

All Funds

Public Works

Statement of
Purpose/Summary

Statement of Purpose

The Waukesha County Department of Public Works strives to provide quality infrastructure and services that meet or exceed our customers' expectations.

Financial Summary	2007	2008	2008	2009	Change From 2008	
	Actual	Adopted Budget (a)	Estimate (b)	Budget (c)	\$	%
Public Works-General Fund						
Revenues (d)	\$2,057,050	\$2,088,519	\$2,450,340	\$2,054,406	(\$34,113)	1.6%
County Tax Levy (c)	\$8,171,266	\$8,419,897	\$8,419,897	\$8,677,379	\$257,482	3.1%
Expenditures	\$9,544,142	\$10,508,416	\$10,763,485	\$10,731,785	\$223,369	2.1%
Rev. Over (Under) Exp.	\$684,174	-	\$106,752	-	-	NA
Transportation Fund						
Revenues	\$10,384,669	\$9,125,302	\$9,799,420	\$9,629,501	\$504,199	5.5%
County Tax Levy (c)	\$952,274	\$1,072,899	\$1,072,899	\$1,141,046	\$68,147	6.4%
Expenditures	\$11,171,525	\$10,198,201	\$11,370,493	\$10,770,547	\$572,346	5.6%
Rev. Over (Under) Exp.	\$165,418	-	(\$498,174)	-	-	NA
Central Fleet						
Revenues (d)	\$3,298,586	\$3,282,636	\$3,472,071	\$3,530,350	\$247,714	7.5%
County Tax Levy (a)	\$0	\$0	\$0	\$0	\$0	NA
Expenditures	\$3,185,400	\$3,282,610	\$3,472,590	\$3,526,732	\$244,122	7.4%
Operating Inc./Loss (e)	\$113,186	\$26	(\$519)	\$3,618	\$3,592	NA
Vehicle Replacement						
Revenues (d)	\$2,290,544	\$2,288,142	\$2,294,642	\$2,440,099	\$151,957	6.6%
County Tax Levy (a)	\$0	\$0	\$0	\$0	\$0	NA
Expenditures	\$2,027,484	\$2,288,142	\$2,288,442	\$2,440,099	\$151,957	6.6%
Operating Inc./Loss	\$263,060	-	\$6,200	-	\$0	NA
Total All Funds						
Revenues (d)	\$18,030,849	\$16,784,599	\$18,016,473	\$17,654,356	\$869,757	5.2%
County Tax Levy	\$9,123,540	\$9,492,796	\$9,492,796	\$9,818,425	\$325,629	3.4%
Expenditures	\$25,928,551	\$26,277,369	\$27,895,010	\$27,469,163	\$1,191,794	4.5%
Rev. Over (Under) Exp.	\$849,592	-	(\$391,422)	-	-	NA
Operating Inc./Loss (e)	\$376,246	\$26	\$5,681	\$3,618	\$3,592	NA
Position Summary (FTE)						
Regular Positions	156.50	154.90	154.90	153.60	(1.30)	
Extra Help	3.07	4.28	4.28	4.28	0.00	
Overtime	8.01	3.82	6.00	3.96	0.14	
Total	167.58	163.00	165.18	161.84	(1.16)	

(a) Tax levy amount is not determined by expenditures less revenues.

(b) The 2008 Estimate includes 2007 carryovers and open encumbrances which modified the budget after it was adopted.

(c) Tax levy of \$39,629 is being shifted from the End User Technology Fund to cover the phasing in of full cost allocations for the new charging method to better reflect technology resources being used by departments, as recommended by Internal Audit for expenditure increases above 3%.

(d) Includes Central Fleet Fund Balance appropriations of \$101,083 in 2007 and 2008, \$113,087 in 2009; Vehicle Replacement Fund Balance of \$60,835 in 2008; Transportation Fund Balance of \$90,000 in 2008 and \$135,000 in 2009; General Fund Balance \$260,000 in 2007 and 2008; \$260,000 in 2009.

(e) Total expenditures and net operating income excludes capitalized fixed asset purchases and debt service principal repayment of Proprietary Funds to conform to financial accounting standards. Fixed Asset purchases will be made out of operating revenues, and are included in the department's fixed asset request.

Major Departmental Strategic Outcomes and Objectives for 2009**County-Wide Key Strategic Outcome: An environmentally responsible county**

Objective 1: Study and select appropriate sites for the creation of low or zero maintenance horticultural plantings in place of grassy areas. If appropriate, begin installing selected plantings in 2009.

Key Outcome Indicator: Reduce the cost to maintain medians by 10% each year.

Performance Measurement	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Change
Annual cost to maintain 1 acre of median	N/A	N/A	\$2,200	\$2,200	\$0

Objective 2: Reduce pre-application salt usage by 20% while maintaining safe winter roadways by adopting pre-wetting strategies. Evaluate the performance of the State pre-wetting systems used in the 2007 – 2008 winter season.

Key Outcome Indicator: Reduce annual salt usage by 10% or greater, assuming full fleet is equipped.

Performance Measurement	06/07 Season Actual	07/08 Seasonal Actual	08/09 Seasonal Estimate	09/10 Seasonal Estimate
Tons of salt used seasonally on County roads	24,971	34,864	20,300	20,300

Objective 3: Select intersections to be studied for roundabouts versus signals. Where appropriate, include construction of specified roundabouts in the 2009 capital projects plan.

Key Outcome Indicator: Reduce energy costs and create a delay that is 10 seconds less than a signalized intersection.

Performance Measurement	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Change
Avg delay (seconds) at signalized intersection	N/A	18	18	18	0
Avg delay (seconds) at roundabout	N/A	12	12	12	0

Objective 4: Explore use of alternative fuels to reduce use of hydrocarbon fuels. Begin evaluating the purchase of clean diesel trucks in 2009 and investigate the cost and availability of heavy trucks with bio-fuel or hybrid capabilities.

Key Outcome Indicator: Reduce use of hydrocarbon fuels by 25%.

Performance Measurement	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Change
# of 'clean diesel' trucks/hybrid vehicles purchased	0	0	0	2	2
Gallons of hydrocarbon fuel purchased	0	0	0	0	0

Objective 5: Study the principles of 'sustainability' energy and 'green' building design concepts, with a goal of implementing these principals in the design of the new Health and Human Services Center in 2009. Partner with Parks and Land Use staff to achieve this objective.

Key Objective Indicator: Provide a measurable rate of return of 15% to 20% in operational energy savings in the new Health and Human Services Center when completed in 2016.

County-Wide Key Strategic Outcome: A county that provides customers with quality programs and services

Objective 6: Provide satisfactory maintenance of buildings and all county-owned motorized equipment. (Facilities Maintenance & Services, Housekeeping Services, Central Fleet)

Key Outcome Indicator: Conduct on-going customer satisfaction surveys every other year and maintain a customer satisfaction benchmark level. Surveys will be conducted every other year, with the next survey occurring in 2009. It is anticipated the survey process will be automated for the 2009 survey.

Performance Measures:	2007 Actual	2008 Target
Building/Office Environment	3.70	3.50
Heating and Air Conditioning	2.70	3.50
Housekeeping Services	3.50	3.50
Maintenance Services	4.00	3.50
Building Security	3.80	3.50
	4.50 to 5.00	= Excellent performance
	4.00 to 4.49	= Very Good performance
	3.50 to 3.99	= Good performance
	3.00 to 3.49	= Satisfactory
	< Than 3.00	= Needs to Improve

County-Wide Key Strategic Outcome: A safe county

Objective 7: Maintain a sufficiency index of 80.0 for county bridges and a pavement condition index of 70.0 for County highway pavement. Reduce number of bridges labeled as “structurally deficient” to a level of 0 by 2015.

Key Outcome Indicator: Bridge sufficiency index and pavement condition index.

Performance Measure	2007 Actual	2008 Target	2008 Estimate	2009 Target
Bridge Conditions				
Sufficiency Index Benchmark:	80.0	80.0	80.0	80.0
Sufficiency Index: Actuals	86.4	85.0	86.8	86.0
Structurally Deficient Bridges	7	6	6	6
Pavement Condition Index				
PCI—Benchmark	70.0	70.0	70.0	70.0
PCI—Actual				
Asphalt—primary	71.0	73.0	76.0	74.0
Asphalt—secondary	69.0	72.0	75.0	73.0
Asphalt—tertiary	72.0	77.0	74.0	72.0
PCI -- Concrete	45.0	47.0	55.0	48.0

Objective 8: Improve the efficiency of the current, highway-system asset databases by combining into a single database. This will allow for future growth of the system, better workflow replication and the ability to query data across divisions and groups. Full implementation of the system is planned for the end of 2010.

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Objective 9: Maintain or reduce the per square foot costs in county buildings by comparing current usage with previous year’s usage. (Facilities Maintenance and Services)

Key Outcome Indicator: Annual square foot program costs across all major County buildings.

Performance Measure	2007 Actual	2008 Target	2008 Estimate	2009 Target
Utility Consumption per rentable square foot				
Therm usage per sq ft.	0.93	0.90	0.90	0.88
Kilowatt-hour per sq.ft.	21.90	21.00	21.00	20.00
Maintenance & Housekeeping costs per square foot				
Maintenance costs per sq ft.	\$1.85	\$1.92	\$1.92	\$1.98
Housekeeping costs per sq. ft.	\$2.62	\$2.70	\$2.70	\$2.78

County-Wide Key Strategic Outcome: An economically vibrant county

Objective 10: Develop a pilot program that will provide transit options where traditional bus service is not cost effective.

By the end of first quarter 2009, meet with the city of New Berlin area employers to explore the feasibility of alternative transit services such as a dial-a-ride route deviation or van-pool type service.

By the end of second quarter 2009, implement a pilot alternative transit service using contracted service within the corridor.

By the end of third quarter 2009, evaluate service and make changes as needed.

Key Outcome Indicator: Total Westridge service area ridership.

Objective 11: Examine and evaluate the County's vehicle fueling infrastructure and recommend a future strategic direction for the program.

By the end of first quarter 2009, establish an interdepartmental committee representing the Department of Public Works, Parks and Land Use, the Sheriff's Department, the Risk Management division, and Hazardous Materials Coordinator.

By the end of fourth quarter 2009, prepare a report that identifies alternative fuel options and recommends a future strategic direction.

Objective 12: The Department of Parks and Land Use and the Department of Public Works will work together to explore opportunities for efficiencies and service enhancements that can be gained including cross training staff for improved service delivery.

Objective 13: Provide administrative support to the Department of Parks and Land Use and the Department of Administration to evaluate Parks and Land Use equipment replacement scheduling based on hours of operation in conjunction with years of ownership, along with analysis of the cost of equipment maintenance vs. the cost of equipment replacement.

General Fund

Public Works

**Fund Purpose/
Summary**

Fund Purpose

Through planning, design, construction and maintenance, preserve and extend the useful life of the County's facilities and road infrastructure. Provide a safe and efficient work environment within the County facilities. Provide managerial, fiscal, technical and clerical support to the capital planning and implementation process in conjunction with an overall approach to addressing County infrastructure issues.

Financial Summary	2007	2008	2008	2009	Change From 2008	
	Actual	Adopted Budget	Estimate (a)	Budget (b)	Adopted Budget	
					\$	%
Revenues						
General Government	\$1,031,160	\$1,060,580	\$1,028,138	\$1,060,580	\$0	0.0%
Fine/Licenses	\$119,860	\$140,000	\$130,000	\$140,000	\$0	0.0%
Charges for Services	\$76,493	\$78,057	\$78,057	\$79,417	\$1,360	1.7%
Interdepartmental	\$503,041	\$493,382	\$493,382	\$497,909	\$4,527	0.9%
Other Revenue	\$26,496	\$16,500	\$22,440	\$16,500	\$0	0.0%
Appr. Fund Balance (c)	\$300,000	\$300,000	\$698,323	\$260,000	(\$40,000)	-13.3%
County Tax Levy (a)	\$8,171,266	\$8,419,897	\$8,419,897	\$8,677,379	\$257,482	3.1%
Total Revenue Sources	\$10,228,316	\$10,508,416	\$10,870,237	\$10,731,785	\$223,369	2.1%
Expenditures						
Personnel Costs	\$4,572,791	\$4,970,956	\$4,939,635	\$5,081,621	\$110,665	2.2%
Operating Expenses	\$4,458,043	\$4,928,628	\$5,136,787	\$5,069,363	\$140,735	2.9%
Interdept. Charges	\$263,161	\$298,332	\$298,876	\$336,801	\$38,469	12.9%
Fixed Assets	\$250,147	\$310,500	\$388,187	\$244,000	(\$66,500)	-21.4%
Total Expenditures	\$9,544,142	\$10,508,416	\$10,763,485	\$10,731,785	\$223,369	2.1%
Rev. Over (Under) Exp.	\$684,174	-	\$106,752	-	-	N/A

Position Summary (FTE)

Regular Positions	73.65	73.05	73.05	71.75	(1.30)
Extra Help	2.15	2.15	2.15	2.15	0.00
Overtime	0.83	0.83	0.69	0.51	(0.32)
Total	76.63	76.03	75.89	74.41	(1.62)

(a) The 2008 estimate includes 2007 carryovers and open encumbrances which modified the budget after it was adopted.

(b) Tax levy of \$32,887 is being shifted from the End User Technology Fund to cover the phasing in of full cost allocations for the new charging method to better reflect technology resources being used by departments, as recommended by Internal Audit for expenditure increases above 3%.

(c) Includes General Fund Balance of \$300,000 in 2007 and 2008 and \$250,000 in 2008.

Architectural Services/ Property Management

County-Wide Key Strategic Outcome: A well-planned county

Program Description

It is this division's responsibility to coordinate all building related capital projects in the five-year capital plan. This coordination consists of following County Project Control Methodology to present, implement, design, construct and administer all new and renovated or remodeled capital projects. Measurements of successful projects are realized in both fiscal management and timely completion of each project. Also, this division manages rental properties by coordinating with and supervising a real estate firm in the collection of revenues and repair of residential properties, which the County owns. This division also administers the disposal or sale of properties when necessary. In addition, this division is responsible for management of non-rental properties the county acquires through land acquisitions, tax foreclosures, etc. Management can include securing properties, demolition of sites, or sale of sites.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	3.07	3.07	3.07	3.07	0.00
Charges for Services	\$31,694	\$32,371	\$32,371	\$32,580	\$209
Appr. Fund Balance	\$0	\$0	\$0	\$10,000	\$10,000
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$296,087	\$300,370	\$300,370	\$293,983	-\$6,387
Total Revenues:	\$327,781	\$332,741	\$332,741	\$336,563	\$3,822
Personnel Costs	\$290,071	\$306,405	\$304,443	\$312,793	\$6,388
Operating Expenses	\$29,939	\$25,050	\$20,950	\$22,700	-\$2,350
Interdept. Charges	\$1,087	\$1,286	\$1,286	\$1,070	-\$216
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures:	\$321,097	\$332,741	\$326,679	\$336,563	\$3,822
Rev. Over (Under) Exp.	\$6,684	-	\$6,062	-	-



Program Highlights

This budget assumes the County will continue to maintain and collect rental revenue from five rental properties in 2009. The County has a contract with a property management company to oversee the management of these properties. This company retains 6% of the rent collected. Rental rates are projected to increase approximately 2% from 2008 rates. Fund balance is used for the first time to fund maintenance, repair and/or demolition of County properties that do not generate rental revenue.

Staffing levels in this program area remain consistent with 2008 levels. Operating expenses are used to provide administrative support to the capital projects and to provide building project services to the other County departments. Expenses include funds for small architectural design services, the cost of printing project plans, and the cost of professional staff development. Operating expenses also include the cost of property maintenance repairs.

Current and Proposed Facilities Management Capital Projects

Project #	Project Name	Expected Completion Year	Total Project Cost	Est. % Complete End of 08	Est. Operating Impact
200407	Hwy Ops Center Storage Building	2008	\$452,000	100%	Minimal
200611	Courthouse Bldg/Grounds Security	2009	\$140,000	0%	TBD
200326	Courts Project Secured Corridor	2010	\$2,000,000	0%	TBD
200616	Medical Examiner Expansion	2010	\$1,096,000	15%	TBD
200617	Radio Services Bldg Remodel	2011	\$984,000	2%	TBD
200913	Highway Water line Loop	2011	\$260,000	0%	TBD
200914	Courthouse Future Study	2012	\$250,000	0%	TBD
200808	Communications Center Expansion	2013	\$1,510,000	0%	TBD

Building Improvement Plan

County-Wide Key Strategic Outcome: A well-planned county

Program Description

Review building structure, mechanical systems and other needs on a regular basis to ensure they are still of good quality and functioning in the most effective manner. Plan for long-term maintenance, repair and replacement and develop a five-year funding plan.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	0.45	0.45	0.45	0.45	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$300,000	\$300,000	\$698,323	\$250,000	(\$50,000)
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$716,512	\$756,744	\$756,744	\$757,094	\$350
Total Revenues	\$1,016,512	\$1,056,744	\$1,455,067	\$1,007,094	(\$49,650)
Personnel Costs	\$37,469	\$44,744	\$42,099	\$45,094	\$350
Operating Expenses	\$630,715	\$701,500	\$901,478	\$718,000	\$16,500
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$232,433	\$310,500	\$388,187	\$244,000	(\$66,500)
Total Expenditures	\$900,617	\$1,056,744	\$1,331,764	\$1,007,094	(\$49,650)
Rev. Over (Under) Exp.	\$115,895	-	\$123,303	-	-



Program Highlights

Fund balance revenues of \$250,000 are proposed in 2009 to offset the costs of on-going painting, roofing and carpeting projects. The use of fund balance is expected to continue through 2010 to address high cost repair needs of building interiors identified in annual condition analysis reports.

Staffing levels for this program continue at the same levels as 2008. Projects in the plan are either identified by the Public Works staff as necessary improvements to buildings; are requested by other County employees as improvements to their work areas; or have been identified by staff during a condition analysis. Reduction in plan assumes both the Health and Human Services Center and the Courthouse are in "breakdown maintenance" mode pending renovation/replacement of buildings in Capital Plan. This means that the mechanical systems will be repaired when broken, however they will not be upgraded or replaced as a preventative measure in the building improvement plan.

Building Improvement Plan (cont.)

Type	2009 Budget	2010 Plan	2011 Plan	2012 Plan	2013 Plan
Roof	\$110,000	\$175,000	\$90,000	\$0	\$90,000
Landscaping	\$22,000	\$0	\$0	\$0	\$0
Tuckpoint/seal	\$65,000	\$50,000	\$150,000	\$50,000	\$50,000
Roof/Ext	\$0	\$80,000	\$80,000	\$95,000	\$80,000
Win/Door	\$32,000	\$25,000	\$25,000	\$25,000	\$25,000
Furniture	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Ceiling	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Electric	\$12,000	\$0	\$0	\$75,000	\$0
HVAC	\$337,000	\$202,000	\$163,000	\$382,000	\$382,000
Plumbing	\$0	\$72,000	\$28,000	\$0	
Security	\$15,000	\$30,000	\$30,000	\$30,000	\$30,000
Carpet	\$80,000	\$0	\$0	\$0	\$0
Paint	\$125,000	\$125,000	\$158,000	\$125,000	\$125,000
Wall Cover	\$34,000	\$23,000	\$25,000	\$0	\$0
Floortile	\$30,000	\$0	\$0	\$0	\$0
Asbestos	\$40,000	\$0	\$0	\$0	\$0
Carpet/Tile	\$30,000	\$150,000	\$183,000	\$150,000	\$150,000
Total	\$950,000	\$950,000	\$950,000	\$950,000	\$950,000
Use of Fund Balance*	\$250,000	\$150,000	\$0	\$0	\$0

*Designated for future use to replace interior treatments (e.g. carpeting, painting, roofing) and small projects (building systems, HVAC) to facilitate a stable maintenance plan.

Building	2009 Budget	2010 Plan	2011 Plan	2012 Plan	2013 Plan
Admin Center	\$77,000	\$235,000	\$55,000	\$15,000	\$15,000
Courthouse	\$17,000	\$25,000	\$25,000	\$25,000	
Human Services	\$67,000	\$35,000	\$0	\$0	\$0
Highway	\$75,000	\$2,000	\$143,000	\$7,000	
Juvenile Center	\$17,000	\$0	\$0	\$0	\$90,000
Law Enforcement	\$220,000	\$50,000	\$0	\$0	\$0
Mental Health	\$15,000	\$0	\$7,000	\$0	\$0
Northview	\$70,000	\$0	\$0	\$0	\$0
Other	\$283,000	\$555,000	\$621,000	\$855,000	\$817,000
UW-Waukesha	\$109,000	\$48,000	\$99,000	\$48,000	\$28,000
Grand Total	\$950,000	\$950,000	\$950,000	\$950,000	\$950,000
Use of Fund Balance *	\$250,000	\$150,000	\$0	\$0	\$0

Energy Consumption

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Review of utility bills to monitor energy consumption. Identify possible equipment inefficiencies so repairs can be performed to eliminate energy waste, and identify specifications in new equipment to ensure future energy efficiencies.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	0.20	0.20	0.20	0.20	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$44,799	\$45,686	\$45,686	\$46,837	\$1,151
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$2,173,632	\$2,264,612	\$2,264,612	\$2,323,955	\$59,343
Total Revenues	\$2,218,431	\$2,310,298	\$2,310,298	\$2,370,792	\$60,494
Personnel Costs	\$20,419	\$22,198	\$21,532	\$22,692	\$494
Operating Expenses	\$1,970,399	\$2,288,100	\$2,281,100	\$2,348,100	\$60,000
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,990,818	\$2,310,298	\$2,302,632	\$2,370,792	\$60,494
Rev. Over (Under) Exp.	\$227,613	-	\$7,666	-	-



Program Highlights

Staffing levels for this program continue at the same levels as 2008. Utility rates are expected to increase from the 2008 rates as follows: an estimated 7.5% increase for electricity; an estimated 11% for water; and an estimated 9% for natural gas. Overall consumption for water is anticipated to decrease in 2009; natural gas consumption is anticipated to remain stable and electricity is anticipated to increase slightly. Due to the volatile nature of the utility market, costs can often be difficult to predict. The department continues to maintain and improve the buildings' infrastructure to provide for the most efficient heating and cooling systems. As systems are updated, utility usage is monitored and budgets are adjusted accordingly.



Activity

Utility Source

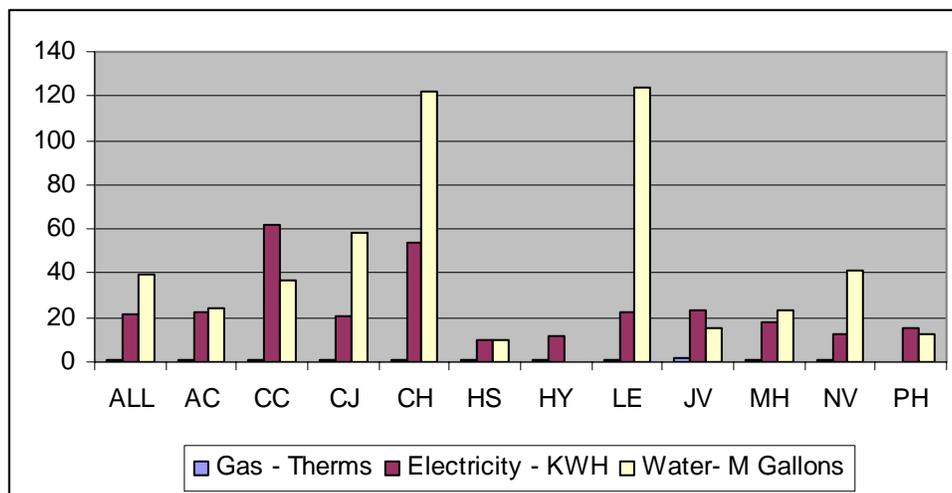
	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Electricity (Kilowatt-Hrs)	18,540,710	15,892,000	15,892,215	16,094,407	202,407
Natural Gas (Therms)	716,580	690,000	690,565	681,639	(8,361)
Water/Sewer (Gallons)	35,731,600	40,536,000	40,535,532	37,143,243	(3,392,757)

Energy Consumption (cont.)

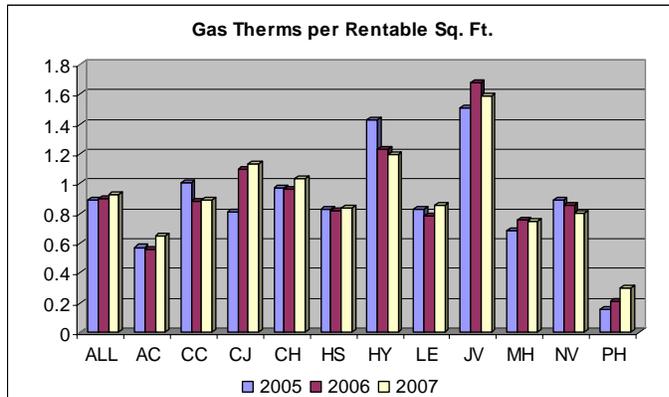
In order to evaluate utility performance the Department will track and monitor utility usage by building on a square foot basis. This allows the Department to use the lowest common denominator cost/square foot as a benchmark. The graphs below give a quick comparison of utility usage by building. There can be numerous reasons why building utility performance varies or is higher than average, but the important thing is to investigate why and implement physical or operational changes if needed. Examples of factors that impact utility usage include 24-hour operations, support of full time populations, inefficient equipment or operational procedures.

	2007 Annual units per rentable square foot	Gas - Therms	Electricity - KWH	Water- M Gallons
ALL	All Buildings	.93	21.90	39.77
AC	Administration Center	.65	22.63	24.58
CC	Communications Center	.89	62.17	36.68
CJ	County Jail	1.13	21.02	57.96
CH	Courthouse	1.03	53.74	122.06
HS	Health & Human Services Center	.84	9.57	10.04
HY	Highway Buildings	1.19	11.29	0
LE	Law Enforcement Center	.86	22.80	124.08
JV	Juvenile Center	1.59	23.62	15.20
MH	Mental Health Center	.75	17.95	23.38
NV	Northview	.80	12.12	41.70
PH	Public Health Center	.30	15.40	12.79

Note: The Highway facility data is still in the process of being compiled.

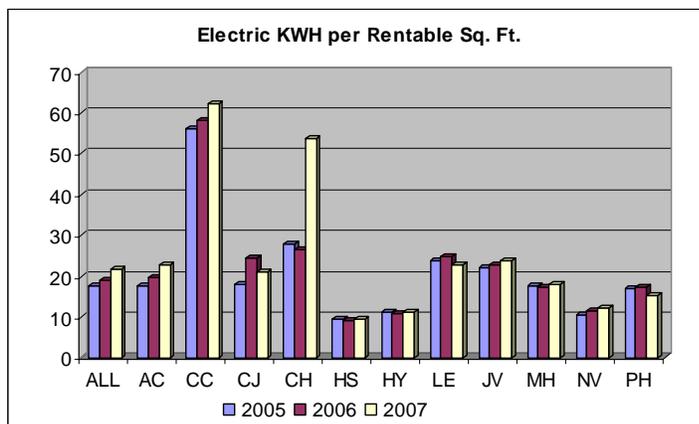


Energy Consumption (cont.)



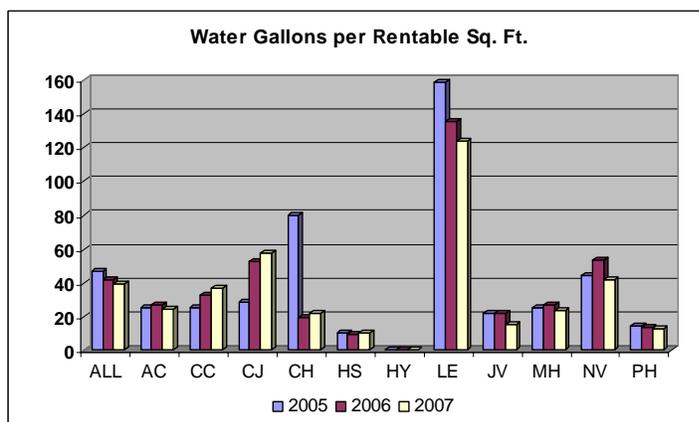
This chart indicates the therms of gas used by building per rentable square foot. The county average is 0.93 Therms per rentable square foot per year. As was indicated last year, the Juvenile Center has the greatest usage per rentable square foot at 1.59. The boilers in the Juvenile Center are scheduled to be replaced in 2010. The project scope was expanded this year to include controls and distribution equipment to help reduce energy consumption. The Highway buildings are also higher than the County's average gas use per rentable square foot. The highway graph includes the main highway &

fleet facility as well as the four substations. The higher gas usage per square foot is in these facilities is understandable taking into consideration the nature of the work at these facilities, moving large vehicles in and out of these buildings during the winter months.



The electrical usage chart indicates the Kilowatt hours of electricity usage per rentable square foot. In 2007 the average annual usage was 21.9 KWH. The facility with the highest usage is the Communications Center with 62.17. The Department is currently performing a recommissioning project at the facility and has identified a number of modifications that should reduce the electrical consumption. However due to the 24/7 operation and equipment utilization this facility will always consume more electricity than our other facilities. The other facility

with high consumption is the Courthouse. There appears to be a large spike in usage in 2007. This is a result of a faulty meter in the Courthouse and how electrical consumption is calculated for the Government Center Facilities. Individual facility metering equipment will be installed this year.



The water usage chart indicates the gallons of water usage per rentable square foot. In 2007 the average annual usage was 39.77 gal. The facility with the highest usage is the Law Enforcement Center with 124.08. Overall water consumption is down. A capital project is underway to replace the domestic water cooled units with a glycol cooled system with drycooler and free cooling coils on each evaporator. The estimated payback for the installation of these upgrades is 4.3 years.

Contracted Services Management

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Schedule and monitor contracted services on elevators, fire alarm systems, sprinkler systems, security services, waste disposal services, and high technology equipment maintenance including security cameras and security doors at the Justice Center. Identify new areas where service contracts would be cost beneficial.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	0.40	0.40	0.40	0.40	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$492,357	\$481,510	\$481,510	\$452,263	(\$29,247)
Total Revenues	\$492,357	\$481,510	\$481,510	\$452,263	(\$29,247)
Personnel Costs	\$40,838	\$44,397	\$43,069	\$45,383	\$986
Operating Expenses	\$235,243	\$315,500	\$275,600	\$290,500	(\$25,000)
Interdept. Charges	\$109,322	\$121,613	\$121,608	\$116,380	(\$5,233)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$385,403	\$481,510	\$440,277	\$452,263	(\$29,247)
Rev. Over (Under) Exp.	\$106,954	-	\$41,233	-	-



Program Highlights

Staffing levels for this program continue at the same levels as 2008. Staff is responsible for the administration of contracts required for the operations of the building systems. Staff continues to work closely with the Purchasing Division to determine the most effective and economical level of contracted service for the buildings, resulting in some decreased costs for maintenance service contracts. Maintenance contracts, budgeted in operating expenses, include: controlled access maintenance; elevator service; generator service; chiller and boiler maintenance; and sprinkler/fire alarm testing. Interdepartmental charges include budgeted insurance charges of about \$87,400; security services for the Human Services Center budgeted at \$25,500; and telephone expenses for some of the building systems budgeted at almost \$3,500.

Facilities Maintenance & Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

The Facility Maintenance & Services division provides a variety of services to our customers. The primary function is to extend the useful life of our facilities by providing preventative maintenance and repair services for our building infrastructure and equipment. This includes maintaining interior aesthetics, painting, carpeting, etc. This also includes the management of maintenance related capital projects.

Our secondary function is to provide support services to the various county programs. Examples include room set ups, moving furniture, or any other request from a program manager that is necessitated by a program requirement and not a building requirement.

This program area is the main contact with our departmental customers for all building maintenance needs.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	26.27	27.31	27.31	26.99	(0.32)
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$391,541	\$377,982	\$377,982	\$376,609	(\$1,373)
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$353	\$0	\$0	\$0	\$0
County Tax Levy	\$1,999,116	\$2,032,661	\$2,032,661	\$2,146,877	\$114,216
Total Revenues	\$2,391,010	\$2,410,643	\$2,410,643	\$2,523,486	\$112,843
Personnel Costs	\$1,480,819	\$1,710,745	\$1,699,343	\$1,777,165	\$66,420
Operating Expenses	\$691,572	\$658,168	\$709,900	\$699,936	\$41,768
Interdept. Charges	\$44,083	\$41,730	\$42,584	\$46,385	\$4,655
Fixed Assets	\$17,714	\$0	\$0	\$0	\$0
Total Expenditures	\$2,234,188	\$2,410,643	\$2,451,827	\$2,523,486	\$112,843
Rev. Over (Under) Exp.	\$156,822	-	(\$41,184)	-	-



Program Highlights

Revenues in this program area are received from other county departments for maintenance services provided to their department. These departments are enterprise funds or other special revenue funds that receive outside revenue sources for their expenses.

Staffing levels for this program are decreasing from the 2008 base due to a decreased need for overtime. Extra Help, at a level of 0.23 FTE continues to be budgeted for student intern to assist with integrating building design files with the Facilities Management software. One Maintenance Mechanic II will be reclassified to a Maintenance Mechanic III. This level of position is necessary to deal with the complex building issues in the County Jail. Operating expenses reflect historical use of materials and supplies required to maintain the exterior and interior County buildings, including wall coverings, flooring, and roofing. Also included are materials for the heating, cooling, plumbing and electrical systems in all the buildings. Expenses are increasing due to increased costs of materials. Interdepartmental charges include the cost of vehicle usage; insurances; and telephone. The increased budget primarily reflects the increased costs for vehicle usage.

Facilities Maintenance & Services (cont.)

Project #	Project Name	Expected Completion Year	Total Project Cost	Est. % Complete End of 08	Est. Operating Impact
200416	Courthouse Boiler Replacement	2008	\$678,000	5%	TBD
200610	Substation Salt Mitigation	2008	\$607,000	60%	\$4,000
200805	Energy Conservation	2009	\$600,000	0%	Reduced
200806	Law Enforcement Center HVAC	2009	\$310,000	0%	Reduced
200706	Juvenile Center Boilers	2011	\$220,000	0%	Reduced
200708	Northview Upgrades	2011	\$2,360,000	0%	TBD
200902	UWW Boiler, Chiller & Controls Rplmnt	2014	\$2,500,000	0%	Reduced



Activity	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Work Orders Issued	13,391	12,000	14,000	14,000	2,000

Housekeeping Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

Responsible for maintaining a clean working environment in portions or all areas of the Courthouse, Human Services Center, Northview, Justice Center, a portion of the Juvenile Center, and Public Health Center. The housekeeping staff follows a planned schedule of cleaning, but also responds to individual requests for specific areas of need. Housekeeping services also include the supervision, monitoring and management of housekeeping service contracts for Administration Center, Mental Health Center, a portion of the Juvenile Center, Highway Operations and Communications Center.

In-House Services

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	24.02	23.02	23.02	22.02	(1.00)
General Government	\$0	\$0	\$0	\$0	\$0
Fine/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$1,226,608	\$1,238,206	\$1,238,206	\$1,238,468	\$262
Total Revenues	\$1,226,608	\$1,238,206	\$1,238,206	\$1,238,468	\$262
Personnel Costs	\$1,094,006	\$1,151,106	\$1,133,141	\$1,145,668	(\$5,438)
Operating Expenses	\$91,692	\$87,000	\$83,500	\$92,700	\$5,700
Interdept. Charges	\$0	\$100	\$75	\$100	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,185,698	\$1,238,206	\$1,216,716	\$1,238,468	\$262
Rev. Over (Under) Exp.	\$40,910	-	\$21,490	-	-

Housekeeping Services (Continued)
Contract Cleaning

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	0.40	0.40	0.40	0.40	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fines/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$111,500	\$115,400	\$115,400	\$121,300	\$5,900
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy	\$303,356	\$313,201	\$313,201	\$360,671	\$47,470
Total Revenues	\$414,856	\$428,601	\$428,601	\$481,971	\$53,370
Personnel Costs	\$24,313	\$26,541	\$26,053	\$27,944	\$1,403
Operating Expenses	\$388,043	\$402,060	\$418,185	\$454,027	\$51,967
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$412,356	\$428,601	\$444,238	\$481,971	\$53,370
Rev. Over (Under) Exp.	\$2,500	-	(\$15,637)	-	-



Program Highlights

Revenues in this program reflect recovery of Mental Health Center costs through the Mental Health enter budget.

One Building Service Worker I position is being unfunded in 2009. The savings from this unfunding the position will be used to help offset the costs of additional, future contracted housekeeping service. Housekeeping supervisory staff is the primary point of contact for communication from other county personnel for all housekeeping concerns. Contracted cleaning services, budgeted at \$436,300, are used to clean the Mental Health Center, the Public Health Center, a portion of the Juvenile Center, the Administration Center and the Highway Operations building and substations. The Juvenile Center housekeeping contract is a new contract in 2008. The budget is based on an estimated 4% increase from the 2008 contract. A new contract will commence in 2009.



Buildings Cleaned within this budget

Activity	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
<u>Buildings Cleaned Daily</u>					
In-house staff	6	6	5.5	5	(1)
Contracted staff	9	9	9.5	10	1
<u>Floor Area Cleaned Daily (sq. ft)</u>					
In-house staff	353,969	353,969	340,969	340,969	(13,000)
Contracted staff	239,798	239,798	252,798	252,798	(13,000)
<u>Cost per Sq. Ft.</u>					
In-house staff	\$3.17	\$3.61	\$3.50	\$3.50	(\$0.11)
Contracted staff	\$1.80	\$2.08	\$1.80	\$1.90	(\$0.18)

Internal staff services Courthouse, H&HS Center, Justice Center, Northview, Public Health Center, a portion of the Juvenile Center, and the New Jail. Contracted staff services Administration Center, Mental Health Center, a portion of the Juvenile Center, Highway Operations Center and four highway substations.

Engineering Services

County-Wide Key Strategic Outcome: A well-planned county

Program Description

The Engineering Services Division is the main point of contact for meeting the customers' technical needs and requests concerning major road projects. This division administers the design and construction of county trunk highways and bridges. The work involves planning of capital projects, selecting consultants for design work and construction management or providing "in-house" design services, administering contracts, acquiring right of way, advertising and awarding construction contracts, and administering the construction contracts and activities. In addition, the Engineering Services Division works with the Operations Division in resurfacing of asphalt pavements, replacement of culverts, roadside ditching projects and side bank cutting.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	7.18	7.58	7.58	7.28	(0.30)
General Government	\$506,759	\$516,893	\$496,625	\$516,893	\$0
Fines/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$750	\$0	\$740	\$0	\$0
County Tax Levy	\$85,914	\$139,834	\$139,834	\$133,545	(\$6,289)
Total Revenues	\$593,423	\$656,727	\$637,199	\$650,438	(\$6,289)
Personnel Costs	\$549,339	\$617,425	\$617,023	\$612,968	(\$4,457)
Operating Expenses	\$35,365	\$33,000	\$28,850	\$30,400	(\$2,600)
Interdept. Charges	\$5,867	\$6,302	\$6,302	\$7,070	\$768
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$590,571	\$656,727	\$652,175	\$650,438	(\$6,289)
Rev. Over (Under) Exp.	\$2,852	-	(\$14,976)	-	-



Program Highlights

General Transportation Aids (GTA) are budgeted at the same levels as the 2008 budget. In addition to being budgeted in the Engineering budget; GTA revenues are also budgeted in the County Highway Maintenance budget and the Traffic Control budget.

Staffing levels are decreasing in 2008. A regular part time Senior Civil Engineer position was temporarily increased to 0.90 FTE in 2008, and is being reduced back to a 0.60 FTE position in the 2009 budget. This position is responsible for right of way acquisition and in 2008 the Janesville Road capital project required an increased amount of time to coordinate land and right of way acquisitions. This budget continues to include funding for 0.92 FTE summer student interns and 1.00 FTE co-op students throughout the year. The co-op student program is run through a partnership with Marquette University. Operating expenses are decreasing and include funds for engineering software maintenance, minor survey supplies, and funds for staff professional development. Interdepartmental charges include costs of phone services.

Current and Proposed Capital Projects

Project #	Project Name	Total Project Cost	Total County Cost	Non-County Fed/State Revenues	Estimated Completion Year	2008	
						Est. % Compl. Yr End	Est. Operating Impact
9131	Bridge Aid Program	\$180,000	\$180,000	\$0	Ongoing	N/A	\$0
9817	Culvert Replacement Program	\$100,000	\$100,000	\$0	Ongoing	N/A	\$0
200427	Signal/Safety Improvements	\$1,100,000	\$1,100,000	\$0	Ongoing	N/A	Reduced
200509	Repaving Program	\$2,850,000	\$2,850,000	\$0	Ongoing	N/A	\$0
200008	CTH E, Oconomowoc River Bridge	\$951,000	\$701,000	\$250,000	2008	80%	Reduced
200420	CTH SR, Fox River Bridge & Approaches	\$2,005,000	\$613,000	\$1,392,000	2008	50%	Reduced
200823	CTH P, CTH DR Improvements	\$1,750,000	\$1,750,000	\$0	2008	0%	\$0
9904	CTH X, STH 59-Harris Highlands	\$15,320,000	\$4,408,000	\$10,912,000	2009	50%	\$18,600
200104	CTH O, CTH I to Hackberry Lane	\$6,560,000	\$6,560,000	\$0	2010	75%	\$10,000
200606	CTH P, Bark River Bridge & Approach	\$716,000	\$330,400	\$385,600	2009	30%	Reduced
9707	CTH VV, Marcy-Bette Rd	\$8,400,000	\$2,080,000	\$6,320,000	2010	40%	\$15,500
9903	CTH Y, I-43 to CTH I	\$13,145,000	\$12,645,000	\$500,000	2010	50%	\$25,000
200810	CTH CW, Ashippun River Bridge	\$852,000	\$318,400	\$533,600	2011	0%	Reduced
200011	CTH L, CTH Y - Moorland	\$27,550,000	\$25,550,000	\$2,000,000	2013	10%	\$13,500
200511	CTH D, Calhoun Rd - 124th St.	\$1,000,000	\$1,000,000	\$0	2011	0%	\$0
200608	CTH VV, CTH Y - Marcy	\$9,990,000	\$3,430,000	\$6,560,000	2015	0%	\$36,750
200905	CTH F, I-94 to STH 190 (Rehabilitation)	\$4,035,800	\$1,075,000	\$2,960,800	2013	0%	\$0
200907	CTH K, 132nd St to 124th St. (Rehabilitation)	\$740,000	\$500,000	\$240,000	2012	0%	\$0

Traffic Control

County-Wide Key Strategic Outcome: A safe county

Program Description

The Traffic Control program provides for the maintenance, engineering and placement of traffic signals, signs and pavement markings on the County Trunk Highway System.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	6.00	6.09	6.09	6.09	0.00
General Government	\$524,401	\$534,887	\$513,913	\$534,887	\$0
Fines/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$22,413	\$15,000	\$20,000	\$15,000	\$0
County Tax Levy	\$296,807	\$261,454	\$261,454	\$274,739	\$13,285
Total Revenues	\$843,621	\$811,341	\$795,367	\$824,626	\$13,285
Personnel Costs	\$412,947	\$420,631	\$425,176	\$438,450	\$17,819
Operating Expenses	\$348,350	\$388,300	\$381,282	\$383,800	(\$4,500)
Interdept. Charges	\$2,495	\$2,410	\$2,510	\$2,376	(\$34)
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$763,792	\$811,341	\$808,968	\$824,626	\$13,285
Rev. Over (Under) Exp.	\$79,829	-	(\$13,601)	-	-



Program Highlights

General Transportation Aids (GTA) are budgeted at the same levels as the 2008 budget. In addition to being budgeted in the Traffic Control budget; GTA revenues are also budgeted in the County Highway Maintenance budget and the Engineering budget.

Staffing levels are remaining stable from the 2008 base. The budget includes \$96,000 for traffic signal electricity costs. This is consistent with the 2008 budget. Signal maintenance costs are budgeted at \$65,000, a slight increase from the 2008 base. These costs include cabinet maintenance and Digger's Hotline charges. Signage is budgeted at \$40,000 and pavement-marking materials are budgeted at \$130,000. Both of these budgets reflect decreases from the 2008 budget based on favorable pricing obtained by Purchasing.



Activity

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Traffic Signals	90	95	92	99	4
Total Electricity Costs	\$90,064	\$96,000	\$96,000	\$96,000	\$0
Avg annual electrical cost for one traffic signal	\$1,001	\$1,011	\$1,043	\$970	(\$41)

Permit Processing

County-Wide Key Strategic Outcome: A well-planned county

Program Description

The Permit Processing program area is the main point of contact for meeting the customers' requests concerning driveway and utility permits. Staff works with utility companies, developers, and homeowners to review applications and answer questions about utility and access permits.

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	1.76	1.76	1.76	1.76	0.00
General Government	\$0	\$0	\$0	\$0	\$0
Fines/Licenses	\$119,860	\$140,000	\$130,000	\$140,000	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
County Tax Levy (a)	\$3,742	\$11,285	\$11,285	\$11,529	\$244
Total Revenues	\$123,602	\$151,285	\$141,285	\$151,529	\$244
Personnel Costs	\$144,134	\$151,285	\$143,947	\$151,529	\$244
Operating Expenses	\$0	\$0	\$0	\$0	\$0
Interdept. Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$144,134	\$151,285	\$143,947	\$151,529	\$244
Rev. Over (Under) Exp.	(\$20,532)	-	(\$2,662)	-	-

(a) Negative tax levy from revenues over expenditures are used to partially offset tax levy in other general fund program areas.



Program Highlights

Permit fees are to be increased in 2008 to a rate that more accurately reflects the true cost of issuing a permit. Based on the cycle of increasing fees every two years, it is anticipated the fees will not be revised until 2010. Due to the unknown nature of the types of permits being requested and the number of permits that may be requested, an increase in the revenues is not being budgeted in 2009.

Staffing levels are consistent from 2008 to 2009.



Activity

Driveway & Miscellaneous Permits Processed
Utility Permits Processed

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Driveway & Miscellaneous Permits Processed	100	80	80	80	0
Utility Permits Processed	401	350	400	400	50

 Administrative Services

County-Wide Key Strategic Outcome: Cost effective services delivered with competence and skill

Program Description

This area serves as the first and primary point of contact for the public and other government agencies. This division provides the overall administrative direction for the department; maintains financial and administrative records for the department; provides central supervision for all organizational units. The Administrative Services program is responsible for coordinating and providing efficient administrative/clerical support to the department.

(a)

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Staffing (FTE)	6.00	5.75	5.75	5.75	0.00
General Government	\$0	\$8,800	\$17,600	\$8,800	\$0
Fines/Licenses	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Interdepartmental	\$0	\$0	\$0	\$0	\$0
Appr. Fund Balance	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$2,980	\$1,500	\$1,700	\$1,500	\$0
County Tax Levy (a)	\$577,135	\$620,020	\$620,020	\$684,255	\$64,235
Total Revenues	\$580,115	\$630,320	\$639,320	\$694,555	\$64,235
Personnel Costs	\$478,436	\$475,479	\$483,809	\$501,935	\$26,456
Operating Expenses	\$36,725	\$29,950	\$35,942	\$29,200	(\$750)
Interdept. Charges	\$100,307	\$124,891	\$124,511	\$163,420	\$38,529
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$615,468	\$630,320	\$644,262	\$694,555	\$64,235

(b) In 2009 budget, tax levy of \$32,887 is being shifted from the End User Technology Fund to cover the phasing in of full cost allocations for the new charging method to better reflect technology resources being used by departments, as recommended by Internal Audit for expenditure increases above 3%.



Program Highlights

Revenues include administrative reimbursement for the Local Road Improvement Program (LRIP). This revenue is received every other year; however one-half of the revenue is budgeted every year to provide for a more stable revenue budget from year to year. Other revenues include the sale of plans to contractors that may bid on projects.

Personnel costs are remaining stable from 2008 to 2009. Operating expenses include funds for general office supply purchases; postage and printing costs for the department; funds for employee bus passes for the Clean Air Compliance program; and funding for staff professional development. Interdepartmental charges are increasing primarily due to the increase in the End User Technology Fund charge for computer support and replacement that are funded with additional tax levy provided. Interdepartmental charges include expenses for computer replacement, telephone services, copier replacement charges, and radio replacement charges for most of the department.