** NON - DEPARTMENTAL **

Functional Area Summary by Agency

	2007 Actual (a)	2008 Adopted Budget	2008 Estimate	2009 Budget (a)	Change from 2008 Adopted Budget $	%
*** TOTAL NON - DEPARTMENTAL ***						
Revenues (a) (b)	$3,837,962	$3,195,000	$2,988,000	$24,079,100	$20,884,100	653.6%
County Tax Levy	$863,012	$588,556	$588,556	$374,900	($213,656)	-36.3%
Expenditures	$2,494,490	$3,783,556	$2,675,556	$24,454,000	$20,670,444	546.3%
Rev. Over (Under) Exp.	$2,206,484	$0	$901,000	$0	$0	N/A
Operating Income	-	-	-	-	-	N/A
BREAKDOWN BY FUND						
GENERAL						
Revenues (a) (b)	$2,837,962	$2,195,000	$1,988,000	$1,715,500	($479,500)	-21.8%
County Tax Levy	$513,012	$338,556	$338,556	$124,900	($213,656)	-63.1%
Expenditures	$2,042,840	$2,533,556	$2,275,556	$1,840,400	($693,156)	-27.4%
Rev. Over (Under) Exp.	$1,308,134	-	$51,000	-	-	N/A
HEALTH AND DENTAL INSURANCE						
Revenues (a)	-	-	-	$21,363,600	$21,363,600	0.0%
County Tax Levy	-	-	-	$0	$0	0.0%
Expenditures	-	-	-	$21,363,600	$21,363,600	0.0%
Oper Income/(Loss)	-	-	-	-	-	N/A
CONTINGENCY						
Revenues (b)	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$0	0.0%
County Tax Levy	$350,000	$250,000	$250,000	$250,000	$0	0.0%
Expenditures	$451,650	$1,250,000	$400,000	$1,250,000	$0	0.0%
Rev. Over (Under) Exp.	$898,350	-	$850,000	-	-	N/A

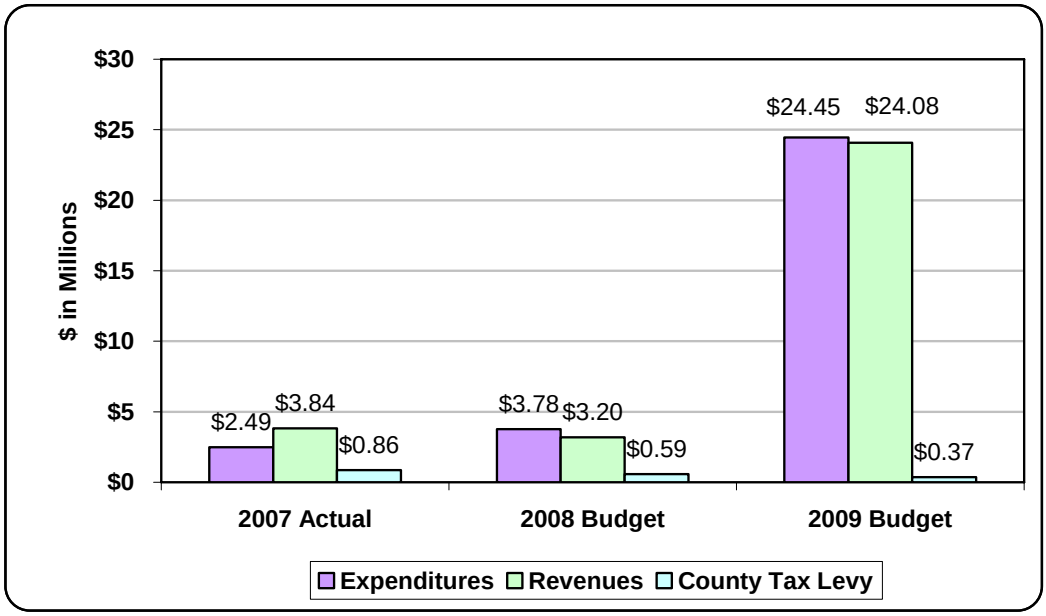
(a) For budget comparative purposes, 2007 Actual Revenues Budget for Non-Departmental General Fund excludes a year end adjustment to recognize $1,500,000 in excess health insurance reserves as miscellaneous revenue in the Non-Departmental Budget and $552,816 in land and capital asset sales. Beginning in 2009, health insurance fund reserves will be budgeted and accounted for in the new Health and Dental Insurance Fund.

(b) Revenue Budget for 2009 includes fund balance appropriations totaling $3,520,000 as follows: General Fund: $505,400 (of which $78,400 is from tax incremental finance (TIF) district refunds); Contingency Fund: $1,000,000; and the Health and Dental Fund $2,014,600.

NON-DEPARTMENTAL

Functional Area Budget Highlights

The Non-Departmental Functional area includes three budgets not directly associated with, or controlled by, a specific county department. The **Non-Departmental General Fund** provides for a wide variety of purposes not directly attributable to specific departmental operating budgets. Some of the most significant items include: membership in the Southeastern Wisconsin Regional Planning Commission; consulting services that benefit the entire County; payment of special assessments on county properties; and receipt of State Shared Revenues. The **Contingency Fund** provides funds to respond to emergency situations and issues that could not be anticipated during the budget review process. The **Health and Dental Insurance Fund** is an interest-bearing Internal Service Fund, established to provide for and effectively manage the health benefits for County employees, elected officials, retirees and dependents. This Fund also includes an Employee Wellness program, designed to improve employee productivity, morale and healthcare cost savings, though health education and activities.



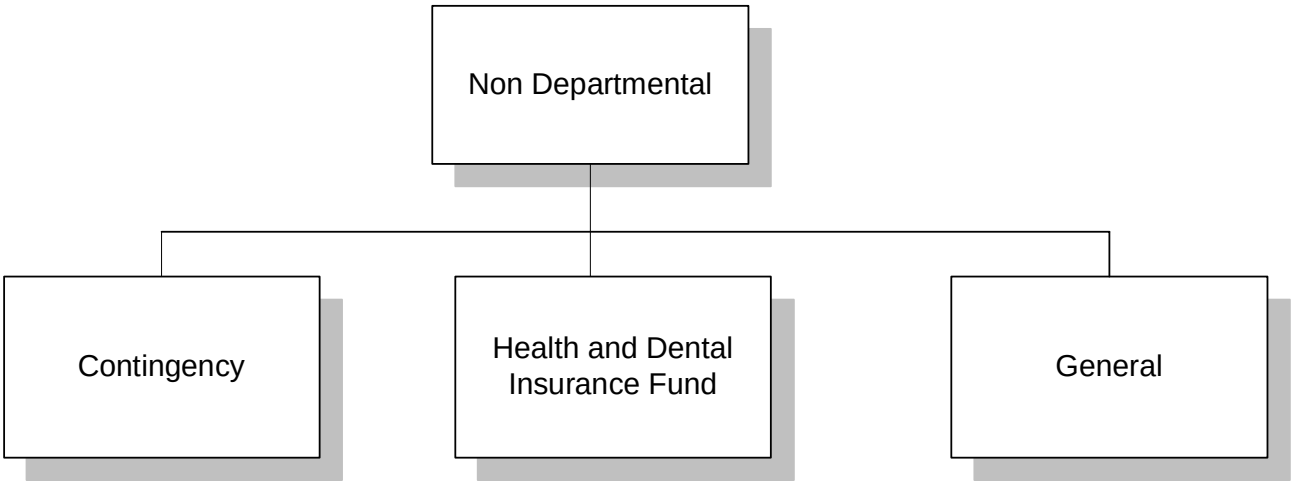
The 2009 Expenditure and Revenue budget for this functional area increases significantly from the 2008 Adopted Budget, which is due to establishment of the new Health and Dental Insurance Fund. The 2009 Expenditure Budget for this functional area totals $24,454,000, an increase of $20,670,444 from the 2008 Budget. Budgeted revenues total $24,079,100, including fund balance appropriations of $3,520,000, an increase of $20,884,100 from the 2008 Budget. The Tax Levy necessary to fund this functional area totals $374,900, a decrease of $213,656 or 36.3% from the 2008 Budget.

Significant program and funding changes from the 2009 budget include:

- Beginning in 2009, the **Non-Departmental General Fund** budget will shift the following expenditure items out to other Departments, as specified in Internal Audit recommendations: Courthouse/Administration Controlled Access security screening and equipment maintenance costs (and corresponding Tax Levy funding of approximately $196,200) is shifted to the Sheriff and Public Works Departments' Budgets; printing costs for the Executive Budget Book and the Comprehensive Annual Financial Report (CAFR) will be absorbed by the Department of Administration (DOA) general fund; Countywide microfilming and imaging of accounts payable invoices ($20,000 of corresponding Tax Levy funding) is being shifted to DOA Records Management in the End User Technology Fund.
- The County's grant contribution to the Waukesha County Historical Society for museum building operation costs decline by a total of $10,300 to $274,700 based on the ten year contract.
- State Shared Revenues budgeted in **Non-Departmental General Fund** decreases by $35,000 or 3.6% to $930,000 from the 2008 Budget to reflect anticipated future declines in state aid for the next biennium State Budget.
- 2009 represents the first year budgeting for the new **Health and Dental Insurance Fund**. This Internal Service Fund increases overall Expenditure Budget by $21,363,600, and includes the following major expenditure items, mostly based on actuarial recommendations, $18,071,000 in estimated claims paid; $1,640,100 in estimated claims incurred but not reported; $942,000 in outside third party plan administration costs; and $484,000 for stop loss insurance. Further, the Employee Wellness Initiative program includes $104,000 to contract with a firm to administer the program and $50,000 in program incentives to encourage employees to participate.
- Overall Health and Dental Insurance Fund revenues include $16,111,000 in charges to departments for the County's share of premium costs; $2,759,000 in charges to employees (active, retiree and dependents) for their share of premium costs; $294,000 in prescription drug rebates; $132,000 in interest income allocation; and $53,000 in coordination of benefit reimbursements. Health and Dental Insurance Fund Balance of $2,014,600 is budgeted for 2009, and includes $1,490,100 for estimated claims incurred but not reported, as determined by actuarial analysis and $178,000 to fund the Employee Wellness Initiative program investment.
- **Contingency Fund** remains at 2008 budget level of $1.25 million, budgeting $1,000,000 of General Fund Balance and $250,000 of Tax Levy.

NON DEPARTMENTAL

FUNCTION / PROGRAM CHART



There are no positions associated with the Non-Departmental accounts.

Statement of Purpose

This agency is established to account for those revenue and expenditure transactions that are not directly associated with or controlled by a specific departmental operating budget. This Budget also serves as a vehicle for one-time or short-term (less than five years) program appropriations.

Activities

This Budget is the custodial responsibility of the Department of Administration. Items included are State Shared Revenue, non-benefit insurance premiums for certain departments, unemployment compensation, general feasibility and operational studies, funding of the retirement and sick leave reserve, certain special local property assessments of County owned land, funding for the County's membership in the Southeast Wisconsin Regional Planning Commission (SEWRPC), funding for loss control and safety requirements which cannot be anticipated for County facilities and programs, and building and capital grant funding to the Waukesha County Historical Society (WHCS) for the Waukesha County Museum.

Financial Summary	2007 Actual (a)(c)	2008 Adopted Budget	2008 Estimate	2009 Budget	Change From 2008 Adopted Budget $	Change From 2008 Adopted Budget %
General Government	$900,000	$965,000	$965,000	$930,000	($35,000)	-3.6%
Fine/Licenses (a)	$733,051	$0	$0	$0	$0	N/A
Charges for Services	$0	$0	$0	$0	$0	N/A
Interdepartmental (b)	$191,587	$150,000	$155,000	$160,100	$10,100	6.7%
Other Revenue (c)	$467,123	$110,000	$122,000	$120,000	$10,000	9.1%
Appr. Fund Balance (d)	$546,201	$970,000	$746,000	$505,400	($464,600)	-47.9%
County Tax Levy	**$513,012**	**$338,556**	**$338,556**	**$124,900**	**($213,656)**	**-63.1%**
Total Revenue Sources	**$3,350,974**	**$2,533,556**	**$2,326,556**	**$1,840,400**	**($693,156)**	**-27.4%**
Personnel Costs	$341,491	$380,000	$324,856	$395,000	$15,000	3.9%
Operating Expenses	$1,467,228	$1,906,400	$1,708,340	$1,393,600	($512,800)	-26.9%
Interdept. Charges	$234,121	$237,156	$236,725	$51,800	($185,356)	-78.2%
Fixed Assets	$0	$10,000	$5,635	$0	($10,000)	-100.0%
Total Expenditures	**$2,042,840**	**$2,533,556**	**$2,275,556**	**$1,840,400**	**($693,156)**	**-27.4%**
Rev. (Over) Under Exp.	$1,308,134	-	$51,000	-	-	N/A

Position Summary (FTE) No Positions are Budgeted in this fund.

(a) Fines / License revenue in 2007 includes jail assessment fees, which are received in the Non-Departmental budget, but budgeted in the Debt Service Fund in the subsequent year to help finance justice and law enforcement related capital projects

(b) Interdepartmental revenue (i.e. interest payments received on General Fund loans made to proprietary funds) consists of various funding sources with amounts of $36,900 in the 2009 budget; $50,000 in the 2008 Budget; and $80,638 in the 2007 Actual. Also included is indirect cost recovery revenue in excess of the amounts budgeted in the Department of Administration General Fund of $123,200 in the 2009 budget; $100,000 in the 2008 Budget; and $110,949 in the 2007 Actual.

(c) For budget comparative purposes, 2007 Actual Other Revenues exclude a year end adjustment to recognize $1,500,000 in excess health insurance reserves as miscellaneous revenue in the Non-Departmental Budget, and excludes $552,816 in land and capital asset sales. Beginning in 2009, health insurance fund reserves will be budgeted and accounted for in the new Health and Dental Insurance Fund.

(d) Fund Balance appropriation for 2009 includes $160,000 for retirement payouts from reserve; $120,000 for Waukesha County Historical Society (WCHS) debt payments; $117,000 towards the WCHS operations grant; $30,000 for the Wisconsin River Rail Transit (WRRTC) payment; and $78,400 for anticipated tax incremental district (TID) dissolution funds. Fund Balance appropriation for 2008 includes $500,000 for a one-time contribution towards a substation housing Sheriffs' services to the Village of Sussex; $150,000 for retirement payouts from reserve; $120,000 for WCHS debt payments; $80,000 toward the WCHS operations grant; $30,000 for the Wisconsin River Rail Transit (WRRTC) payment; and $90,000 for anticipated tax incremental district (TID) dissolution funds. For 2007, Fund Balance includes $170,000 for retirement payouts from reserve; $117,000 for WCHS debt payments; $60,000 toward the WCHS operations grant; $26,000 for the WRRTC; and $17,200 for dissolved TIDs.

2009 Specific Activities and Purpose:

SEWRPC Allocation

Continue to provide funding for the County's share of the Southeastern Wisconsin Regional Planning Commission (SEWRPC) which provides regional planning, including: land use, transportation, water quality, flood-land management, and planned research for the seven counties in southeastern Wisconsin.

Waukesha County Economic Development Corporation & Tourism Initiative

Continue to support Waukesha County Economic Development Corporation (WCEDC) and Waukesha Area Convention and Visitors Bureau activity related to economic development, tourism, planning, and promotion.

Loss Control/ADA

Continue to fund loss control and safety requirements and to fund measures necessary to comply with the federal Americans with Disabilities Act (ADA) that cannot be anticipated for County facilities and programs.

Separation Payouts (Vacation/Sick Leave)

Continue budgeting for sick leave payouts that exceed normal budget amounts for large departments (funded with General Fund Balance), based on an expected higher level of retirements. Large service departments provide for most of this cost within their respective budgets. Continue to maintain an account to fund retirement and sick leave payouts in administrative and small departments.

Employee Maximum Sick Leave/Non-Represented Vacation Payouts

Continue to fund the employee incentive payment for those who have maximized their sick leave accrual in prior year among non-represented employees, and the following union represented employee groups: Protective Service Employees, Public Health Nurses, Parks Workers, Social Workers and Teamsters. Continue to fund payouts for unused vacation time (maximum 40 hours) for non-represented employees who earn more than three weeks of vacation time during a year.

Section 125 Plan Administration Costs

Continue to fund the administration of the County employees' Flexible Spending Account plans, which allow employees to set aside untaxed earnings for out-of-pocket health care expenses, which save the County the employer's cost share of FICA and Medicare payments.

Severance/Retention

Provide for the funding of a program establishing a severance budget and an incentive to remain in employment with the County to the end of the year for employees that are laid off due to abolishing or unfunding their position in the budget process. Employees who leave before the end of the year or accept another County position are not eligible.

Consulting/Grant/Other

Continue to provide funding for special consulting studies identified during the year.

Merchant Card/Internet Host

Provide funding for credit card and debit card processing fees in non-enterprise activities and internet payment web site hosting fees and budget for offsetting revenue.

Waukesha County Historical Society Capital/Debt Service & Building Operations

Provide a building operation grant to the Waukesha County Historical Society (WCHS) for maintenance of the old courthouse per enrolled resolution 157-004 and enrolled ordinance 157-076 (seventh year of a ten year obligation). Program operations grant funding of $215,000 is budgeted in Parks and Land Use. Direct capital grant obligation was completed in 2005. Debt service payments as a 10 year capital loan from the city of Waukesha are paid to WCHS in a separate grant. All future museum appropriations are dependent upon the WCHS meeting annual performance (attendance and business hours) standards.

Wisconsin River Rail Transit System

Funding for Wisconsin River Rail Transit Commission (WRRTC) capital project costs, funded with General Fund Balance as a short-term initiative.

Courthouse / Administration Controlled Access

Budgeting for controlled access entrance security and related equipment maintenance for the Courthouse / Administration Center complex has been shifted to the Sheriff and Public Works Departments' 2009 budgets.

Non-Departmental Program/Activity Financial Summary

	2007 Actual	2008 Budget	2008 Estimate	2009 Budget	Budget Change
Expenditures:					
Continuous					
SEWRPC Allocation	$669,060	$660,000	$657,675	$655,000	($5,000)
Wauk Co Econ Dev Corp (WCEDC)	$85,000	$85,000	$85,000	$85,000	$0
Waukesha County Tourism Initiative	$10,000	$10,000	$10,000	$10,000	$0
Loss Control/ADA	$52,753	$61,000	$45,000	$60,000	($1,000)
Separation Payouts (Vac. & Sick Leave)	$133,982	$150,000	$145,000	$160,000	$10,000
Empl. Max. Sick Leave/Non-Rep. Vac. Payouts	$95,752	$105,000	$87,906	$105,000	$0
Section 125 Plan Administration Costs	$26,070	$35,000	$30,450	$35,000	$0
Unemployment	$54,089	$65,000	$61,500	$60,000	($5,000)
Severence/Retention	$31,598	$25,000	$0	$35,000	$10,000
Consulting/Grant/Other	$74,152	$45,000	$28,000	$45,000	$0
Merchant Card / Internet Host	$110,975	$110,000	$112,000	$115,000	$5,000
Employment Advertising	$41,968	$55,000	$44,000	$55,000	$0
Property Tax/Special Assessments	$47,905	$45,000	$22,000	$45,000	$0
Printing inc. Adopted Budget Books (a)	$9,543	$15,000	$11,500	$12,500	($2,500)
Work Comp/Liab/Casualty/Other Ins	$45,356	$47,725	$47,725	$51,800	$4,075
Microfilming / Imaging (a)	$15,000	$20,000	$20,000	$0	($20,000)
Other Operating	($564)	$6,400	$2,800	$6,400	$0
Short-Term/Temporary					
Wauk. Co. Hist. Society -Capital/Debt Svc (b)	$116,985	$120,000	$120,000	$121,700	$1,700
Wauk. Co. Hist. Society -Bldg. Operations (b)	$177,000	$165,000	$165,000	$153,000	($12,000)
Wis. River Rail Transit System	$26,000	$30,000	$26,000	$30,000	$0
Courthouse/Admin Controlled Access (a)	$220,216	$178,431	$179,000	$0	($178,431)
One-Time					
Sussex Police Station (d)	$0	$500,000	$375,000	$0	($500,000)
Total Expenditures	$2,042,840	$2,533,556	$2,275,556	$1,840,400	($693,156)
Revenue (Excluding Tax Levy):					
State Shared Revenues	$900,000	$965,000	$965,000	$930,000	($35,000)
Intedepartmental Charge Revenue	$191,587	$150,000	$155,000	$160,100	$10,100
Fund Balance Appropriation (c) (d)	$546,201	$970,000	$746,000	$505,400	($464,600)
Other Revenue (e) (f)	$1,200,174	$110,000	$122,000	$120,000	$10,000
Total Revenues	$2,837,962	$2,195,000	$1,988,000	$1,715,500	($479,500)

(a) Per Internal Audit recommendation, beginning in 2009, the following expenditure items are being shifted out of the Non-Departmental Budget: Courthouse/Administration Controlled Access security screening and maintenance costs (corresponding Tax Levy of approximately $196,200) is being shifted to the Sheriff and Public Works Departments' Budgets; printing costs for the Executive Budget Book and the Comprehensive Annual Financial Report (CAFR) will be absorbed by the Department of Administration (DOA) General Fund; Countywide microfilming and imaging of accounts payable invoices ($20,000 corresponding Tax Levy) is being shifted to DOA Records Management.

(b) Per enrolled ordinance 157-076, in 2009, the County is providing the Waukesha County Historical Society (WCHS) with grant funding of $121,700 for the annual (7th year) loan repayment to the City of Waukesha ($900,000 loan repaid over ten years) and $153,000 for building operations.

(c) Fund Balance appropriation for 2009 includes $160,000 for retirement payouts from reserve; $120,000 for Waukesha County Historical Society (WCHS) debt payments; $117,000 towards the WCHS operations grant; $30,000 for the Wisconsin River Rail Transit (WRRTC) payment; and $78,400 for anticipated tax incremental district (TID) dissolution funds. Fund Balance appropriation for 2008 includes $500,000 for a one-time contribution towards a substation housing Sheriffs' services to the Village of Sussex; $150,000 for retirement payouts from reserve; $120,000 for WCHS debt payments; $80,000 toward the WCHS operations grant; $30,000 for the WRRTC payment; and $90,000 for anticipated tax incremental district (TID) dissolution funds. For 2007, the Fund Balance includes $170,000 for retirement payouts from reserve; $117,000 for WCHS debt payments; $60,000 toward the WCHS operations grant; $26,000 for the WRRTC, and $17,200 for dissolved TIDs

(d) The final payment for the Sheriff's Substation in Sussex ($125,000) is due upon occupancy, and is not expected until 2009, which will require a carryover of funds from 2008 to 2009.

(e) Other revenues include miscellaneous recoveries ($75,000 in the 2009 Budget; $75,000 in 2008 Budget; $34,710 in 2007 Actual) and internet surcharges ($45,000 in the 2009 Budget; $35,000 in the 2008 Budget; and $44,224 in the 2007 Actual).

(f) The 2007 Actual Other Revenues also include the following unbudgeted revenues: $733,051 in jail assessment fees, which are budgeted in the Debt Service Fund in the subsequent year to help finance justice and law enforcement related capital projects and $382,967 in revenues from tax increment district (TID) dissolutions. For budget comparative purposes, the 2007 Actual Other Revenues excludes a year-end adjustment to recognize $1,500,000 in excess health insurance reserves as miscellaneous revenue in the Non-Departmental Budget and excludes $552,816 in land and capital asset sales. Beginning in 2009, health insurance fund reserves will be budgeted and accounted for in the new Health and Dental Insurance Fund.

Fund Purpose

The Health Insurance Fund is an interest-bearing Internal Service Fund established to provide for and effectively manage the health benefits for County employees, elected officials, retirees, and dependents. This Fund consists of a self-funded active employee health insurance plan, a self-funded retired employee health insurance plan, the self-funded and fully-insured dental insurance plans, and an employee wellness program. The Health Insurance Fund is used to account for all claims and costs filed against and paid by the County's self-funded insurance, the premiums paid for these plans, and costs associated with the wellness programs. This Fund recovers its costs through charges to County departments, employees, retirees, and qualifying former employees for COBRA (Consolidated Omnibus Budget Reconciliation Act of 1985) benefits. This Fund provides budgetary protection by purchasing stop loss insurance coverage. A health insurance actuary is retained to assist with the determination of premium rates, insurance reserve levels and analyze effectiveness of wellness and health benefit changes to the total cost of the program.

Financial Summary	2007 Actual (a)	2008 Adopted Budget (a)	2008 Estimate (a)	2009 Budget	Change From 2008 Adopted Budget $	%
Revenues						
General Government				$0	$0	N/A
Fine/Licenses				$0	$0	N/A
Charges for Services				$2,759,000	$2,759,000	N/A
Interdepartmental				$16,111,000	$16,111,000	N/A
Other Revenue				$479,000	$479,000	N/A
Appr. Fund Balance				$2,014,600	$2,014,600	N/A
County Tax Levy				**$0**	**$0**	**N/A**
Total Revenue Sources				**$21,363,600**	**$21,363,600**	**N/A**
Expenditures						
Personnel Costs				$0	$0	N/A
Operating Expenses				$21,357,000	$21,357,000	N/A
Interdept. Charges				$6,600	$6,600	N/A
Fixed Assets				$0	$0	N/A
Total Expenditures				**$21,363,600**	**$21,363,600**	**N/A**
Operating Inc./(Loss)				-	-	N/A

Position Summary (FTE)

No positions are budgeted in this Fund.

(a) Previously accounted for in General Fund, using balance sheet accounts. Comparative data not available.

Major Departmental Strategic Outcomes and Objectives for 2009

County-Wide Key Strategic Outcome: A County that provides customers with quality programs and services

Objective 1: Reduce health insurance costs, or the rate of premium increases through effective design changes, education, wellness initiatives and data management.

Key Outcome Indicator: Health insurance plan increases lower than medical inflation rate.

Performance Measures:

	2007 Actual	2008 Target	2008 Estimate	2009 Target
Health Plan cost increases	6%	5%	5%	3.7%
Medical Inflation Rate*	12.4%	12.4%	12%	12%

***** Milliman's expected annual trend assumptions

County-Wide Key Strategic Outcomes: Cost effective services delivered with competence and skill

Objective 2: Control Health Plan rate of cost increase (or reduce costs).

Key Outcome Indicator: The increase in plan costs for the Choice Plus and Consumer Driven Health Plans component for the following year is contained to a single digit percentage point increase.

Performance Measures:

Choice Plus Plan	2007 Actual	2008 Target	2008 Estimate	2009 Target
Choice Plus Plan % increase	6%	5%	4.3%	3.7%
Average Monthly Plan Cost: Single	$486	$507	$507	$525
Family	$1,287	$1,343	$1,343	$1,392

HSA Plan	2007 Actual	2008 Target	2008 Estimate	2009 Target
HSA Plan % increase	N/A	5%	3%	3.7%
Average Monthly Plan Cost: Single	$381	$400	$392	$407
Family	$1,011	$1,062	$1,041	$1,080

Objective 3: Establish a framework and baseline for future return on investment (ROI) analysis. This baseline will include an analysis of both direct and indirect costs such as health insurance claims, employee reported risk factors through the health risk assessment, biometric measures, and absenteeism. Since measurable benefits are expected to materialize over multiple years, the Department anticipates that it will begin reporting ROI measurement in the third year of the program (2011).

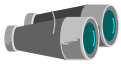
Active Employee Health Insurance

Program Description

This program area accounts for all costs associated with the operation of the Active Employee Health Insurance program. This includes medical, pharmacy, and vision claims payments; and administrative expenses, stop loss insurance premiums, consulting fees and other program-related services/expenses that may arise. This program area recovers its costs through premium charges to internal departments, employees, retirees, and COBRA participants. This program area also carries an actuarially determined Incurred But Not Reported reserve balance (outstanding claims paid in next fiscal year) as required for internal service fund accounting. A self-funded Preferred Provider Organization (PPO) plan is available to all active employees and elected officials. An optional plan, a high deductible plan with a Health Savings Account feature, is available to all non-represented employees, full-time elected officials and unions that permit it to be available to its County employee members.

	2007 Actual (a)	2008 Budget (a)	2008 Estimate (a)	2009 Budget	Budget Change
Staffing (FTE)				**0.00**	**0.00**
General Government				$0	$0
Fine/Licenses				$0	$0
Charges for Services				$1,673,000	$1,673,000
Interdepartmental				$15,046,000	$15,046,000
Other Revenues				$430,000	$430,000
Appr. Fund Balance				$1,544,600	$1,544,600
County Tax Levy				$0	$0
Total Revenues				**$18,693,600**	**$18,693,600**
Personnel Costs				$0	$0
Operating Expenses				$18,692,000	$18,692,000
Interdept. Charges				$1,600	$1,600
Fixed Assets				$0	**$0**
Total Expenditures				**$18,693,600**	**$18,693,600**
Operating Inc./(Loss)				-	-

(a) Previously accounted for in General Fund, using balance sheet accounts. Comparative data not available.



Program Highlights

Based on actuarial recommendation, this fund estimates necessary premiums to cover most of the costs associated with anticipated claims to be paid in 2009 (described below). Charges for Service revenues of $1,673,000 consist of the employee share (10%) of estimated premiums, and interdepartmental charge revenues of $15,046,000 consist of the County's share (90%) of estimated premiums. Other Revenues include $260,000 in prescription drug rebates; $120,000 in interest income; and $50,000 in coordination of benefit reimbursements. Appropriated Health Insurance Fund Balance includes $1,340,100 to cover the costs of claims incurred but not reported (IBNR) during 2009, based on an actuarial analysis.

Operating Expenses of $18,692,000 include the following expenditure items, based on an actuarial recommendation: $16,010,000 in estimated health claims payments to be paid in 2009; $1,340,100 in estimated IBNR claims, as mentioned above; $848,000 in outside third party plan administration costs; and $460,000 for additional stop loss insurance.

Note: Based on actuarial recommendation, an amount equivalent to 10% of claims paid estimated at $16,010,000 ($1.6 million) is to be reserved in the Health Insurance Fund Balance to be available for appropriation by Ordinance if claims exceed appropriated revenues in 2009.

Activity	2009
# of Health Ins. Contracts	Bud.
POS	
Single	395
Family	855
Total	1,250
HSA	
Single	6
Family	5
Total	11
Claims $	$16,010,000

Retired Employee Health Insurance

Program Description

This program area accounts for all costs associated with the operation of the Retired Employee Health Insurance program. This includes medical, pharmacy and vision claims payments; and administrative expenses, stop loss insurance premiums, consulting fees and other program-related services/expenses that may arise. This program area recovers its costs through premium charges to retirees. Retirees pay 100% of the premium cost. Two self-funded, separately rated from active employees, retiree plan options are available to retirees under a Dual Option PPO.

	2007 Actual (a)	2008 Budget (a)	2008 Estimate (a)	2009 Budget	Budget Change
Staffing (FTE)				**0.00**	**0.00**
General Government				$0	$0
Fine/Licenses				$0	$0
Charges for Services				$970,000	$970,000
Interdepartmental				$0	$0
Other Revenues				$37,000	$37,000
Appr. Fund Balance				$150,000	$150,000
County Tax Levy				**$0**	**$0**
Total Revenues				**$1,157,000**	**$1,157,000**
Personnel Costs				$0	$0
Operating Expenses				$1,156,100	$1,156,100
Interdept. Charges				$900	$900
Fixed Assets				$0	$0
Total Expenditures				**$1,157,000**	**$1,157,000**
Operating Inc./(Loss)				-	-

(a) Previously accounted for in General Fund, using balance sheet accounts. Comparative data not available.

Program Highlights

Based on actuarial recommendation, this fund estimates necessary premiums to cover most of the costs associated with anticipated claims to be paid in 2009 (described below). Charges for Service revenues of $970,000 consist of health insurance premiums paid by retirees (retirees pay 100% of premium costs). Other Revenues of $37,000 include $34,000 in prescription drug rebates. Appropriated Health Insurance Fund Balance of $150,000 is budgeted to cover actuarially estimated health insurance claims incurred but not reported (IBNR) for 2009.

Operating Expenses of $1,156,100 include the following expenditure items, based on an actuarial recommendation: $910,000 in estimated claims paid; $150,000 in estimated IBNR claims expenditures, as mentioned above; $64,000 in outside third party administration expenses; and $24,000 in stop loss insurance.

Note: Based on actuarial recommendation, $91,000, an amount equivalent to 10% of claims paid, is to be reserved in the Health Insurance Fund Balance to be available for appropriation by Ordinance to cover claims expenditures exceeding the budget for 2009. These funds are available from prior year balance in the retiree self-insured plan.

Activity	2009 Bud.
# of POS Retiree Health Ins. Contracts	
Pre Medicare	
Single	54
Family	9
Total	63
Medicare	
Single	20
Family	13
Total	33
Claims $	$910,000

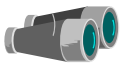
Employee Dental Insurance

Program Description

This program area accounts for all costs associated with the operation of the self-funded and fully-insured Employee Dental Insurance programs. This includes dental claims payments, insurance premium payments, administrative expenses and other program-related services/expenses that may arise. This program area recovers its costs through premium charges to internal departments, employees and COBRA participants.

	2007 Actual (a)	2008 Budget (a)	2008 Estimate (a)	2009 Budget	Budget Change
Staffing (FTE)				**0.00**	**0.00**
General Government				$0	$0
Fine/Licenses				$0	$0
Charges for Services				$116,000	$116,000
Interdepartmental				$1,065,000	$1,065,000
Other Revenue				$12,000	$12,000
Appr. Fund Balance				$142,000	$142,000
County Tax Levy				**$0**	**$0**
Total Revenues				**$1,335,000**	**$1,335,000**
Personnel Costs				$0	$0
Operating Expenses				$1,333,400	$1,333,400
Interdept. Charges				$1,600	$1,600
Fixed Assets				$0	$0
Total Expenditures				**$1,335,000**	**$1,335,000**
Operating Inc./(Loss)				-	-

(a) Previously accounted for in General Fund, using balance sheet accounts. Comparative data not available.



Program Highlights

Charges for Service revenues of $116,000 consist of the employee share of dental premiums. Interdepartmental Revenues of $1,065,000 consist of the County's share of dental premiums, charged to County departments. (The County pays 90% of the lowest cost dental plan available, and employees pay the remaining premium, depending on the cost of the plan chosen.) Other Revenue of $12,000 reflects an estimated interest income allocation.

Operating expenses of $1,333,400 include $592,000 for dental claims expenses for the County's self-insured plan (Guardian); $559,000 in premiums expenses, paid to the administrator of the fully-insured plan (Dentacare); $150,000 in estimated claims incurred but not reported (IBNR) for 2009; and $30,000 for outside third-party administrator charges.

Activity # of Dental Ins. Contracts	2009 Bud.
Guardian	
Single	230
Family	444
Total	674
Annual Claims $	$592,000
Average cost per Covered Life	$287
Dentacare	
Single	179
Family	417
Total	596

Wellness Initiative

Program Description

This program area accounts for all costs associated with the operation of the Wellness Initiative program. This program is designed to improve the health and well-being of County employee's lives through health education and activities that will support positive lifestyle change, thereby resulting in improved employee productivity, morale and healthcare cost savings for the County and the employees. Program components include biometric screenings, health risk assessments, program marketing and communications, health coaching, data analysis to include return on investment and an interactive website.

	2007 Actual (a)	2008 Budget (a)	2008 Estimate (a)	2009 Budget	Budget Change
Staffing (FTE)				**0.00**	**0.00**
General Government				$0	$0
Charges for Services				$0	$0
Interdepartmental				$0	$0
Other Revenue				$0	$0
Appr. Fund Balance				$178,000	$178,000
County Tax Levy				**$0**	**$0**
Total Revenues				**$178,000**	**$178,000**
Personnel Costs				$0	$0
Operating Expenses				$175,500	$175,500
Interdept. Charges				$2,500	$2,500
Fixed Assets				$0	$0
Total Expenditures				**$178,000**	**$178,000**

Operating Inc./(Loss)	-	-

(a) Previously budgeted and accounted for in Department of Administration-Employee Benefits/Labor Relations program.

Program Highlights

This program is funded with Health Insurance Fund Balance, which consists of prior year premium revenues in excess of claims expenses.

Operating Expenditures of $175,500 includes $104,000 to contract with a firm to administer the new Wellness Initiative program and $50,000 in program incentives to encourage employees to participate. Interdepartmental Charge expenses include $2,500 related to postage for mailings.

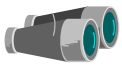
Activity	2009 Bud.
Health Assessment Participation	
# Participating	525
% of Work Force	37%
Smoking Cessation Prog. Participation	
# Participating	25
% of Work Force	2%
Weight Mgt. Prog. Participation	
# Participating	100
% of Work Force	7%
Fitness Activity Participation	
# Participating	525
% of Work Force	37%

Statement of Purpose

To provide funds only for emergency and other situations which could not be anticipated or adequately planned for during the budget development and review process. In preparing agency budget requests, departments are required to identify all anticipated expenditures for projects and programs. The need for Contingency Fund transfer requests are determined by the County Executive and authorized by the Finance Committee in accordance with statutory authority and the County Board if requests exceed the statutory authority of the Finance Committee.

Financial Summary	2007 Actual	2008 Adopted Budget	2008 Estimate	2009 Budget	Change From 2008 Adopted Budget $	%
Revenues						
General Government	$0	$0	$0	$0	$0	N/A
Fine/Licenses	$0	$0	$0	$0	$0	N/A
Charges for Services	$0	$0	$0	$0	$0	N/A
Interdepartmental	$0	$0	$0	$0	$0	N/A
Other Revenue	$0	$0	$0	$0	$0	N/A
Appr. Fund Balance	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$0	0.0%
County Tax Levy	**$350,000**	**$250,000**	**$250,000**	**$250,000**	**$0**	**0.0%**
Total Revenue Sources	**$1,350,000**	**$1,250,000**	**$1,250,000**	**$1,250,000**	**$0**	**0.0%**
Expenditures						
Personnel Costs	$0	$0	$0	$0	$0	N/A
Operating Expenses	$451,650	$1,250,000	$400,000	$1,250,000	$0	0.0%
Interdept. Charges	$0	$0	$0	$0	$0	N/A
Fixed Assets	$0	$0	$0	$0	$0	N/A
Total Expenditures	**$451,650**	**$1,250,000**	**$400,000**	**$1,250,000**	**$0**	**0.0%**
Rev. Over (Under) Exp.	$898,350	-	$850,000	-	-	N/A

Position Summary (FTE) No Positions are Budgeted in this fund.



Program Highlights

General Fund Balance is budgeted to reduce the Tax Levy funding.

The 2009 Contingency Fund expenditure appropriation level equates to approximately 0.5% of the 2009 County Budget.