level.



**Senior Dining**

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Program Description**

Provides a nutritious meal with socialization, education, and health/wellness programs at community Senior Dining Centers for people age 60 or older who are eligible under the Older Americans Act and Wisconsin Senior Dining.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>4.98</b>	<b>4.98</b>	<b>4.98</b>	<b>4.73</b>	<b>(0.25)</b>
General Government	\$394,335	\$395,515	\$402,095	\$353,365	(\$42,150)
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$134,816	\$143,592	\$136,746	\$165,741	\$22,149
Appr. Fund Balance	\$6,031	\$15,450	\$15,450	\$2,790	(\$12,660)
<b>County Tax Levy</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$535,182</b>	<b>\$554,557</b>	<b>\$554,291</b>	<b>\$521,896</b>	<b>(\$32,661)</b>
Personnel Costs	\$229,233	\$234,574	\$236,416	\$229,715	(\$4,859)
Operating Expenses	\$266,116	\$302,659	\$274,122	\$274,660	(\$27,999)
Interdept. Charges	\$17,978	\$17,324	\$16,438	\$17,521	\$197
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$513,327</b>	<b>\$554,557</b>	<b>\$526,976</b>	<b>\$521,896</b>	<b>(\$32,661)</b>
Rev. Over (Under) Exp.	\$21,855	-	\$27,315	-	-



**Program Highlights**

General Government revenues overall are budgeted to decrease \$42,150 due to a budgeted decrease of \$48,031 in the Federal Older Americans Act Title IIIC-1 grant allocation to be used in the Senior Dining program from \$356,317 to \$308,286, resulting from shifting a portion of this grant to the Home Delivered Meals program. This revenue reduction is partially offset by a budgeted increase of \$5,881 in the Nutrition Services Incentive Program (NSIP) meal reimbursements from \$34,923 to \$40,804. The overall Nutrition program grant is budgeted to increase only \$699. Other Revenue is budgeted to increase \$22,149 primarily related to prior year revenue. Appropriated Nutrition Fund Balance, which is budgeted to decrease by \$12,660 from \$15,450 to \$2,790, will be used for one time purchase of program equipment. No county tax levy is allocated to this program area.

Personnel costs are budgeted to decrease by \$4,859. Three city of Waukesha senior dining centers will be consolidated into one site in 2010, bringing the total number of senior dining centers in the county to 10 from 12 prior to 2010. The senior dining center in the City of Waukesha will serve only senior dining congregate meals, with a separate consolidated Home Delivered Meals (HDM) Distribution Center; the remaining 9 senior dining centers in the county will serve both senior dining meals and home delivered meals. The reduction of personnel costs in the Senior Dining program reflects a 0.25 reduction in FTEs resulting from the consolidation of the three centers in the City of Waukesha, partially offset by normal salaries and benefits continuation costs for the 4.73 FTEs allocated to Senior Dining program for 2010.

Operating expenses overall are budgeted to decrease \$27,999 primarily due to a food service cost decrease of \$25,538 from \$277,157 to \$251,619, which results from an 11.2% decrease in the estimated number of meals (6,937) from the 2009 Budget due to the declining trend of meals served, partially offset by an anticipated 3.0% food vendor price increase. With the closure of two senior dining centers, mileage reimbursement costs are estimated to decrease \$1,254 from \$8,000 to \$6,746. Other operating expenses are estimated at a net decrease of \$1,207.

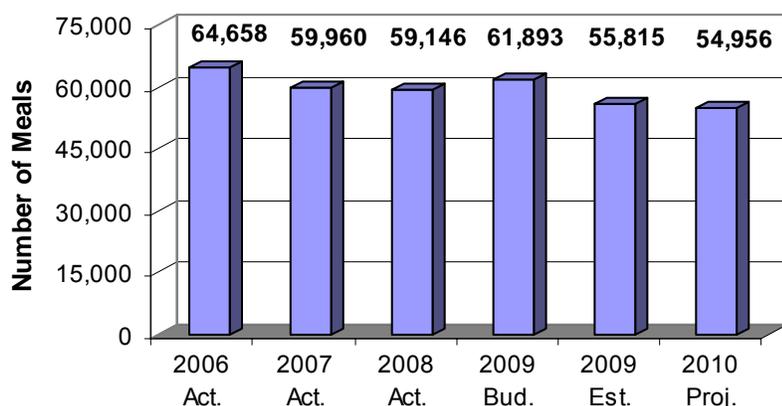
Senior Dining (cont.)



Activity

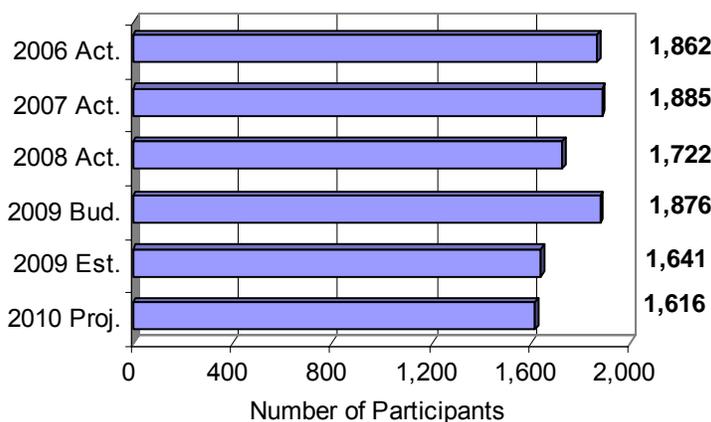
Cost Per Meal Summary					
	2007 Act.	2008 Act.	2009 Bud.	2009 Est.	2010 Proj.
Gross Cost Per Meal	\$8.22	\$8.68	\$8.96	\$9.44	\$9.50
Average Donation Per Meal	\$2.16	\$2.28	\$2.32	\$2.45	\$2.47
Net Cost Per Meal	\$6.06	\$6.40	\$6.64	\$6.99	\$7.03

Number of Senior Dining Meals Served



The 2010 Senior Dining program is expected to decrease by 4,190 meals from the 2008 actual level; decrease by 6,937 meals from the 2009 budget; and decrease by 859 from the 2009 estimate of meals to be served. Increasing suggested donation rates in 2009 and a decrease in the number of senior dining centers from 12 to 10 in 2010 are contributing factors to the decrease. There is no increase in the suggested donation for 2010.

Senior Dining Registered Participants



Based on actual experience during 2008 and during the first half of 2009, the number of Senior Dining participants, projected at 1,616 in 2010, is expected to decrease by 106 from 2008 actual level. This number is a 260 participant decrease from the 2009 budgeted number, and a decrease of 25 from the 2009 Estimate.

Number of Nutrition/Health Educational Sessions at Senior Dining Centers

	2006 Act.	2007 Act.	2008 Act.	2009 Est.	2010 Proj.
ADRC Sessions	460	460	482	300	250
Required	48	48	48	48	40
Difference	412	412	434	252	210

The ADRC schedules at least one nutrition educational session at each senior dining center monthly, more than the state requirement of at least one session quarterly. A decrease in sessions is estimated for 2009 and 2010. The increase in Home Delivered Meals served reduced the time available for senior dining center managers to coordinate educational sessions.



**Fund Purpose**

Health and Human Services has four divisions that are included in the General Fund. The divisions are Aging and Disability Resource Center (ADRC), Public Health, Criminal Justice Collaborating Council (CJCC) and Veterans' Services.

The Aging and Disability Resource division of the General Fund is responsible for planning, providing, and coordinating programs that address the needs of Waukesha County's at risk adults, older adults and caregivers.

The Public Health division of the Health and Human Services General Fund purpose is to address aggregate populations who are at risk for diseases or injuries that are within the scope of prevention, protection or control.

The Criminal Justice Collaborating Council purpose is to enhance public safety and promote the effective and efficient administration of the criminal justice system through community collaboration by ensuring offender accountability and providing rehabilitative services, while recognizing the rights and needs of victims.

The Department of Veterans' Services advocates for and assists all veterans of the U.S. Armed Services, their dependents, and survivors.

<b>Financial Summary</b>	2008	2009	2009	2010	Change From 2009	
	Actual	Adopted Budget	Estimate (a)	Budget	Adopted Budget \$	%
<b>Revenues</b>						
General Government	\$2,623,655	\$2,582,439	\$2,751,458	\$2,568,036	(\$14,403)	-0.6%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	NA
Charges for Services	\$425,893	\$472,314	\$427,101	\$508,234	\$35,920	7.6%
Interdepartmental	\$7,330	\$4,750	\$2,130	\$4,105	(\$645)	-13.6%
Other Revenue	\$33,312	\$50,460	\$50,618	\$77,842	\$27,382	54.3%
Appr. Fund Balance	\$14,000	\$230,000	\$48,322	\$0	(\$230,000)	-100.0%
<b>County Tax Levy</b>	<b>\$4,909,117</b>	<b>\$5,638,485</b>	<b>\$5,638,485</b>	<b>\$5,785,962</b>	<b>\$147,477</b>	<b>2.6%</b>
<b>Total Revenues Sources</b>	<b>\$8,013,307</b>	<b>\$8,978,448</b>	<b>\$8,918,114</b>	<b>\$8,944,179</b>	<b>(\$34,269)</b>	<b>-0.4%</b>
<b>Expenditures</b>						
Personnel Costs	\$4,076,065	\$4,415,657	\$4,358,716	\$4,569,976	\$154,319	3.5%
Operating Expenses	\$2,981,855	\$4,191,928	\$3,849,646	\$3,932,932	(\$258,996)	-6.2%
Interdept. Charges (a)	\$352,769	\$370,863	\$377,418	\$399,271	\$28,408	7.7%
Fixed Assets	\$38,000	\$0	\$23,483	\$0	\$0	NA
<b>Total Expenditures</b>	<b>\$7,448,689</b>	<b>\$8,978,448</b>	<b>\$8,609,263</b>	<b>\$8,902,179</b>	<b>(\$76,269)</b>	<b>-0.8%</b>
Rev. Over (Under) Exp.	\$564,618	-	\$308,851	-	-	N/A

**Position Summary (FTE)**

Regular Positions	55.06	57.39	57.39	58.63	1.24
Extra Help	4.05	3.93	3.93	4.35	0.42
Overtime	0.11	0.00	0.00	0.00	0.00
<b>Total</b>	<b>59.22</b>	<b>61.32</b>	<b>61.32</b>	<b>62.98</b>	<b>1.66</b>

(a) 2009 revenues and expenditures estimates exceed the 2009 Adopted Budget due to 2008 carryover and purchase orders and additional expenditure authority added to the budget by approved ordinances in the HHS Public Health division.



**Program Fund Purpose**

Health & Human Services – Aging & Disability Resource Center (ADRC) General Fund operations are responsible for planning, providing, and coordinating programs that address the needs of Waukesha County at-risk adults, older adults and their caregivers. These programs provide supportive services and opportunities including adult day centers, chore services, contracted community services, emergency intervention, health cost sharing, homemaker services, personal care, respite, specialized transportation, and volunteer services. The General Fund also includes activities such as the lead-reporting agency for instances of Abuse and Neglect for Adults and Elders At-Risk in Waukesha County. Programs encourage collaboration and coordination of resources, activities, and programs. Also, this fund provides services to vulnerable adults who are not eligible for the State’s Family Care Benefit.

The General Fund is comprised of four program areas: Community Services, Transportation Services, Adult Protective Services (APS) and Administrative Services. APS is part of the ADRC General Fund effective January 1, 2010, as a majority of its funding is received from Property Tax Levy.

Also, this fund provides services to vulnerable adults who are not eligible for the State’s Family Care Benefit.

<b>Financial Summary</b>	2008	2009	2009	2010	Change From 2009	
	Actual	Adopted Budget (a)	Estimate	Budget	\$	%
<b>Revenues</b>						
General Government	\$1,480,175	\$1,641,746	\$1,663,569	\$1,591,676	(\$50,070)	-3.0%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$27,903	\$35,484	\$49,572	\$12,274	(\$23,210)	-65.4%
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue	\$33,271	\$46,360	\$43,048	\$30,942	(\$15,418)	-33.3%
Appr. Fund Balance (a)	\$0	\$230,000	\$0	\$0	(\$230,000)	-100.0%
<b>County Tax Levy</b>	<b>\$1,725,351</b>	<b>\$2,280,717</b>	<b>\$2,280,717</b>	<b>\$2,371,514</b>	<b>\$90,797</b>	<b>4.0%</b>
<b>Total Revenues Sources</b>	<b>\$3,266,700</b>	<b>\$4,234,307</b>	<b>\$4,036,906</b>	<b>\$4,006,406</b>	<b>(\$227,901)</b>	<b>-5.4%</b>
<b>Expenditures</b>						
Personnel Costs	\$1,056,882	\$1,227,996	\$1,203,954	\$1,318,191	\$90,195	7.3%
Operating Expenses	\$1,683,855	\$2,872,815	\$2,457,234	\$2,555,367	(\$317,448)	-11.1%
Interdept. Charges	\$101,247	\$133,496	\$131,707	\$132,848	(\$648)	-0.5%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
<b>Total Expenditures</b>	<b>\$2,841,984</b>	<b>\$4,234,307</b>	<b>\$3,792,895</b>	<b>\$4,006,406</b>	<b>(\$227,901)</b>	<b>-5.4%</b>
Rev. Over (Under) Exp.	\$424,716	-	\$244,011	-	-	N/A

**Position Summary (FTE)**

Regular Positions	14.42	16.25	16.25	17.25	1.00
Extra Help	0.00	0.00	0.00	0.00	0.00
Overtime	0.11	0.00	0.00	0.00	0.00
<b>Total</b>	<b>14.53</b>	<b>16.25</b>	<b>16.25</b>	<b>17.25</b>	<b>1.00</b>

(a) Fund Balance in 2009 budget included \$230,000 from General Fund Balance to assist with increased costs anticipated for 25 Waukesha County residents at Clearview Intensive Care Facility for the Mentally Retarded (ICFMR) in Dodge County. Due to unanticipated delays in Dodge County gaining all required approvals for the Clearview ICF/MR initiative, it is anticipated that start of that fiscal stabilization program will be delayed at least into the 2<sup>nd</sup> half of 2009. Consequently, the appropriated fund balance of \$230,000 designated for that purpose in 2009 will not likely need to be used and carryover authorization and expenditure authority for 2010 will be requested at the end of 2009.

**Major Departmental Strategic Outcomes and Objectives for 2010**

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 1:** Provide thorough, comprehensive and timely assessments and dispositional services. (Adult Protective Services)

Key Outcome Indicator: Percentage of court ordered comprehensive evaluations completed within 96 hours prior to final court hearing. Department standard is 100%.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percentage of completed comprehensive evaluations within 96 hours prior to court hearing	100%	100%	100%	100%

**Objective 2:** Provide training to Aging and Disability Resource Center (ADRC) staff and Managed Care Organizations fulfilling Long Term Care responsibility in Waukesha County. The training will focus on proper collection and reporting of information related to reports of abuse and neglect of vulnerable adults and elders, in accordance with the recently revised protective services and guardianship law, and to enhance service coordination.

Key Outcome Indicator: The number of trainings offered to ADRC staff by the Adult Protective Services (APS) supervisor.

Work Load Activity Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Number of trainings	2	2	5	2

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Objective 3:** Provide knowledgeable, timely responses to requests for information and assistance while providing useful services that meet customers' assessed needs. (Community Services)

Key Outcome Indicator: Percent of positive responses to customer survey. Positive feedback on meeting customer needs is an indication of quality service. Based on program history, a Department standard of 95% positive response is an indicator of success.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Positive responses to customer survey regarding quality and customer needs being met.	96.1%	96.0%	97.1%	96.0%

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**

**Objective 4:** The Aging and Disability Resource Center and Veterans' Services will merge into the Health and Human Services Department beginning January 1, 2010.

Key Outcome Indicator: Department merger will be effective January 1, 2010. The merger will be seamless to consumers and the ADRC will continue to meet customer needs based on an 80% positive response to customer survey.

**Objective 5:** Increase volunteer involvement through outreach targeted to the community and business retirees. (Community Services)

**Key Outcome Indicator:** Increase in the number of volunteers and the valuation of volunteer time. Availability of volunteers is an indication of cost-effective services delivered with competence and skill. A 5% increase from the previous year's actual number of volunteers and a 3% increase in valuation is an indication of success.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Number of volunteers	1,285	1,580	1,349	1,416
Percent increase/decrease (-)	-10.3%	5.0%	5.0%	5.0%**
Valuation of volunteer hours	\$349,620	\$360,109	\$357,056	\$370,912*
Percent increase	2.8%	3.0%	2.1%	3.0%

\*2010 volunteer valuations of \$9.49/hr and \$12.33/hr are based on Waukesha County 2010 pay ranges for unclassified and semi-skilled positions plus a 25% estimated benefit cost factor.

\*\*-Percentages based on the 2009 Estimate. The change from the 2009 target reflects a 10.4% decrease.

**Objective 6:** Provide cost effective transportation options that allow older adults to maintain their independence. (Transportation Services)

**Key Outcome Indicator:** Shared-Fare taxi and shuttle services are the most cost effective specialized transportation alternatives for older people and people with disabilities in the county. Provision of technical support and guidance for service start-up of Shared-Fare taxi/shuttle service area promotes competent and skilled delivery of a cost effective service. During the start-up year, potential annual cost savings based on comparison of Shared-Fare taxi/shuttle use versus RideLine use in the new area will serve as an indicator of success. Positive Shared-Fare taxi customer feedback on maintaining independence indicates quality service.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Annual potential cost savings (a)				
Muskego Shared-Fare Taxi	\$22,044	NA	NA	NA
Third Waukesha Shared-Fare Taxi (no RideLine impact)	NA	NA	NA	NA
Positive customer feedback on maintaining independence using the Specialized Transportation Program.	93.7%	95.0%	96.1%	95.0%

(a) Cost savings mainly occurs in the first year of operations.

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Program Description**

Services include a wide range of short-term and long-term supportive home care, adult day center care, and intervention programs for older adults and their families. These programs provide supportive services and opportunities including adult day centers, chore services, contracted community services, emergency intervention, health cost sharing, homemaker services, personal care, respite and volunteer services.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>2.77</b>	<b>2.70</b>	<b>2.70</b>	<b>2.70</b>	<b>0.00</b>
General Government	\$249,360	\$309,372	\$313,899	\$340,760	\$31,388
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$4,433	\$4,684	\$4,319	\$4,624	(\$60)
Other Revenue	\$17,540	\$20,981	\$21,853	\$21,756	\$775
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$276,489	\$281,007	\$281,007	\$269,971	(\$11,036)
<b>Total Revenues</b>	<b>\$547,822</b>	<b>\$616,044</b>	<b>\$621,078</b>	<b>\$637,111</b>	<b>\$21,067</b>
Personnel Costs	\$182,889	\$193,649	\$187,865	\$190,336	(\$3,313)
Operating Expenses	\$273,200	\$403,099	\$364,771	\$431,135	\$28,036
Interdept. Charges	\$10,947	\$19,296	\$18,411	\$15,640	(\$3,656)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$467,036</b>	<b>\$616,044</b>	<b>\$571,047</b>	<b>\$637,111</b>	<b>\$21,067</b>

Rev. Over (Under) Exp.	\$80,786	-	\$50,031	-	-
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**Program Highlights**

General Government revenues overall are budgeted to increase \$31,388 due to the Federal Older Americans Act Title IIIB Supportive Services allocated funding increase of \$26,881 from \$158,512 to \$185,393, and Title III E Family Caregiver allocated funding increase of \$4,507 from \$59,698 to \$64,205. Other revenues are budgeted to increase due to a projected net increase in general and client donations of \$775. Property Tax Levy is reduced in this program and is used in other ADRC programs as the result of increases in general government revenues.

Personnel costs overall net a reduction of \$3,313 resulting from a lower cost employee health insurance selection partially offset by salaries and benefits continuation costs for the 2.70 FTEs allocated to this program.

Operating expenses overall are budgeted to increase \$28,036 due primarily to a net budgeted increase of \$26,356 in contracted services, including a budgeted increase of \$9,016 in continuing contracted Federal and state program services, and a budgeted increase of \$17,340 for contracted Federal Older Americans Act funded community health coordination services. Additionally, household care/homemaker expenses are budgeted to increase by \$2,962, personal care/respite services are budgeted to increase by \$2,417, promotional expenses are budgeted to increase by \$2,000 and printing expenses are budgeted to increase by \$1,551. These increases are partially offset by budgeted decreases of \$5,296 in adult day care services, \$1,916 in mileage reimbursement, and a net decrease of \$38 in other operating expenses reflecting lower prior year actual spending levels.

Interdepartmental charges overall is budgeted to decrease \$3,656 due mainly to a budgeted decrease of \$3,258 in End User Technology computer maintenance and support charges assigned to this program budget.



**Activity**

The 2010 projected number of clients increase based on higher participation in health and wellness activities, and caregiver respite services.

<b>Clients Receiving Community Services</b>					
<b>2006 Act.</b>	<b>2007 Act.</b>	<b>2008 Act.</b>	<b>2009 Bud.</b>	<b>2009 Est.</b>	<b>2010 Proj.</b>
904	989	961	928	968	1,015

Transportation Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Contracts for accessible specialized transportation services (Shared-Fare Taxi, Shuttle Services, and RideLine) for older people and individuals with disabilities.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>1.64</b>	<b>1.60</b>	<b>1.60</b>	<b>1.60</b>	<b>0.00</b>
General Government	\$734,593	\$743,059	\$750,355	\$754,210	\$11,151
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$453,194	\$426,208	\$426,208	\$444,033	\$17,825
<b>Total Revenues</b>	<b>\$1,187,787</b>	<b>\$1,169,267</b>	<b>\$1,176,563</b>	<b>\$1,198,243</b>	<b>\$28,976</b>
Personnel Costs	\$108,799	\$111,952	\$112,089	\$113,760	\$1,808
Operating Expenses	\$906,824	\$1,044,171	\$985,341	\$1,073,067	\$28,896
Interdept. Charges	\$8,125	\$13,144	\$13,244	\$11,416	(\$1,728)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$1,023,748</b>	<b>\$1,169,267</b>	<b>\$1,110,674</b>	<b>\$1,198,243</b>	<b>\$28,976</b>

Rev. Over (Under) Exp.	\$164,039	-	\$65,889	-	-
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Program Highlights

General Government revenues are budgeted to increase based on a projected increase of \$11,151, or 1.5%, in the State of Wisconsin Department of Transportation (WIDOT) grant. The WIDOT grant requires a 20% local cash match or tax levy funding which the county overmatches.

Personnel costs are budgeted to increase \$1,808 due to salaries and benefits continuation costs for the 1.60 FTEs allocated to this program.

Operating expenses are budgeted to increase overall by \$28,896 primarily due to an increase of \$25,816 in Miscellaneous Grants to Communities for support of non-profit Shared-Fare Taxi companies including a budgeted increase of \$23,316 to partially cover Community Development Block Grant (CDBG) funding that is no longer being provided for taxi operating costs; a budgeted increase of about \$2,400 for Shuttle services due primarily to increased one-way trips in Menomonee Falls by nonelderly disabled passengers who began ridership in 2009; and a net budgeted increase of \$1,673 for Shared-Fare Taxi services based on a projected increase in the number and cost of one-way trips for nutrition services in the City of Waukesha due to the consolidated Senior Dining Center initiative partially offset by a budgeted decrease in projected one-way trips for non-nutrition related services in the county. An anticipated 3% vendor rate increase for RideLine Service is almost totally negated by a projected decrease of 500 one-way trips. These budgeted increases are partially offset by a net budgeted decrease of \$1,013 in other operating expenses. Passenger portion of RideLine fares will increase effective January 1, 2009, ranging from \$0.00 to \$0.50 per one-way trip based on income levels/indexed sliding fee scale.

Interdepartmental charges are budgeted to decrease mainly due to a budgeted decrease of \$1,896 in End User Technology computer maintenance and support charges assigned to the ADRC, partially offset by a net budgeted increase of \$168 experienced in other interdepartmental charges.



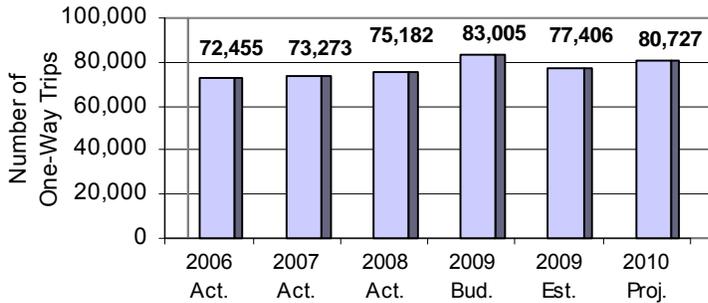
Activity

Net Average Cost Per One-Way Trip						
	2006 Act.	2007 Act.	2008 Act	2009 Bud.	2009 Est.	2010 Proj.
Shared-Fare Taxi	\$4.35	\$4.55	\$4.82	\$5.06	\$4.89	\$5.22
RideLine	\$23.97	\$24.73	\$26.72	\$28.34	\$27.89	\$28.95

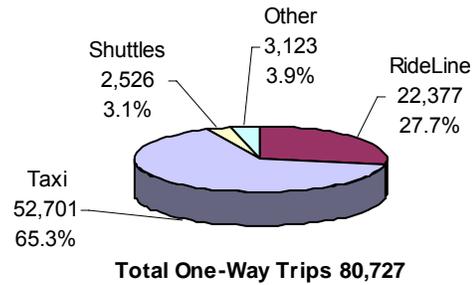


Activity, continued

Specialized Transportation  
Total One-Way Trips

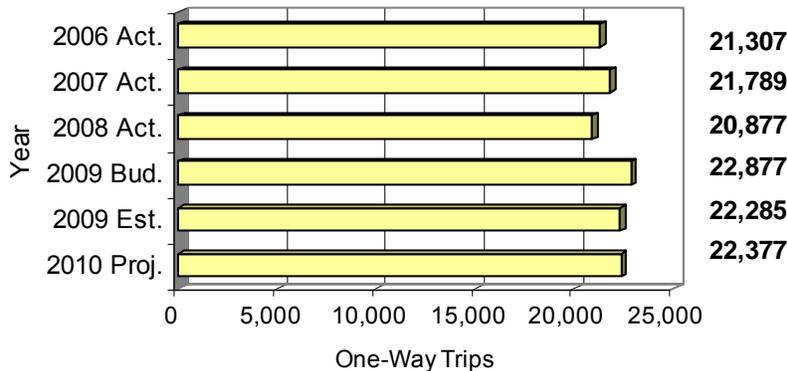


Specialized Transportation  
Year 2010 Projected One-Way Trips



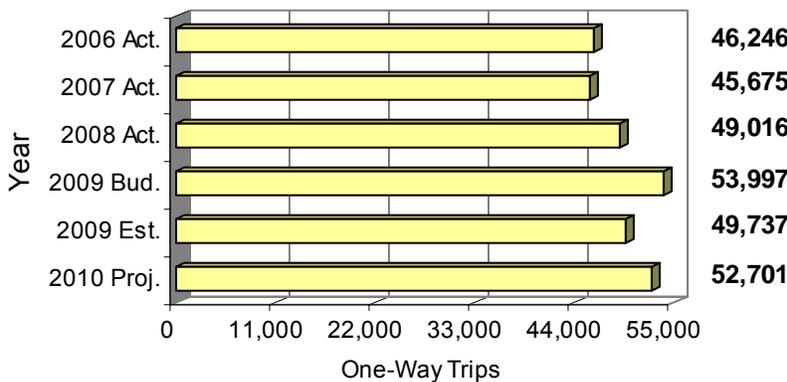
Overall, the 2010 Specialized Transportation Program budget includes a 2.7% decrease of 2,278 one-way trips from the 2009 Budget, but a 4.3% increase of 3,321 one-way trips from the 2009 Estimate, for a total of 80,727.

RideLine One-Way Trips



The number of one-way RideLine trips is expected to decrease by 2.2% from 2009 Budget, but increase from the 2009 Estimate by 92 trips or 0.4%, and 1,500 more trips than the 2008 Actual experience with 22,377 one-way trips projected for 2010.

Shared-Fare Taxi One-Way Trips



Shared-fare taxi service is expected to decrease by 1,296 one-way trips from the 2009 Budget, but increase by 2,964 one-way trips from the 2009 Estimate; and increase by 3,685 one-way trips from the 2008 Actual. The 2010 projection includes about 1,500 one-way trips for nutrition site service due to the closing of two senior dining centers in the city of Waukesha resulting from the Home Delivered Meals consolidated distribution center initiative.

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Program Description**

Provides cost effective service intervention for vulnerable adults to ensure their safety and well being, protects them from exploitation and harm, and preserves their maximum level of personal independence.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>8.00</b>	<b>10.00</b>	<b>10.00</b>	<b>11.00</b>	<b>1.00</b>
General Government	\$472,390	\$589,315	\$589,315	\$486,706	(\$102,609)
Charges for Services	\$23,470	\$30,800	\$45,253	\$7,650	(\$23,150)
Other Revenue	\$15,529	\$25,354	\$21,149	\$9,161	(\$16,193)
Appr. Fund Balance	\$0	\$230,000	\$0	\$0	(\$230,000)
<b>County Tax Levy (a)</b>	<b>\$813,847</b>	<b>\$1,404,312</b>	<b>\$1,404,312</b>	<b>\$1,505,406</b>	<b>\$101,094</b>
<b>Total Revenues</b>	<b>\$1,325,236</b>	<b>\$2,279,781</b>	<b>\$2,060,029</b>	<b>\$2,008,923</b>	<b>(\$270,858)</b>
Personnel Costs	\$615,422	\$784,143	\$769,519	\$876,288	\$92,145
Operating Expenses (a)	\$494,899	\$1,410,009	\$1,096,701	\$1,039,068	(\$370,941)
Interdept. Charges (a)	\$71,741	\$85,629	\$86,246	\$93,567	\$7,938
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$1,182,062</b>	<b>\$2,279,781</b>	<b>\$1,952,466</b>	<b>\$2,008,923</b>	<b>(\$270,858)</b>

Rev. Over (Under) Exp.	\$143,174	-	\$107,563	-	-
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(a) Fund Balance in 2009 budget included \$230,000 from General Fund Balance to assist with increased costs anticipated for 25 Waukesha County residents at Clearview Intensive Care Facility for the Mentally Retarded (ICFMR) in Dodge County.



**Program Highlights**

General Government revenues are budgeted to decrease by \$102,609, reflecting the elimination of state Alzheimer's Family and Caregiver Support Program (AFCSP) funding to Family Care counties. General Government revenues are primarily comprised of Community Aids/Basic County Allocation dollars.

Charges for services are budgeted to decrease \$23,150 to \$7,650 reflecting the current downward trend in client fee collections.

Other revenue reduction of \$16,193 reflects discontinuation of social security reimbursement related to clients no longer being served in the Adult Protective Services (APS) unit. Appropriated Fund Balance reduction of \$230,000 reflects a one time general fund balance designated to assist in providing supplemental payments for clients at Clearview, which will not be needed in 2009 as the fiscal stabilization program will not begin until at least the 2<sup>nd</sup> half of 2009. It is anticipated that a carryover authorization and expenditure authority will be requested for this purpose for 2010.

Personnel costs are budgeted to increase by \$92,145. Workload and referrals in the APS unit continue to escalate, reflecting continued demographic trends of the county and the increase in ADRC referrals. To accommodate this trend, and to address increased numbers of referrals involving mental health and AODA issues, a Clinical Therapist budgeted at \$89,690 is reassigned to the APS unit from the Family Services section, increasing the FTEs by 1.00 FTE from 10.00 FTE to 11.0 FTE. Additionally, the personnel costs increase includes salaries and benefits continuation costs. Operating expenses overall are budgeted to decrease \$370,941 primarily represents the elimination of the \$102,609 for Alzheimer Family Support program expenditures, and \$230,000 decrease in expenditure authority relates to the Clearview initiative noted above.

Interdepartmental charges overall are budgeted to increase \$7,938 primarily reflecting increased legal, collections, general/vehicle liability and telephone charge increases totaling \$9,839, partially mitigated by a reduction of \$3,642 in End User Technology computer replacement and support charges.

**Activity**



	2008 Act.	2009 Bud.	2009 Est.	2010 Bud.	Change
Number of Watts Court Ordered Assessment	320	325	330	340	15
Average Caseload Per Dispositional Worker (6)	32	36	39	37	1
Emergency Protective Placements	65	70	70	75	5

**Program Description**

Along with providing overall ADRC management, Administrative Services is responsible for coordinating and providing strategic planning, liaison to Human Resources, data reporting, and operational and fiscal support.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>2.12</b>	<b>1.95</b>	<b>1.95</b>	<b>1.95</b>	<b>0.00</b>
General Government	\$23,832	\$0	\$10,000	\$10,000	\$10,000
Other Revenue	\$202	\$25	\$46	\$25	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$181,821	\$169,190	\$169,190	\$152,104	(\$17,086)
<b>Total Revenues</b>	<b>\$205,855</b>	<b>\$169,215</b>	<b>\$179,236</b>	<b>\$162,129</b>	<b>(\$7,086)</b>
Personnel Costs	\$149,772	\$138,252	\$134,481	\$137,807	(\$445)
Operating Expenses	\$8,932	\$15,536	\$10,421	\$12,097	(\$3,439)
Interdept. Charges	\$10,434	\$15,427	\$13,806	\$12,225	(\$3,202)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$169,138</b>	<b>\$169,215</b>	<b>\$158,708</b>	<b>\$162,129</b>	<b>(\$7,086)</b>
Rev. Over (Under) Exp.	\$36,717	-	\$20,528	-	-



**Program Highlights**

General Government revenues are budgeted to increase \$10,000 from an increase in the Aging and Disability Resource Center (ADRC) State grant funding allocated to this program. Property Tax Levy is reduced in this program and shifted to other programs due to an increase in general government revenue and lower projected expenditures.

Personnel costs are budgeted to decrease \$445 resulting primarily from a lower cost employee health insurance selection partially offset by salaries and benefits continuation costs for the 1.95 FTEs allocated to this program.

Operating expenses are budgeted to decrease \$3,439 due primarily to lower expenditures of \$1,300 for office supplies, \$950 for printing, \$850 for mileage reimbursements and a net decrease of \$339 in other operating expenses.

Interdepartmental charges are budgeted to decrease \$3,202 primarily due to a decrease of \$2,874 in End User Technology computer maintenance and support charges assigned to the ADRC, and a budgeted decrease of \$800 in postage charges, partially offset by a net budgeted increase of \$472 in other interdepartmental charges.



**Program Fund Purpose**

The primary purpose of Public Health Services is to address aggregate populations who are at-risk for diseases or injuries that are within the scope of prevention, protection or control.

Financial Summary	2008 Actual	2009 Adopted Budget (a)	2009 Estimate (a)(b)	2010 Budget	Change From 2009 Adopted Budget	
					\$	%
<b>Revenues</b>						
General Government (a)(b)	\$964,199	\$908,915	\$1,008,680	\$943,569	\$34,654	3.8%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	0.0%
Charges for Services	\$397,990	\$436,830	\$377,529	\$453,960	\$17,130	3.9%
Interdepartmental	\$7,330	\$4,750	\$2,130	\$4,105	(\$645)	-13.6%
Other Revenue	\$41	\$4,100	\$7,570	\$4,900	\$800	0.0%
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0	0.0%
<b>County Tax Levy (c)</b>	<b>\$2,171,951</b>	<b>\$2,192,902</b>	<b>\$2,192,902</b>	<b>\$2,200,902</b>	<b>\$8,000</b>	<b>0.4%</b>
<b>Total Revenue Sources</b>	<b>\$3,541,511</b>	<b>\$3,547,497</b>	<b>\$3,588,811</b>	<b>\$3,607,436</b>	<b>\$59,939</b>	<b>1.7%</b>
<b>Expenditures</b>						
Personnel Costs	\$2,751,297	\$2,862,186	\$2,839,871	\$2,914,699	\$52,513	1.8%
Operating Expenses (a)(b)	\$430,746	\$470,768	\$498,794	\$451,778	(\$18,990)	-4.0%
Interdept. Charges	\$234,585	\$214,543	\$223,069	\$240,959	\$26,416	12.3%
Fixed Assets (a)(b)	\$38,000	\$0	\$23,483	\$0	\$0	0.0%
<b>Total Expenditures</b>	<b>\$3,454,628</b>	<b>\$3,547,497</b>	<b>\$3,585,217</b>	<b>\$3,607,436</b>	<b>\$59,939</b>	<b>1.7%</b>
Rev. Over (Under) Exp.	\$86,883	-	\$3,594	-	-	N/A

**Position Summary (FTE)**

Regular Positions	35.94	36.44	36.44	37.64	1.20
Extra Help	4.05	3.93	4.27	3.39	(0.54)
Overtime	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>39.99</b>	<b>40.37</b>	<b>40.71</b>	<b>41.03</b>	<b>0.66</b>

- (a) The 2009 revenue and expenditures estimates exceed the 2009 Adopted Budget due to 2008 carryover and purchase orders and additional expenditure authority added to the budget by approved ordinances.
- (b) The 2009 estimate for fixed asset expenditures reflects the purchase of an N-95 fit-testing respirator machine for approximately \$11,725 in order to properly fit protective masks for individuals and the purchase of surveillance equipment for the Public Health waiting room for approximately \$11,758 to help ensure safety and efficient service. Spending authority for these purchases were approved through a funds transfer request of federal Pandemic Influenza grant funded operating expenditure appropriations to the fixed asset expenditure appropriation unit.
- (c) Tax Levy of \$11,332 was shifted from the End User Technology Fund (EUTF) to the Public Health Division to help cover the phasing in of the full cost of computer ownership based on the new charging method, which better reflects technology resources being used by departments, as recommended by Internal Audit. The full amount of the Tax Levy shift was determined by the Health and Human Service Administration not to be needed in the Public Health Division budget, mostly due to higher Charges for Service revenues. Therefore, the Department shifted a major portion of this Tax Levy to cover (EUTF) expenditure needs in the Human Services Fund Budget.

**Major Departmental Strategic Outcomes and Objectives for 2010**

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**

**Objective 1:** Provide cost effective public health (PH) services to assure compliance with the State of Wisconsin Public Health Statutes to maintain a public health department level II status. (Public Health Administration)

**Key Outcome Indicator:** Public Health programs will comply with the State of Wisconsin Public Health Statutes s.251.02(1); maintain level II services status and maintain State of Wisconsin grant funding linked to level II status.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Compliance with State of Wisconsin grant funding requirements linked to level II status	100%	100%	100%	100%

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 2:** Improve the health and functioning of children exposed to elevated lead levels. (Child Health)

**Key Outcome Indicator:** Maintain reversal rates of presenting child health problems due to elevated lead levels, as identified in the Wisconsin State Statute s.253.02(1). The 2008 report on Childhood Lead Poisoning in Wisconsin reports the minimum estimated Medicaid medical monetary burden of each lead-poisoned child is \$45,608.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Symptomatic reversal rate	75%	76%	76%	76%

**Objective 3:** Reduce the number of Public Health enrolled infants born prior to 37 weeks gestation and/or with low birth weight. Maternal and Child Health services provided are according to State of Wisconsin Public Health Statutes s.253.02(1) that assures Level II status of the Public Health Division and State of Wisconsin grant funding. (Maternal Health)

**Key Outcome Indicator:** The rate of delivered infants will be a minimum of 37 weeks gestation and/or 5 lbs. 8 ozs. In 2006, the State of Wisconsin estimated the average Medicaid medical costs for low birth weight infants is \$87,367 versus \$7,260 for normal birth weight infants.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Rate of healthy infants	90%	95%	94%	95%

**Objective 4:** Meet State prescribed number of mothers and children enrolled in the WIC program (Women, Infant, Children Program) to maintain WIC grant funding.

**Key Outcome Indicator:** The State of Wisconsin for 2010 estimates 3,676 mothers and children will be eligible for WIC services in Waukesha County each month. This is a 608 increase in mothers and children from 2009. To maintain WIC grant funding, the WIC program is required to provide in 2010 nutritional services to 2,218 children and mothers per month and remediate nutritional deficiencies found. In 2009, the US Department of Agriculture reported that for every prenatal WIC Program dollar spent to prevent low births and premature births, a savings of \$3.13 is gained in remediation health care costs associated with these conditions.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
WIC program enrollment to maintain grant funding	100%	100%	100%	100%

**Objective 5:** Chronic disease screenings and assessments are offered to citizens to early identify and arrest diabetes, heart disease and cancer. Chronic disease community screenings according to the State of Wisconsin Public Health Statutes s.255.056 assures Level II status of the Public Health Division and State of Wisconsin grant funding. (Chronic Disease Prevention and Control Program)

Key Outcome Indicator: Maintain Level II status by providing 52 annual community site screenings within the chronic disease screening program to maintain State of Wisconsin grant funding.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Maintenance rate of community site screenings	100%	100%	100%	100%

**County-Wide Key Strategic Outcome: A safe county**

**Objective 6:** Control transmission of communicable disease illnesses among Waukesha County adults and children according to the State of Wisconsin Public Health Statutes s251.05. (Communicable Disease Control)

Key Outcome Indicator: Apply communicable disease control measures to the 80 reportable communicable diseases required by the US Centers for Disease Control and Prevention (CDC) and ensure investigations of these diseases within time frames required. Follow CDC required 24-hours and 72-hour time frames for imposing isolation and quarantine measures along with treatment recommendations.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percentage of reported diseases controlled	90%	90%	90%	90%

**Objective 7:** To maintain Level II status, the Public Health Division will respond to communicable disease emerging epidemics (to comply with the State of Wisconsin Statute s253.02(b)) in an Incident Command System (ICS) structure and maintain Public Health Preparedness Grant funding.

Key Outcome Indicator: Implement the current Centers for Disease Control and Containment measures of isolation of infected persons and quarantine of exposed persons along with treatment recommendations for the duration of the epidemic.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percentage of decrease of secondary transmission in families where the disease is diagnosed.	50%	50%	50%	50%

**Objective 8:** To maintain Level II status, the Public Health Division will maintain herd immunity among enrolled 2-year-old population to protect them from communicable childhood diseases and reduce transmission of such diseases to other children, comply with State of Wisconsin Statute s.253.02(b) and maintain Immunization Grant funding. (Communicable Disease Control)

Key Outcome Indicator: The Wisconsin Immunization Registry (WIR) Assessment Report will evaluate the Public Health Division (PHD) enrolled 2-year-old children for primary vaccine series. The minimal national target established by the Centers for Disease Control and Prevention (CDC) for the U.S. for the primary vaccine childhood series is 90%. The County Public Health Division is working toward reaching this goal.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percentage of Public Health enrolled 2-year-old children completed vaccines series	84%	85%	85%	86%

**Objective 9:** To maintain Level II status, the Public Health Division will increase the immunity status among enrolled 11, 12 and 13 year old children with the varicella, tetanus, pertussis, Human Papilloma Virus (HPV) Vaccine and Menactra vaccines to comply with the State of Wisconsin Statute s253.02(b) and maintain immunization grant funding. (Communicable Disease Control)

**Key Outcome Indicator:** The Wisconsin Immunization Registry (WIR) Assessment Report will evaluate the Public Health Division (PHD) enrolled 11, 12 and 13 year old children for booster immunizations of varicella, tetanus, pertussis, HPV and Menactra vaccines to comply with the State of Wisconsin Statute s253.02(b).

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percentage of Public Health enrolled 11, 12 & 13 year-old children completed booster vaccine series	40%	60%	60%	60%

**Objective 10:** Control the transmission and spread of sexually transmitted communicable diseases among adults to reduce the reservoir of these diseases in the County. (Sexually Transmitted Infections)

**Key Outcome Indicator:** Clinic treatment rates of persons diagnosed with a sexually transmitted infection (STI) will be maintained at 90%. It should be noted that in 2006 the Centers for Disease Control and Prevention estimated the US medical costs of \$8.3 billion (up from \$6.5 billion in 2000) for the nine million new STIs among the 15-24 year old population.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percentage of clinic STI identified persons receiving treatment	90%	90%	90%	90%

**Objective 11:** Build a public health preparedness infrastructure to respond to intentional or non-intentional life threatening diseases to Waukesha County citizens through improving employee competency, communications and information technology. (Community Health and Disease Surveillance)

**Key Outcome Indicator:** Public Health employee completion of the National Incident Management System (NIMS) course and Incident Command System (ICS) courses: ICS 100, 200, 400, 700 and 800.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate (a)	2010 Target
Percentage of Public Health employees who completed ICS courses.	70%	70%	60%	60%

(a) Estimated below target ICS training levels are mostly due to significant staff turnover resulting in more new employees that require training.

**Objective 12:** Identification of emerging Waukesha County Public Health issues of communicable diseases, chronic diseases and injuries through comprehensive epidemiological statistical analysis and community reports of disease trends to provide community agencies direction in early disease detection and prevention programs. (Community Health and Disease Surveillance)

**Key Outcome Indicator:** Completion of the annual Public Health Division Biostatistical Report and the three-year Waukesha County Health Report Card.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percentage of reports completed on-time	100%	100%	100%	100%

**Public Health Administration**

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**

**Program Description**

The Public Health Administration staff provides administrative support to the Public Health sections; provides public health assessment, program development and evaluation; maintains the budget through management of expenditures and collection of revenues; manages grants, contracts and interdepartmental services; oversees building maintenance; and provides timely reports for accountability.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>
General Government	\$1,454	\$0	\$0	\$0	\$0
Charges for Services	\$86	\$0	\$78	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$41	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$311,787</b>	<b>\$320,944</b>	<b>\$320,944</b>	<b>\$327,286</b>	<b>\$6,342</b>
<b>Total Revenues</b>	<b>\$313,368</b>	<b>\$320,944</b>	<b>\$321,022</b>	<b>\$327,286</b>	<b>\$6,342</b>
Personnel Costs	\$236,015	\$244,368	\$249,266	\$245,438	\$1,070
Operating Expenses	\$32,502	\$28,332	\$23,949	\$27,729	(\$603)
Interdept. Charges	\$42,271	\$48,244	\$48,632	\$54,119	\$5,875
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$310,788</b>	<b>\$320,944</b>	<b>\$321,847</b>	<b>\$327,286</b>	<b>\$6,342</b>
Rev. Over (Under) Exp.	\$2,580	-	(\$825)	-	-

**Program Highlights**

Tax levy support allocated to this program increases by \$6,342, to fund increases in expenditures discussed below.

Personnel costs increase by \$1,070, mostly due to the cost to continue existing 3.0 FTE staff allocated to this program. Operating expenses decrease slightly by \$603, due to lower office supplies and postage costs. Interdepartmental charges increase by \$5,875, mostly due to an increase in Risk Management charges by \$1,384 and an increase of \$3,049 in End User Technology Fund (EUTF) computer charges due to the phasing in of the full cost of technology ownership, which better reflects technology resources being used by departments, as recommended by Internal Audit. Overall Tax Levy of \$11,332 is provided (shifted in) from EUTF, to offset the impact of this cost phase in, for net increase in EUTF charges of only \$2,936 across the all of the Public Health Division's programs. Health and Human Services administration determined that, due to higher Charges for Services revenue, a portion of this Tax Levy was not needed in this budget, and shifted it to cover EUTF expenditure needs in the Human Services Fund Budget.



**Activities**

In April 2009, the Public Health Division staff completed the National Public Health Performance Standards Program (NPHPSP). The assessment findings were submitted to the Centers for Disease Control and Prevention (CDC) for analysis. A CDC report of the analysis will be released in the fall of 2009 regarding how well the public health essential services are being performed across the community.

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Program Description**

The purpose of Child Health Program services is to ensure healthy Waukesha County at-risk children. The Child Health Program is directed toward high-risk children who are at-risk for lead poisoning, arrested growth and development and medical problems due to neglect or abuse. Various Public Health local Property Tax Levy supported prevention projects are offered to Waukesha County high-risk children. They are Childhood Lead Poisoning screenings, Healthcheck physical examination screenings and Child-at-Risk (CAR) physical assessments and case management for possible physical abuse or medical neglect. Two State Grants enhance two local Property Tax Levy supported projects. They are: Family Foundations Grant: Prevention of Child Abuse and Neglect, which provides case management to first time parents who are high-risk and on Medicaid; and the Childhood Lead Poisoning Prevention Grant, which provides funds for outreach to high-risk families in houses built prior to 1978 when lead based paints were used.

	2008 Actual (a)	2009 Budget (a)	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>4.44</b>	<b>4.44</b>	<b>4.44</b>	<b>4.44</b>	<b>0.00</b>
General Government	\$150,738	\$150,338	\$150,338	\$150,438	\$100
Charges for Services	\$121,415	\$143,100	\$109,607	\$140,230	(\$2,870)
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$154,803</b>	<b>\$154,911</b>	<b>\$154,911</b>	<b>\$150,476</b>	<b>(\$4,435)</b>
<b>Total Revenues</b>	<b>\$426,956</b>	<b>\$448,349</b>	<b>\$414,856</b>	<b>\$441,144</b>	<b>(\$7,205)</b>
Personnel Costs	\$289,447	\$316,859	\$309,138	\$306,038	(\$10,821)
Operating Expenses	\$118,462	\$117,686	\$113,792	\$117,662	(\$24)
Interdept. Charges (a)	\$14,976	\$13,804	\$14,304	\$17,444	\$3,640
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$422,885</b>	<b>\$448,349</b>	<b>\$437,234</b>	<b>\$441,144</b>	<b>(\$7,205)</b>
Rev. Over (Under) Exp.	\$4,071	-	(\$22,378)	-	-



**Program Highlights**

General Government grant revenues increase slightly by \$100 to \$150,438, due to an increase in the Family Foundation Grant by \$100 to \$136,121. The Childhood Lead Poisoning Prevention Grant is expected to remain at the 2009 budget level of \$14,317. Charges for Services revenues are budgeted to decrease by \$2,870 to \$140,230, mostly due to changes in allowable Medicaid expenditure reimbursement of Child-at-Risk Program services, reducing this revenue by \$2,500 to \$15,000. Tax Levy allocated to this program decreases by \$4,435 to \$150,476, mostly due to personnel cost savings, mentioned below.

Personnel costs are budgeted to decrease by \$10,821, mostly due to staff turnover budget cost savings generated from public health nurse retirements, whose replacements are budgeted at a lower starting rate of pay.

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Program Description**

The purpose of the Maternal Health Program services is to ensure healthy birth outcomes of Waukesha at-risk pregnant women. The Maternal Health Program is directed toward high-risk pregnant women at risk for delivering malformed and/or developmentally delayed infants due to malnutrition and low birth weight, alcohol and drug abuse, cigarette smoking and sexually transmitted diseases. The Prenatal Care Coordination Program and the High Risk Mother and Infant Program are the two preventive health programs that meet the statutory requirement.

	2008 Actual (a)	2009 Budget	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>4.80</b>	<b>5.10</b>	<b>5.10</b>	<b>5.60</b>	<b>0.50</b>
General Government	\$79,026	\$79,026	\$79,026	\$87,862	\$8,836
Charges for Services	\$40,952	\$64,000	\$36,489	\$45,000	(\$19,000)
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$278,467</b>	<b>\$285,260</b>	<b>\$285,260</b>	<b>\$332,354</b>	<b>\$47,094</b>
<b>Total Revenues</b>	<b>\$398,445</b>	<b>\$428,286</b>	<b>\$400,775</b>	<b>\$465,216</b>	<b>\$36,930</b>
Personnel Costs	\$354,144	\$384,952	\$371,170	\$419,797	\$34,845
Operating Expenses	\$32,747	\$22,126	\$19,430	\$20,288	(\$1,838)
Interdept. Charges	\$21,985	\$21,208	\$21,134	\$25,131	\$3,923
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$408,876</b>	<b>\$428,286</b>	<b>\$411,734</b>	<b>\$465,216</b>	<b>\$36,930</b>
Rev. Over (Under) Exp.	(\$10,431)	-	(\$10,959)	-	-



**Program Highlights**

General Government grant revenue increase by \$8,836 to \$87,862 due to the addition of the Early Pregnancy Detection and Intervention Services Program Grant, which is planned to be used to help women recognize pregnancies early on and take actions to avoid birth complications and defects. Charges for Services revenues, which consist of Prenatal Care Coordination (PNCC) Medicaid reimbursements, are budgeted to decrease by \$19,000 to \$45,000, mostly due to women enrolling in the program later in pregnancy, reducing the level of billable services they use. Tax Levy allocated to this program increases by \$47,094 to \$332,354, mostly due to decreases in Charges for Service revenue, discussed above, and an increase in personnel allocated to this program, described below.

Personnel costs increase by \$34,845, mostly due to the transfer in of 0.50 FTE of a Public Health Nurse to this program area from the Community Health and Disease Surveillance program to assist with the Maternal Case Management Services, estimated to increase personnel costs in this program by \$44,491. This increase in personnel costs is partially offset by turnover savings generated from vacancies in other public health nurse positions. Operating expenses are budgeted to decrease by \$1,838, mostly in promotional and other supply expenses, in order to help offset personnel cost increases.

Child Health/Maternal Health (Cont.)



Activities - Child Health

<b>Workload - Output Data</b>	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2009 Estimate*</u>	<u>2010 Budget*</u>	<u>Budget Change</u>
Number of children tested for lead poisoning*	1,722	1,500	1,500	1,500	0
Total number of children treated for lead poisoning*	6	10	10	10	0
Number of Healthcheck examinations*	2,132	1,800	1,800	1,800	0
Number of Healthcheck serious health problems found remediated/treated	12	38	38	38	0
Number of children referred with medical conditions	97	150	150	150	0
Number of children medical issues resolved	50	150	150	150	0
Number of POCAN** high risk/neglected children cases managed	47	33	40	33	0
Number of POCAN high risk/neglected children entering Child Protective Services	0	0	0	0	0

\* The 2009 Estimate and 2010 Budget are estimated to be lower than 2008 actuals, partly due to the possibility that staff resources may need to be diverted to assist with H1N1 virus control work.

\*\*Prevention of Child Abuse and Neglect



Activities - Maternal Health: Prenatal Care Coordination Program (PNCC)

	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2009 Estimate</u>	<u>2010 Budget</u>	<u>Budget Change</u>
<b>I. Medicaid Program:</b> Number of pregnant women PNCC screened	300	360	*300	320	-40
<b>A.</b> Number of women enrolled	120	125	120	125	0
<b>B.</b> Number of women who delivered full term infants of average birth weight	112	114	112	114	0
*2009 Estimate of number of pregnant women PNCC screened is lower, mostly due to staff turnover.					
	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2009 Estimate</u>	<u>2010 Budget</u>	<u>Budget Change</u>
<b>II. Non-Medicaid Program:</b> Number of pregnant women PNCC screened	80	85	80	85	0
<b>A.</b> Number of women enrolled	75	83	78	80	-3
<b>B.</b> Number of women who delivered full term infants of average birth weight	50	66	68	66	0

**Women, Infants, Children Nutrition Program (WIC)**

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Program Description**

The Women, Infants and Children Nutrition (WIC) federally funded program provides nutrition assessments for prenatal and postpartum lactating mothers, infants under one year and children through five years of age. Nutrition recommendations are offered with corresponding vouchers specifically outlining food purchases that will remedy nutritional deficits.

	2008 Actual (a)	2009 Budget	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>5.39</b>	<b>5.49</b>	<b>5.49</b>	<b>5.49</b>	<b>0.00</b>
General Government	\$370,584	\$400,000	\$370,584	\$400,000	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$370,584</b>	<b>\$400,000</b>	<b>\$370,584</b>	<b>\$400,000</b>	<b>\$0</b>
Personnel Costs	\$313,836	\$332,291	\$316,029	\$334,527	\$2,236
Operating Expenses	\$25,993	\$33,949	\$25,253	\$36,109	\$2,160
Interdept. Charges	\$30,755	\$33,760	\$29,302	\$29,364	(\$4,396)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$370,584</b>	<b>\$400,000</b>	<b>\$370,584</b>	<b>\$400,000</b>	<b>\$0</b>
Rev. Over (Under) Exp.	-	-	-	-	-



**Program Highlights**

General Government WIC Grant revenue remains at the 2009 budget level of \$400,000. Personnel Costs increase by \$2,236 due to the cost to continue existing staff of 5.49 FTE. Operating expenditures increase by \$2,160 to \$36,109, mostly due to an increase in medical supply costs by \$4,035 to \$11,127. Interdepartmental charges are budgeted to decrease by \$4,396 to \$29,364 as a result of vehicle replacement charges of \$4,331 being re-allocated to the Communicable Disease program, to reflect higher van usage in that program area.



**Activities**

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
*State estimated # of eligible low income population per month for Waukesha County	2,882	3,068	3,676	3,676	608
Monthly WIC enrollment of at-risk mothers, infants and children for Waukesha County	2,192	2,192	2,218	2,218	26
Total number of mothers, infants/children served per year in the WIC Program	3,964	4,330	4,200	4,250	-80
Annual number of infants/children nutritionally deficient enrolled in the WIC program annually	2,864	3,120	2,875	3,120	0
The annual number of children with improved nutritional status after WIC program intervention	1,930	2,694	2,600	2,694	0
Pregnant women in the first trimester, enrolled in WIC	195	195	100	150	-45

\*Based on the 2005 US Bureau of Census, Waukesha County Poverty Estimates.

From January 1, 2008 through December 31, 2008 WIC food vouchers supplemented Waukesha County retail food vendors by \$1,998,447 (an increase of \$125,213 from the previous year of 2007) and local Waukesha County produce farmers by \$25,680 (an increase of \$5,235 over 2007).

**Chronic Disease Prevention and Control**

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Program Description**

The Chronic Disease Prevention and Control Program, Level II public health status, provides health screenings in the community, clinics, and in the home. Services are directed at early identification of the preventable chronic diseases such as vision, hearing problems in child and adults, diabetes, heart disease, hypertension, and cancer. Adult medical crisis intervention is available through medical assessment, therapeutic interventions and episodic case management.

	2008 Actual (a)	2009 Budget	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>0.75</b>	<b>0.55</b>	<b>0.55</b>	<b>0.55</b>	<b>0.00</b>
General Government	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$2,053	\$3,000	\$600	\$2,500	(\$500)
Interdepartmental	\$3,200	\$500	\$0	\$0	(\$500)
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$67,666</b>	<b>\$52,015</b>	<b>\$52,015</b>	<b>\$51,065</b>	<b>(\$950)</b>
<b>Total Revenues</b>	<b>\$72,919</b>	<b>\$55,515</b>	<b>\$52,615</b>	<b>\$53,565</b>	<b>(\$1,950)</b>
Personnel Costs	\$81,770	\$45,131	\$51,947	\$43,107	(\$2,024)
Operating Expenses	\$6,847	\$8,807	\$2,401	\$8,437	(\$370)
Interdept. Charges	\$1,723	\$1,577	\$1,580	\$2,021	\$444
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$90,340</b>	<b>\$55,515</b>	<b>\$55,928</b>	<b>\$53,565</b>	<b>(\$1,950)</b>
Rev. Over (Under) Exp.	(\$17,421)	-	(\$3,313)	-	-



**Program Highlights**

Charges for Services and Interdepartmental revenues are both decreased by \$500 due to fewer requests for cholesterol screenings from County residents and County employees, respectively. Tax Levy support allocated to this program decreases by \$950 to \$51,065, mostly due to reductions in personnel costs, described below.

Personnel Costs are budgeted to decrease by \$2,024, mostly due to employee turnover budget cost savings generated from the retirement of a public health nurse, whose replacement is budgeted at a lower starting rate of pay.



**Activities**

<b>Workload - Output Data</b>	2008 Actual	2009 Budget	2009 Estimate*	2010 Budget*	Budget Change
Community health screenings, family health clinic screenings and health fairs	*1,334	700	600	600	-100**
Numbers of medical problems identified and remediated from health screens	82	60	40	45	-15**
Adult Medical Crisis: Case Management resulting in home stabilization	95	100	80	80	-20**

\*Higher 2008 Actual community health screenings, family health clinic screenings and health fairs increase in number was due to a requested one-time health screening program for Waukesha County employees.

\*\*Lower 2010 budget is due to anticipated lower demand for health screening services, likely resulting from the economic downturn.

**Communicable Disease Control**

**County-Wide Key Strategic Outcome: A safe county**

**Program Description**

The Public Health Division executes State of Wisconsin statutes to control local communicable diseases through surveillance, prevention and implementation of control measures. Foodborne outbreaks are controlled through integrated services with the Department of Environmental Resources. The 80 national reportable communicable diseases are routinely followed up and controlled. As emergency first responders, the Public Health Division responds to all communicable disease outbreaks and is required to be trained in the Incident Command System of emergency government to control these large scale outbreaks. Public Health Immunization Clinics are provided to control the vaccine preventable childhood communicable diseases. Pneumovax and flu vaccines are provided to children and adults in Waukesha County. International traveler education and immunization against communicable diseases is also offered to residents of Waukesha County. Communicable disease assessments are provided to all age groups along with health education, counseling and referral.

	2008 Actual (a)	2009 Budget	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>12.87</b>	<b>12.77</b>	<b>13.11</b>	<b>13.69</b>	<b>0.92</b>
General Government	\$63,968	\$63,955	\$63,968	\$63,955	\$0
Charges for Services	\$219,506	\$209,730	\$217,743	\$249,830	\$40,100
Interdepartmental	\$2,780	\$2,810	\$2,130	\$2,665	(\$145)
Other Revenue	\$0	\$4,100	\$7,570	\$4,900	\$800
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$801,062</b>	<b>\$811,375</b>	<b>\$811,375</b>	<b>\$860,752</b>	<b>\$49,377</b>
<b>Total Revenues</b>	<b>\$1,087,316</b>	<b>\$1,091,970</b>	<b>\$1,102,786</b>	<b>\$1,182,102</b>	<b>\$90,132</b>
Personnel Costs	\$867,187	\$894,491	\$926,861	\$990,885	\$96,394
Operating Expenses	\$105,079	\$156,696	\$134,649	\$140,381	(\$16,315)
Interdept. Charges	\$48,852	\$40,783	\$45,386	\$50,836	\$10,053
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$1,021,118</b>	<b>\$1,091,970</b>	<b>\$1,106,896</b>	<b>\$1,182,102</b>	<b>\$90,132</b>
Rev. Over (Under) Exp.	\$66,198	-	(\$4,110)	-	-



**Program Highlights**

General Government revenues, which consist of the Childhood Immunization Grant, remains at the 2009 grant level of \$63,955. Charges for Services are budgeted to increase by \$40,100 to \$249,830, mostly due to an increase in Travelers' clinic fees by \$20,000 to \$115,000, largely based on a higher demand for these services during 2009 and anticipated nominal increases for Travelers' Clinic immunization fee rates. In addition, flu and Hepatitis B immunizations are budgeted to increase by a combined total of \$10,100, based on prior- and current-year volume of immunizations.

Charges for Service also include an increase in refugee screening services by \$5,000 to \$10,000, which is more inline with the three-year average of actual revenues received of approximately \$10,500. Interdepartmental revenues are budgeted to decrease by \$145 to \$2,665, due to the completion of county employee requirements for Hepatitis B vaccinations. Other revenue increases by \$800 to \$4,900, and are from an anticipated increase in community donations, intended to help fund the Division's monthly immunization clinics. Tax Levy allocated to this program increases by \$49,377 to \$860,752, to help cover an increase in personnel costs in this program, described below.

Personnel Costs are budgeted to increase by \$96,394, mainly due to a transfer in of 0.75 FTE (1,560 hours) of a public health nurse from Community Health and Disease Surveillance program to assist with higher communicable disease workloads. This shift is estimated to increase personnel costs in this program by \$59,333. In addition, this budget increases temporary extra help expenditures by \$9,172 or 0.17 FTE (adds 350 hours) for additional on-call assistance, increasing budgeted temporary extra help in this program to \$43,251 or 1.37 FTE. Operating expenses are budgeted to decrease by \$16,315, mostly due to reduction in medical supplies by \$25,315 to \$99,477, to be more in line with 2008 actual expenditures. Interdepartmental Charges are budgeted to increase by \$10,053, mostly due to the reallocation of vehicle replacement costs of \$4,413 from the WIC program to reflect higher vehicle usage in this program area, and an increase in with End User Technology Fund (EUTF) computer charges by \$4,240.

Communicable Disease Control (cont.)



**Activities**

In Spring of 2009, Influenza A H1N1 (Swine Flu) a new novel virus, was transmitted to the United States from Mexico. Waukesha County Public Health Division received its first reported case of this new flu virus on April 23<sup>rd</sup>. The Public Health Division immediately mobilized to respond to what has become a new pandemic with the last pandemic reported forty years ago. The Public Health Division established a community partners Swine Flu Task Force to respond to the controlling of this disease in Waukesha County. The Public Health Division has responded to 400 diagnosed cases in Waukesha County and is preparing for an increase of this disease in the fall of 2009. Immunization clinics are being planned for in the fall to administer the new Influenza A H1N1 vaccine to the high risk designated groups.

**Activities**

<b>Workload – Output Data</b>	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2009 Estimate</u>	<u>2010 Budget</u>	<u>Budget Change</u>
Crisis CD Clients: Category I	99	109	*700	*600	491
General CD Clients: Category II	522	660	660	680	20
Tuberculosis Clients	183	170	190	170	0
TB Skin Tests	808	1,000	1,000	1,000	0
Children Immunized	3,241	3,011	3,050	3,050	39
Childhood Vaccines Administered	6,918	6,982	7,000	7,100	118
Adults Immunized	3,047	3,050	3,300	3,300	250
Adults Vaccines Administered	4,391	4,325	4,500	4,500	175
Adult/Child Influenza A H1N1 Vaccine Administered	0	0	**1,000	**1,000	1,000

\*The estimated number is high due to the actual Category I and projected level of A H1N1 (Swine Flu) disease in Waukesha County for 2009 and 2010.

\*\*The Novel Influenza A H1N1 (Swine Flu) epidemic has prompted the development of a new vaccine to be dispensed to the prioritized populations in the fall of 2009. It is not yet known as to the number of vaccines that will be available to public health agencies.

**Sexually Transmitted Infections**

**County-Wide Key Strategic Outcome: A safe county**

**Program Description**

The Sexually Transmitted Infection (STI) Program is designed to identify, track and contain the spread of sexually transmitted infections. Public Health services are provided to family physicians regarding current treatment schedules. Additionally, the Public Health Division tracks incidence and prevalence rates of STIs in Waukesha County. STI clinics are available for assessment, laboratory testing and treatment and counseling. Partner notification of exposure to an STI is provided. Anonymous Human Immunodeficiency Virus (HIV) testing is made available to identify HIV infections. Persons with AIDS disease are followed up for disease control, education and linking to resources.

	2008 Actual (a)	2009 Budget	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>
Charges for Services	\$13,978	\$17,000	\$13,012	\$16,400	(\$600)
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$141,880</b>	<b>\$147,600</b>	<b>\$147,600</b>	<b>\$151,219</b>	<b>\$3,619</b>
<b>Total Revenues</b>	<b>\$155,858</b>	<b>\$164,600</b>	<b>\$160,612</b>	<b>\$167,619</b>	<b>\$3,019</b>
Personnel Costs	\$103,754	\$139,451	\$114,486	\$141,600	\$2,149
Operating Expenses	\$18,634	\$21,752	\$18,306	\$21,700	(\$52)
Interdept. Charges	\$3,250	\$3,397	\$3,430	\$4,319	\$922
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$125,638</b>	<b>\$164,600</b>	<b>\$136,222</b>	<b>\$167,619</b>	<b>\$3,019</b>
Rev. Over (Under) Exp.	\$30,220	-	\$24,390	-	-



**Program Highlights**

Charges for Services are decreased by \$600 to \$16,400, due to an increase of fees being waived for individuals lacking the ability to pay for screening, as a result of higher unemployment due to the current economic downturn. Tax Levy support for this program increases by \$3,619 to \$151,219, mostly to cover higher personnel costs, which are budgeted to increase by \$2,149 or 1.5%, reflecting the cost to continue 2.0 FTE staff, and higher interdepartmental end user technology costs.



**Activities**

<b>Workload - Output Data</b>	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	<u>Budget Change</u>
Individuals Screened by the STI Clinic	279	430	300	360	-70
Number of infections identified in the STI Clinic	36	86	76	86	0
STI Investigations (community reported)	587	650	660	700	50
HIV Screenings	281	310	320	340	30

**Community Health and Disease Surveillance**

**County-Wide Key Strategic Outcome: A safe county**

**Program Description**

The Community Health and Disease Surveillance Program (CHDS) is responsible for the monitoring of the incidence and prevalence rates of emerging County-wide public health problems, preventable chronic diseases, and communicable disease related issues. This program provides statistical research, analysis and evaluation to the County Health Report Card and carries out community requested studies of diseases impacting a specific locale. This program recommends public health interventions to control or contain County diseases and/or identified public health problems effecting aggregate populations. This program is responsible for Public Health workforce development in maintaining and introducing new clinical skills. This section oversees the employee compliance with the National Incident Management System (NIMS) training and the Incident Command System (ICS) course completions.

**Community Health and Disease Surveillance (Cont.)**

	2008 Actual (a)	2009 Budget (a)	2009 Estimate (a)	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>6.74</b>	<b>7.02</b>	<b>7.02</b>	<b>6.26</b>	<b>(0.76)</b>
General Government	\$298,429	\$215,596	\$344,764	\$241,314	\$25,718
Interdepartmental	\$1,350	\$1,440	\$0	\$1,440	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$416,286</b>	<b>\$420,797</b>	<b>\$420,797</b>	<b>\$327,750</b>	<b>(\$93,047)</b>
<b>Total Revenues</b>	<b>\$716,065</b>	<b>\$637,833</b>	<b>\$765,561</b>	<b>\$570,504</b>	<b>(\$67,329)</b>
Personnel Costs	\$505,144	\$504,643	\$500,974	\$433,307	(\$71,336)
Operating Expenses	\$90,482	\$81,420	\$161,014	\$79,472	(\$1,948)
Interdept. Charges (a)	\$70,772	\$51,770	\$59,301	\$57,725	\$5,955
Fixed Assets	\$38,000	\$0	\$23,483	\$0	\$0
<b>Total Expenditures</b>	<b>\$704,398</b>	<b>\$637,833</b>	<b>\$744,772</b>	<b>\$570,504</b>	<b>(\$67,329)</b>
Rev. Over (Under) Exp.	\$11,667	-	\$20,789	-	-



**Program Highlights**

General Government revenues are budgeted to increase by \$25,718 to \$241,314, mostly due to a one-time Tobacco II Grant of \$34,820 that is directed at reducing childhood exposure to second-hand smoke. The federal Centers for Disease Control and Prevention's (CDC) City Readiness Initiative Grant is budgeted to increase slightly by \$216 to \$37,475. These increases are partially offset by a reduction in the CDC's Public Health Preparedness grant of by \$9,318 to \$169,019. Tax Levy allocated to this program decreases by \$93,047 to \$327,750, mostly due to a decrease in personnel costs in this program, described below.

Personnel Costs are budgeted to decrease by \$71,336, mostly due to a transfer out of 0.75 FTE (1,560 hours) of a public health nurse to the Communicable Disease Control program and 0.50 FTE (1,040 hours) of a public health nurse to the Maternal Health program, discussed previously. These reallocations of staff are estimated to reduce personnel costs in this program by \$103,824. These decreases are partially offset by the cost to continue increase for remaining 6.26 FTE staff, in budgeting a one-time increase in a part-time Community Health Educator position by 0.20 FTE (420 hours) to 0.80 FTE (1,660 hours), funded with Tobacco II grant revenues, for an estimated increase in personnel costs for this program of \$12,980. (The existing 0.60 FTE of this position is budgeted in the Maternal Health Program.) Temporary extra help (budgeted in 2009 at \$32,474), funded with Public Health Preparedness grant revenues for 0.71 FTE (1,480 hours), is eliminated and the Preparedness grant funding from this temporary extra help and other expenditures is converted to cover a new regular full-time Clerk Typist II position, estimated to cost \$49,723. This position would meet Public Health Preparedness Grant objectives by maintaining the Wisconsin Electronic Disease Surveillance System (WEDSS), checking for new communicable diseases in the County, entering data into the communicable disease investigation database and running standard quick reference reports during diseases outbreaks, among other tasks. This work is on-going in nature and better suited for a regular position than with previous temporary help assistance, that carried out these tasks.

Operating expenses are budgeted to decrease by \$1,948, and includes the elimination of third-party temporary extra help, budgeted at \$20,969 in the 2009 adopted budget, partially offset by budgeting for interpretation services at \$17,566. Interdepartmental charges are budgeted to increase by \$5,955, mostly due to budgeting \$4,178 in one-time Tobacco II grant funded postage cost.



**Activities**

In June 2009, the Public Health Management team participated in a 4 day Incident Emergency Management Course held at the National Emergency Training Center in Emmitsburg, Maryland. There were a total of 73 participants from various disciplines in Waukesha County including political leaders, public health, fire, police, EMS, volunteer, private and non profit agencies. The goal of the course was to build awareness and skills needed to develop and implement policies, plans and procedures in an Emergency Operations Center to protect life and property. The course was a combination of classroom lectures, discussions, small group planning sessions and a functional exercise. The course culminated in an emergency flooding exercise utilizing the Incident Management Team concept in the Policy, Emergency Operations Center, and Unified Command areas. The experience provided an unequalled opportunity to explore and enhance the interactions and response between individual agency emergency plans and Waukesha County's plan to ensure the best possible service to the public during a disaster situation.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Public Health Staff National Incident Management System (NIMS) and Incident Command System (ICS) course completion	22	22	30	30	12

## General Fund

Criminal Justice  
Collaborating Council

## Health and Human Services



### Program Fund Purpose

With the support of the Chief Judge, County Executive, and County Board, the Waukesha County Criminal Justice Collaborating Council (CJCC) was established in the fall of 2002. The Council was formed with several goals in mind including better understanding of crime and criminal justice problems, greater cooperation among agencies and units of local government, clearer objectives and priorities, more effective resource allocation, and the creation of additional criminal justice programming. The Council feels that taken together, these results can increase public confidence in and support for criminal justice processes, and enhance system performance.

The mission of the Waukesha County CJCC is to enhance public safety and promote the effective and efficient administration of the criminal justice system through community collaboration by ensuring offender accountability and providing rehabilitative services, while recognizing the rights and needs of victims.

Financial Summary	2008	2009	2009	2010	Change From 2009	
	Actual	Adopted Budget	Estimate (a)	Budget	Adopted Budget	
					\$	%
<b>Revenues</b>						
General Government	\$166,281	\$18,778	\$67,663	\$19,921	\$1,143	6.1%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$0	\$0	\$0	\$42,000	\$42,000	N/A
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue	\$0	\$0	\$0	\$0	\$0	N/A
Appr. Fund Balance (a)	\$14,000	\$0	\$48,322	\$0	\$0	N/A
<b>County Tax Levy</b>	<b>\$751,433</b>	<b>\$896,699</b>	<b>\$896,699</b>	<b>\$932,699</b>	<b>\$36,000</b>	<b>4.0%</b>
<b>Total Revenue Sources</b>	<b>\$931,714</b>	<b>\$915,477</b>	<b>\$1,012,684</b>	<b>\$994,620</b>	<b>\$79,143</b>	<b>8.6%</b>
<b>Expenditures</b>						
Personnel Costs	\$44,958	\$93,322	\$82,970	\$95,089	\$1,767	1.9%
Operating Expenses (a)	\$834,612	\$815,920	\$863,560	\$892,404	\$76,484	9.4%
Interdept. Charges	\$3,546	\$6,235	\$6,203	\$7,127	\$892	14.3%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
<b>Total Expenditures</b>	<b>\$883,116</b>	<b>\$915,477</b>	<b>\$952,733</b>	<b>\$994,620</b>	<b>\$79,143</b>	<b>8.6%</b>
Rev. Over (Under) Exp.	\$48,598	-	\$59,951	-	-	N/A

### Position Summary (FTE)

Regular Positions	1.00	1.00	1.00	1.00	0.00
Extra Help	0.00	0.00	0.00	0.00	0.00
Overtime	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

(a) The 2009 estimate is above the 2009 Budget related to the carryover of the Alcohol Treatment Court grant expenditure and revenues from the 2008 budget.

### Program Highlights

The 2009 Budget reflects \$48,322 in carry-over from the Department of Justice, Bureau of Justice Assistance Drug Court Implementation grant, which officially ended on May 31, 2009. To fill this funding gap in 2010 and sustain the program at current capacity, the CJCC implemented a participation charge for service user fee for the Alcohol Treatment Court Program on June 1, 2009. Revenues generated from this fee are expected to be approximately \$42,000, which is budgeted to cover the funding to support the Alcohol Treatment Court in the 2010 budget.

The General Government revenue is budgeted to increase \$1,143 to \$19,921 in 2010 which represents a 6.1% increase from the State Department of Corrections cost share of the WCS Community Service Options Program to continue the program.

**Criminal Justice Collaborating Council (cont.)**

Total operating expenses reflect an increase of \$76,484 in 2010 primarily related to a \$42,000 increase in the Alcohol Treatment Court expenditures to partially replace the 2008 carry over of \$48,000 expenditure and related grant funding to the 2009 budget since the three year Alcohol Treatment Court grant ended May 31, 2009. The budget includes \$111,992 to continue the Alcohol Treatment Court in 2010. Also, the Jail Adult Basic Education program is increased \$25,000 to \$79,900. Also, CJCC contracts are increased \$15,620 which reflects 2% cost-to-continue increases for the following programs: Pretrial Screening, Pretrial Supervision, Operating After Revocation, Intoxicated Driver Intervention, Adult Community Service Options, Alcohol Treatment Court, Day Report Center, Community Transition, Jail Adult Basic Education, and Jail AODA Services.

**CJCC Program Procurement**

Four CJCC programs were announced for bid for services beginning January 1, 2010 to include: Pretrial Screening, Pretrial Supervision, Alcohol Treatment Court, and Day Report Center. The programs were combined into one Request for Proposals (RFP) for a contract length of five (5) years with the opportunity for two (2) one-year extensions. After the formal proposal evaluation process was completed, Wisconsin Community Services, Inc. was chosen as the vendor.

**Major CJCC Strategic Outcomes and Objectives for 2010**

**Countywide Key Strategic Outcome: A safe county**

**Objective 1:** Promote the effective and efficient administration of the criminal justice system through community collaboration.

**Key Outcome Indicator:** Demonstrate criminal justice system cost savings/cost avoidance as a direct result of programming implemented through the CJCC.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
Number of Jail Days Saved – Intoxicated Driver Intervention Program (OWI Program)*	17,366	N/A	16,000	16,000
Number of Jail Days Saved – Pretrial Supervision Program	6,136	N/A	6,000	6,000
Number of Jail Days Saved – Alcohol Treatment Court Program	1,741	N/A	5,772	5,000
Number of Jail Days Saved – Day Report Center Program	5,229	N/A	7,708	6,500
Number of Jail Days Saved – Adult Community Service Options Program	159	N/A	160	160

- Jail days saved for the OWI Program are calculated based on the District Attorney's pre-trial offer; therefore, these numbers will vary significantly and are difficult to predict.*

**Objective 2:** Establish a special committee to consider future Huber facilities and programming.

**Countywide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 3:** Provide effective programming for at-risk offenders that promote accountability while enhancing public safety.

**Key Outcome Indicator:** Decrease impact at-risk offenders have upon the criminal justice system resources through high rates of compliance.

Performance Measure:	2008 Actual	2009 Target	2009 Estimate	2010 Target
% of Participants Compliant with Intoxicated Driver Intervention Program Requirements	81%	70%	76%	75%
% of Participants Successful in Reinstating their Drivers License in the OAR Program	58%	N/A	63%*	60%*

*\*Assumes program remains at current capacity.*

**Criminal Justice Collaborating Council (cont.)**

**Objective 4:** Implement county-funded Operating After Revocation Pilot Program October 1, 2009 – March 31, 2010 and shared funding with municipal courts beyond the pilot program with a gradual phase-out of county funding by September 30, 2011. A lack of participation or referrals by municipal courts in the pilot program will result in the OAR program being phased-out altogether by December 31, 2010.

**Key Outcome Indicator:** Support for the OAR Program through participation of Waukesha County municipal courts in the pilot and eventual shared funding of the program. Specific benchmarks related to the performance measures below will be determined during the pilot program in 2010.

	2008 Actual	2009 Target	2009 Estimate	2010 Target
Performance Measure:				
% of Participants Successful in Reinstating their Drivers License in the OAR Program	58%	N/A	63%*	60%*
<i>*Assumes program remains at current capacity.</i>				
# of Municipal Courts Participating in the OAR Pilot Program	N/A	N/A	13	13
# of Municipal Courts Committing to Shared Funding of OAR Program after Pilot	N/A	N/A	N/A	10

**Objective 5:** Explore possible expansion of the Day Report Center from 50 to a minimum of 75 low-risk offenders through the implementation of client fees for 100% cost recovery of the expansion, using a fee scale based upon an ability to pay system.

**Key Outcome Indicator:** High rates (in the range of 80% to 95%) of compliance with Day Report Center conditions of supervision, thereby justifying an increase in the utilization of the program as an alternative to incarceration.

	2008 Actual	2009 Target	2009 Estimate	2010 Target
Performance Measure:				
% of Participants Successful in Completing Day Report Center Supervision Requirements	90%	N/A	82%	85%

<b>Activity Workload Data</b>	2008 Actuals	2009 Target	2009 Estimate	2010 Budget
<b><u>Alcohol Treatment Court</u></b>				
Total Participants	75 (126 to-Date)	68	72	70
Number of Program Graduates*	12 (54 to-Date)	25	37	30

*\* Due to program length (approx. 12-18 months), the first graduates were in the 1st quarter of 2007.*

**Community Service Options Program**

Community Service Hours Completed	8,794	9,500	21,631*	21,000
Total Clients Served	293	N/A	275	275

*\* The significant increase in community service hours is due to the implementation of a new snow-shoveling program during the winter months, as well as an increase in the number of underemployed and employed Huber inmates signed up for community service.*

**Community Transition Program (CTP)**

Average Caseload	96	120	90	90
Jail Contacts	338	120	340	340

**Operating After Revocation Program (OAR)**

Total Number of Closed Cases	340	300	358	*Program Status Unknown
Number of Participants Receiving Drivers License	196 (58%)	220	176	*Program Status Unknown

*\* Due to the new law, effective 7/1/09, decriminalizing a majority of OAR offenses, the status of the OAR Program is unknown for 2010.*

**CJCC  
General Fund**

**Health & Human Services**

**Program/  
Outcomes/  
Objectives**

	2008 Actual	2009 Target	2009 Estimate	2010 Target
<b><u>Pretrial Screening Program</u></b>				
Inmates Interviewed	2,667	2,650	2,484	2,500
Declined Interviews	62 (2%)	50 (2%)	99 (4%)	75 (3%)
Reports Completed	2,729	2,700	2,583	2,575
Interviews/Reports Verified	1,071 (39%)	1,350 (50%)	801 (31%)	1,004 (39%)

**Pretrial Supervision Program**

Total Clients Supervised	377	500	341	340
Average Daily Caseload	124	135	121	120

**Day Report Program**

Total Clients Supervised	171	200	177	180
Average Caseload Size	40	45	40	50

**Pretrial Program for the Intoxicated Driver (OWI Program)**

Total Clients Supervised	1,296	N/A	1,200	1,200
Average Caseload Size	450	450	430	450
Number of OWI Re-Arrests During Program Supervision	35 (3%)	N/A	12 (1%)	36 (3%)

**Jail Alcohol and Other Drug Abuse (AODA) Services Program**

Inmates Served	3,768	4,000	*2,614	3,000
Inmates Who Completed Program and Earned 5 or More Certificates	45	42	68	80
Total Certificates Earned	608	600	224	300
Inmates Released from Jail Prior to Program Completion	153	320	172	200
Number of Other Unsuccessful Completions	644	276	58	50

\* The program and curriculum were revised in 2009 in an effort to reduce the waiting time, increase access to the program for female inmates and inmate workers, and increase successful completions of the program. The revisions may result in a decrease in inmates served; however, more inmates will be able to successfully complete the program, fewer inmates will be released prior to program completion, and the waiting time for the program will be significantly reduced.

**Jail Adult Basic Education (ABE) Program\***

In July 1990, Waukesha County Technical College (WCTC) and the Waukesha County Sheriff's Department began a partnership to provide adult basic education, high school completion, and employability skills to inmates at the Huber facility and, later, at the County Jail, through federal funding provided by the Adult Education and Family Literacy Act for Institutionalized Individuals and local support from Waukesha County. The County increased budgeted tax levy by \$25,000 to assist with program continuation.

	2007/2008 Actuals	2008/2009 Actual	2008/2009 Estimate	2009/2010 Target
Number of Inmates Served	214	183	188	180
Sex of Participants	154 (M) 60 (F)	134 (M) 49 (F)	135 (M) 53 (F)	130 (M) 50 (F)
Attained General Education Diploma (GED)/High School Equivalency Diploma (HSED)	25	24	22	22
% Improving Academic Literacy Skills	81%	81%	86%	83%



**Program Fund Purpose**

It is the mission of the Waukesha County Department of Veterans' Services to advocate for and assist all veterans of the U.S. Armed Services, their dependents, and survivors. The Department ensures that clients obtain all available and appropriate benefits for which they are entitled. The Department staff is committed to act in a courteous, effective, and fiscally responsible manner to maintain its reputation as one of the top veterans' service departments in the State by providing maximum service to its clientele.

Financial Summary	2008 Actual	2009 Adopted Budget	2009 Estimate	2010 Budget (a)	Change From 2009 Adopted Budget	
					\$	%
<b>Revenues</b>						
General Government	\$13,000	\$13,000	\$13,000	\$12,870	(\$130)	-1.0%
Fine/Licenses	\$0	\$0	\$0	\$0	\$0	N/A
Charges for Services	\$0	\$0	\$0	\$0	\$0	N/A
Interdepartmental	\$0	\$0	\$0	\$0	\$0	N/A
Other Revenue	\$0	\$0	\$0	\$0	\$0	N/A
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0	N/A
<b>County Tax Levy (a)</b>	<b>\$260,382</b>	<b>\$268,167</b>	<b>\$268,167</b>	<b>\$280,847</b>	<b>\$12,680</b>	<b>4.7%</b>
<b>Total Revenue Sources</b>	<b>\$273,382</b>	<b>\$281,167</b>	<b>\$281,167</b>	<b>\$293,717</b>	<b>\$12,550</b>	<b>4.5%</b>
<b>Expenditures</b>						
Personnel Costs	\$222,928	\$232,153	\$231,921	\$241,997	\$9,844	4.2%
Operating Expenses	\$32,642	\$32,425	\$30,058	\$33,383	\$958	3.0%
Interdept. Charges (a)	\$14,574	\$16,589	\$16,439	\$18,337	\$1,748	10.5%
Fixed Assets	\$0	\$0	\$0	\$0	\$0	N/A
<b>Total Expenditures</b>	<b>\$270,144</b>	<b>\$281,167</b>	<b>\$278,418</b>	<b>\$293,717</b>	<b>\$12,550</b>	<b>4.5%</b>
Rev. Over (Under) Exp.	\$3,238	-	\$2,749	-	-	N/A

**Position Summary (FTE)**

Regular Positions	3.70	3.70	3.70	3.70	0.00
Extra Help	0.00	0.00	0.00	0.00	0.00
Overtime	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>3.70</b>	<b>3.70</b>	<b>3.70</b>	<b>3.70</b>	<b>0.00</b>

(a) Tax levy of \$1,680 is being shifted from the End User Technology Fund to cover the phasing in of full cost allocations for the new charging method to better reflect technology resources being used by departments, as recommended by Internal Audit, for expenditure increases above 3%.

**Major Departmental Strategic Outcomes and Objectives for 2010**

**County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill**

**Objective 1:** Enhance services and respond to our growing population of Veterans and Seniors by merging the departments of Health & Human Services, Aging & Disability Resource Center, and Veterans' Services Office to leverage resources, facilitate even more cooperative teamwork, and take advantage of back office efficiencies. The benefit to Veterans' Services will be additional Administrative Support Services available to provide backup assistance.

**Key Outcome Indicator:** Department merger will be effective January 1, 2010. The merger will be seamless to consumers.

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

**Objective 2:** To maintain the Veterans' Services Division's ability to ensure that veterans, their dependents, and survivors receive the services to which they are entitled. (Information Assistance)

**Key Outcome Indicator:** Percentage of Federal and State applications processed without the need for further documentation. This ensures that veterans receive quality services by decreasing the amount of wait time regarding responses and/or benefits.

<u>Performance Measure(s):</u>	2008 Actual	2009 Target	2009 Estimate	2010 Target
Percentage of Federal applications processed without the need for additional information	97%	97%	97%	97%
Total number of Federal applications filed	1,522	1,420	1,500	1,510
Percentage of State applications processed without the need for additional information	97%	97%	97%	97%
Total number of State applications filed (a)	43	50	31	40

(a) State claims, applications, and related dollars to Waukesha County veterans are expected to continue to decrease in 2009 because of lower loan and grant activity. State dollars reported in the future will not reflect education dollars to veterans as the funds for these programs were shifted to the University of Wisconsin Budget.

**County-Wide Key Strategic Outcome: A county that assists at-risk citizens**

**Objective 3:** To assess the Waukesha County Veterans' Service Commission's budgetary requirements in determining need. To provide emergency temporary assistance to veterans, their dependents, and survivors. (Veterans Commission)

**Key Outcome Indicator:** Timely assistance to clients to meet their immediate short-term necessary living expenses.

<u>Performance Measure(s):</u>	2008 Actual	2009 Target	2009 Estimate	2010 Target
Number of applications for emergency assistance for eligible veterans processed and approved	100%	100%	100%	100%
Response time to issue temporary assistance payments, within # of days (measures turn-around time)(a)	6 days	6 days	6 days	6 days

(a) Measures time when the commission meets and makes a decision regarding approval of emergency assistance to the time they issue a check to the eligible veteran.

## Information Assistance

**County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services**

### Program Description

The Veteran's Service Division counsels and assists veterans and their dependents in applying for all Federal and State veterans' entitlements. Referrals are made to other Federal, State, and local agencies for benefits from other programs. Information related to veterans' issues is collected, updated, made available on the Internet, and distributed where and when appropriate.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget (a)	Budget Change
<b>Staffing (FTE)</b>	<b>3.70</b>	<b>3.70</b>	<b>3.70</b>	<b>3.70</b>	<b>0.00</b>
General Government	\$13,000	\$13,000	\$13,000	\$12,870	(\$130)
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
County Tax Levy (a)	\$254,324	\$260,267	\$260,267	\$269,954	\$9,687
<b>Total Revenues</b>	<b>\$267,324</b>	<b>\$273,267</b>	<b>\$273,267</b>	<b>\$282,824</b>	<b>\$9,557</b>
Personnel Costs	\$222,253	\$231,253	\$231,028	\$241,104	\$9,851
Operating Expenses	\$21,017	\$25,425	\$20,058	\$23,383	(\$2,042)
Interdept. Charges (a)	\$14,574	\$16,589	\$16,439	\$18,337	\$1,748
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$257,844</b>	<b>\$273,267</b>	<b>\$267,525</b>	<b>\$282,824</b>	<b>\$9,557</b>

Rev. Over (Under) Exp.	\$9,480	-	\$5,742	-	-
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(a) Tax Levy is shifted from the End User Technology Fund to cover the phasing in of cost allocations for the new charging method recommended by Internal Audit, for expenditure increases above 3%.



### Program Highlights

General Government revenue consists of a \$12,870 state grant that has been reduced 1% in accordance with State across the board budget reductions. The 2010 tax levy for this program is \$269,954, an increase of \$9,687 or 3.7% over the 2009 Budget.

Overall program expenditures are budgeted at \$282,824, an increase of \$9,557 or 3.5% over the 2009 Budget. Personnel costs increase by \$9,851, mainly due to higher health and dental insurance costs partially offset by position turnover savings for the new Veteran's Services Officer. Operating expenses decrease \$2,042, primarily related to a decrease in indigent burials of \$1,700 based on no prior year actual usage. The major expenditures are for veterans' gravesite markers, and flags budgeted at \$11,000, which represents anticipated needs. Interdepartmental charges increases by \$1,748 primarily due to increases in end user technology charges for computer maintenance and replacement costs that are funded with additional tax levy provided of \$1,600. The Department is once again forecasting four newsletters in 2010 at a cost of approximately \$1,200.



<b>Activity - Output Indicators</b>	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Total dollars to Waukesha County veterans	\$91.8 mil	\$63.5 mil	\$85 mil	\$85 mil	\$21.5 mil
Veterans referrals to other agencies for assistance	157	180	140	120	-60
Clients interviewed and counseled (In Office)	3,831	3,850	3,900	4,000	150
Number of appearances on behalf of veterans	133	155	100	100	-55
Miles traveled on veterans' affairs	6,293	6,765	6,500	6,000	-765
Incoming phone calls answered	8,519	8,500	9,000	9,000	500

Veterans' Service Commission

County-Wide Key Strategic Outcome: A county that assists at-risk citizens

Program Description

The County Executive, with the approval of the County Board, appoints three Veterans' Commissioners. The Commission is required to meet at least once a year, and as needed thereafter to estimate and provide the amount of funds required for needy veterans.

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
<b>Staffing (FTE)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Other Revenue	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>County Tax Levy</b>	<b>\$6,058</b>	<b>\$7,900</b>	<b>\$7,900</b>	<b>\$10,893</b>	<b>\$2,993</b>
<b>Total Revenues</b>	<b>\$6,058</b>	<b>\$7,900</b>	<b>\$7,900</b>	<b>\$10,893</b>	<b>\$2,993</b>
Personnel Costs - Per Diem	\$675	\$900	\$893	\$893	(\$7)
Operating Expenses	\$11,625	\$7,000	\$10,000	\$10,000	\$3,000
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$12,300</b>	<b>\$7,900</b>	<b>\$10,893</b>	<b>\$10,893</b>	<b>\$2,993</b>
Rev. Over (Under) Exp.	(\$6,242)	-	(\$2,993)	-	-



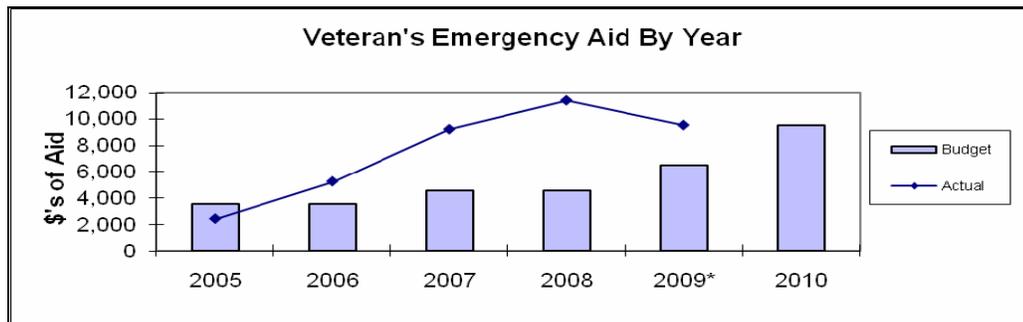
Program Highlights

The County Tax Levy supports the entire cost for the Veterans' Service Commission program. The amount of County Tax Levy support for this program in the 2010 Budget is \$10,893, an increase of \$2,993 or 37.9%.

The appropriation for the Veterans' Service Commission provides funding for eligible veterans and their families that are in need of assistance. The personnel costs are on a per diem basis for Veterans' Service Commissioners, who process veteran emergency service requests. Operating expenses include veteran emergency service aid, which is budgeted at \$9,500, an increase of \$3,000 over the 2009 Budget. In the last five years (2004-2008), Veterans' Services has provided an average annual assistance payment to needy veterans of nearly \$7,538 for veteran emergency service aid to qualified veterans. The previous five (5) year budgeted versus actual spending for veteran emergency service aid payments are in the graph below.



Activity	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Budget Change
Number of commission meetings	3	4	4	4	0



\* The basis of the 2009 actual amount is a departmental estimate and does not represent an actual amount.